

October 3, 2000
Minutes of Meeting

COUNCIL PRESENT

Max Andrews
Joe Helton
Bobby Austin
Gerelene Blevins
Bill Ramsey
David Stamey

STAFF PRESENT

Terry Taylor
Deanna Rios
Mark Bloomer
Robert Frye

CALL TO ORDER-Mayor Max Andrews called the meeting to order and welcomed all guests.

INVOCATION-Joe Helton gave the invocation.

PLEDGE OF ALLEGIANCE-Rebecca Minton, a student of Sawmills Accelerated School, led in saying the pledge of allegiance.

ADOPT AGENDA-Bobby Austin made the motion to adopt the agenda. Joe Helton seconded, with all in favor.

HIRE NEW ADMINISTRATOR-Bobby Austin made the motion to appoint Robert Frye as the new Town Administrator, at a salary of \$43,000 per year. David Stamey seconded, with all in favor.

APPROVE MINUTES-On a motion made by David Stamey, seconded by Gerlene Blevins, Council voted to approve the September 19th minutes.

OPEN PUBLIC HEARING-CHANGE TO SUBDIVISION ORDINANCE-David Stamey made the motion to open the public hearing, with Gerelene Blevins seconding. Vote unanimous.

COMMENTS FOR AND AGAINST-There were no comments for or against the change.

CLOSE PUBLIC HEARING-Bill Ramsey made the motion to close the public hearing. Joe Helton seconded. All in favor.

CHANGE TO SUBDIVISION ORDINANCE-Joe Helton made the motion to change the subdivision ordinance, reducing to five (5) days the amount of time that staff is required to hold onto a plat of a minor subdivision before bringing the plat before the Planning Board. Bill Ramsey seconded. Vote unanimous.

PROCEDURES FOR A MINOR SUBDIVISION-Town Planner Mark Bloomer informed Council that he and Town Attorney Terry Taylor had drafted a List of Procedures that Subdividers can sign and date, showing that they had received and understood the list of procedures required for a minor subdivision. Bobby Austin made the motion to accept this List and allow staff to use it when someone inquires about subdividing. Bill Ramsey seconded. All were in favor.

SIDEWALK PROJECT UPDATE-Town Planner Mark Bloomer informed Council that Mayor Andrews and staff had met with Sam Erby of DOT about the sidewalk project. Mr. Erby stated that DOT will install the sidewalks, curbs, gutters, storm drainage and catch basins along Highway 321-A and Mission Road. DOT will also pay for the right-of-way acquisition and utility relocation along those roads. The Town would only have to pay 20% of the cost of installing sidewalks along Sawmills School Road. The latest cost estimate from Chester West estimated that those sidewalks would cost approximately \$87,780.

David Stamey made the motion that staff looks further into the enhancement agreement and the sidewalk project. Gerelene Blevins seconded. Vote unanimous.

REQUIREMENTS FOR PAVING THE STREETS IN NONCONFORMING MOBILE HOME PARKS-Town Planner Mark Bloomer related to Council that Chester West had made some changes to the proposed standards introduced at the last meeting. Joe Helton stated that on January 18, 2000, Duggins Mobile Home Park was approved to install one-way streets in the park. The new standards, as written, would not allow one-way streets. He feels that the new standards would not be compatible with what had been allowed in the recent past. After further discussion, David Stamey made the motion to call for a Public Hearing on October 17, 2000 to change the ordinance for Section 93.097 (B) (1), Nonconforming Manufactured Home Park Improvement Provisions. Gerelene Blevins seconded. Vote unanimous.

PROPOSED CHECKLIST FOR NONCONFORMING MOBILE HOME PARKS-Town Planner Mark Bloomer stated that staff had drafted a checklist that can be used when reviewing approved improvement proposals and final plats of Nonconforming Mobile Home Parks. He stated that staff recommended accepting only the first five (5) requirement on the checklist and the letters from the county. Joe Helton made the motion to accept the checklist, with Gerelene Blevins seconding. All in favor.

PLAT OF WHITE PINE MOBILE HOME PARK-It was noted in the agenda packet that the plat does not show the electric lines that run between the utility poles or the hookups of the septic tanks to the mobile homes. After some discussion about the condition of the park, Gerelene Blevins made the motion not to approve the plat until the park is cleaned up. David Stamey seconded. Vote unanimous.

CLEANING SERVICE-Interim Administrator Deanna Rios informed Council that the contract for the cleaning service awarded at the last Council meeting, could not be awarded to Bolick's Cleaning Service, because the company is not bonded or insured. She stated that upon further investigation, she found that Glenda Carter also was not bonded or insured. David Stamey made the motion to re-advertise for the bids, with Gerelene Blevins seconding. All were in favor.

ELECTION DAY-Deanna Rios informed Council that November 7, 2000 is election day. It is also the scheduled day of a regular meeting of the Sawmills Town Council. She asked Council to decide whether to cancel the meeting or to reschedule it. Bobby Austin made the motion to move the Council meeting to Monday, November 6, 2000. David Stamey seconded. Vote unanimous.

OTHER BUSINESS-

- ◆ Gerelene Blevins informed Council that the trash truck has been tearing up Don Turnmire's driveway on Atlas Drive, when it turns around. David Stamey made the motion to fix the pavement on Atlas Drive. Gerelene Blevins seconded. Vote unanimous.
- ◆ Sawmills resident JC Annas asked why does he need to move a trailer when he has a permit for the trailer. David Stamey made the motion to look into Mr. Annas' permit and to check his deed. Bobby Austin seconded. All in favor.
- ◆ Town Planner Mark Bloomer asked Council to call for a Public Hearing on Alice Townsend's request for rezoning. David Stamey made the motion to call for a public hearing on October 17, 2000, with Gerelene Blevins seconding. Vote unanimous.
- ◆ Deanna Rios informed Council that TransState Construction had given the Town an estimate to change over the existing 6" waterline to the new 8" waterline. The cost is approximately \$26,000, and the Town is saving \$31,000 by not installing 8" waterline from the Sawmills School Road curve to Highway 321-A. Gerelene Blevins made the motion to have TransState Construction change the existing lines to the new line. Bill Ramsey seconded. All were in favor.
- ◆ George Stinnett, Jr. asked when construction would begin on the Highway 321 waterline. He was informed that easements needed to be drawn up and obtained, then the project needed to go out to bid.
- ◆ David Stamey informed Council that approximately 20 holes had been dug on Kensway Drive for apparent perk tests. Some of the holes were quite large, and the residents were afraid that children could fall into them. Mayor Andrews said that Robert Frye would look into the matter.

- ◆ David Stamey mentioned that Wayne Austin, of Spartan Drive, was still not satisfied that his property corner stakes were placed back in the correct spot. Deanna Rios said that she had spoken to Chester West's office, and would call Mr. Austin and give him the surveyors name and phone number, so he could deal with them directly.
- ◆ David Stamey made the motion to add the corner of Stamey Road and Kensway Drive to the list of lights to be put up around town. Gerelene Blevins seconded, with all in favor.
- ◆ David Stamey also made the motion to include the list of proposed lights in the upcoming fiscal year's budget. Bobby Austin seconded, with all in favor.
- ◆ David Stamey said that the large flood light at the park stayed lit until 11pm, and wanted to know why it burned that late. He said that the walking trail lights stay on all night, and provide sufficient lighting for people walking at night. Mayor Andrews said that Mr. Frye would tell the Public Works Department to turn the light off completely.
- ◆ David Stamey made the motion to combine the Town Administrator and Town Planner duties into one position, Town Administrator/Planner. After some discussion, Gerelene Blevins seconded. Vote unanimous.
- ◆ Gerelene Blevins made the motion to give Mr. Frye thirty (30) days to decide whether he wanted to assume the duties of Town Planner in addition to Town Administrator. There was no second, so the motion did not carry.
- ◆ David Stamey then made the motion to give Mr. Frye sixty (60) days to decide whether he wanted to assume the duties of Town Planner in addition to Town Administrator. Gerelene Blevins seconded. Vote unanimous.
- ◆ Sawmills resident Gene Miller voiced his concern about a mobile home on Magnolia Drive that was an eyesore. He was concerned that no letter had been sent by the Town asking that the property be cleaned up.

CLOSED SESSION-On a motion made by Bill Ramsey, seconded by David Stamey, Council voted to go into closed session at 7:20 PM.

David Stamey made the motion to come out of closed session. Bill Ramsey seconded. Vote unanimous.

MERIT PAY INCREASE-Gerelene Blevins made the motion to award Ronnie Coffey, Assistant Public Works Director, a five percent (5%) merit pay increase. David Stamey seconded, with all in favor.

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ADJOURN-Bill Ramsey made the motion to adjourn at 7:35 PM. Bobby Austin seconded. All were in favor.

Deanna L. Rios
Deanna Rios, Finance Director

Max Andrews
Max Andrews, Mayor