

TUESDAY, NOVEMBER 17, 2009
TOWN OF SAWMILLS REGULAR COUNCIL MEETING
6:00 P.M.

COUNCIL PRESENT

Bobby Austin
Bob Gibbs
Gerelene Blevins
Beverly Fry
Eddie Bowman
Joe Norman

STAFF PRESENT

Robert Frye
Susan Nagle
Terry Taylor

CALL TO ORDER: Mayor Austin called the meeting to order.

INVOCATION: Pastor John Greene gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor Austin led the Pledge of Allegiance.

APPROVAL OF OCTOBER 20th REGULAR MEETING MINUTES: Mayor Austin asked for a motion to approve the October 20, 2009 regular meeting minutes.

On a motion made by Beverly Fry and seconded by Joe Norman, the minutes were approved. All were in favor.

ADOPT AGENDA: Mayor Austin asked for a motion to adopt the agenda.

On a motion made by Eddie Bowman and seconded by Beverly Fry, the agenda was adopted. All were in favor.

FINANCIAL MATTERS:

PRESENTATION OF FY 2008-09 AUDIT: Rick Hammer with Lowdermilk Church & Co., LLP presented to Council the 2008-2009 Town audit.

Mr. Hammer stated that the Town received a clean audit and commended staff and Council on their efforts to maintain a strong fund balance.

No Council action was required.

CDBG GRANT AGREEMENT APPROVAL: DRY PONDS WATERLINE REPLACEMENT: The Town of Sawmills has been awarded a CDBG-R grant in the amount of \$256,700.00 to replace a section of waterline in the Dry Ponds Road. See attached for the grant funding approval document.

On a motion made by Eddie Bowman and seconded by Joe Norman, the funding approval document in the amount of \$256,700.00 was approved. All were in favor.

EMPLOYEE LONGEVITY PAY: The Town of Sawmills pays out an employee longevity pay the first pay period in December.

On a motion made by Eddie Bowman and seconded by Beverly Fry Council approved the disbursement of longevity pay for employees. All were in favor.

UPDATE: WATER LEAK SITUATION: As of September 17, 2009, the Town has experienced eight major water leaks due to an increase in system wide water pressure. The Town has worked with the City of Lenoir to try to resolve this problem and have installed a pressure reduction valve and a pressure blow off valve in the Dry Ponds meter vault to try to help solve this problem.

To date the Town has spent \$77,504.00 to repair the leaks. The Town is still in the process of getting the rest of the various invoices for parts and materials and will have that information at the December Council meeting. Town Administrator Robert Frye advised Council that a fund balance appropriation in the amount of \$30,000 to \$40,000, may be required.

No Council action is required.

UPCOMING EVENTS:

THANKSGIVING HOLIDAY: The Town offices will be closed Thursday, November 26th and Friday, November 27th for Thanksgiving. Thursday trash pick up will be on Wednesday. There will be no special trash pick up on Friday.

TOWN CHRISTMAS PARADE: The annual Town Christmas parade will be held on Saturday, December 5th at 10:00a.m.

EMPLOYEE CHRISTMAS PARTY: The employee Christmas party will be held on Friday, December 11 at Smokey Creek at 6:30 p.m.

CHRISTMAS/NEW YEAR'S HOLIDAY: The Town offices will be closed Thursday, December 24th and Friday December 25th for Christmas and also on Friday, January 1st for New Year's.

Trash pick up for Christmas will be as follows: Monday, Tuesday, and Wednesday trash pick up will be on regular schedule and Thursday trash pick up will be on Wednesday. There will be no special trash pick up on Friday. From December 28th through December 31st extra Christmas trash will be picked up free of charge only if a pick up order is placed with the Town Hall.

Garbage pick up for the week of December 28th will run on regular schedule. There will be no special trash pick up on Friday. From January 4th through January 8th Christmas trees will be picked up free of charge only if a pick up order is placed with the Town hall.

TOWN HALL MEETING: Mayor Austin asked if anyone signed up to speak at the Town Hall meeting.

There was no one signed up to speak.

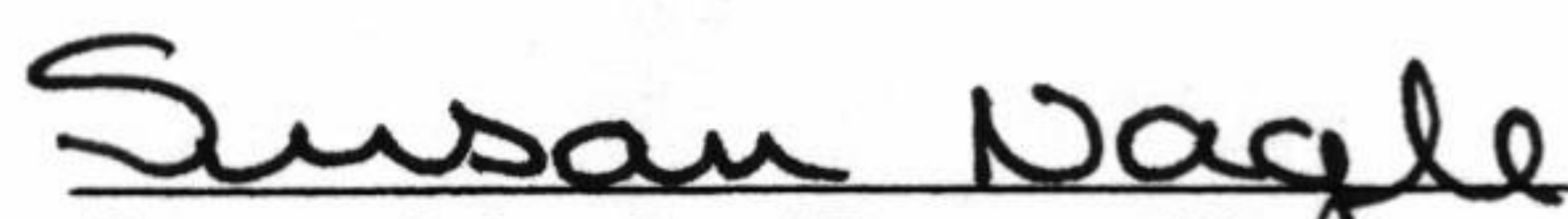
CLOSED SESSION: PERSONNEL MATTERS: Mayor Austin asked for a motion to go into closed session.

On a motion made by Eddie Bowman and seconded by Joe Norman, a motion was made to go into closed session at 6:26 p.m. All were in favor.

On a motion made by Joe Norman and seconded by Beverly Fry, a motion was made to come out of closed session at 7:00 p.m.

ACTION TAKEN: No action taken.

ADJOURN: On a motion made by Joe Norman and seconded by Beverly Fry, the meeting was adjourned. All were in favor.


Susan Nagle, Town Clerk


Bobby Austin, Mayor



North Carolina Division of Community Assistance
Community Development Block Grant Program

Funding Approval

1. Name and Address of Recipient

Town of Sawmills
4076 US HWY 321-A
Granite Falls, North Carolina 28630

2. Grant Number and Funding Approval Date

Grant Number: 09-R-1979
Date of Original Funding Approval : 11/10/09
Date of Amended Funded Approval:

3. Approved Projects

Project Name	Amount	Approved Amount
Dry Ponds Water Project		\$256,700
		\$0
Total Grant Award		\$256,700

4. Funding Approval Conditions

The following conditions must be removed in writing by the Division of Community Assistance (DCA) in order for all funds to be released for the approved projects listed in item (3), above:

A. Environmental Condition:

No funds may be obligated or expended in any project activity except for the administration activity in the C-1 project until the recipient has complied with the Environmental Review Procedures for the N.C. CDBG Program and the CDBG regulations contained in 4 NCAC 19L.1004.

B. Citizen Participation and Compliance Condition:

No funds may be obligated or expended in any project activity except for the administration activity until DCA is provided with the following documentation of compliance with citizen participation requirements in the application process [4NCA 19L.1002(b)]: publisher's affidavits of notices for and minutes signed by the town (or the county as applicable) clerk of the two required public hearings.

C. Floodplain Condition:

No funds may be obligated or expended in any project activity except for the administration activity until the recipient provides DCA with a certification signed by the CEO stating that the project area is not in a floodplain; or with certification that the recipient participates in the flood insurance program, all properties assisted in the project will be covered for flood insurance prior to beginning construction on the property, and all public facilities will be constructed to comply with the applicable floodplain regulations.

D. Administration Contracts/Inter-local agreements Condition:

No funds may be obligated or expended in any project activity except the administration activity until the recipient has submitted either a copy of the contract awarded for administration of this grant or a statement signed by the CEO stating that the contract will be administered internally.

4. Funding Approval Conditions, Continued

E. Performance Based Contract Condition:

No funds may be obligated or expended in any project activity except for the administration activity until the recipient has returned to DCA two originals of the properly completed Performance Based Contract signed by the CEO.

F. Use of Experienced CDBG Administrator:

No funds may be obligated or expended for the administration activity until the recipient has submitted a statement signed by the CEO stating that they will be using an experienced CDBG administrator or local government staff. This person should be one who has actually administered more than one (1) CDBG project. Please note that if issues result from the CDBG administrator, the local government will be subject to 4 NCAC 19L

G. Accomplishments & Beneficiaries Condition:

No funds may be obligated or expended in any project activity except for the administration activity until DCA is provided with the Accomplishments and Beneficiaries form for each activity

H. Conflict of Interest:

No funds may be obligated or expended in any activity including the planning/administrative activity until the recipient submits a copy of its policy addressing conflicts of interest to DCA for approval. This policy should cover all employees involved with the management, finances, and the implementation of the CDBG-R grant as well as the members of the board of directors or other governing body. The policy should address situation whereby any of the above individuals may directly or indirectly personally benefit from disbursement of grant funds and include actions to be taken by the grantee or the individual or both to avoid conflicts of interest and the appearance of impropriety. No funds will be disbursed to the recipient by DCA under any circumstances until the recipient's policy on conflict of interest has been submitted and approved by DCA.

I. NC Open Book Reporting Requirements Condition:

If so required by DCA and the implementing procedures and regulations of the NC Open Book initiative and Gov. Perdue's Executive Order No. 4, executed January 12, 2009, Recipient shall apportion all grant expenditures separately by county of service. If so requires, such amounts so apportioned will be treated as separate grant awards specific to each individual county.

J. Program Income Plan Condition:

No funds may be obligated or expended in any project activity except for the administrative activity until the Recipient submits to DCA for approval a plan on how the Recipient plans to record, use and return the program income to the State.

K. Monthly Reporting Condition:

No funds may be obligated or expended for any project activity, except for the administration activity, until the grantee has submitted a statement signed by the lead administrator agreeing to report the project's progress to DCA on a monthly basis in a manner defined by DCA.

L. Assurance Condition:

No funds may be obligated or expended in any activity except for administration activity until the recipient provides assurance to DCA that Sawmills will provide reports, schedules, and other information requested as well as attend meetings that may be called by DCA.

5. Signature of Authorized Official

Name

Gloria Nance-Sims

Date

Director, Division of Community Assistance

Title

6. Signature of Authorized Local Official

Name

Date

Title