

**TUESDAY, SEPTEMBER 15, 2015
TOWN OF SAWMILLS REGULAR COUNCIL MEETING
6:00 PM**

COUNCIL PRESENT

Trena McRary Kirby
Joe Wesson
Jeff Wilson
Johnny Wilson
Gerelene Blevins

STAFF PRESENT

Christopher Todd
Julie Good
Terry Taylor
Karen Clontz
Ronnie Coffey

CALL TO ORDER: Mayor Pro-Tem Trena McRary Kirby called the meeting to order.

INVOCATION: Chief David Price, with the Sawmills Volunteer Fire Department, gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor Pro-Tem Trena McRary Kirby led the Pledge of Allegiance.

ADOPT AGENDA: Mayor Pro-Tem Trena McRary Kirby asked for a motion to adopt the September 15, 2015 agenda with the addition of Agenda Item 8E: Donation Request for Sawmills PTO.

Joe Wesson made a motion, and Jeff Wilson seconded, to adopt the agenda with the addition of Agenda Item 8E: Donation Request for Sawmills PTO. All were in favor.

APPROVE AUGUST 18, 2015 REGULAR MEETING MINUTES: Mayor Pro-Tem Trena McRary Kirby asked for a motion to approve the August 18, 2015 regular meeting minutes.

Gerelene Blevins made a motion, and Joe Wesson seconded, to approve the minutes. All were in favor.

APPROVE AUGUST 18, 2015 CLOSED SESSION MINUTES: Mayor Pro-Tem Trena McRary Kirby asked for a motion to approve the August 18, 2015 closed session minutes.

Johnny Wilson made a motion, and Jeff Wilson seconded, to approve the minutes. All were in favor.

PUBLIC COMMENT: Mayor Pro-Tem Trena McRary Kirby asked if anyone had any questions or comments at this time.

Caldwell County Commissioner Donnie Potter spoke about a law enforcement appreciation dinner, with the theme “Back to Blue”, and is to be held at First Baptist Church in Hudson on November 14, 2015. Mr. Potter stated that the meal would be a Thanksgiving type meal and all sworn officers in Caldwell County plus one (1) guest would be invited.

Mr. Potter stated that Caldwell County had approved \$10,000.00 (ten thousand dollars) for the meal, \$5,000.00 (five thousand dollars) coming from Caldwell County and the remaining \$5,000.00 (five thousand dollars) coming from donations from surrounding towns. Mr. Potter stated that Hudson and Lenoir have already donated \$1,000.00 (one thousand dollars) each and Granite Falls has the motion on their Council meeting for Monday, September 21, 2015. Mr. Potter also stated that Caldwell County was working on having a walk as a fundraiser.

Joe Wesson made a motion, and Johnny Wilson seconded, to donate \$1,000.00 (one thousand dollars) from the governing body miscellaneous expenditure, to Caldwell County for the “Back to Blue” dinner for sworn law enforcement officers in Caldwell County. All were in favor.

RECOGNITIONS:

RECYCLE REWARDS WINNER: Mayor Pro Tem Trena McRary Kirby announced Mr. Bradley Haas as the September Recycle Rewards winners. A credit of twenty-eight dollars (\$28.00) will be added to his sanitation bill. Mayor Pro Tem Trena McRary Kirby stated that his certificate would be available at the Town Hall for pick up.

No Council action was required.

YARD OF THE MONTH WINNERS: Mayor Pro Tem Trena McRary Kirby announced William H. Lee from the 28630 zip code, and Aaron Littell, from the 28638 zip code, as the September Yard of the Month winners. Mayor Pro Tem Trena McRary Kirby stated that the certificate would be available at the Town Hall for pick up.

No Council action was required.

FINANCIAL:

APPROVE UPDATE TO BANK SIGNATURE CARDS: Mayor Pro-Tem Trena McRary Kirby stated that with the hiring of Town Administrator Christopher Todd there needed to be new signature cards on file at First Citizens Bank and CommunityOne Bank. The banks requires a new signature card to be on file whenever there are changes in the staff and/or Council. The signature cards will authorize Christopher Todd, Karen Clontz, Johnny Wilson and Joe Wesson to sign on behalf of the Town regarding banking transactions. The Town requires 2 (two) signatures for accounts payable checks and the safety deposit box.

Jeff Wilson made a motion, and Gerelene Blevins seconded, to have new signature cards on

file at the bank giving Christopher Todd, Karen Clontz, Johnny Wilson and Joe Wesson authorization regarding all banking transactions.

INFORMAL BID FOR UTV PURCHASE FOR PUBLIC WORKS: Mayor Pro-Tem Trena McRary Kirby stated that included in this year's budget are funds for a new UTV purchase.

This item is being purchased under the informal bid process.

Public Works Director Ronnie Coffey received quotes from:

High Country	Polaris Gem Car (street legal)	\$19,802.93
Carolina Golf Cart	Polaris Gem Car (street legal)	\$18,524.00
Carolina Golf Cart	Club Car Villager 8 person (street legal)	\$16,864.00
Yale Carolinas	Cushman Shuttle 8 person (not street legal)	\$15,583.00
Motive Power Inc.	Club Car Villager 8 person (not street legal)	\$14,600.00
CitEcar Electric Vehicles CitEcar 8 person Electric Cart (street legal)		\$11,565.00

Gerelene Blevins made a motion, and Joe Wesson seconded, that the Town purchase the CitEcar Electric Vehicles 8 person Electric Cart, white in color, street legal with all passenger seatbelts electric cart in the amount of \$11,565.00 (eleven thousand five hundred sixty-five dollars). All were in favor.

REQUEST FOR DONATION TO SOUTH CALDWELL SPARTAN ATHLETIC CLUB: Mayor Pro-Tem Trena McRary Kirby stated that the South Caldwell Spartan Athletic Club had requested a donation in the amount of \$75.00 (seventy-five dollars).

Jeff Wilson made a motion, and Joe Wesson seconded, to give a donation in the amount of \$75.00 (seventy-five dollars) to the South Caldwell Spartan Athletic Club. All were in favor.

REQUEST FOR DONATION TO GRANITE FALLS MIDDLE SCHOOL BLUE DEMON CLUB: Mayor Pro-Tem Trena McRary Kirby stated that the Granite Falls Middle School Blue Demon Club had requested a donation in the amount of \$100.00 (one hundred dollars).

Joe Wesson made a motion, and Johnny Wilson seconded, to give a donation in the amount of \$100.00 (one hundred dollars) to the Granite Falls Middle School Blue Demon Club. All were in favor.

REQUEST FOR DONATION TO SAWMILLS PTO: Mayor Pro-Tem Trena McRary Kirby stated that the Sawmills PTO had requested a donation in the amount of \$150.00 (one hundred fifty dollars).

Joe Wesson made a motion, and Johnny Wilson seconded, to give a donation in the amount of \$150.00 (one hundred fifty dollars) to the Sawmills PTO. All were in favor.

PLANNING:

SAWMILLS COMPREHENSIVE PLAN TENTATIVE SCHEDULE: Planner Elinor Hiltz stated that she has been working on the Sawmills Comprehensive Plan. Planner Elinor Hiltz informed Council that the comprehensive plan should be updated every 10 (ten) years. The current comprehensive plan was put in place in 2005 so Sawmills is nearing the 10 (ten) year mark. Planner Elinor Hiltz also stated that the comprehensive plan process should take approximately 1 (one) year to complete.

Planner Elinor Hiltz has tentatively set a schedule for the Comprehensive Plan Steering Committee to meet on the first Tuesday of each month beginning October 6, 2015.

No Council action was required.

SAWMILLS COMPREHENSIVE PLAN STEERING COMMITTEE: Planner Elinor Hiltz stated that she has talked to several members of the community to be on the Comprehensive Plan Steering Committee and the following persons have agreed:

- | | |
|---------------------|-------------------------------|
| 1) Callie Messer | Resident, Renter |
| 2) Donnie Potter | County Commissioner |
| 3) Barbara Jones | Resident, Virginia Acres |
| 4) Courtney Wright | Sawmills Elementary Principal |
| 5) Shelda Aultman | Resident, Retired Teacher |
| 6) Carolyn Evert | Board of Adjustments |
| 7) David Powell | Planning Board |
| 8) Gerelene Blevins | Town Council |
| 9) Jake Ramsey | Business Owner |

Joe Wesson made a motion, and Gerelene Blevins seconded, to approve the Sawmills Comprehensive Plan Steering Committee. All were in favor.

PUBLIC COMMENT: Mayor Pro-Tem Trena McRary Kirby asked if anyone had any questions or comments at this time.

Courtney Wright, Sawmills Elementary Principal, wanted to thank the Town for donating money to the school which allows them to have Deputy Hawn as their Resource Officer. Mrs. Wright also wanted to thank Ronnie Coffey and all Public Works employees for bringing donations of school supplies to Sawmills Elementary. Mrs. Wright wanted to thank the Town for everything it has done for Sawmills Elementary and wanted to let the Town know that Sawmills Elementary is going to have a Student Council this year and hopes that the Student Council can help with projects in the Town.

UPDATES:

SBEA AUGUST PROGRESS REPORT: Mayor Pro Tem Trena McRary Kirby stated that Sherry Long, from the Western Piedmont Council of Governments, has enclosed a progress report for the SBEA project 12-C-2443.

No Council action was required.

AUGUST CODE ENFORCEMENT REPORT: Mayor Pro-Tem Trena McRary Kirby stated that the Town Planner Elinor Hiltz has enclosed an updated status report of Code Enforcement cases and the progress that has been made on each case as of September 2015.

No Council action was required.

COUNCIL COMMENT: Mayor Pro-Tem Trena McRary Kirby asked if anyone on the Council had any questions or comments at this time.

Joe Wesson wanted to thank everyone for coming. Joe Wesson also stated Sawmills Elementary has good things coming up and he looks forward to working with Sawmills Elementary. Joe Wesson also wanted to welcome Town Administrator Christopher Todd to his new position. Joe Wesson also wanted to thank Planner Elinor Hiltz for the good job she has done throughout the town. Joe Wesson also wanted to thank Finance Officer Karen Clontz and Public Works Director Ronnie Coffey for going the extra mile for the Town when the Town did not have an Administrator.

Mayor Pro-Tem Trena McRary Kirby wanted to congratulate Courtney Wright as the new Sawmills Elementary Principal.

CLOSED SESSION: ATTORNEY/CLIENT PRIVILEGE: Mayor Pro-Tem Trena McRary Kirby asked for a motion to go into closed session.

Joe Wesson made a motion, and Johnny Wilson seconded, to go into closed session at 6:31 pm.

Gerelene Blevins made a motion, and Johnny Wilson seconded, to come out of closed session at 6:49 pm.

COUNCIL ADJOURN: Mayor Pro-Tem Trena McRary Kirby asked for a motion to adjourn.

Joe Wesson made a motion, and Jeff Wilson seconded, to adjourn the meeting. All were in favor.

Julie A Good, Town Clerk

Trena McRary Kirby,
Mayor Pro-Tem