July 15, 2003
MINUTES OF MEETING

COUNCIL PRESENT	*STAFF PRESENT*
David Stamey	Terry Taylor
Joe Norman	Robert Frye
Gerelene Blevins	Bonnie Mann
Pat Harrison	
Joe Helton	
Bill Ramsey	

CALL TO ORDER: Mayor David Stamey called the meeting to order and welcomed all guests.

INVOCATION: Councilman Joe Helton gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor David Stamey led the audience in saying the pledge of allegiance.

ADDITION TO AGENDA: Town Administrator Robert Frye added under item #6 Financial Matters, a quote on a Computer Server as item # 6D, and a glass enclosure with security camera as item #6E.

ADOPT AGENDA: Bill Ramsey made the motion to adopt the agenda with changes with Joe Helton seconding. All were in favor.

APPROVE MINUTES OF June 15, 2003 REGULAR MEETING MINUTES: On a motion made by Gerelene Blevins, seconded by Pat Harrison, Council voted to approve the minutes of the previous meeting and also the closed session minutes.

Financial Matters:

Mr. Frye reviewed with Council item #6A Puchase Order Approvals: Trash Truck Repairs for the repairs on the primary and secondary trash trucks with a total of $11,844.61 . It was noted that both trucks were in immediate need of repair to continue garbage pickup. Joe Norman made the motion to approve with Gerelene Blevins seconding. All were in favor.

The second Item was #6B the Purchase Order Approval: Finance Software. The new billing and finance software was included in the budget for the current year and would replace the current dated software. The proposal with United Systems Technology, Inc. would cover the initial license fee agreement of $8,960. As the new software is installed, additional fees will be required. Gerelene Blevins made the motion to approve, with Pat Harrison seconding. All were in favor.

The next item #6C the CDBG Sewer Project Change Order is a change order that would cover the additional costs to construct a new pump station as well as extending the sewer line through the Brock Griffin apartments and down to Stamey Road for $268,487.

Burke Grading and Paving, Inc. will complete the work. There are sufficient funds in the CDBG budget and the change order is needed to complete the project. Gerelene Blevins made the motion to approve with Pat Harrison seconding. All were in favor.

Item #6D the Purchase Order Approval Computer Server was recommended due to age and problems with the current system. San Tech Computer Services, LLC's proposal includes installation of a new Dell Server and connection of workstations for approximately $3906.50. Pat Harrison made the motion to approve with Joe Norman seconding. All were in favor.

Item #6E the Purchase Order Approval for the glass enclosure and security camera would include the installation of a glass partion in front office with a security camera. Caldwell Glass Co. proposed to install the enclosure for $978. Atwood Security Systems, Inc. has proposed to install a security camera for $348.79. Gerelene Blevins made the motion to approve with Pat Harrison seconding. All were in favor.

PLANNING MATTERS:

Item #7A Ruth Helton: Minor Subdivision Plat Approval is a minor subdivision of land requested by Joe Helton for his mother Ruth Helton. Bill Ramsey made a motion to excuse Joe Helton from the discussion and voting, with Gerelene Blevins seconding. All were in favor. Mr. Frye informed council that the Planning Board had reviewed the request to split the parcel and recommended that the request be approved. Joe Norman made the motion to approve the request with Bill Ramsey seconding. All were in favor. Joe Norman made the motion to bring back Joe Helton to Council with Pat Harrison seconding. All were in favor.

Item #7B William J. Young: Minor Subdivision Plat Approval is a request made by Mr. Young on behalf of his parents John and Lillian Young. Even though the Planning Board had reservations about the plat because it is not totally optional, they thought it would be an undue hardship to require compliance with the 45' right of way. They did approve the request with the condition that the road would remain a private road and that the Town would not take it over. Gerelene Blevins made the motion to approve the request with Bill Ramsey seconding. All were in favor.

Item #7C Discussion: Planning Board Alternate Members. Due to death, 2 alternates had become regular members leaving their positions vacant. Mr. Frye reminded Council that the ETJ Alternate Member must be approved by Board of County Commissioners. Gerelene Blevins made the motion to appoint Dare Duncan as the Town Alternate Member and Mark Townsend as the ETJ Alternate Member. Joe Norman seconded the proposal. All were in favor.

RESOLUTION APPROVING THE CALDWELL COUNTY SOLID WASTE PLAN

State law dictates that towns support solid waste. Since the Town is already a part of the County plan and there are no major changes, Mr. Frye suggested that the Town continue to be a part of the Caldwell County plan and that Council approve the resolution. Joe Norman made the motion to adopt the resolution with Gerelene Blevins seconding. All were in favor.

CLOSED SESSION:

At 6:30p.m. Bill Ramsey made a motion to go into closed session for personnel matters with Joe Helton seconding. All were in favor.

RETURN TO OPEN SESSION:

At 8:00p.m. Joe Norman made the motion to return to open session with Pat Harrison seconding. All were in favor.

Mayor Stamey called for a special meeting on July 21 at 2:30 for interviews of the final applicants for the Town Clerk position.

ADJOURN:

Joe Norman made the motion to adjourn at 8:00 with Pat Harrison seconding. All were in favor.

Bonnie Mann
Bonnie Mann, Finance Director

David Stamey, Mayor