



WELCOME

SAWMILLS

TOWN OF SAWMILLS
INCORPORATED 1988

"Biggest Little Town In The Foothills"

Lanie Bumgarner
SAWMILLS ELEMENTARY SCHOOL
MR. WRIGHT'S 5TH GRADE ART CLASS
March 15, 2011

**TUESDAY, DECEMBER 20, 2011
TOWN OF SAWMILLS REGULAR COUNCIL MEETING
6:00 P.M.**

COUNCIL PRESENT

Bob Gibbs
Gerelene Blevins
Beverly Fry
Joe Norman
Donnie Potter
Joe Wesson

STAFF PRESENT

Seth Eckard
Susan Nagle
Terry Taylor

MEMBERS PRESENT

Trena McRary Kirby
Jeff Wilson
Johnny Wilson

CALL TO ORDER: Mayor Bob Gibbs called the meeting to order.

INVOCATION: Mayor Bob Gibbs gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor Bob Gibbs led the Pledge of Allegiance.

APPROVAL OF NOVEMBER 15th REGULAR MEETING MINUTES: Mayor Gibbs asked for a motion to approve the November 15, 2011 regular meeting minutes.

On a motion made by Joe Norman, and seconded by Donnie Potter, the minutes were approved. All were in favor.

RECOGNITIONS:

YARD OF THE MONTH WINNERS: Mayor Pro-Tem Gerelene Blevins stated Janie and Dwight Miller is the December yard of the month winner from the 28638 zip code and Councilwoman Beverly Fry stated Klaus and Kucha Hadschin is the December yard of the month winner from the 28630 zip code. Mayor Gibbs stated that the winners are not present tonight and may pick up their picture and certificate at the Town Hall at there convenience.

No Council action is required.

RECYCLE REWARDS PROGRAM WINNER: Town Administrator Seth Eckard would like to congratulate Richard and Sylvia Williams on winning the Recycle Rewards Program for December. Administrator Eckard stated Mr. and Mrs. Williams will receive a twenty-eight dollar (\$28.00) credit on their sanitation bill and may pick up their certificate at the Town Hall at their convenience.

No Council action is required.

PLANNING MATTERS: ALTERNATE PLANNING COMMISSION MEMBER APPOINTMENT: Mayor Gibbs stated there is still a need for an alternate from the E.T.J. (Extra-Territorial Jurisdiction) to serve on the Planning Commission and asked Council if anyone had a recommendation.

This matter has been tabled until the next regular meeting as there were no recommendations.

OUTGOING COUNCIL COMMENTS: Mayor Gibbs asked the outgoing Council members if they would like to say anything.

Councilwoman Gerelene Blevins stated it has been an honor being here as long as I have and It's been a pleasure to work with the Council and all the employee's. Councilwoman Blevins also stated, she has been through three Town Administrator's and worked with every Mayor pictured on the wall so it really has been an honor. Thank you all.

Councilwoman Beverly Fry stated she has enjoyed serving the citizens in the Town of Sawmills for the previous four years as well as the Council members. Councilwoman Fry also hopes that everybody who serves on the Council enjoys serving, as well as working together to do the best for the Town and would also like to say, thank you for the privilege she has enjoyed it.

Councilman Joe Norman stated he has served the Town for a long time, from a community, to a sanitary district, and now to a fully grown town. Councilman Norman stated the new Council coming on are all capable and qualified. Councilman Norman would also like to thank the people that have voted for him over the years and the people he has worked with, he appreciates it.

Mayor Gibbs would like to thank all the outgoing Council members for their service to the town, as well as their understanding throughout the trials and tribulations gone through as a Council and wish them the best of luck. Mayor Gibbs then asked Councilwoman Blevins and Councilwoman Fry if starting in April they would be willing to help with the yard of the month program as official members stating, he would appreciate it.

ADJOURN: Mayor Gibbs asked for a motion to adjourn.

On a motion made by Donnie Potter, and seconded by Joe Norman, the meeting was adjourned. All were in favor.

OATH OF OFFICE FOR NEW COUNCIL MEMBERS: Town Clerk Susan Nagle administered the Oath of Office to incoming Council members Trena McRary Kirby, Jeff Wilson, and Johnny Wilson.

CALL TO ORDER: Mayor Gibbs called the meeting to order.

ADOPT AGENDA: Mayor Gibbs asked for a motion to adopt the agenda.

On a motion made by Donnie Potter, and seconded by Jeff Wilson, the agenda was adopted. All were in favor.

ORGANIZATIONAL MATTERS:

SEATING ARRANGEMENTS: Mayor Gibbs asked that the Council members to please change their seats as they are in alphabetical order from right to left.

ELECTION OF MAYOR PRO-TEM: Mayor Gibbs asked for a motion to elect a Mayor Pro-Tem.

On a motion made by Trena McRary Kirby, and seconded by Joe Wesson, Johnny Wilson will be the new Mayor Pro-Tem. All were in favor.

COMMITTEE ASSIGNMENTS: Mayor Gibbs appointed the new Standing Town Council committees. (See attached).

No Council action is required.

COUNCIL ETHICS AND CODE OF CONDUCT: Mayor Gibbs stated Town Attorney Terry Taylor prepared a Standard of Conduct form in August 2010 which states that the Mayor and Council will have the right respect, integrity, confidence, attitude, service towards the town, and innovation that they will be open minded.

Attorney Taylor stated, that all new Council members will be attending the "Newly Elected Officials class" and there there will probably be a whole session on this so, if anyone has any questions either now or after returning from school she will be glad to answer them.

Mayor Gibbs stated the Standard of Conduct form is not mandatory but, he would ask Council to sign their name, put todays date on it, and return to the Clerk before leaving.

COUNCIL RETREAT: Town Administrator Seth Eckard would like to hold a Council retreat to review goal settings for the year, discuss upcoming policies, and have the opportunity to look outside the daily operations of the town discussing where we want the town to be in the next one to five years.

On a motion made by Joe Wesson, and seconded by Donnie Potter, Council called for a special meeting for the purpose of a Council retreat to take place on February 9, 2012 at the E.D.C. from 10:00 a.m.-4:00 p.m. All were in favor.

ADOPT RESOLUTION APPROVING THE ELECTRONIC AUCTION OF SURPLUS PROPERTY: Town Administrator Eckard stated in 2000 the Council adopted a policy that states if the Town accumulates excess property a sealed bid auction will take place. Administrator Eckard would like Council to adopt a resolution allowing staff the authority to do electronic sealed bids which, would start January 20 and run for a designated period of time using GovDeals.com or any other website the town choses. The resolution would also allow staff to donate any remaining surplus property to a non-profit organization after the sealed bids have been open and accepted.

After discussion, a motion was made by Trena McRary Kirby, and seconded by Joe Wesson, to hold an electronic auction on the surplus property for the enclosed list starting January 20, 2012. All were in favor.

PLANNING MATTERS:

REQUEST FOR APPROVAL OF MAY MINOR SUBDIVISION: Town Planner Emily Hines stated that Marlon and Brenda May has requested a minor subdivision of property located on Hickory Nut Ridge Road parcel numbers 2755-36-9457, 2755-46-6368, and 2755-35-9535. The existing lot is zoned RA-20 and the three parcels would be subdivided to create one lot approximately 1.78 acres plus .11 acres located in the right-of-way. The Subdivision Review Board has reviewed this request and recommends Council approval.

On a motion made by Joe Wesson, and seconded by Donnie Potter, Council approved the minor subdivision request for Marlon and Brenda May. All were in favor.

FINANCIAL MATTERS:

CALL FOR A PUBLIC HEARING: APPLY FOR A COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FOR SEWER PROJECT: Town Administrator Seth Eckard and staff have been working with the Town Engineering Firm, West Consultants and the Western Piedmont Council of Governments (W.P.C.O.G.) to discuss a grant opportunity. This will be a rather large grant for sewer infrastructure in Sawmills in an area that has been identified. Administrator Eckard stated the logistics of the application are being worked on and would like Council to discuss holding a public hearing at the next regular Council meeting where there will be more details and information given.

On a motion made by Trena McRary Kirby, and seconded by Donnie Potter, a public hearing to discuss an application on a Community Development Block Grant (CDBG) for a sewer project was called to take place at the next regularly scheduled Council meeting on January 17, 2012 at 6:00 p.m. at the Sawmills Town Hall. All were in favor.

UPDATES:

CODE ENFORCEMENT MONTHLY REPORT: The enclosed report shows the updated progress continuously made throughout the town by Code Enforcement Officer Tony Cline.

No Council action is required.

ADMINISTRATORS REPORT: Town Administrator Seth Eckard stated the town is wrapping up the food drive and would like to thank Mom's Country Kitchen for raising over 200 pounds of food. Mom's Country Kitchen also offered a free desert to anyone who donated food.

Administrator Eckard also stated, the winter newsletter went out today and should be in mailboxes soon.

Administrator Eckard wished everyone Happy Holidays and Merry Christmas.

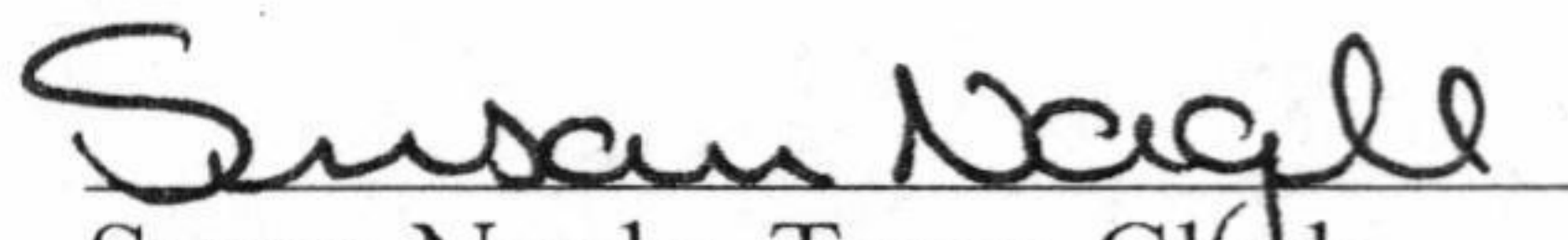
Mayor Gibbs would like to wish everyone everyone a Merry Christmas and a Happy New Year.

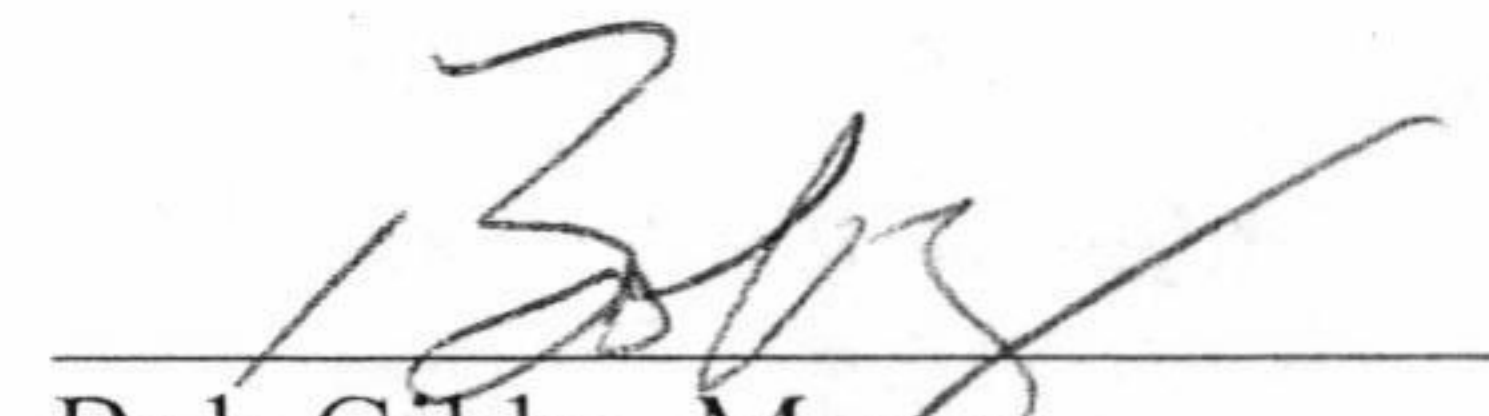
PUBLIC COMMENT: Mayor Gibbs asked if there was anyone wishing to speak during public comment.

There was no one wishing to speak.

ADJOURN: Mayor Gibbs asked for a motion to adjourn.

On a motion made by Donnie Potter, and seconded by Joe Wesson, the meeting was adjourned. All were in favor.


Susan Nagle, Town Clerk


Bob Gibbs, Mayor

TOWN OF SAWMILLS STANDING COUNCIL COMMITTEES FOR 2012

(Updated: 12/12/2011)

PUBLIC WORKS COMMITTEE

Roadways and Streets
Water Resources
Wastewater
Drainage
Right-of-ways
Solid Waste

Jeff Wilson
Johnny Wilson

PARKS AND RECREATION COMMITTEE

Parades, Festivals and Special Events
Civic Organizations

Jeff Wilson
Joe Wesson

PLANNING AND DEVELOPMENT COMMITTEE

Land Use Regulations
Zoning
E.T.J.
Code Enforcement

Joe Wesson
Trena Kirby

LAW AND FINANCE

Administration
Budget Appropriations
Audit Performance
Public Health & Safety

Donnie Potter
Trena Kirby

INTERGOVERNMENTAL COMMITTEE

W.P.C.O.G.
N.C.L.M.
Community Colleges
Chamber of Commerce
Institute of Government
Intergovernmental (County/State)

Trena Kirby
Donnie Potter

PERSONNEL COMMITTEE

Donnie Potter
Johnny Wilson

IDENTITY THEFT COMMITTEE

Joe Wesson
Jeff Wilson

*** The Mayor is a member of all Standing Council Committees**

CODE OF ETHICS

Adopted: AUGUST 17, 2010
Resolution No.: _____

TOWN OF SAWMILLS

Standards of Conduct and Conflict of Interest

A. Purpose

The purpose of this Code of Ethics is to establish guidelines for ethical standards of conduct of the Town of Sawmills and to help determine what conduct is appropriate in particular cases. It should not be considered a substitute for the law or for a board member's best judgment.

B. Definitions

For purposes of this section, the following definitions shall apply:

1. *Business Entity* means any business, proprietorship, firm, partnership, person in representative or fiduciary capacity, association, venture, trust or corporation which is organized for financial gain or for profit.
2. *Town Official* means the Chairman, members of the Town Board, Executive Manager, Town Attorney and Department Heads.
3. *Immediate Household* means the Town Official, his/her spouse, and all dependent children of the Town Official.
4. *Interest* means direct or indirect pecuniary or material benefit accruing to a Town Official as a result of a contract or transaction which is or may be the subject of an official act or action by or with the Town. For purposes of this article, a Town Official shall be deemed to have an interest in the affairs of (1) any person in his immediate household as such term is defined in this section, (2) any business entity in which the Town Official is an officer or director, (3) any business entity in which an excess of ten percent (10%) of the stock of or legal or beneficial ownership of is controlled or owned directly by or indirectly by the Town Official, (4) any non-profit organization on which the Chairman or any member of the Town Board currently serves an officer, director, or board member, direct or indirect.

5. *Official act or action* means any legislative, administrative, appointive or discretionary act of any Town Official.

C: Standards of Conduct

1. *Scope.* All Town Officials as defined in this article shall be subject to and abide by the following standards of conduct.

2. *Interest in Contract or Agreement or Employment.* No Town Official herein defined shall have or thereafter acquire an Interest in any contract or agreement with the Town, except as allowed by and in conformance with the procedure set forth in the North Carolina General Statutes. This section does not prevent consulting or employment contracts between an Official and the Town that may otherwise be allowed by law so long as the Official that has the conflict does not participate in the selection, award or supervision of the Contractor Employee.

3. *Use of Official Position.* No Official shall use his or her official position or the Town's facilities for his or her private gain. In addition, Town Officials shall not misuse their status in such a way as to require, expect, or accept favors from subordinate employees.

4. *Disclosure of Information.* No Official shall use or disclose confidential information gained in the course of or by reason of his official position for purposes of advancing (1) his or her financial or personal interest, (2) a business entity in which he or she is an owner in part or in whole, an officer or director, (3) the financial or personal interest of a member of his or her immediate household or that of any other person.

5. *Incompatible Service.* No Official shall engage in or accept private employment or render service to private or other public interests when such employment or service is incompatible with the proper discharge of official duties or would tend to impair independence of judgment or action in the performance of official duties unless otherwise permitted by law and unless disclosure is made as provided in this article. Before accepting private employment, the Official should consider whether such employment would impact the Town negatively. An Official who accepts private employment should not represent himself or herself as an employee or agent of the Town.

6. *Gifts.* No Town Official shall directly or indirectly solicit any gift or accept or receive any gift having a value of Twenty-Five Dollars (\$25.00) or more whether in the form of money, services loaned, travel, entertainment, hospitality, thing or promise or any other form under circumstances in which it could reasonably be inferred that the gift was intended to influence him or her or could reasonably be expected to influence him or her in the performance of official duties or is intended as a reward for any official action or his or her part. Legitimate political contributions shall not be considered as gifts under the provisions of this paragraph.

7. *Special Treatment.* No Town Official shall grant any special consideration, treatment, or advantage to any citizen or public or private entity beyond that which is available to every other citizen or entity.

8. *Standards of Conduct.*

These Standards of Conduct require that:

Section 1. Town of Sawmills Board Members should obey all laws applicable to their official actions as members of the board. Board Members should be guided by the spirit as well as the letter of the law in whatever they do.

At the same time, Board Members should feel free to assert policy positions and opinions without fear of reprisal from fellow board members or citizens. To declare that a board member is behaving unethically because one disagrees with that board member on a question of policy (and not because of the board member's behavior) is unfair, dishonest, irresponsible, and itself unethical.

Section 2. Board members should act with integrity and independence from improper influence as they exercise the duties of their offices.

Section 3(a) Board Members should avoid impropriety in the exercise of their official duties. Their official actions should be above reproach. Although opinions may vary about what behavior is inappropriate, this board will consider impropriety in terms of whether a reasonable person who is aware of all of the relevant facts and circumstances surrounding the board member's action would conclude that the action was inappropriate.

Section 3(b) If a Board Member believes that his or her actions, while legal and ethical, may be misunderstood, the member should seek the advice of the board's attorney and should consider publicly disclosing the facts of the situation and the steps taken to resolve it.

Section 4. Board Members should faithfully perform the duties of their offices. They should act as the especially responsible citizens whom others can trust and respect. They should set a good example for others in the community, keeping in mind that trust and respect must continually be earned.

Board Members should faithfully attend and prepare for meetings. They should carefully analyze all credible information properly submitted to them, mindful of the need not to engage in communications outside the meeting in any quasi-judicial matters. They should demand full accountability from those over whom the Board has authority.

Board Members should be willing to bear their fair share of the board's workload. To the extent appropriate, they should be willing to put the board's interests ahead of their own.

Section 5. Board Members should conduct the affairs of the board in an open and public manner. They should comply with all applicable laws governing open meetings and public records, recognizing that doing so is an important way to be worthy of the public's trust. They should remember when they meet that they are conducting the public's business. They should also remember that local government records belong to the public and not to board members or their employees.

In order to ensure strict compliance with the laws concerning openness, boards members should make clear than environment of transparency and candor is to be maintained at all times in the governmental unit. They should prohibit unjustified delay in fulfilling public records requests. They should take deliberate steps to make certain that any closed sessions held by the board are lawfully conducted and that such sessions do not stray from the purposes for which they are called.

D. Disclosure of Interest in Legislative Action

The Chairman or any member of the Town Board who has an Interest in the official act or action before the Town Board shall publicly disclose on the record of the Town of Sawmills the nature and extent of such interest and shall withdraw from any consideration of the matter if excused by the Authority.

E. Investigations Instigated by Town Board, Town Manager or Any Other Person

1. The Board may direct the Town Attorney to investigate any apparent violation of this article as it applies to the Chairman, any member of the Board, or Town Manager, and to report the findings of the investigation to the Board.
2. The Board may direct the Town Manager to investigate any apparent violation of this article by the Town Attorney and to report the findings of the investigation to the Board.
3. Any person who believes that a violation of this article has occurred may file a complaint in writing with the Board when the Chairman and members of the Board, Town Manager or Town Attorney are the subjects of the complaint.
4. If the Board, after receipt of an investigation, has cause to believe a violation has occurred, the Board shall schedule a hearing on the matter, said hearing may be held as a Closed Session. The Official who is charged with the violation shall have the right to present evidence, cross-examine witnesses, including the complainant or complainants, and be represented by counsel at the hearing. If upon the conclusion of the hearing, the majority vote of the Board finds a violation has occurred, the Board may adopt a resolution of censure which shall be placed as a matter of record in the minutes of an official Board meeting.

F. Advisory Opinions.

When a Town Official has a doubt as to the applicability of any provision of this articles to a particular situation or to the definition of terms used in this article, he or she may apply to the Town Board or Town Attorney for an advisory opinion, either of which shall issue an opinion in writing and file same with either the Board or Town Attorney. The Town Official shall have the opportunity to present his or her interpretation of the facts at issue and of the application of provisions of this article before such advisory opinion is made. In addition, the Town Official shall publicly disclose to the Board or Town Manager the facts of issue in a particular situation and shall rely upon any resolution adopted by the Board or Town Manager regarding that particular situation.

Adopted this the 17 day of AUGUST,
20 10.

TOWN OF SAWMILLS



ATTEST:

Susan Nagle
Town Clerk

By: [Signature]
Mayor

STANDARD OF CONDUCT

Our Value Statement:

As a Council Member of the Town of Sawmills, I commit to conduct myself as a professional and support the following values:

1. Service. I will be responsive to the needs of citizens and my fellow Council Members by consistently exceeding their expectations.
2. Respect. I believe in the value of my fellow Council Members and recognize each persons contribution as important.
3. Integrity. I will be fair, consistent and honest with my fellow Council Members, the staff and citizens. I will be responsible and I will do what I say I will do.
4. Competence. As a Council Member, I will continue to grow and develop my skills and understanding through attending seminars and read other information that is available to me about governing of a town in North Carolina.
5. Innovation. I will be open minded, I will be flexible and receptive to change and actively involved in identifying opportunities for improvement for the town.
6. Attitude. I will treat my fellow Council Members, the staff and citizens with respect and dignity. I will listen and communicate in a sincere way, being sensitive to the needs of others.

This the _____ day of _____, 20_____.

_____(Seal)

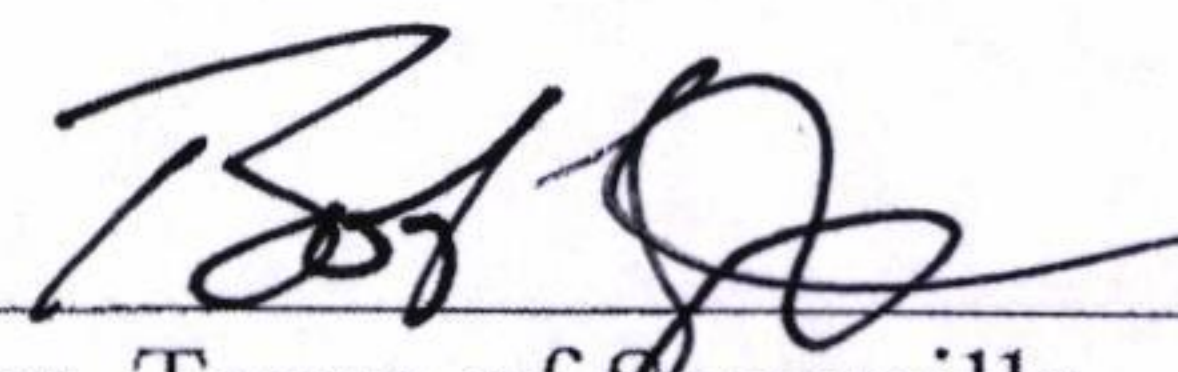
Town of Sawmills
Resolution Approving the Electronic Auction Procedure
of Surplus Personal Property

The Town of Sawmills ("Sawmills") has property that is no longer necessary to meet the operational needs of Sawmills. Traditionally, Sawmills has declared such property to be surplus and disposed of such property by public auction in accordance with the requirements of N.C.G.S. 160A-270.

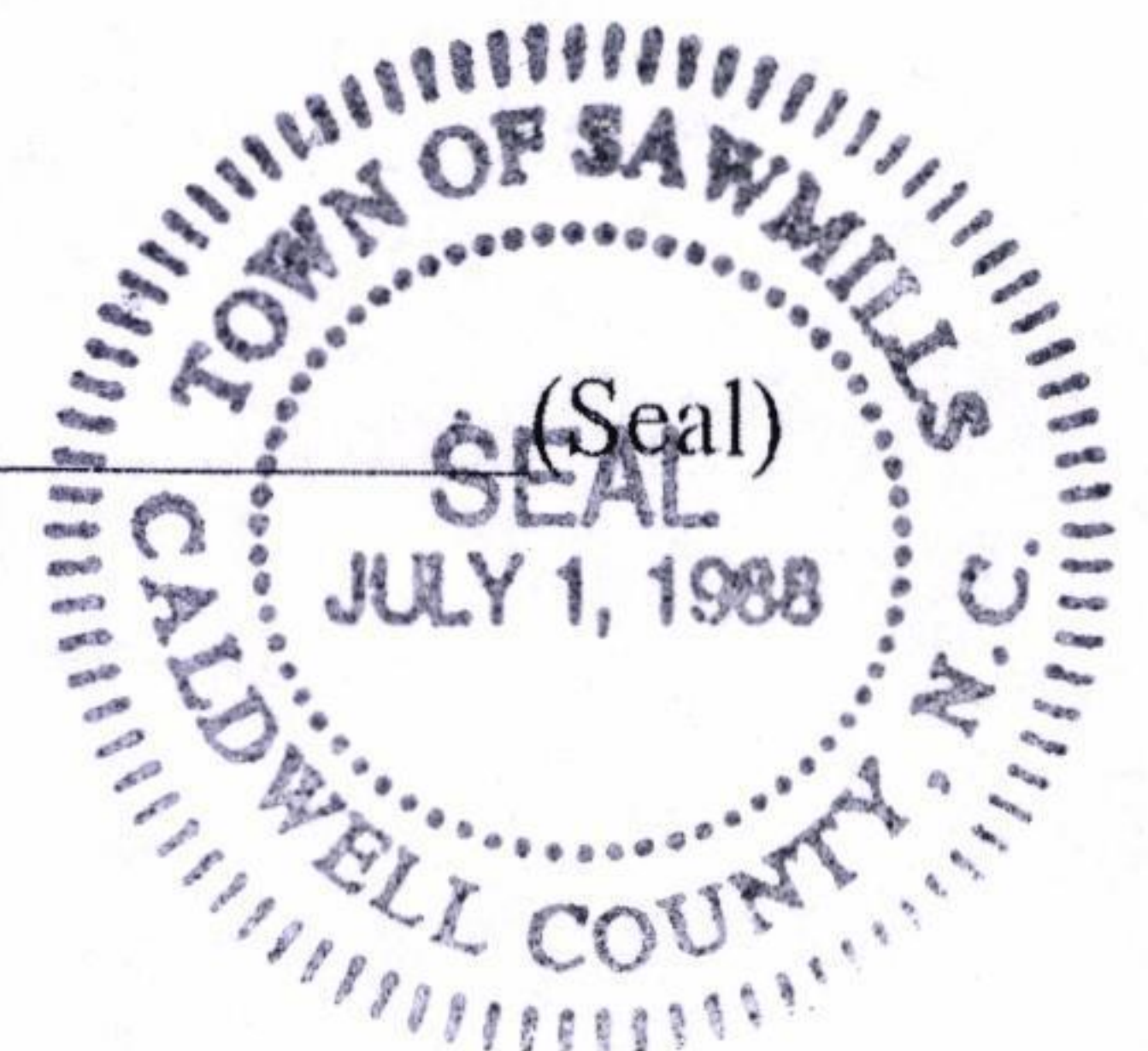
IT IS THEREFORE RESOLVED, by the Town Council of the Town of Sawmills that:

1. Each of the items described on the list entitled "Sawmills Electronic Surplus Property Sale" as attached hereto, is declared to be surplus to the needs of Sawmills.
2. The sale of all surplus property by electronic auction in accordance with the requirements of N.C.G.S. 160A-270 is hereby authorized and the Town Administrator, or other staff designated by the Administrator, is authorized to give appropriate notice and conduct the sale in accordance with the requirements of all applicable laws.
3. All surplus property shall be made available for inspection at reasonable times so that the sale can be conducted beginning 20th, JANUARY, 2011 at 8:00 a.m. by electronic means at www.townofsawmills.com and/or www.GovDeals.com. With appropriate notice the date, place and time of the sale may be changed by the Town Administrator. All items shall be sold for cash or other payment means approved by the Town Administrator.
4. The person designated to conduct the sale by the Town Administrator shall have the authority to remove items of surplus property from the list to be sold at any time prior to the acceptance of any bid and the conclusion of the transaction.
5. Further, the Town Administrator is authorized to negotiate, execute and issue on behalf of Sawmills all contracts necessary in order to conduct the sale of surplus property by electronic auction including any contracts with public or private auction agents as allowed by statute, specifically including a contract with GovDeals, Inc., if the Administrator deems such contract to be in the best interest of Sawmills.
6. Any remaining surplus property after the Auction Procedures are followed above may be donated by the Town to a 501(c)3 qualified non-profit association as designated and/or determined by the Town Administrator.

Adopted this the 20th day of December, 2011.



Mayor, Town of Sawmills



Attest:



Clerk

USEABLE SURPLUS				
JUNE 2010				
ASSET #	DESCRIPTION	S/N	MODEL #	MFG YR.
Computer List				
53	TIGER 40XMax K-6 Series Computer	3082446		OLD
	View Sonic 14" Monitor	A162800300	1448ES-1	July 1996
	TradeMark 14" Monitor	79DCM-1488	DCM-1488A	8/1/1987
	Computer Keyboard	32091630	RT-2358TW	
	15" Computer Glass Attachment for Monitor			
	Compaq Desk Pro2000 Computer	6626HVR88615	M5100/1200/8 DOM	no date
	Compaq Keyboard	23N39DL07221	RT6656TW	
	Gateway 2000 Computer	9669721	LPMINI-TOWER G6-333	4/21/1998
	Gateway 2000 15" Monitor	15009A491617	EV-500	
	Gateway 2000 Keyboard & Mouse	50241582	2196003-00-004	6/16/1998
	Gateway 2000 Computer	9669575	E-1000	4/21/1998
	Gateway 2000 Keyboard	50131916	2196003-00-003	4/1/1998
	Gateway 2000 15" Monitor	15009A491953	EV500-069CS	March 1998
	Gateway Windows XP	25595413		12/7/2001
	Gateway 17" Monitor	DU17046A0061334	EV-700C	Sept. 2001
	Gateway Keyboard & Mouse	(K)356681 (M)HCA13102177	SK-9920	9/18/2001
106	Gateway Celeron Computer	25595414	MICRO ATX KTH 300C	12/7/2001
106	Gateway 17" Monitor	DU17046A0061336	EV-700C	Sept. 2001
	Gateway 15" Monitor	8627564	CPU-15F23	Sept. 1996
	Gateway 2000 SOLO	AC298130453	ADP-50FB	
	Belkin Wireless Keyboard w/Wireless Mouse	401002996	15-BNDL & F8E815-KYBD	
	Belkin USB2 Hi-Speed Cable			
47	Pitney Bowes Class III Postal Scale	0022758 Reconditioned	MOD B-250	Capacity 2lhx0.loz.
	Canon Electric Typewriter	HA20-21527	AP810-III	
	CASIO Calculator	Q2458551	FR-2650A	
	Sharp Calculator	1D289579	EL-1197P	
	Sharp Calculator	4C796889	EL-1801A	
	Adler-Royal Calculator	41340013	1123-PD nova	
112	Lanier 6717 Copier	807768	6717	
	Brother Fax Machine, Copier, Scanner	U56581E2N351683	MFC-3100C	
	Sharp Fax Machine Plain Paper	37157757	UX-P100	12/26/1998
	U.S. Robotics Fax MODEM	0008390161403112	Sportster 28,8000	
	Brother Plain Paper Fax Machine, Copier, Scanner	U56362B09776100*Z	MFC-7150C	
98	HP Deskjet 1120C Printer	SG8CQ1323R	6626HVR88615	
	Okidata Dot Matrix Printer 391 Turbo 24 Pin	110B2024460	GE7300A	
	Okidata Microline 395 Printer 24 Pin	B2KML395	Microline 395	
	EPSON PB-6509 Receipt Printer for Computer	2VR000 4304	M119D	For EPSON TM-U200PD
	Magnavox 20" TV w/ VHS w/remote	35571158		Jul-94

	Motorola AlphaMate 250 (small gray keyboard)	516EWW2H66	PT1019A	
	American Powered Conversion (Computer BackUp)	EB9638245381	APC280B	
	Energizer (Backup) 4 plug-ins	0304UC6263	ER-0F800	
87	GE Cassette Recorder		3-5025A	
	Radio Shack Cassette Recorder	879372	CTR-117	
	16 bit ISA Ethernet Adapter for 10Base2 or 10Base-T	0735ZA111432	NE2000 Compatible	
	HP960C Printer	MY11K1D21R	C8932A	1/20/2001
	Gateway 2000 Keyboard	53140961	2196003	4/7/1998
	Gateway 2000 Keyboard	50141002	2196003	4/7/1998
	Dell Printer	80DVJ51	DP/N ON5819	
	Phaser 4400 Printer	LDT018135	4400SA	
80	HP Lazer Jet 4 Plus Printer	USFC192269	C2037A	Dec-94
	HP ScanJet 5200C Scanner	SG8CS1607B	HPC7190A	
128	Visioneer 9450 USB Scanner	414TW1043X1K7500202	9450USB	
114	Epson Cash Receipt Printer	CQTG030600	M119D	
	HP 1100 Printer	USPD037543	C4224A	9/14/2000
	Gateway 2000 Computer (Storeroom)	10207981	P55C-233	6/29/1998
	Gateway 2000 Monitor (Storeroom)	FLEL9A1787756	986M	Oct-99
	Gateway 2000 Keyboard (Storeroom)	H358561	SK-9920	9/18/2001
	Sharp Fax Machine(Garage)	67104177	UX-B700	2007
	Emerson 9"TV & VCR combo w/remote	V08341712	EWC0903	Feb. 2003
228	HP LaserJet 4250 Printer	CNGXF66269	42501	9-May-06

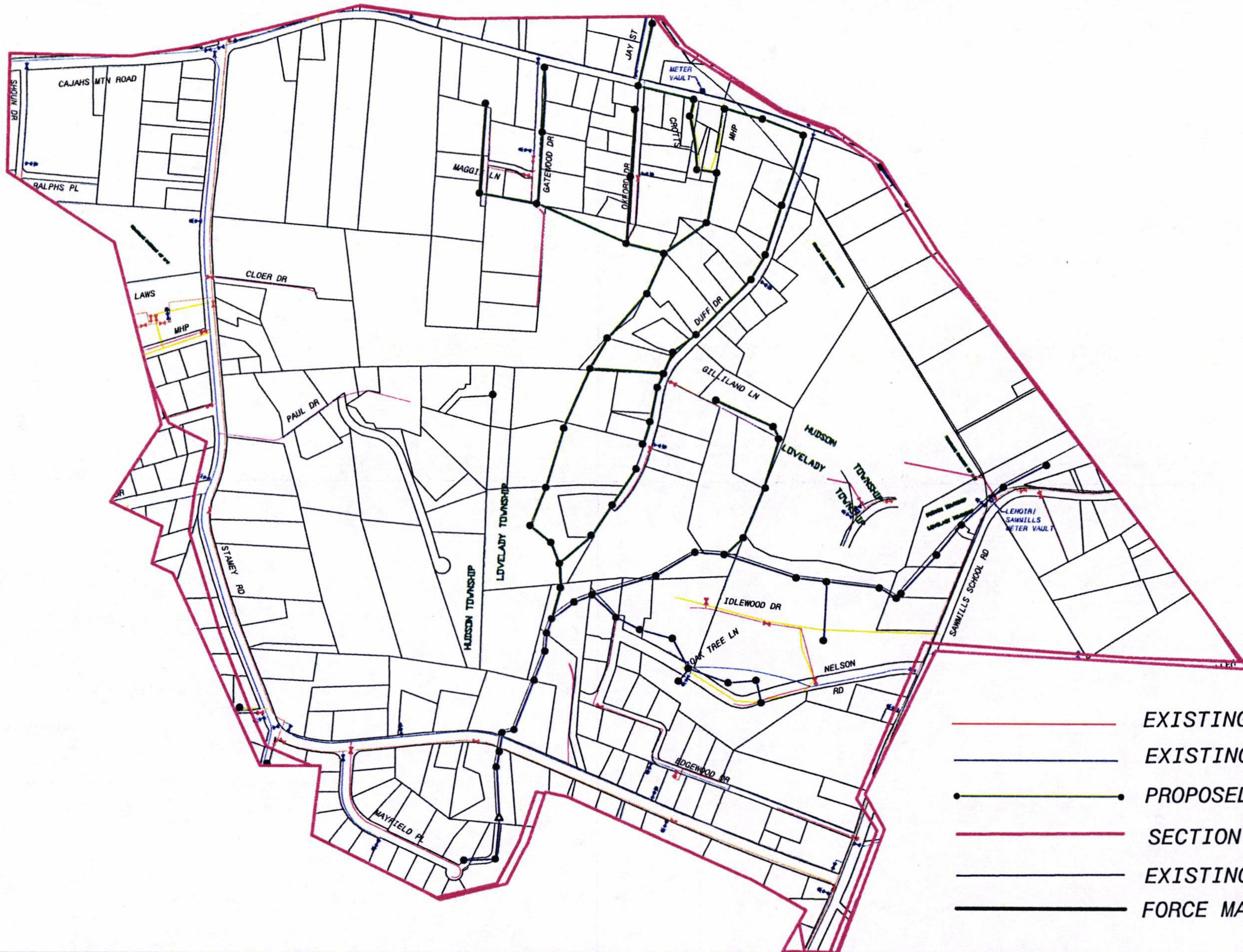
MISCELLANEOUS SURPLUS				
June 2010				
ASSET #	DESCRIPTION	S/N	MODEL #	MFG YR.
N/A	Plastic Box w/ Drawer 8"W x 5.5"H x 15"L		MAP-580	
	Holmes Air Filter Monitor		STOCK #9989028382	
	Box of 10 spool ribbons BLACK		REORDER #359918	
	HP Toner Cartridge (remanufactured)		Mdl #2612	
	Boston 12" Wood Base Paper Trimmer		REORDER #767-1	
	2- Ribbon Cassettes for Petney Bowes Post Perfect (B7			
	1 - Clear Plastic Computer Cover			
	1 - Clear Plastic Keyboard Cover			
	1 - Clear Plastic Typewriter Cover			
	3 - Canon Electronic Typewriter Cassette Ribbons		AP-RB21; Reorder # 917590	
	3 - Books - Borland dBASEIV for DOS Version 2.0		(Getting Started, Using dBASEIV, Language Ref)	
	1 - Microsoft Windows Version 3.0 Book			
	10 rolls - ISCO Plotter Paper		60-2313-019	
	Boston Electric Pencil Sharpener		19	
	4 - Okidata Printer Ribbons		52103601 or 5210	For 393,395,3410 OkiMicroline
	Metal Time Card Holder		Latham 12 Cards	
	3 - Lanier Black Toner Cartridges		For Mdl 6517, 6717, 6616, 6720	
	Brother Ink Cartridges (BLUE - MFC 7150C, 7160C, 9100C		Jul-03	
	(RED - MFC-7150C, 7160C, 9100C)		Sep-03	
	(YELLOW - MFC-7150C, 7160C, 9100C)		Jan-04	
	Manual Postage Scale w/ Platform on top		2lb x .5oz	
	Pelouze Package Postage Scale 966984		PE5 (9V battery)	2200gx2g Capacity
	Small Black Plastic Tray Holder for Desktop			
	Metal 3x5 Index Card Box			Top does not fit well on table
	Roll Table 12"D x 30"L			

<u>DAMAGED SURPLUS</u>						
JUNE 2010						
<u>ASSET #</u>	<u>DESCRIPTION</u>	<u>S/N</u>	<u>MODEL #</u>	<u>MFG YR.</u>		
	Gateway 2000 Laptop Computer	BC497500714	SOLO 2300	?1998?		
108	Gateway Computer Windows XP	25594817	MFATXSTL KTH 300	12/7/2001		
108	17" Gateway Monitor	LIC143B6825	FPD1520	10/1/2001		
108	Gateway Keyboard & Mouse	H357037	SK-9920	9/18/2001		
	Camera B/W 1/3 CCD	11513131490	CVC-1700	8/29/03 Lightning Damage		
	Sharp Calculator	5823063Y	EL-1197S			
	Texas Instruments Calculator	139811	TI-5045 II			
	Texas Instruments Calculator	1114653C-1089	TI-5155			
64	Canon Calculator	216910 HD	CP-120D			
	Acroprint Time Clock	528609MC	125AR3			
	APC BACK UP BOX	EB9638245381	BACKUP280B	POWER SURGE DAMAGE		
	APC BACK UP BOX	PB9809285802	BK400B	POWER SURGE DAMAGE		

**TOWN OF SAWMILLS
AREA C-1 (STAMEY ROAD)
SEWERLINE COST ESTIMATE CDBG PROJECT**

	Item	Quantity Unit	Unit Cost	Total Cost
1.	8" PVC Gravity Sewerline	10,500 LF	\$32.00	\$336,000.00
2.	Standard Manholes	52 EA	\$1,800.00	\$93,600.00
3.	Asphalt Drive Repairs	200 SY	\$25.00	\$5,000.00
4.	Concrete Drive Repairs	100 SY	\$50.00	\$5,000.00
5.	Aggregate Base Course	200 TN	\$25.00	\$5,000.00
6.	Bore and Encasement	75 LF	\$100.00	\$7,500.00
7.	Upgrade Stamey Rd. PS	1 LS	\$10,000.00	\$10,000.00
8.	Rehab line under Stamey Rd	1 LS	\$10,000.00	\$10,000.00
9.	Taps and House Connection	66 EA	\$1,500.00	\$99,000.00

Subtotal	\$571,100.00
Engineering, Surveying, Inspection	\$57,000.00
Easement Acquisition	\$26,000.00
Legal/Administration	\$57,000.00
Contingency	\$57,000.00
Total	\$768,100.00



- EXISTING 2" WATERLINE
- EXISTING 6" WATERLINE
- PROPOSED SEWERLINES
- SECTION BOUNDARY
- EXISTING SEWER
- FORCE MAIN

WEST
CONSULTANTS INC.
405 South Sterling Street
Morganton, NC 28655
(828) 433-5661

DRAWING SCALE
1"=500'
PROJECT DATE
DEC. 2011
PROJECT NUMBER
11160

CDBG SANITARY SEWER
TOWN OF SAWMILLS
DEC. 12, 2011

SECTION C-1

Code Enforcement Monthly Report

Opened	Case Number	Property Address	Owner or Occupant	Status or Comments
6/15/2011	PN11-43	Crotts Mobile Home Park	Elizabeth Palmer	Property owner authorized to allow cleaning of property by person recommended by code enforcement to be cleaned of metal and trash (Clean-up free to the owner). Not completely cleaned of trash yet but good progress. Monitor.
8/31/2011	HC12-02	4257 Horseshoe Bend	Lewis Miller	Repairs to house have been made. Closed Case.
14-Sep	PN12-24	4388 Duncan Dr.	Renneth Minton	Deadline to remove dilapidated out-building and complete clean-up was 10/12/11. \$600 in Civil Citations issued. Court action could be sought in the coming weeks. Monitor.
9/21/2011	HC12-03	2175 Idlewood Dr. #5	Brock and Larry Griffin	Repairs to apartment have been made. Closed Case.
9/21/2011	HC12-04	2175 Idlewood Dr. #6	Brock and Larry Griffin	Repairs to apartment have been made. Closed Case.
10/4/2011	PN12-28	4340 Trojan Ln.	Robert McRary etc.	Commercial business in the residential district has stopped. Property reportedly for sale with likely new buyer established. Closed Case.
10/4/2011	PN12-27	4353 Fancy Place	Dwayne Mann	Owner has cleaned some overgrowth trash and debris. Dilapidated mobile home and other trash must also be removed. Monitor.
11/3/2011	PN12-34	2139 Cleo Drive	Caroll Jackson	Notice sent due to tires, trash and debris on the property. Some progress has been made but more must be done. Monitor.
11/3/2011	PN12-33	2218 Marcus Dr.	Thelma Dale	Trash and debris removed from the property. Closed Case.
11/3/2011	PN12-32	2523 Sigmon Dr.	Donald Goins	Tires, trash and debris removed from the property. Closed Case.
12/14/2011	PN12-36	2486 Annas Drive	Wanza Bentley	Warning Citation sent to owner and party of interest due to the tires, trash and debris on the property. Awaiting deadline to determine if compliance is met. Monitor.

Tony W. Cline
Code Administrator

All items Updated on December 14, 2011

Code Enforcement Monthly Report

Opened	Case Number	Property Address	Owner or Occupant	Status or Comments
10/28/2010	PN11-03	4455 Rual Drive	William Miller	Civil Citations in the amount of \$600 have been issued. Collection of the citations and obtaining a judges order could be sought in the coming weeks due to lack of clean-up at the property.
11/1/2010	HC11-03	4476 Sawmills Sch. Rd.	Jerry Hatchings	Owner has realized that demolition of the house is most feasible, but plans to meet with the Building Inspector before a final decision is made regarding repair or demolition of the structure.
11/1/2010	Z11-02	1625 Cajah Mtn. Rd.	Ray and Betty Philyaw	Elderly owner continues to remove property from mobile home that must be removed. He hopes his brother will remove the mobile home for the metal cost but has not been able to get in touch with his brother.
11/1/2010	Z11-01	4141 Duff Drive	Clarks Auto	Owner has recently been hospitalized. Removal of junk cars suspended at this time. Monitor.
1-Dec	PN11-09	Crotts Mobile Home	Charles and Pansey Crotts	Town Attorney suggest that attempts be made by the town to encourage Caldwell County to foreclose on the property in hopes that a new owner will do the massive clean-up needed.
2/25/2011	PN11-16	2511 Baker Circle	Steve and Mary Hand	Owner's progress in cleaning trash from the property has slowed. We are to meet at the property next week to determine what progress has been made lately. Monitor
2/23/2011	PN11-19	4100 Farr MHP	Owen Farr-Deceased	Clean-up at the property has once again slowed. Assisting owner with a reasonable way to clean the property for less cost. Monitor.
3/30/2011	MVO11-05	4487 Diamond Street	Troy Wilson Jr.	Repairs to the house have been made. Closed Case.