

Minutes

Sawmills Town Council Meeting Sawmills Town Hall

**July 21, 2026
6:00 PM**



Council Attendees:

Mayor Keith Warren
Mayor Pro-Tem Clay Wilson
Councilwoman Melissa Curtis
Councilman Bobby Mosteller

Absent:

Councilwoman Rebecca Johnson
Councilman Joe Wesson

Staff Attendance:

Chase Winebarger, Town Manager
Dustin Millsaps, Planning Director/Assistant Town Manager
Kelly Melton, Finance Officer
Terry Taylor, Town Attorney
Abby Rich, Town Clerk

1. Call to Order

Mayor Keith Warren called the July 21, 2026, meeting to order at 6:00 PM.

2. Invocation

Rick Bowman with Crossroads Community Church provided the invocation for those in attendance.

3. Pledge of Allegiance

Oliver Wilson led the Pledge of Allegiance for those in attendance.

4. Adopt Agenda

Town Clerk Abby Rich noted two amendments to the agenda. These were the addition of Item 7b, the Approval of a GIS Contract with WPCOG and the addition of Item 7c, Approval of Tax Collections and the 2026 Charge to the Tax Collector. Councilman Wilson made a motion to adopt the agenda with the amendments presented. After a second from Councilman Mosteller, the motion carried unanimously.

5. Approval of Meeting Minutes

a. June 16, 2026 Meeting Minutes

Councilman Mosteller made a motion to approve the June 16, 2026, meeting minutes.

After a second from Councilman Wilson, the motion carried unanimously.

b. June 23, 2026, Special Meeting Minutes

Councilman Wilson made a motion to approve the June 23, 2026, Special Meeting minutes. After a second from Councilman Mosteller, the motion carried unanimously.

c. June 23, 2026, Closed Session Minutes

Councilwoman Curtis made a motion to approve the June 23, 2026, Closed Session minutes. After a second from Councilman Wilson, the motion carried unanimously.

6. Public Comment

There were no individuals signed up for public comment.

7. Action Items

a. CDBG-DR 231-A Waterline Replacement Project 2nd Public Hearing

Kyle Case with WPCOG came to speak on behalf on the application for a CDBG-DR Application. The Town is planning to apply for a grant under the infrastructure sections for funding to update the water line on 321-A running from Helton Road to Mission Road.

Councilman Wilson made a motion to open the Public Hearing. After a second from Councilman Mosteller, the motion carried unanimously.

Kelly Price voiced his beliefs that these updates would be a good idea.

Councilman Wilson made a motion to close the Public Hearing. After a second from Councilwoman Curtis, the motion carried unanimously.

Councilman Wilson made a motion to adopt the Resolution for the Town of Sawmills' application for the CDBG-DR. After a second from Councilman Mosteller, the motion carried unanimously.

Councilman Wilson made a motion to adopt the Town of Sawmills Citizen Participation Plan for the CDBG-DR. After a second from Councilwoman Curtis, the motion carried unanimously.

b. Approval of GIS Contract with WPCOG

Councilman Wilson made a motion to approve the GIS Contract with WPCOG. After a second from Councilman Mosteller, the motion carried unanimously.

c. Motion to approve Tax Collections and Charge to the Tax Collector for 2026-2027

Councilman Wilson made a motion to approve the Tax Collections and Charge to the Tax Collector for 2026-2027. After a second from Councilwoman Curtis, the motion carried unanimously.

8. Informational Items

9. Public Comment

There were no additional individual who wished to speak.

10. Manager Updates/ Recommendations

The Town Manager provided the following updates: The Town had a good meeting with Republic Services this week concerning the various issues with trash collection.

Good meeting with Republic. As to the FEMA has approved some of the requests, but not all. The Town is currently waiting on paperwork from McGill and Associates to begin appeal process. A completed set of Town Hall plans were dropped off today. The Town spoke with some of the Commissioners regarding their intention to stop collecting taxes for the Town of Sawmills, but they are not open to discussing at this time. The last update provided that the Town would be transitioning to digital time sheets in the upcoming weeks.

11. Finance Updates

a. BRIC Update

Finance Officer Kelly Melton noted there is no activity for the BRIC grant other than its being reviewed at this time.

b. HELENE Update

Finance Officer Kelly Melton told the Council she felt that the Town Manager covered all of the updates previously.

c. OSBM Update

Finance Officer Kelly Melton told the Board there are no updates on the OSBM grant at this time.

12. Mayor Updates/Recommendations

Mayor Warren provided the following updates to Council: The Cruise-In was cancelled last Saturday due to inclement weather. The NC Legion Fastpitch State Championship Tournament is going well. Lastly,

Mayor Warren noted he met the new Principal of Sawmills Elementary, and he is excited to get to know the Town.

13. Clerk Updates/Recommendations

There were no updates from the Clerk.

14. Council Updates/Recommendations

The Council thanked everyone for coming.

15. Closed Session §143-318.11(a)(3)

Councilman Wilson made a motion to enter Closed Session pursuant to §143-318.11(a)(3). After a second from Councilman Mosteller, the motion carried unanimously.

Councilman Wilson made a motion to exit Closed Session. After a second from Councilwoman Curtis, the motion carried unanimously.

16. Adjourn

With there being no more business to attend to, at 6:43PM Councilman Wilson made the motion to adjourn. After a second provided by Councilwoman Curtis, the motion passed unanimously.

Approved on _____ day of _____, 2026.

Keith Warren, Mayor

Abby Rich, Town Clerk