

TUESDAY, NOVEMBER 20, 2012
TOWN OF SAWMILLS REGULAR COUNCIL MEETING
6:00 PM

COUNCIL PRESENT

Bob Gibbs
Trena McRary Kirby
Donnie Potter
Joe Wesson
Jeff Wilson
Johnny Wilson

STAFF PRESENT

Seth Eckard
Susan Nagle
Terry Taylor

CALL TO ORDER: Mayor Bob Gibbs called the meeting to order.

INVOCATION: Mayor Bob Gibbs gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor Gibbs led the Pledge of Allegiance.

ADOPT AGENDA: Mayor Gibbs asked for a motion to adopt the agenda.

Jeff Wilson made a motion, and Johnny Wilson seconded, to adopt the agenda. All were in favor.

APPROVE OCTOBER 16, 2012 REGULAR MEETING MINUTES: Mayor Gibbs asked for a motion to approve the October 16, 2012 regular meeting minutes.

Trena McRary Kirby made a motion, and Joe Wesson seconded, to approve the minutes. All were in favor.

PUBLIC COMMENT: Mayor Gibbs asked if anyone wished to speak during public comment.

JD Phillips spoke in regards to a tractor-trailer in a residential area currently used for storage.

RECOGNITIONS:

YARD OF THE MONTH WINNERS: Mayor Bob Gibbs announced Neil and LouAnne Annas, from the 28630 zip code, and Merlin Steiner, from the 28638 zip code, as the November Yard of the Month winners. Mayor Gibbs presented Mr. and Mrs. Annas with a certificate and stated that since Mr. Steiner was not present, his certificate would be available at the Town Hall for pick up.

No Council action was required.

RECYCLE REWARDS WINNER: Mayor Bob Gibbs announced Neil and LouAnne Annas as the November Recycle Rewards winner presented them with a certificate, and stated a credit of twenty-eight dollar (\$28.00) would be added to their sanitation bill.

No Council action was required.

DISCUSSION:

STORMWATER MANAGEMENT PROGRAM: Stormwater Management Technician Jared Wright with the City of Lenoir, gave a brief overview of the stormwater program. Mr. Wright stated that Congress wants more restrictions and expects there will be a phase III Stormwater Program by June 2013.

No Council action was required.

EMPLOYEE CHRISTMAS PARTY: Council discussed this year's Christmas party, which will be held on Friday, December 14th, at the pond located on the Wilson Farm beginning at 6:30 pm..

No Council action was required.

FINANCIAL MATTERS:

CALL FOR A PUBLIC HEARING FOR A CDBG FUNDING APPLICATION: Town Administrator Eckard stated Federal Guidelines require all public hearing notices to include a Spanish translation; therefore, the public hearing that was held on January 17th, will have to be called again.

Donnie Potter made a motion, and Joe Wesson seconded, to call for a public hearing on December 18th at 6:00 pm at the Sawmills Town Hall to discuss an application for a Community Development Block Grant (CDBG) for a sewer project. All were in favor.

EMPLOYEE LONGEVITY PAY: The Town of Sawmills pays out an employee longevity pay the first pay period in December.

Joe Wesson made a motion, and Donnie Potter seconded, to approve disbursement of longevity pay for employees. All were in favor.

ADMINISTRATOR CELL PHONE STIPEND: Town Administrator Eckard stated that he uses his personal cell phone a lot for town business. Administrator Eckard asked Council to consider a monthly stipend of \$40.00, which is what the town pays for the Public Works cell phones, and a one-time only reimbursement of \$133.00 half of the cost to upgrade his cell phone.

Joe Wesson made a motion, and Donnie Potter seconded, to approve a monthly cell phone stipend of \$40.00 and a one-time reimbursement of \$133.00 for cell phone upgrade. All were in favor.

PUBLIC COMMENT: Mayor Gibbs asked if anyone wished to speak during public comment.

No one wished to speak.

UPDATES:

CODE ENFORCEMENT MONTHLY REPORT: The enclosed report shows an update of the progress made throughout the Town by Code Enforcement Officer Johnny Wear. Town Administrator Eckard stated there would be a Planning Board meeting on December 4th to discuss tractor-trailers in residential areas used as storage.

No Council action was required.

ADMINISTRATOR'S REPORT: Town Administrator Seth Eckard made the following announcements:

- The Town will hold their first Annual Christmas Tree Lighting Ceremony at the Sawmills Farmers Market field located on the corner of Sawmills School Rd. and Helena St. on Tuesday, December 4th at 6:30 pm.
- Staff will be very busy this Spring working on various projects in the Town so we ask understanding from the Council.
- Coats for Kids and the can food drive are both going well.

- The dates the Office and Public Works will be closed for Thanksgiving, Christmas and New Years and the trash pick-up schedule may be found on-line on the Towns website or you may pick-up a schedule at the Town Hall.
- The Christmas parade will be Saturday, December 1st at 10:00 am. Line-up is on Helena St. and starts at 9:30 am.

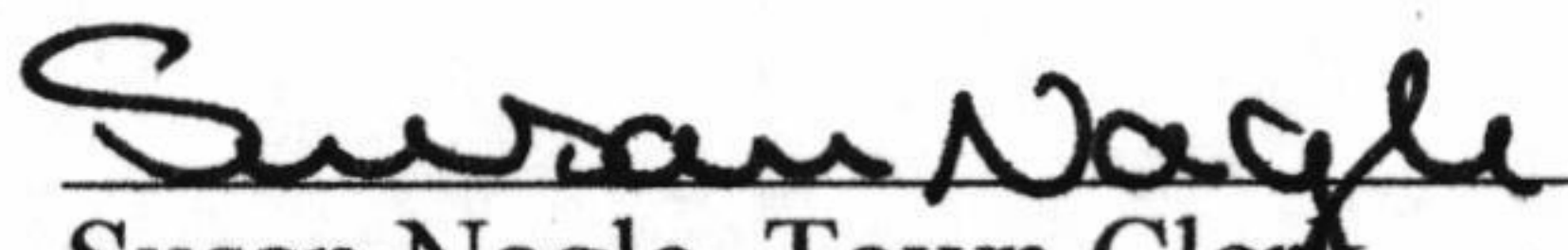
COUNCIL COMMENT: Mayor Gibbs asked if anyone on the Council wished to speak.

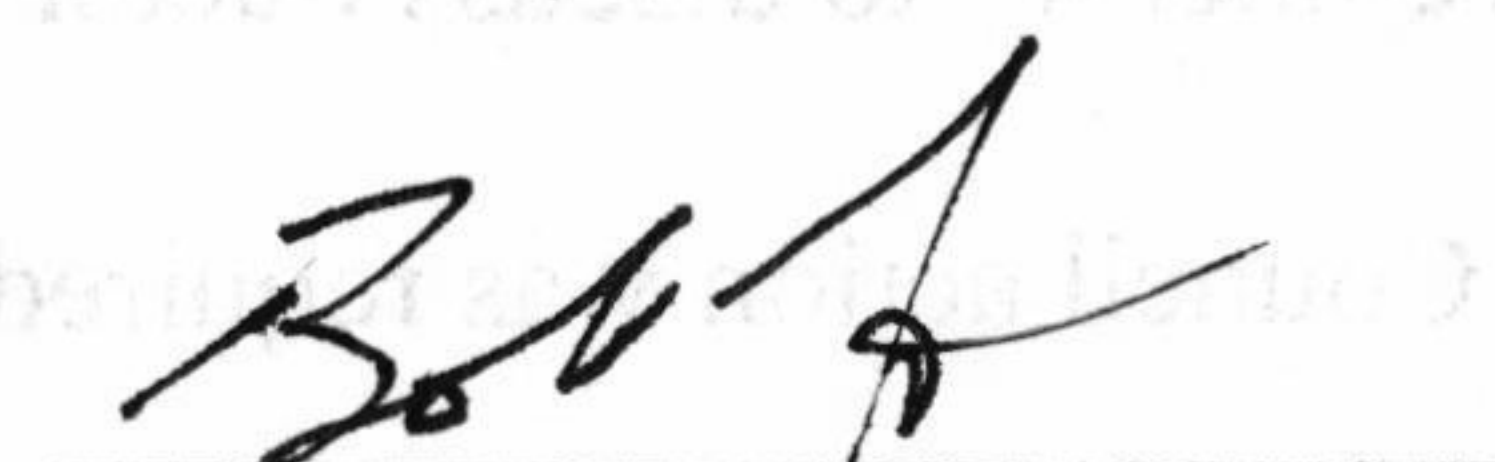
Mayor Gibbs made the following announcement:

- Mt. Zion Baptist Church will be serving lunch on Christmas Day, December 25th at 1:00 pm. The event is free and open to the public and will last until they run out of food.

ADJOURN: Mayor Gibbs asked for a motion to adjourn.

Donnie Potter made a motion, and Jeff Wilson seconded, to adjourn the meeting. All were in favor.


Susan Nagle, Town Clerk


Bob Gibbs, Mayor

Code Enforcement Report
November 2012

Property Owner	Property Address	Issue	Status
Kieyanna Carter	4361 Sawmills School Rd	High vegetation	Abated by Town of Sawmills in November after extension granted by Staff.
John and Nancy Greene	4446 Villa Woods	Cover off trailer	Staff will be taking to Planning Board for recommendation to Town Council on permanent remedy.

Johnny Wear
Town Planner

List updated on November 13, 2012

TUESDAY, DECEMBER 18, 2012
TOWN OF SAWMILLS REGULAR COUNCIL MEETING
6:00 PM

COUNCIL PRESENT

Bob Gibbs
Trena McRary Kirby
Donnie Potter
Joe Wesson
Jeff Wilson
Johnny Wilson

STAFF PRESENT

Seth Eckard
Susan Nagle
Terry Taylor

CALL TO ORDER: Mayor Bob Gibbs called the meeting to order.

INVOCATION: Pastor Buford Pennell gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor Gibbs led the Pledge of Allegiance.

ADOPT AGENDA: Mayor Gibbs asked for a motion to adopt the agenda.

Donnie Potter made a motion, and Jeff Wilson seconded, to adopt the agenda. All were in favor.

APPROVE NOVEMBER 20, 2012 REGULAR MEETING MINUTES: Mayor Gibbs asked for a motion to approve the November 20, 2012 regular meeting minutes.

Johnny Wilson made a motion, and Donnie Potter seconded, to approve the minutes. All were in favor.

PUBLIC COMMENT: Mayor Gibbs asked if anyone wished to speak during public comment.

No one wished to speak.

RECOGNITIONS:

YARD OF THE MONTH WINNERS: Mayor Bob Gibbs announced Mr. and Mrs. Howard Cannon, from the 28630 zip code, and Mark Nelson, from the 28638 zip code, as the December Yard of the Month winners. Mayor Gibbs stated that since the winners were not present, the certificates would be available at the Town Hall for pick up.

No Council action was required.

RECYCLE REWARDS WINNER: Town Administrator Seth Eckard announced Joseph Keith as the December Recycle Rewards winner. Administrator Eckard stated a credit of twenty-eight dollars (\$28.00) would be added to Mr. Keith's sanitation bill and his certificate would be available at the Town Hall for pick up.

No Council action was required.

PUBLIC HEARING: FOR A CDBG FUNDING APPLICATION:

OPEN PUBLIC HEARING: Mayor Gibbs asked for a motion to open the public hearing.

Joe Wesson made a motion, and Donnie Potter seconded, to open the public hearing. All were in favor.

STAFF COMMENTS/RECOMMENDATIONS: Mayor Gibbs introduced Lisa Helton with the Western Piedmont Council of Governments (WPCOG).

Lisa stated this is the first of two public hearings required by the North Carolina Department of Commerce in order for the Town to submit an application for Community Development Block Grant (CDBG) Funding.

PUBLIC COMMENT: Mayor Gibbs asked if anyone wished to speak on the application for CDBG funding.

No one wished to speak.

CLOSE PUBLIC HEARING: Mayor Gibbs asked for a motion to close the public hearing.

Donnie Potter made a motion, and Joe Wesson seconded, to close the public hearing. All were in favor.

COUNCIL ACTION: No Council action was required.

FINANCIAL MATTERS:

FY 2011-2012 AUDIT PRESENTATION: Rick Hammer and Jim Lowdermilk with Lowdermilk Church & Co., LLP, presented to Council the 2011-2012 Town audit.

Mr. Hammer stated that the Town received a clean audit and commended staff and Council on their efforts to maintain a strong fund balance.

No Council action was required.

ADOPT PROPOSED COUNCIL BUDGET RETREAT/WORKSHOP SCHEDULE:

Mayor Gibbs asked for a motion to adopt the enclosed FY 2013-2014 budget retreat/workshop schedules.

After discussion, Jeff Wilson made a motion, and Trena McRary Kirby seconded, to change the time of the budget workshops from 3:00 pm-5:00 pm to 5:00 pm-7:00 pm leaving the retreat and all dates the same. All were in favor.

PLANNING MATTERS: REMOVAL OF TRACTOR-TRAILERS FOR STORAGE:

Town Planner Johnny Wear stated the Town's current zoning ordinance does not allow tractor-trailers for use as storage in residential districts and does not include the ones already in existence before the ordinance was amended. The Planning Board discussed this matter and recommends Council does not make any changes to the current ordinance.

Mike Sparks spoke regarding a tractor-trailer in his neighborhood that is used for storage in which the owner complied with the Towns zoning ordinance and the case was closed.

Joe Wesson made a motion, and Jeff Wilson seconded, to leave the current ordinance as written. Those in favor were Joe Wesson, Johnny Wilson and Jeff Wilson. Those opposed were Trena McRary Kirby and Donnie Potter. Motion carries by a 3-2 vote.

PUBLIC COMMENT: Mayor Gibbs asked if anyone wished to speak during public comment.

No one wished to speak.

UPDATES:

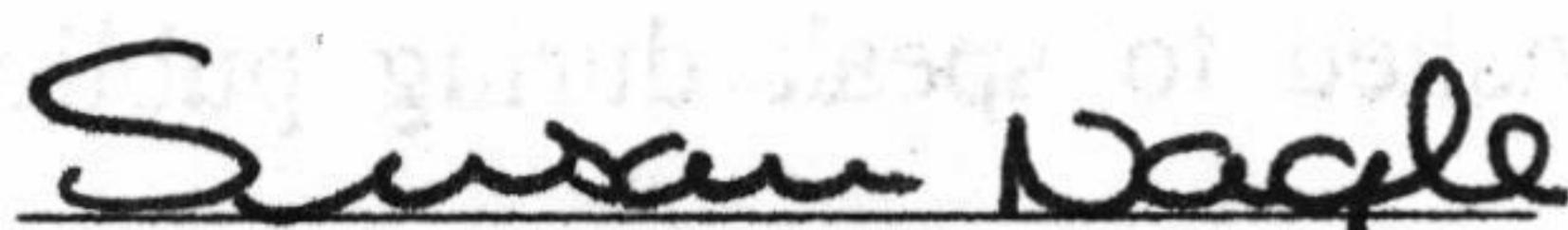
ADMINISTRATOR'S REPORT: Town Administrator Seth Eckard made the following announcements:

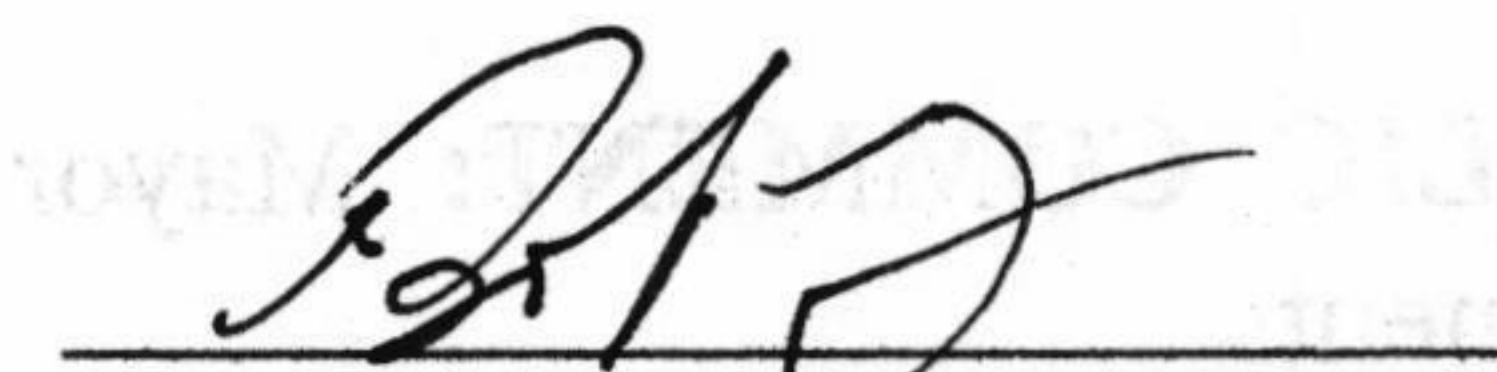
- The dates the Office and Public Works Department will be closed for Christmas and the trash pick-up schedule may be found online on the Town's website or you may pick-up a schedule at the Town Hall.
- The dates the Office and Public Works Department will be closed for New Year's and the trash pick-up schedule may be found online on the Town's website or you may pick-up a schedule at the Town Hall.
- To the credit of the Public Works Department, the first nine holes of the new disc golf course are open three weeks ahead of schedule. We should have a completion date scheduled for early April. Everyone is invited to come out and play.

COUNCIL COMMENT: Mayor Gibbs asked if anyone on the Council wished to speak.

ADJOURN: Mayor Gibbs asked for a motion to adjourn.

Donnie Potter made a motion, and Jeff Wilson seconded, to adjourn the meeting. All were in favor.


Susan Nagle, Town Clerk


Bob Gibbs, Mayor

Proposed FY 2013-2014 Budget Retreat and Workshop Schedule

December 18th at 6:00 pm

(Regular Council Meeting) Adopt FY 2012-2013 budget retreat and workshop schedules

February 7th from 8:00 am to 5:00 pm

(Special Meeting) Annual Council Budget Retreat

March 7th from 5:00 pm-7:00 pm

(Special Meeting) Budget Workshop Number 1

April 4th from 5:00 pm-7:00 pm

(Special Meeting) Budget Workshop Number 2

April 25th from 5:00 pm-7:00 pm

(Special Meeting) Budget Workshop Number 3

May 2nd from 5:00 pm-7:00 pm

(Special Meeting) Budget Workshop Number 4 (If needed)

May 21st at 6:00 pm

(Regular Council Meeting) Presentation of FY 2012-2013 Budget and call a Public Hearing

June 18th at 6:00 pm

(Regular Council Meeting) Public Hearing and adoption of FY 2012-2013 Budget