

**TUESDAY, SEPTEMBER 18, 2018
TOWN OF SAWMILLS REGULAR COUNCIL MEETING
6:00 PM**

COUNCIL PRESENT

Mayor Johnnie Greene
Clay Wilson
Jeff Wilson
Rebecca Johnson
Keith Warren

STAFF PRESENT

Christopher Todd
Terry Taylor
Julie A Good

COUNCIL ABSENT

Joe Norman

CALL TO ORDER: Mayor Johnnie Greene called the meeting to order.

INVOCATION: Councilman Clay Wilson gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor Johnnie Greene led the Pledge of Allegiance.

ADOPT AGENDA: Mayor Johnnie Greene asked for a motion to adopt the September 18, 2018 Agenda.

Keith Warren made a motion, and Clay Wilson seconded, to adopt the September 18, 2018 Agenda. All were in favor.

APPROVE AUGUST 21, 2018 REGULAR MEETING MINUTES: Mayor Johnnie Greene asked for a motion to approve the August 21, 2018 regular meeting minutes.

Rebecca Johnson made a motion, and Clay Wilson seconded, to approve the August 21, 2018 regular meeting minutes. All were in favor.

PUBLIC COMMENT: Mayor Johnnie Greene asked if anyone had any questions or comments at this time.

Fred Lanford, 3512 Moore Acres Dr, wanted to talk about a high water bill.

RECOGNITIONS:

RECYCLE REWARDS WINNER: Mayor Johnnie Greene announced Mrs. Camilla Holsclaw as the September Recycle Rewards winner. A credit of thirty-two dollars (\$32.00) will be added to her sanitation bill.

No Council action was required.

FINANCIAL MATTERS:

UNIFORM GUIDANCE PURCHASING POLICY: Town Administrator Christopher Todd stated that in order to best utilize federal funds, the Town needs to adopt purchasing policies in accordance with the Federal Uniform Purchasing Policy. This policy would impact all federal funding, including, but not limited to, grants and FEMA funding.

Keith Warren made a motion, and Clay Wilson seconded, to adopt the Uniform Guidance Purchasing Policy. All were in favor.

DISCUSSION:

NUISANCE ORDINANCE: Town Administrator Christopher Todd stated that the Town Council received an overview of the town's nuisance ordinances during the August Council meeting. At that time, it was determined that the Town Administrator would come back with possible ordinance amendments to allow for a wider variety of complaint applications.

The current ordinance reads, "The Town Manager, upon notice from any person, on a pre-printed form to be provided by the Town Clerk, of the existence of any the conditions described in 91.01, shall be cause to be made by the appropriate County Health Department Official or Town Official, such investigation as may be necessary..." (91.02 Investigation).

The suggested language would read as follows: "The Town Manager, upon notice from any person, on a standardized form to be provided by the Town Clerk, of the existence of any the conditions described in 91.01, shall be cause to be made by the appropriate County Health Department Official or Town Official, such investigation as may be necessary..." (91.02 Investigation).

Jeff Wilson made a motion, and Clay Wilson seconded, to amended Nuisance Ordinance to read "standardized" form instead of "Pre-printed form". Rebecca Johnson was in favor. Keith Warren opposed.

VIDEO/AUDIO SURVEILLANCE POLICY AND PROCEDURE: Town Administrator Christopher Todd stated that the Town currently uses video/audio surveillance equipment to ensure the safety and security of all those that use the Town facilities. The Town does not

currently have a policy regarding the use of this equipment or the use of any actions seen on these cameras.

The purpose of this Video/Audio Surveillance Policy and Procedure is to implement and regulate the use of video/surveillance system used to monitor and record Town owned and maintained public and restricted areas, when utilized with other security measures, for the purpose of ensuring the security and safety of facilities operated by the Town.

Clay Wilson made a motion, and Rebecca Johnson seconded, to approve the Video/Audio Surveillance Policy and Procedure. All were in favor.

PUBLIC COMMENT:

No one wished to speak.

SEPTEMBER CODE ENFORCEMENT REPORT: There are fifteen (15) code enforcement cases open:

- Teresa Annas Compton is the owner of a dilapidated house located at 4476 Sawmills School Road. Town Planner Becca Bleich stated that there was a hearing held on September 6, 2018. Owner did not show. Town can proceed with abatement;
- Carolyn Bray/Robyn Brittan, owner of abandoned mobile home located at 2570 Baker Circle. Town Planner Becca Bleich stated that an Attorney has been appointed to the estate and Terry Taylor with work with attorney;
- John “Jody” McRary, owner of 1956 Jody Drive. Freight container as storage structure. Town Planner Becca Bleich stated that Town Administrator and owner have agreed on a place for relocating the shipping container. The Town has determined which transport service will be utilized. Town Administrator can give a timeframe for relocation;
- Jose Montes, owner 4321 Cherokee Court. High grass/junk vehicles. Town Planner Becca Bleich stated that she spot checked property on June 14, 2018. Still no proper driveway has ever been installed. Town Planner Becca Bleich stated that a letter was sent giving the owner thirty (30) days to install a driveway. The thirty (30) days are up on July 14, 2018, and homeowner will start to accrue fines if not compliant from that date. Town Planner Becca Bleich stated that another letter was sent on August 28, 2018, giving the home owner ten (10) more days. Town Planner Becca Bleich stated that she spot checked the property on September 11 and the homeowner was not in compliance. A letter outlining fees was sent to homeowner on September 11, 2018;
- Janice Griffin, Trustee of Iona Griffin, 2148 Oaktree Ln. Abandoned, partially burned apartment building. Town Planner Becca Bleich stated that the former Town Planner Leslie M. Meadows spoke with lead contractor Lewis Miller, of Lewis Miller Construction on March 8, 2018. Mr. Miller stated that he is still waiting for the report from the structural engineer to determine what’s salvageable of what remains of the

- burnt structure. Once cleared to begin reconstruction, Mr. Miller anticipates six (6) to eight (8) months for completion. Town Planner Becca Bleich stated that she spot checked the buildings on August 21, 2018 and no progress seems to have been made. Town Planner Becca Bleich stated that she has called and left a message for Caldwell County Building Inspections to see if a permit has been administered;
- Midland IRA, owner of 5711 Dream View Point. Nonconforming accessory structure. Town Planner Becca Bleich stated that she spot checked property in April. An accessory structure has been placed on the property before the principal structure has been constructed. Letter was sent on May 23, 2018 with a deadline to remove structure by June 7, 2018;
 - Chun Walker, owner of 4125 Shoun Dr. Overgrown vegetation. Town Planner Becca Bleich stated that she spot checked property on August 9, 2018. Town Planner Becca Bleich stated that the property is a little overgrown but not terrible. Town Planner Becca Bleich stated that she will continue to monitor the property;
 - Sandra Parlier, daughter of the owner of 4380 Sawmills School Rd. Overgrown vegetation. Sandra contacted Town Planner Becca Bleich requesting extension on foreclosure process. Town Planner Becca Bleich stated that a letter was sent on August 7, 2018, explaining the foreclosure process was initiated by Caldwell County but the nuisance violations would need to be abated within fifteen (15) days. Deadline is August 22, 2018. The owner did not comply and another letter outlining fees was sent with a deadline of September 21, 2018;
 - Chaney Carter, owner of 4361 Sawmills School Rd. Overgrown vegetation. Town Planner Becca Bleich stated that a letter was sent on July 19, 2018, with a deadline of August 3, 2018. Town Planner stated that the nuisance was abated by the Town on August 10, 2018. Town Planner Becca Bleich stated that a lien will be placed on the property for the cost of the mowing. Town Planner Becca Bleich stated that a hearing was held on September 6, 2018. The homeowner did not show so the Town can proceed to demolish house;
 - Timberline Lumber Company, Inc., owner of 4219 US Highway 321A. Overgrown vegetation. Town Planner Becca Bleich stated that a NOV letter was sent on July 19, 2018, with a deadline of August 3, 2018. Town Planner Becca Bleich also stated that an additional letter was sent by Town Attorney Terry Taylor on August 2, 2018 with a deadline of August 17, 2018. The owner did not comply. Town Planner Becca Bleich stated that she is working with Town Attorney Terry Taylor to determine what steps to take next;
 - Andrew and Bridget Dehart, owners of 4036 US Highway 321A. Rubbish. Town Planner Becca Bleich stated that a letter was sent on July 24, 2018, with a deadline of August 8, 2018. Town Planner stated that the property has been cleaned. Case closed;
 - Robert Hollar, owner of 2615 Mission Rd. Overgrown vegetation. Town Planner Becca Bleich stated that there was vegetation on the fence encroaching onto the neighbor's property. Town Planner Becca Bleich stated that a letter was sent on July 24, 2018, with a deadline of August 8, 2018. Town Planner Becca Bleich stated that she missed a call from the property owner requesting clarification and she called back and left a voicemail explaining the issue. Town Planner Becca Bleich stated that she

- has spoken with a business representative and a contractor has been hired to abate the issue. Town Planner Becca Bleich stated that she will continue to monitor;
- Gladys Green, registered owner of 2624 Mission Rd. Overgrown vegetation. Town Planner Becca Bleich stated that a letter was sent on July 24, 2018, with a deadline of August 8, 2018. Town Planner Becca Bleich stated that the letter was returned as undeliverable. Town Planner Becca Bleich stated that the property owner is deceased and that Town Attorney Terry Taylor performed a title search and found address of Ms. Green's children. Town Planner Becca Bleich stated that she sent letters out to Ms. Green's children on September 6, 2018 with a deadline of September 16, 2018. Town Planner Becca Bleich stated that she spoke with Ms. Green's daughter and she was informed that the daughter stated she has no control over the property and doesn't know who does, but assumes it is her brother. Town Planner Becca Bleich was informed that Ms. Green's son recently had heart surgery and isn't sure how quickly he will be able to attend to the issue;
 - Donald Street, owner of 1747 Cahoon Mountain Road. Rubbish and high grass. Town Planner Becca Bleich stated that a letter was sent on August 28, 2018 with a deadline of September 6, 2018. Town Planner Becca Bleich stated that the property has been cleaned and the grass has been mowed. Case closed;
 - Buck Poe, 4042 Clyde Drive. High Grass. Town Planner Becca Bleich stated that a letter was sent on September 6, 2018 with a deadline of September 16, 2018.

No Council action was required.

COUNCIL COMMENT: Mayor Johnnie Greene asked if anyone on the Council had any questions or comments at this time.

Mayor Johnnie Greene wanted to thank everyone for coming out and hoped everyone would come back. Mayor Johnnie Greene stated he hoped everyone was careful going home.

Clay Wilson wanted to thank everyone for coming out. Clay Wilson also stated that he had went by Oaktree Lane and the burned apartments have been tore down.

Jeff Wilson wanted to thank everyone for coming out.

Keith Warren wanted to thank everyone for coming out.

Rebecca Johnson wanted to thank everyone for coming out and hoped everyone would come back.

COUNCIL ADJOURN: Mayor Johnnie Greene asked for a motion to adjourn.

Keith Warren made a motion, and Clay Wilson seconded, to adjourn the meeting. All were in favor.

Johnnie Greene, Mayor

Julie A. Good, Town Clerk