

MINUTES OF MEETING

6:00 PM, JUNE 17, 1997

SAWMILLS TOWN HALL

Mayor Max Andrews opened the regular meeting with Elaine McGee absent. Bill Ramsey, Roger Clark, Reva Tunmire and Dennis Wilson were present. Also presents were Town Attorney Terry Taylor, Town Planner Sylvia Lamb, Town Engineer Chester West, Business Manager Eric Davis and Town Clerk Wanda Reid.

In the absence of Rev. Rick Crouse, Chairman of the Deacons of Dry Ponds Baptist Church, Wilson Annas, gave the invocation

On a motion made by Bill Ramsey, seconded by Reva Tunmire, Council voted to adopt the agenda.

Dennis Wilson made the motion to approve the minutes of June 3 1997, with Bill Ramsey seconding. All were in favor.

PUBLIC HEARING for voluntary annexation request of Kenneth Harris was opened by Sylvia Lamb, Town Planner, at 6:05 PM. This property is contiguous to the town limits by 200 feet and is approximately 1 acre. PUBLIC HEARING was closed at 6:08 PM. Bill Ramsey seconded. All were in favor.

On a motion made by Bill Ramsey, seconded by Roger Clark, Council voted to close public hearing at 6:08 PM.

Town Planner, Sylvia Lamb opened the PUBLIC HEARING for voluntary annexation request of Foothills Group at 6:09 PM. The area is contiguous to the town limits by 4,759 feet. The total acreage of the area is 92.57 acres. Bill Ramsey made the motion to close public hearing at 6:10. Reva Tunmire seconded with all in favor.

PUBLIC HEARING for 1997-1998 Fiscal Year Budget was presented by Business Manager Eric Davis at 6:11 PM. (See attached.) Public hearing was closed at 6:20 PM by motion of Bill Ramsey, and seconded by Roger Clark.

On a motion made by Dennis Wilson, seconded by Reva Tunmire, Council approved annexation of the Kenneth Harris property, effective June 30, 1997.

Bill Ramsey made the motion to approve the voluntary annexation of the Foothills Group, effective June 30, 1997. Roger Clark seconded. All were in favor.

On a motion made by Reva Tunmire, seconded by Dennis Wilson, Council voted to set a PUBLIC HEARING date for July 15, 1997, concerning rezoning case 97-3.

Reva Tunmire made the motion to set PUBLIC HEARING date for July 15, 1997, for rezoning case 97-4. Dennis Wilson seconded, with all in favor.

On a motion made by Reva Tunmire, seconded by Dennis Wilson, Council voted to call a PUBLIC HEARING for July 15, 1997, concerning amendment 97-4.

Bill Ramsey made the motion to approve the Dogwood Circle major subdivision preliminary plat providing the street would be paved. Roger Clark seconded, with all in favor.

On a motion made by Dennis Wilson, seconded by Roger Clark, Council voted to adopt the 1998-7-1998 Fiscal Year Budget Ordinance.

Reva Tunmire made the motion to adopt the 1997-1998 Fee Schedule. Dennis Wilson seconded. All were in favor.

On a motion made by Bill Ramsey, seconded by Roger Clark, Council voted to adopt the Caldwell County Solid Waste Management Plan.

Roger Clark, made the motion to accept the Business Licensee permit requested from Eric D Goode, and Trevis Godwin, providing all requirements of Section 60. of the Town's ordinance are met. They are requesting to open a Beach Bingo on property located on 4311 Sawmills School Road. Reva Tunmire seconded. All were in favor.

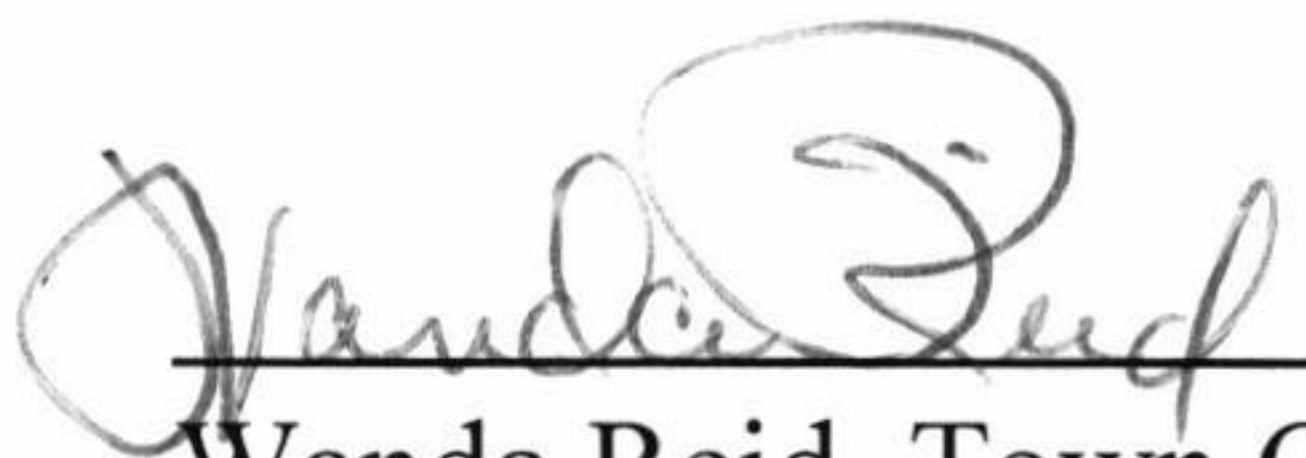
Reva Tunmire made the motion that the public works employees place an "End of Public Maintained Road," sign on the portion of Coble Lane maintained by the Town. Dennis Wilson seconded. All were in favor.

A net is needed for the senior league ball field to prevent baseballs/softballs from going into the public works facility's yard. The children have to either climb over the barbed wire fence, or remove the lock from the utility fence to retrieve the balls. On a motion made by Reva Tunmire, seconded by Dennis Wilson, Council voted to purchase netting at the approximately \$300.

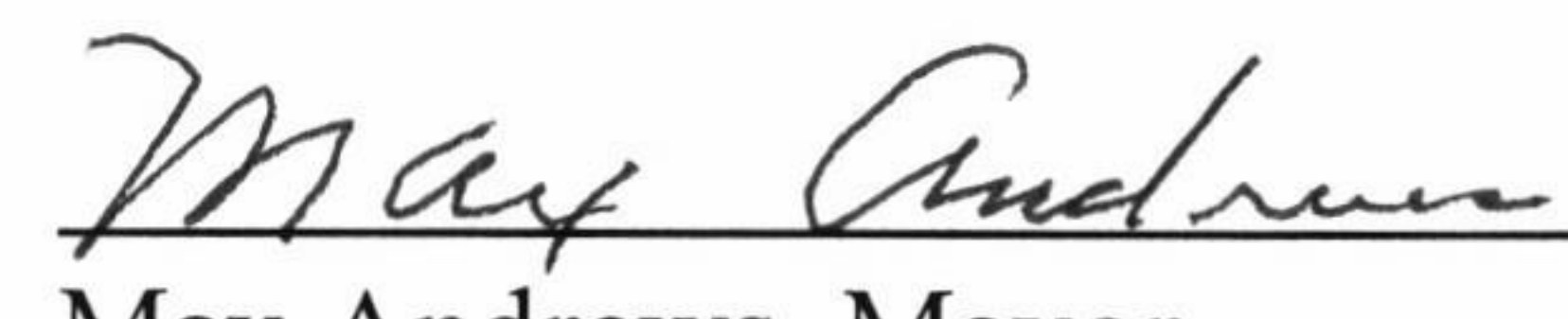
In the managers report, Business Manager Eric Davis related to Council of a \$400. Wellness Grant received from the North Carolina League of Municipalities. Blood pressure machines, and scales were purchased with this grant for use in the town office and the public works department.

On a motion made by Bill Ramsey, seconded by Roger Clark, Council voted to amend the FY 96-97 Budget. (See attached.)

Reva Tunmire made the motion to adjourn at 7:00 PM. Roger Clark seconded. All were in favor.



Wanda Reid, Town Clerk



Max Andrews, Mayor

MINUTES OF MEETING

Tuesday, July 15, 1997

Sawmills, Town Hall

Bill Ramsey, Roger Clark, Elaine McGee, Reva Tunmire, and Dennis Wilson were present as Mayor Max Andrews called the meeting to order. Attorney Terry Taylor, Planner Sylvia Lamb, CDBG Administrator Billie Black, Manager Eric Davis, and Clerk Wanda Reid were also present.

Rev. Rick Crouse gave the invocation

On a motion made by Elaine McGee, seconded by Dennis Wilson, Council voted to approve the agenda.

Dennis Wilson made the motion to approve the minutes of June 17, 1997. Elaine McGee seconded. All were in favor.

Town Planner Sylvia opened PUBLIC HEARING #1 on Rezoning Case 97-3. The properties consist of 4 acres located off May Road. The owner request rezoning from R-20 Low Density Residential to RA-20 Medium Density Residential. Dennis Wilson made the motion to close public hearing after public comment. Elaine McGee seconded, with all in favor.

PUBLIC HEARING #2, Rezoning Request 97-4 was opened by Planner Sylvia Lamb. The subject property consists of approximately 6.5 acres located off Helton Road, on Crest Lane. The applicant requests rezoning from R-15 Medium Density Residential to R-MHP Residential-Manufactured Home Park. Owner wishes to re-align the properties and construct a manufactured home park, Several residences of the neighborhood related reasons why they did not want the zoning change and their concerns for public safety and traffic congestion. Several persons spoke in favor of the rezoning change. Public hearing was closed at 6:30 PM by motion of Dennis Wilson and seconding by Elaine McGee. All were in favor.

Ms Lamb opened PUBLIC HEARING #3, Zoning Ordinance Amendment 97-4. Zoning Amendment addresses changes to the zoning ordinance which addresses manufactured home parks. The amendment provides uniformity in the regulations from the floating zone section to the requirements for park approval. It also suggests changes in dimensional requirements. Bill Ramsey made the motion to close public hearing, with Roger Clark seconding. All were in favor.

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After discussion of the matter, the comprehensive plan, and the impact on public services and the neighborhood, on a motion made by Elaine McGee, seconded Reva Tunmire, Council voted to approve Rezoning Case 97-3.

After discussion of the matter, the comprehensive plan, and the impact on public services, and the neighborhood, Elaine McGee made the motion not to approve Rezoning Case 97-4. Dennis Wilson seconded. All were in favor.

Roger Clark made the motion to table Zoning Ordinance Amendment 97-4 until the August 19, 1997, regular meeting. Dennis Wilson seconded. All were in favor.

On a motion made by Dennis Wilson, seconded by Elaine McGee, Council voted to call a PUBLIC HEARING for August 19, 1997, on Administrative Rezoning 97-5, and Rezoning Case 97-6. Administrative Rezoning 97-5 concerns the piece of property recently annexed by the Town. This property is owned by Foothills Group, and is currently zoned by Granite Falls ETJ. Rezoning Case 97-6 concerns White Pine Manufactured Home Park. The owner wishes to add three spaces to the existing park. Present ordinance states that if an owner wishes to expand a nonconforming use, the use loses its nonconforming status and therefore must comply the requirements of the ordinance.

Bill Ramsey made the motion to approve the Townsend Estates, Major Subdivision final Plat. Reva Tunmire seconded. Vote unanimous. Townsend Estates is approximately 7 acres with 11 lots and is located on Grouse Lane off Hickory Nut Ridge Road.

Ms Billie Black, Administrator of the Town of Sawmills \$850,00 Community Development Block Grant Sewer Project, explained that Council needed to adopt plans, policies and procedures before the project could begin. On a motion made by Reva Tunmire, seconded by Elaine McGee, Council voted to adopt the following:

TOWN OF SAWMILLS PLANS, POLICIES AND PROCEDURES FOR THE
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

THE TOWN OF SAWMILLS FAIR HOUSING COMPLAINT PROCEDURE

EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION POLICY
STATEMENT

SECTION 3 PLAN LOCAL ECONOMIC BENEFIT FOR LOW AND VERY
LOW INCOME PERSONS PLAN 1997 CDBG PROGRAM

July 15, 1997

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THE TOWN OF SAWMILLS SECTION 504 SURVEY AND TRANSITION
PLAN CERTIFICATION

RESIDENTIAL ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE
PLAN

OPTIONAL COVERAGE RELOCATION PLAN THE TOWN OF SAWMILLS

THE TOWN OF SAWMILLS CITIZENS PARTICIPATE PLAN

CITIZENS PARTICIPATION PROCEDURE FOR COMPLAINTS

RESOLUTION ADOPTING **CODE OF CONDUCT** RELATIVE TO
COMMUNITY DEVELOPMENT PROGRAM PROCUREMENT
PROCEDURES

THE TOWN OF SAWMILLS SECTION 519 CERTIFICATION

Drug-Free Workplace Policy

THE TOWN OF SAWMILLS ADVISORY COMMITTEE CERTIFICATION

In a letter from Stephen Austin, relating that to be in accordance with the Consortium by-laws all member local governments of the Unifour Consortium are requires to appoint one representative to serve on the governing board of the Consortium for fiscal year 1997-98. The motion was unanimously approved on motion by Bill Ramsey, seconded by Elaine McGee to appoint Business Manager Eric Davis.

On a motion made by Dennis Wilson, seconded by Roger Clark, Council voted to adopt the updated Town of Sawmills Salary Scale. (See Attached).

Roger Clark made the motion to donate \$1,200 to Sawmills Accelerated School to aid in job employment specifically by upgrading library books and disks for the Accelerated Reader Program. Dennis Wilson seconded. Vote unanimous.

Bill Ramsey made the motion to appoint Irene Smith to serve on the Board of Adjustment. Reva Tunmire seconded. All were in favor.

Reva Tunmire made the motion to table appointing an ETJ Board of Adjustments vacancy until further notice. Roger Clark seconded. All were in favor.

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On a motion made by Dennis Wilson, seconded by Bill Ramsey, Council voted to appoint Larry Wilson to serve on the Caldwell County Planning Board.

Dennis Wilson made the motion to table the Engineers Contract, relating to the CDBG Sewer Grant, until the August 5, 1997, meeting. This will give the town's attorney time to look it over. Reva Tunmire seconded. All were in favor.

On a motion made by Roger Clark, seconded by Elaine McGee, Council voted to call a special meeting for July 29, 1997, at 6:00 PM, to meet with Baton Water Corporation members for discussion of the mutual ETJ.

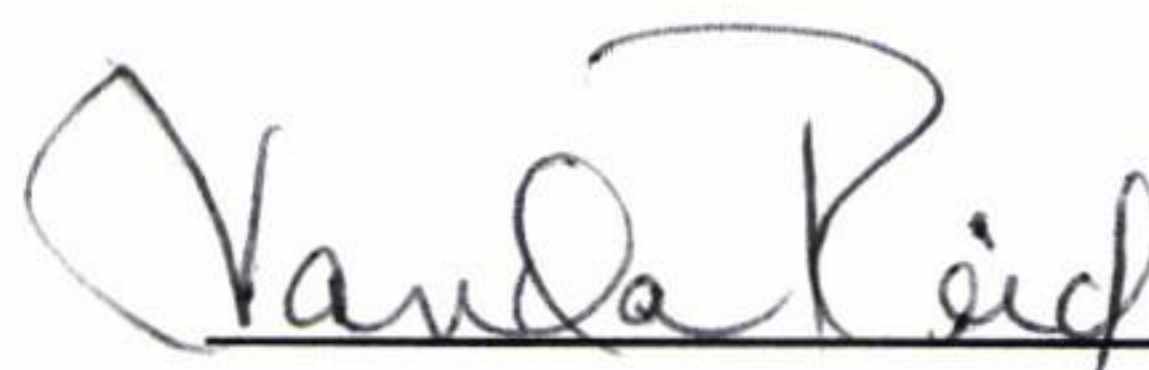
Business Manager Eric Davis related to Council that staff has applied for a \$250,000 state clean water grant to help extend the town sewer line to Sawmills Accelerated School. This grant will require a local match and that the school system will provide \$12,500 if the town will provide a similar amount. Mr. Davis related that the state had received 134 grant applications, and that Sawmills should know by November if the request has been approved.

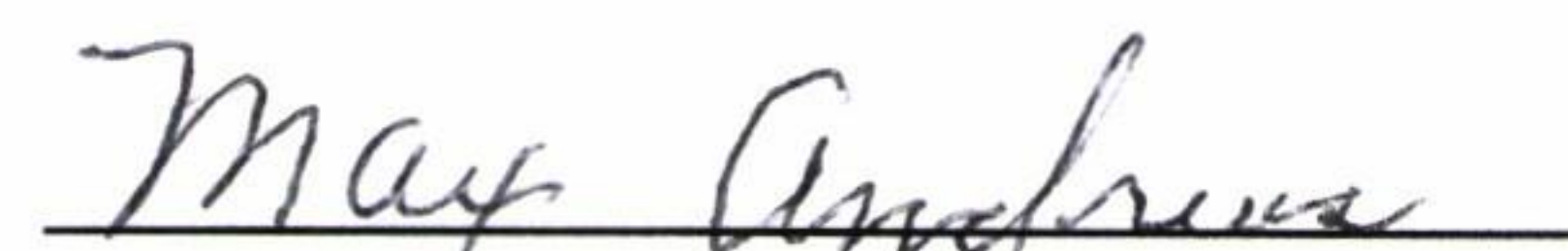
Roger Clark made the motion to call a PUBLIC HEARING for August 5, 1997, for the rezoning of property across from J & M CITCO. Reva Tunmire seconded. All were in favor.

On a motion made by Elaine McGee, seconded by Dennis Wilson, Council voted to go into CLOSED SESSION at 7:15 PM.

At 8:00 PM, Mayor Max Andrews called for motion to come out of CLOSED SESSION..

Bill Ramsey made the motion to adjourn, with Elaine McGee seconding. All were in favor


Wanda Reid, Town Clerk


Max Andrews, Mayor

SPECIAL MEETING
JULY 29, 1997

6:00 PM

SAWMILLS TOWN HALL

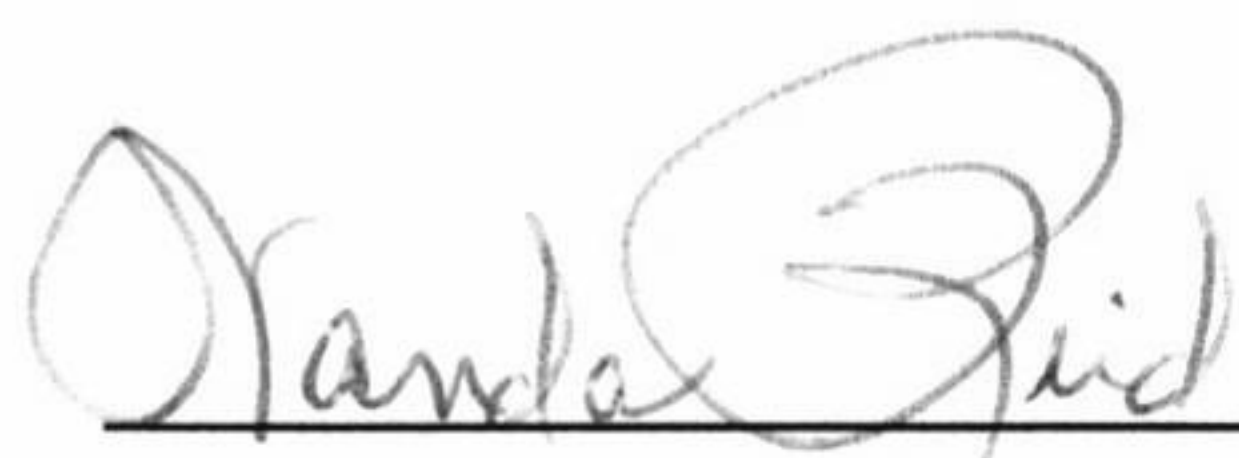
A special meeting was called in order to talk with the Baton Water Corporation Directors about Sawmills Extra Territorial Jurisdiction. Mayor Max Andrews opened the meeting with three members present. They were, Roger Clark, Elaine McGee, and Dennis Wilson. Bill Ramsey and Reva Tunmire were absent. Also present was Attorney Terry Taylor, Business Manager Eric Davis, Town Clerk Wanda Reid, and Sawmill's Voluntary Fire Department Chief, Steve Duncan.

Directors attending for Baton Water Corporation were, Chairman Hayward Holman, Fred McCall, Ralph Bryant, Don Gray, Calvin Smith, Secretary and Treasurer George Greene, and Lieutenant Dennis Hopkins with North Catawba Fire Department.

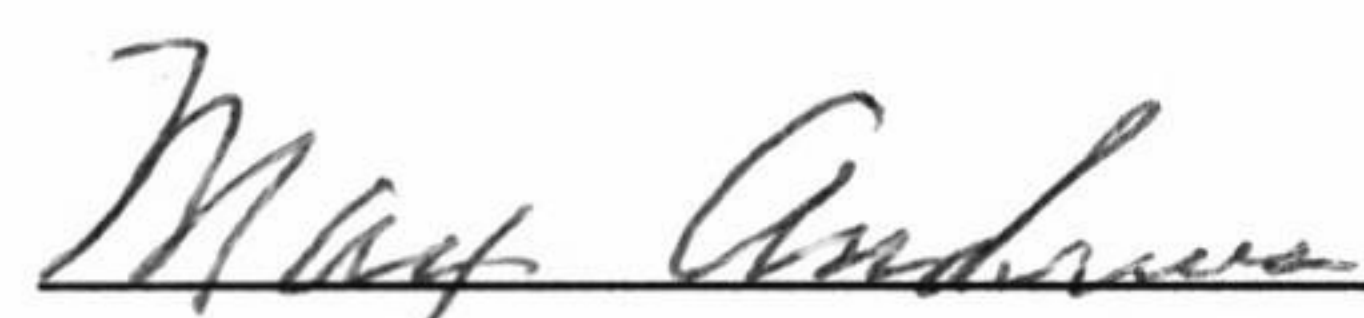
Elaine McGee gave the invocation.

After some discussion, Baton Water Directors requested that Sawmills rescind the ETJ lines back to follow the fire district line. No decision was made at this time.

At 7:55 PM, Mayor Max Andrews called for a motion to adjourn.



Wanda Reid, Town Clerk



Max Andrews, Mayor

§ 93.076 REGULATIONS GOVERNING MANUFACTURED HOME PARKS.

(A) Manufactured home parks are subject to the following regulations and all other ordinances which may be applicable:

(1) General provisions. Manufactured homes because of their use, transportability, manufacture and manner of construction, location and susceptibility for use in high density concentration both as units and persons tend to place inhabitants of manufactured homes in an unfavorable position to obtain services necessary for a safe and healthful living environment. It is the purpose of this division to provide protection to the public against unwise and hazardous manufactured home development and provide a reasonably safe and sound environment for manufactured home inhabitants and to:

- (a) Promote public health, safety and orderly residential development;
- (b) Prevent overcrowding of the land;
- (c) Provide adequate open space to ensure privacy, natural light and ventilation for each manufactured home;
- (d) Provide sufficient open space for outdoor uses essential to the manufactured home;
- (e) Ensure the furnishing of adequate water supply and sewage disposal systems; and
- (f) To provide an acceptable environment for small communities of manufactured homes.

(2) Manufactured home parks are, therefore, strictly regulated with respect to their location, installation, provisions for services, privacy and additional specific regulations herein.

(B) Permits and procedures. No person may construct, maintain, occupy or operate a manufactured home park, unless a preliminary plat for such a park has been reviewed by the Planning Board and approved by the Town Council. Upon approval by the Town Council, a building permit may be issued by the Zoning Enforcement Officer, and construction of the park begin. Prior to occupancy, a final plat of the manufactured home park must be reviewed by the Planning Board and approved by the Town Council. Upon approval of the final plat, a certificate of occupancy may then be issued for the park.

(C) Contents of preliminary and final plat. Application to construct, develop, operate, alter or maintain a manufactured home park shall be made to the Zoning Enforcement Officer. The application shall consist of preliminary plats and then the final plats which include at least the following:

- (1) Name of manufactured home park, name and address of owner, name and address of the registered engineer or land surveyor responsible for preparation of the plat.
- (2) A manufactured home park design drawn onto a plat at a scale of one inch equals 50 feet.

- (3) Date, north arrow and scale.
- (4) Boundaries of manufactured home park property to include intersections and adjacent property with the boundaries of the manufactured home park property and the names and addresses of all adjoining property owners.
- (5) The plans for proposed utility layouts, including sanitary sewers, storms sewers, water distribution lines, natural gas, telephone and electric service, illustrating connections to existing systems. Plans for water supply and/or sewage disposal must be accompanied by letters of preliminary approval by appropriate town, county, and state authorities. Plans must show line sizes, the location of fire hydrants, blow-offs, manholes, pumps, force mains, and gate valves, and shall include profiles based upon mean sea level datum for sanitary sewers and storm sewers.
- (6) Proposed streets, existing and platted streets on adjoining properties and in the proposed subdivision, right-of-way, pavement widths, approximate grades, design engineering data for all corners and curves, and typical street cross sections. If any street is proposed to intersect with a state maintained road, the plat shall be accompanied by an application for driveway approval as required by the North Carolina Department of Transportation, Division of Highway's Manual on Driveway Regulations.
- (7) Outline of all existing and proposed buildings within the manufactured home park property with appropriate setbacks.
- (8) Location of parking bays, patios, walkways, service and accessory buildings, utilities easements, utility poles, and buffer and screening areas.
- (9) The location of outlets for utilities connection to manufactured homes.
- (10) Indication of how future expansion will be made, if applicable.
- (11) Location and quantity of proposed sanitary conveniences, including proposed toilets, washrooms, laundries, recreation and utility areas, and utility rooms.
- (12) Method and plan of sewage disposal in accordance with existing town, county, and state regulations.
- (13) Location and quantity of refuse containers.
- (14) Plan of water supply in accordance with existing town, county, and state regulations.
- (15) Plan of electric lighting.
- (16) In the case of land with irregular topographic features, show finished contours, and (by separate map or otherwise) existing contours.

(D) Development standards.

(1) Any site, tract of land, or lot to be developed as a manufactured home park shall be not less than two acres in area, excluding street right-of-way, but including utility easements, and it shall have not less than ~~nine~~ **seven** manufactured home spaces completed at first occupancy.

(2) Two-way access street within the site proposed shall have a pavement width of at least 20 feet. One-way access streets shall have a pavement width of no less than 18 feet. Permanent dead-end streets or cul-de-sacs shall not exceed 600 feet in length unless necessitated by topography and shall be provided with a turnaround of at least 80 feet in diameter. Streets shall intersect as nearly as possible at right angles, and no street shall intersect at less than 60 degrees. Where a street intersects a highway, the design standards of the North Carolina Department of Transportation shall apply. Street jogs of less than 150 feet shall not be allowed. All manufactured home spaces shall have access to a street and there shall be no less than two off-street parking spaces per manufactured home space, which shall be accommodated in parking bays. Each parking space shall be provided by the owner or operator of the park.

(3) All manufactured home shall be properly tied down in accordance with the provisions of the North Carolina Uniform Residential Building Code.

(4) The manufactured home park shall be divided into lots, the limits of which shall be clearly marked on the ground by permanent flush stakes or markers. No manufactured home lot shall be occupied or partially occupied by any structure, park driveway, or common area or facility, other than:

- (a) The manufactured home;
- (b) Its related automobile parking spaces; and
- (c) Utility storage.

(5) Every manufactured home park shall be located on ground that is above any probable flooding from any natural watercourse and shall be graded so as to prevent the accumulation or ponding of water on the premises.

(6) The minimum area of a manufactured home lot shall be 5,000 square feet and shall not have a width of less than 40 feet or a length of less than 80 feet at the narrowest point of the width or length. When individual septic tanks are proposed, the minimum space size shall be 7,500 square feet and it shall be increased if the results of percolation test and subsoil investigations or other Health Department requirements indicate a need for a larger lot size.

(7) No manufactured home or other structures within a manufactured home park shall be closer to each other than 20 feet, except that storage or other auxiliary structures for the exclusive use of the manufactured home may be closer to that manufactured home than 20 feet.

(8) No manufactured home or other structure shall be located closer than ~~30~~ **30** feet to **the front yard of the** exterior boundary of the park or a bounding street right-of-way **abutting the manufactured home park boundary, ten (10) feet from any street within the manufactured home park and:**

(a) the side and rear yard setbacks shall correspond with the respective setbacks for the adjacent zoning districts; or

(b) the side and rear setbacks may be decreased to no less than fifteen (15) feet only if the applicant provides a signed and notarized waiver from the adjoining property owner impacted by the reduction and provides a suitable landscape buffer to minimize the impact of the reduction in the setback.

(9) All manufactured home lots shall abut upon a paved street.

(10) At least 10% of the gross land area of the manufactured home park shall be designed and developed as a recreation area. Recreation areas shall be located so as to be free of traffic hazards and easily accessible to the park residents.

(11) A densely planted buffer strip consisting of trees, shrubs, other planting, or screen fence, at least ten feet in height shall be provided along the rear and side lines of the manufactured home park, or park property. No such buffer shall, however, be upon or extend into a street right-of-way.

(12) The site proposed shall provide covered racks or holders for all refuse containers at each manufactured home space. Such container racks or holders shall be so designed as to prevent containers from being tipped, to minimize spillage and container deterioration and to facilitate cleaning around them. There shall be one rack or holder to each manufactured home space of sufficient size to accommodate a refuse container of thirty-gallon capacity. The site proposed shall also provide racks or holders for large commercial type containers. Such container racks or holders shall be designed to facilitate cleaning around them and shall be located not more than 150 feet from the manufactured home space served.

(13) The site proposed shall provide area lighting adequate to meet the requirements of the county electrical department.

(14) In every manufactured home park and related building, all installations of plumbing, electrical wiring, and all gas and oil appliances shall comply with the provisions of the state building code and any other applicable regulation of the town. In addition the following must be met:

(a) Each manufactured home lot shall be provided with plumbing and electrical connections.

(b) The water supply for each manufactured home shall be obtained ~~only~~ from faucets located inside each mobile home. **The manufactured home park owner may provide an outside faucet for the purposes of washing cars or other related activities.**

(15) A manufactured home park shall have direct access to a dedicated street or road.

(16) No parking bay shall be located with direct access to a public street or road.

(17) The site proposed shall have an office either as a separate structure or in connection with the dwelling quarters of the owner or operator.

(18) The water system shall be in conformance with applicable state, county, and town regulations.

(19) Sewage disposal shall be in conformance with applicable state, county, and town regulations.
(Ord., passed 6-26-90, **amended 8-19-96**)

**TOWN OF SAWMILLS
FY 96-97 BUDGET AMENDMENT #3**

MEMO

DATE: July 29, 1997
TO: Sawmills Town Council
FROM: Randy Laws, Dfn
SUBJECT: Budget amendment for FYE 6/30/97 in the Utility Department.

WATER DEPARTMENT

Expense:

Increase Salaries and Wages	\$8,750.00
Decrease Capital Outlay	\$9,200.00
Decrease Other	\$9,000.00

Sewer Department

Increase Engineering	\$9,000.00
Increase Other	\$450.00

**TOWN OF SAWMILLS
SALARY SCALE**

GRADE	Minimum	Mid-Range	Maximum
1	13,111	15,936	19,372
2	13,767	16,733	20,340
3	14,454	17,511	21,357
4	15,177	18,449	22,424
5	15,936	19,372	23,546
6	16,733	20,340	24,722
7	17,511	21,357	25,958
8	18,449	22,424	27,255
9	19,372	23,546	28,619
10	20,340	24,722	30,051
11	21,357	25,958	31,573
12	22,424	27,255	33,131
13	23,546	28,619	34,787
14	24,722	30,057	36,526
15	25,958	31,573	38,352
16	27,255	33,131	40,270
17	28,619	34,787	42,283
18	30,051	36,526	44,397
19	31,573	38,352	46,618
20	33,131	40,270	48,949
21	34,787	42,283	51,396
22	36,526	44,397	53,966
23	38,352	46,618	56,698
24	40,270	48,949	59,533
25	42,283	51,396	62,509

Adopted 7/15/97

MINUTES OF MEETING

August 5, 1997, 6:00 PM

Sawmills Town Hall

Mayor Max Andrews called the meeting to order with one Council Member absent. Bill Ramsey, Roger Clark, Elaine McGee, and Dennis Wilson were present. Reva Tunmire was absent. Attorney Terry Taylor, CDBG representative Billie Black, Engineer Chester West, Business Manager Eric Davis, and Clerk Wanda Reid were also present.

In the absence of Rev. Ed Warren, Dennis Wilson gave the invocation.

Bill Ramsey made the motion to adopt the agenda. Elaine McGee seconded, with all in favor.

Minutes of the July 15, 1997, meeting was approved by motion of Elaine McGee, seconded by Dennis Wilson. It was noted that August 19, was the date instead of August 5, 1997, for resuming discussion of the Zoning Ordinance Amendment 97-4. All were in favor.

On a motion made by Dennis Wilson, seconded by Elaine McGee, Council voted to approve the minutes of the special meeting with Baton Water Corporation held on July 29, 1997.

In order to begin work on Sawmill's sewer project, a contract is required before engineers can proceed with their work. Dennis Wilson made the motion to approve an Agreement Contract for Engineering Services, including Exhibit A, with West & Associates, PA. Elaine McGee seconded. All were in favor. This will release the first installment of the town's \$850,000 community development Block grant.

Creekview Place and Casey's Place are roads leading off O. J. Lane. Owners are requesting the town to take these roads as town streets. Staff recommendation is that the condition of O J Lane should be brought up to town standards by the property owners before any more streets are accepted for town maintenance. On a motion made by Dennis Wilson, seconded by Elaine McGee, Council voted not to take Creekview Place, and Casey's Place as town streets. All were in favor.

The Town of Sawmills is in need of two more Board of Adjustments members. One for inside the town limits, and one is needed for the Extra Territory Jurisdiction. On a motion made by Elaine McGee, seconded by Bill Ramsey, Council voted to conduct a Public Hearing to change the ordinance for September 2, 1997.

Residents of Lowman Drive have recently petitioned for voluntary annexation into the Town of Sawmills. Council denied request at that time, because of the expense of running water lines and maintaining Lowman Drive road. Residents are now requesting water at out of town rates. Elaine McGee made the motion to make a decision after staff has determined cost estimates for various options. Roger Clark seconded. All were in favor.

The League of Municipalities' Risk Management Services is offering Grants of up to \$1,000 for safety equipment purchases. Since being on the verge of sewer, it will be necessary to have a tripod and harness system (manholes, confined space). Lowest bidder for this system is American Safety Utility Corp. at the price of 3,493.75. Roger Clark made the motion, with Elaine McGee seconding, to apply for this grant. All were in favor.

On a motion made by Dennis Wilson, seconded by Elaine McGee, Council voted to amend the budget for fiscal year 1996-1997. (See attached).

Bill Ramsey made the motion to hire another general laborer for the water & sewer department. Roger Clark seconded, with all in favor. This will bring the water & sewer department up to three employees and will eliminate having to borrow a helper from another department.

On a motion made by Bill Ramsey, seconded by Elaine McGee, Council voted to cancel the Public Hearing previously called for on Administrative Zoning for August 19, 1997.

Tractor-trailers have been using Coble Dairy Road and residents have been complaining. Elaine McGee made the motion that a "No Through-Trucks" sign be placed on that road. Bill Ramsey seconded. All were in favor.

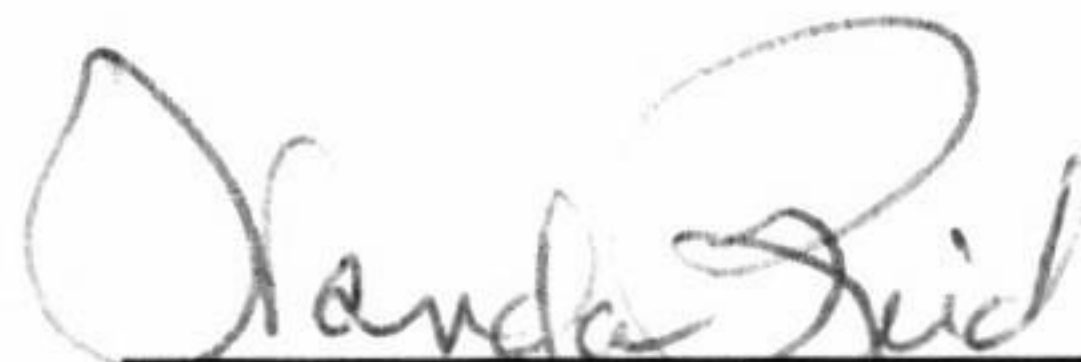
Business Manager related to Council that employees were interested in AFLAC Supplemental Insurance. This would not cost the town anything, and would be taken out of employees paycheck. On a motion made by Dennis Wilson, seconded by Bill Ramsey, Council directed Mr. Davis to bring back a cafeteria plan for adoption at the next meeting.

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August 5, 1997

Mr Davis reminded Council of the North Carolina League of Municipalities convention in Raleigh on October 19-21, 1997.

Dennis Wilson made the motion to go into CLOSED SESSION for discussion of personnel matters at 7:06 PM. Elaine McGee seconded. All were in favor.

Mayor Max Andrews called for a motion to adjourn at 8:10 PM. All were in favor.



Wanda Reid, Town Clerk



Max Andrews, Mayor

My dear

MINUTES OF MEETING

Tuesday, August 19, 1997

Sawmills Town Hall

Four members were present as Mayor Max Andrews called the regular meeting to order. Bill Ramsey, Roger Clark, Reva Tunmire, and Dennis Wilson were present. Elaine McGee was absent. Attorney Terry Taylor, Engineer Chester West, Planner Sylvia Lamb, Business Manager Eric Davis and Clerk Wanda Reid were also present.

Invocation was given by Dennis Wilson.

Bill Ramsey made the motion to adopt the agenda. Reva Tunmire seconded. All were in favor.

Bill Ramsey made the motion to approve the minutes of the regular meeting on August 5, 1997. Roger Clark seconded, with all in favor.

Planner, Sylvia Lamb, opened the first PUBLIC HEARING on Administrative Rezoning Case 97-5. The subject property consists of 92.57 acres located off Trojan Lane. The property was voluntarily annexed into the Town of Sawmills effective June 30, 1997. Owners are requesting the property be zoned for industrial use. Several residents spoke of their concerns of extra traffic on the highway leading to South Caldwell High School. On a motion made by Bill Ramsey, seconded by Reva Tunmire, Council voted to close PUBLIC HEARING at 6:20 PM.

PUBLIC HEARING #2 was then opened by Ms. Lamb. Rezoning Request 97-6 consists of approximately 3.8 acres located on White Pine Drive. Owner requests rezoning from R-15 High Density Residential to R-MHP Residential-Manufactured Home Park. Several residents spoke against adding more trailers to White Pine Mobile Home Park. After some discussion, PUBLIC HEARING #2 was closed by motion of Roger Clark, seconded by Reva Tunmire. Vote unanimous.

On a motion made by Reva Tunmire, seconded by Dennis Wilson, Council voted to rezone Administrative rezoning 97-5 from R-20A to G-M, General Manufacturing.

Bill Ramsey made the motion to deny the request of adding more trailers to White Pine Mobile Home Park. Dennis Wilson seconded, with all in favor.

The motion was made by Bill Ramsey, seconded Reva Tunmire to accept the Baine Wilson Minor Subdivision, located on corner of Sawmills School Road and Dry Ponds Road. All were in favor.

On a motion made by Bill Ramsey, seconded by Reva Tunmire, Council voted to adopt 93.076 Regulations Governing Manufactured Home Parks. (See attached).

Dennis Wilson made the motion to call a PUBLIC HEARING for September 16, 1997, for Zoning Ordinance Amendment 97-5-Section 93.136 Decisions of the Board of Adjustment. Roger Clark seconded, with all in favor.

Moines were placed in the budget for extending waterlines in the Town of Sawmills for fiscal year 97-98. Bill Ramsey made the motion to deny extending waterlines to out-of-town Lowman Drive residents at this time. Motion failed for lack of second. Mayor Max Andrews asked for a motion to run water to Lowman Drive. There was no motion. Dennis Wilson made the motion to table extending waterlines to Lowman Drive until a later date. Bill Ramsey seconded. All were in favor.

On a motion made by Roger Clark, seconded by Bill Ramsey, Council voted to get specifications for extending waterlines along 321 Highway for residents requesting water.

Bill Ramsey made the motion to accept Casey's Place, Creekview Drive, and O. J. Lane as town streets. Reva Tunmire seconded. All were in favor.

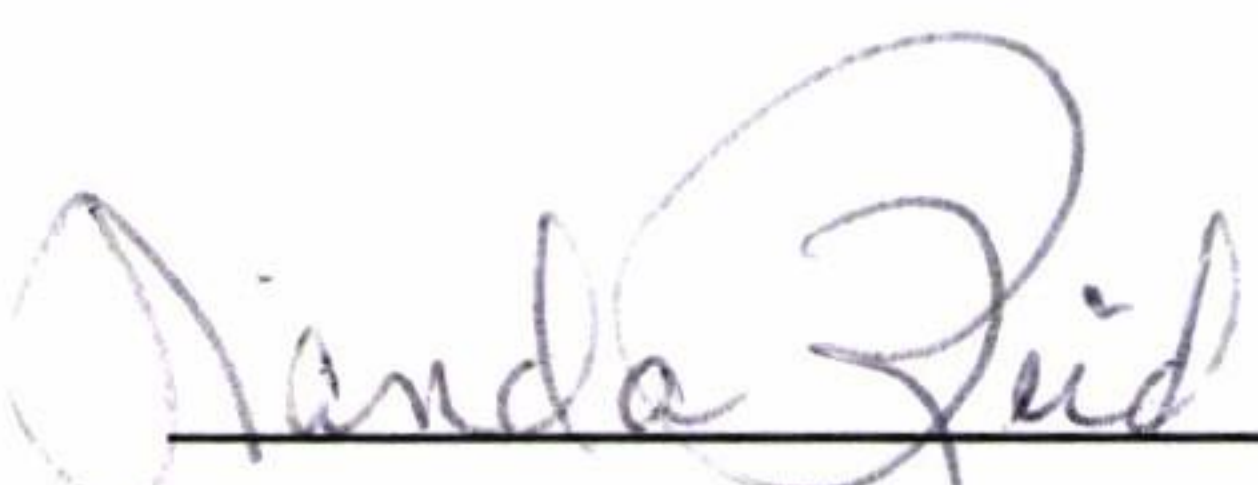
On a motion made by Dennis Wilson, seconded by Bill Ramsey, Council voted for purchasing needed water department materials at the cost of \$2,383.61.

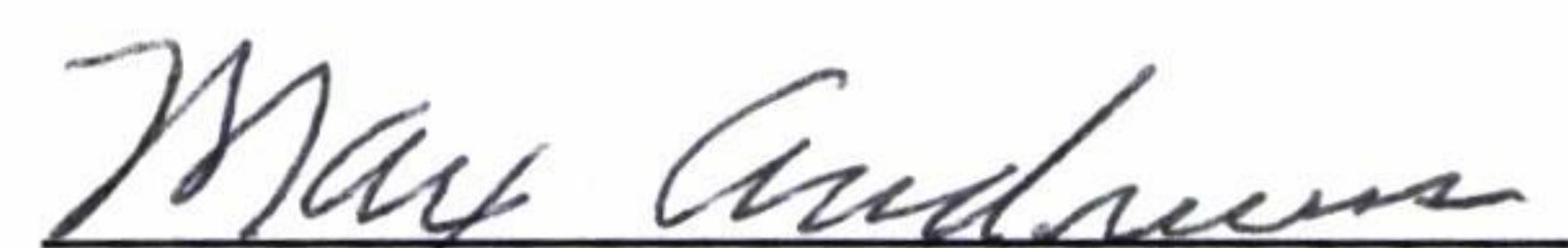
In a special meeting on July 29, 1997, with Baton Water Corporation Directors, they had requested the Town of Sawmills to pull back the Extra Territorial Jurisdiction to Sawmill's fire district line. Attorney Terry Taylor was directed to research this to see if it was possible. Ms. Taylor related to Council that it could be done. After some discussion, Reva Tunmire made the motion not to rescind the ETJ. Roger Clark seconded. Reva Tunmire, Roger Clark, and Bill Ramsey vote for this motion. Dennis Wilson did not vote.

Roger Clark made the motion to change Eric Davis's title from business manager to town administrator. Bill Ramsey seconded. Roger Clark, Bill Ramsey, and Dennis Wilson voted for this motion. Reva Tunmire did not vote.

Town Administrator Eric Davis presented to Council the 97-98 annual budget.

At 7:25 PM, Mayor Max Andrews called for a motion to go into CLOSED SESSION for discussion of a personnel matter. Mayor Andrews called for a motion to adjourn at 7:50.


Wanda Reid, Town Clerk


Max Andrews, Mayor

MINUTES OF MEETING

September 2, 1997

Sawmills Town Hall

All were present as Mayor Max Andrews called the meeting to order. They were; Bill Ramsey, Roger Clark, Elaine McGee, Reva Tunmire, and Dennis Wilson. Representing Town Attorney, Terry Taylor was Paul Culpepper, Town Administrator Eric Davis, and Town Clerk Wanda Reid were also present.

In the absence of Rev. Floyd Perry, Mayor Pro-tem Elaine McGee gave the invocation.

Elaine McGee made the motion to adopt the agenda. Reva Tunmire seconded. All were in favor.

Bill Ramsey made the motion to approve the minutes of August 19, 1997. Reva Tunmire seconded, with all in favor.

Representatives from AFLAC insurance were present to answer questions from Council about supplemental insurance for town employees. On a motion made by Roger Clark, seconded by Reva Tunmire, Council voted that employees could take this on an after tax basis.

Elaine McGee made the motion to appoint Clyde Miller to serve on the ETJ Board of Adjustment. Bill Ramsey seconded. All were in favor.

On a motion made by Elaine McGee, seconded by Dennis Wilson, Council voted that a back ground check be run, and a copy of lease be obtained from the person requesting a business license. This person wishes to run a Bingo operation out of the old Mac's Musical Madness building located on the corner of 321 and Mission Road.

Staff needs direction in enforcing the Junk Car Ordinance. Elaine McGee made the motion that two (2) fifteen day notices be sent to residents with junked cars on their property and a sticker for (7) seven before towing. Bill Ramsey seconded, with all in favor.

On a motion made by Reva Tunmire, seconded by Dennis Wilson, Council voted to erect a "Speed Limit" sign and a "Children at Play" sign on Chantilly Drive.

Elaine McGee made the motion to purchase \$1,964. weed killer from State Chemical. Roger Clark seconded. All were in favor.

Page two
September 2, 1997

Elaine McGee made the motion, with Dennis Wilson seconding, to purchase \$3,110. tires from Bolick's Tire. Vote unanimous.

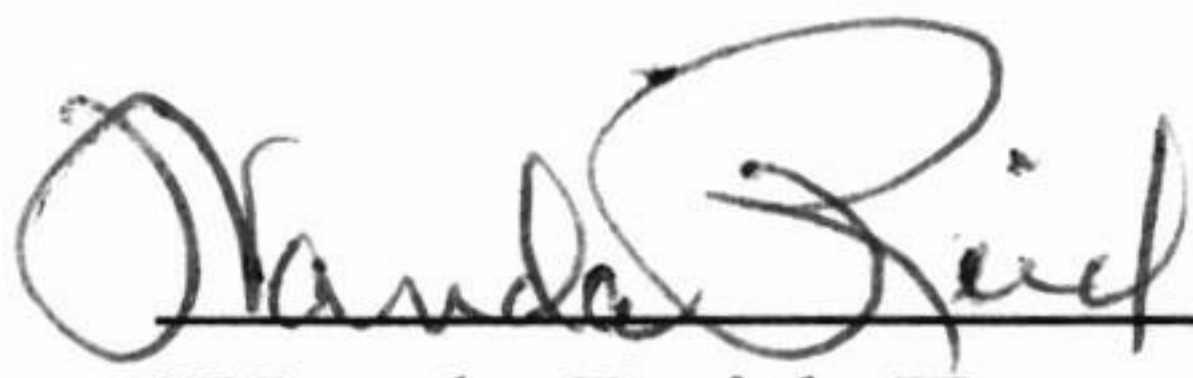
On a motion made by Bill Ramsey, seconded by Reva Tunmire, Council voted to adopt the North Carolina Statewide Emergency Management Mutual Aid And Assistance Agreement, as requested by the North Carolina League of Municipalities.

Town Administrator, Eric Davis, related that plans for renovation the Town Hall were in the engineer's hands.

On a motion made by Dennis Wilson, seconded by Elaine McGee, Council voted to go into CLOSED SESSION at 6:40 PM, for discussion of Attorney-Client Privileges.

Mayor Max Andrews called for a motion to come out of CLOSED SESSION at 7:00 PM.

Bill Ramsey made the motion to adjourn with Elaine McGee seconding. All were in faovr.


Wanda Reid, Town Clerk


Max Andrews, Mayor

RESOLUTION # 9 - 97

RESOLUTION REQUESTING THE CALDWELL COUNTY
BOARD OF COMMISSIONERS TO APPOINT A REVIEW OFFICER
FOR THE TOWN OF SAWMILLS

WHEREAS, S.L. 1997-309(S875) makes a number of significant changes in the procedures for recording maps and plats; and

WHEREAS, the main purpose of the law is to transfer the responsibility for reviewing plats to determine whether they meet recording requirements from the Register of Deeds to the Review Officer; and

WHEREAS, the new G.S. 47-30.2 requires the Board of County Commissioners in each County, by resolution, to appoint a person(s) to serve as Review Officer to review each plat before it is recorded and certify that it meets the North Carolina statutory requirements for recording; and

WHEREAS, it is the desire of the Sawmills Town Council to insure an expeditious review of all maps and plats as required by G.S. 47-30.2 before they are presented to the Register of Deeds for recording.

NOW, THEREFORE, BE IT RESOLVED, that the Sawmills Town Council does hereby request that the Caldwell County Board of Commissioners appoint Eric Davis and his designee to perform all responsibilities as required for the Review Officer under the appropriate North Carolina General Statutes for the Town of Sawmills and its planning area.

Adopted this the 16th day of September, 1997.


Max Andrews, Mayor

ATTEST:


Wanda Reid, Town Clerk

MINUTES OF MEETING

Tuesday, September 16, 1997

Sawmills Town Hall

Bill Ramsey was absent as Mayor Max Andrews called the meeting to order. Roger Clark, Elaine McGee, Reva Tunmire, and Dennis Wilson were present. Paul Culpepper, representing Attorney Terry Taylor, Sylvia Lamb, Sawmills Town Planner, Eric Davis, Town Administrator, and Wanda Reid, Town Clerk were also present.

Invocation was given by Dennis Wilson.

Reva Tunmire made the motion to approve the agenda. Dennis Wilson seconded. All were in favor.

Elaine McGee made the motion to approve the minutes of September 2, 1997. Roger Clark seconded, with all in favor.

PUBLIC HEARING on Zoning Ordinance Amendment 97-5 Section 93.136. Decisions of the Board of Adjustments was opened by Planner Sylvia Lamb. The section should read that it takes a concurring vote of six members instead of four on the Board of Adjustments since the addition of the two new ETJ members were appointed. Dennis Wilson made the motion to close PUBLIC HEARING, with Elaine McGee seconding. Vote unanimous.

On a motion made by Elaine McGee, seconded by Dennis Wilson, Council voted to adopt Zoning Ordinance Amendment 97-5.

Roger Clark made the motion to call a PUBLIC HEARING for Rezoning Case 97-9 for October 21, 1997. Elaine McGee seconded. All were in favor.

On a motion made by Elaine McGee, seconded by Reva Tunmire, after a through discussion regarding the information contained in the agenda packets, Council voted to deny a business license request for a game room at the old Mac's Musical Madness Building.

Reva Tunmire made the motion to designate Innovated Auto to assist the town in enforcing the Town's junk car ordinance. Dennis Wilson seconded, with all in favor.

On a motion made by Elaine McGee, seconded by Roger Clark, Council voted to advertise for bids for a waterline extension to be installed on HWY 321. Preliminary construction cost estimate approximately \$173,530.

Page 2

September 16, 1997

Roger Clark made the motion to advertise for bids for replacing a two inch water line with a six inch water line located on Benfield Drive. Elaine McGee seconded. All were in favor. Cost estimate, approximately \$23,725. This will also provide adequate fire protection for Benfield Drive residents.

On a motion made by Reva Tunmire, seconded by Dennis Wilson, Council voted to approve the industrial sewer route maps, essential for the ARC sewer grant.

Dennis Wilson made the motion, with Reva Tunmire seconding, that staff advertise for bids on the ARC Sewer project. All were in favor.

On a motion made by Dennis Wilson, seconded by Reva Tunmire, Council voted to replace a "No through trucks" sign with a "No tractor-trailer" sign on Coble Dairy Road.

Roger Clark made the motion that Eric Davis be recommended as the Town's Review Officer to the Caldwell County Board of Commissioners. Dennis Wilson seconded, with all in favor.

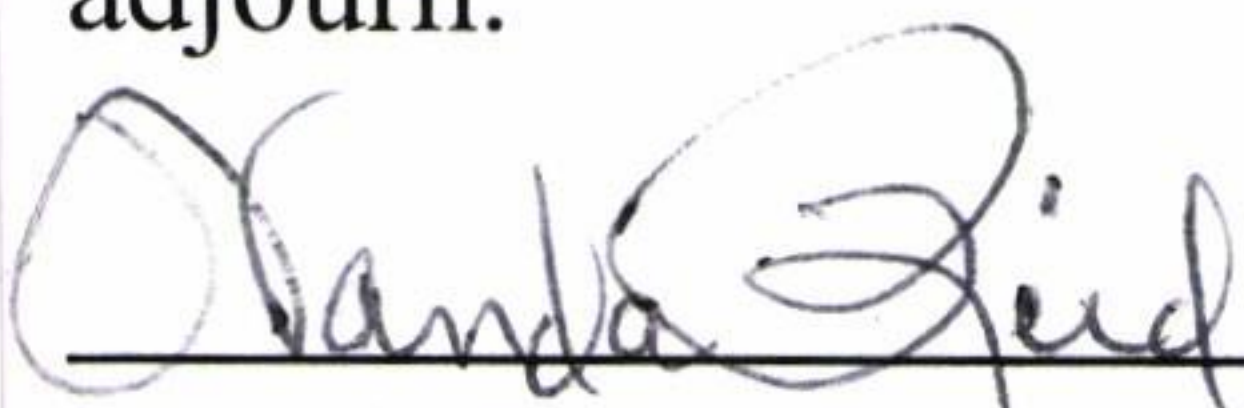
On a motion made by Roger Clark, seconded by Elaine McGee, Council voted to send second notice water cards instead of a second notice letter.

Roger Clark made the motion that staff continue with plans for building a picnic shelter, landscaping, and closing in the existing picnic shelter at the Town's park. Reva Tunmire seconded, with all in favor. Roger Clark made the motion that the town not to spend over the \$51,000, budgeted for the above projects. Dennis Wilson seconded. All were in favor.

Dennis Wilson made the motion to go into CLOSED SESSION at 6:50 PM. Roger Clark seconded. All were in favor.

Reva Tunmire made the motion to come out of CLOSED SESSION at 8:00 PM. Dennis Wilson seconded, with all in favor.

On a motion made by Reva Tunmire, seconded by Dennis Wilson, Council moved to adjourn.


Wanda Reid, Town Clerk


Max Andrews, Mayor

MINUTES

October 7, 1997
6:00 PM

Sawmills Town Hall
Sawmills, North Carolina

Mayor Max Andrews opened the regular meeting of the Sawmills Town Council at 6:00 PM. The council members present in addition to Mayor Andrews were Bill Ramsey, Roger Clark, Elaine McGee, Reva Tunmire and Dennis Wilson. Attorney Terry Taylor, Town Administrator Eric Davis and Finance Director Randy Laws were also present.

After Reverend Duane Kuykendall asked the invocation Mayor Andrews pronounced that it was time for any citizen who would like to request to be placed on the agenda. There were none.

Elaine McGee made the motion to adopt the agenda. Dennis Wilson seconded and the motion carried unanimously.

Dennis Wilson made a motion to approve the minutes of September 16, 1997. Elaine McGee seconded and all were in favor.

Mayor Andrews then turned the next item over to Eric Davis who explained the Transportation Improvement Plan for the county. The plan called for a meeting Thursday, October 9, 1997 at the Blue Ridge elementary School, located at 5778 NC 88, Warrensville, North Carolina. This meeting provides for local officials and citizens to participate in the planning and development of North Carolina's Transportation Improvement Program. After the explanation Mr. Davis asked for a resolution to be adopted. Bill Ramsey made the motion for adoption, Reva Tunmire seconded and every one's vote was affirmative.

The next item on the agenda was a contract between the City of Lenoir and the Town of Sawmills. The contract called for Lenoir to receive wastewater from Sawmills. Reva Tunmire made a motion to approve the contract, Dennis Wilson seconded and all were in favor.

Next Mr. Davis went over a memo laying out plans to put street lights at several intersections in the Town. The council decided to add to the list one light at the Cahah Mtn. Road and Helena Street intersection. This made a total of sixteen lights at a cost \$2,100 dollars annually. Roger Clark made a motion to have the lights installed, Bill Ramsey seconded and the vote was unanimously in favor.

An economic development incentive program from Caldwell County was explained by Eric Davis, who also informed the Council that this item was for information only.

The next item was a letter from the Caldwell Arts Council requesting a grant from Sawmills for \$300. The issue died from lack of a motion.

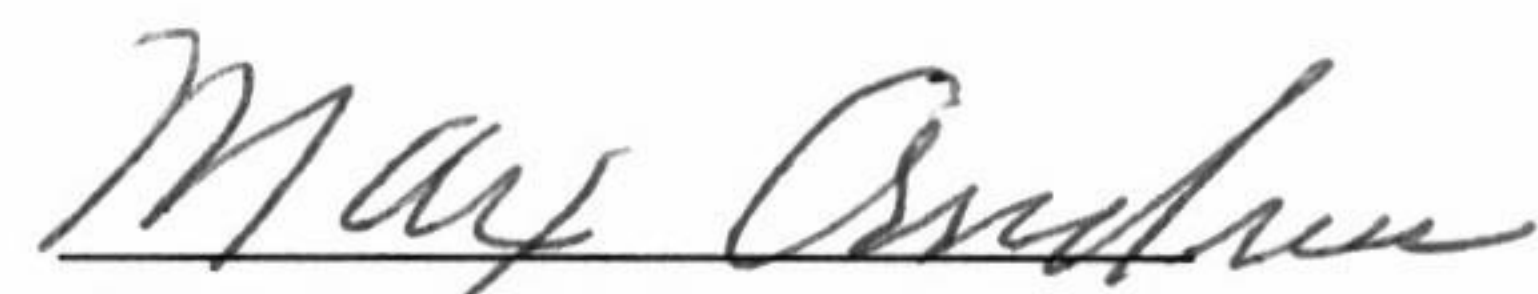
In other business Mr. Davis expressed the need for expedience in work on the CDBG Sewer Project explaining that there would be a time frame on when the money had to be spent.

On a motion by Bill Ramsey and a second by Reva Tunmire the Council unanimously voted to go into executive session.

At 8:15 Elaine McGee made a motion to come out of executive session, Dennis Wilson seconded and all were in favor.

Elaine McGee then made the motion to adjourn followed by a seconded from Dennis Wilson. The vote carried with all in favor.


Randy Laws, Dfn


Max Andrews, Mayor

TOWN OF SAWMILLS

October 21, 1997

Regular Minutes

6:00 PM

Council Present

Max Andrews
Bill Ramsey
Roger Clark
Elaine McGee
Reva Tunmire
Dennis Wilson

Staff Present

Terry Taylor, Attorney
Eric Davis, Administrator
Chester West, Engineer
Sylvia Lamb, Planner
Wanda Reid, Clerk

Mayor Max Andrews called the regular meeting to order, and welcomed everybody. Invocation was given by Rev. Duane Kuykendall.

Bill Ramsey made the motion to adopt the agenda, with Dennis Wilson seconding. All were in favor.

On a motion made by Reva Tunmire, seconded by Elaine McGee, Council voted to approve the minutes of October 7, 1997.

PUBLIC HEARING on Rezoning Case 97-9 was opened by Town Planner Sylvia Lamb. The property consists of 5.75 acres located off Horseshoe Bend Road. The owner requests the property be zoned for commercial use in order to place a trucking company and maintenance operations on the property. Property surrounding this land is zoned residential (R-20), and therefore becomes an issue of spot zoning. Several residents surrounding this property expressed their wishes that rezoning not be allowed. PUBLIC HEARING was then closed at 6:17 PM.

Renee Sigmon, with Huntley, Sigmon, Walton & Wilson, CPA's presented Council with Fiscal Year 1996-1997 Audit Report. The report shows Sawmills with a \$161,755 increase in overall general fund balance; general fund revenues up by 3 percent and expenditures down by 21 percent; an increase in the water enterprise fund; and a decrease of almost 2 percent in the property tax collection rate.

After discussion of the matter, the comprehensive plan, and the impact on public service, and the neighborhood, on a motion made by Elaine McGee, seconded by Reva Tunmire, Council voted to deny Rezoning case 97-9.

Bill Ramsey made the motion to approve the minor subdivision, located off Kendell Place requested of Ms. Rosie Church. Reva Tunmire seconded. All were in favor.

On a motion made by Dennis Wilson, seconded by Bill Ramsey, Council voted to approve the minor subdivision located off the Cahah Mtn Road, as requested of Mr. Everette Ball.

Elaine McGee made the motion to approve a contract with G.E.O.S.H., Inc., at the cost of \$1300 for safety training for the town employees. Bill Ramsey seconded. All were in favor.

The Town of Sawmills has received a \$750 grant from the North Carolina League of Municipalities Risk Management Services Department for the purchase of safety equipment. On a motion made by Roger Clark, seconded by Bill Ramsey, Council voted to purchase \$3016. safety equipment.

Roger Clark made the motion to table a request for a road sign to be placed on Trojan Lane at this time. Dennis Wilson seconded. Vote unanimous.

On a motion made by Roger Clark, seconded by Dennis Wilson, Council voted to adopt plans for the renovation of Town Hall, drawn up by Town Engineer, Chester West.

Roger Clark made the motion to follow the outline for renovating Town Hall, submitted by staff and that Administrator Eric Davis report back to board for recommendations. Dennis Wilson seconded. All were in favor.

In the manager's report, Eric Davis related that March 1, 1998, the Town could apply for a Park and Recreation Grant, 50-50 match for the construction of a new picnic shelter.

On a motion made by Dennis Wilson, seconded by Bill Ramsey, Council voted to close in the existing picnic shelter and use it as a storage area.

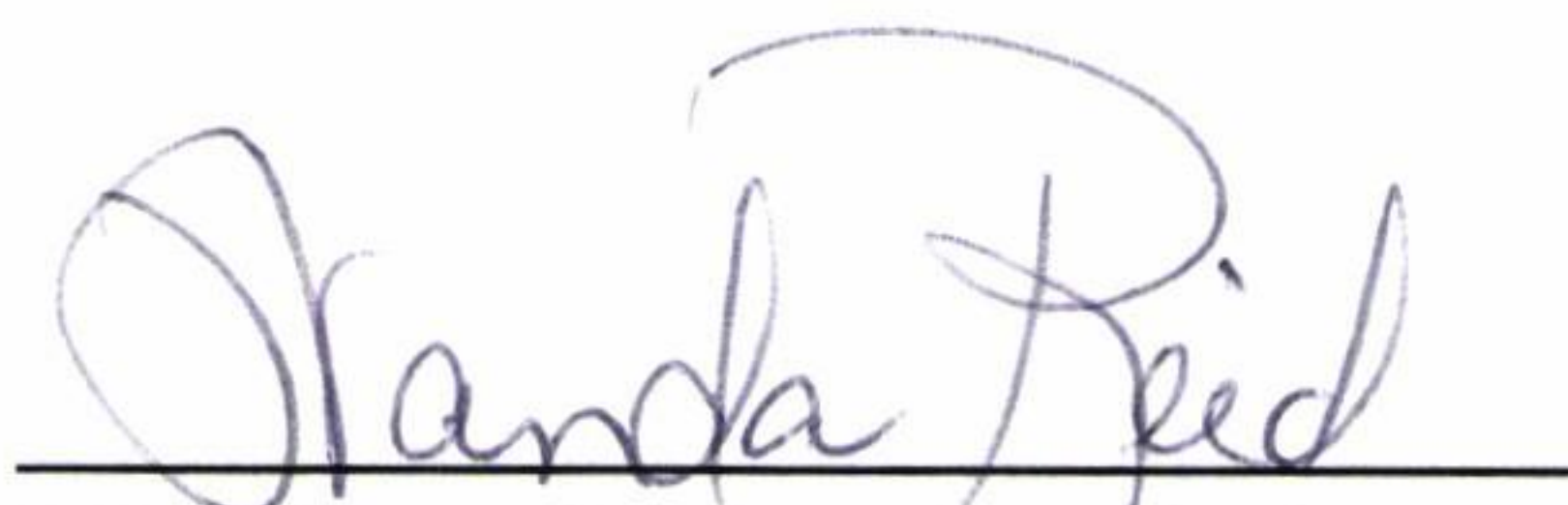
Elaine McGee made the motion, with Reva Tunmire seconding, for staff to proceed with the landscaping at the Town Park. Vote unanimous.

On a motion made by Roger Clark, seconded by Reva Tunmire, Council voted to switch internet providers.

After some discussion, it was decided to have the regular November 4, 1997, meeting even though it will be election day.

On a motion made by Dennis Wilson, seconded by Elaine McGee, Council voted to go into CLOSED SESSION at 6:50 PM.

Council came out of CLOSED SESSION at 7:05 PM. Reva Tunmire made the motion to adjourn. Dennis Wilson seconded. All were in favor.


Wanda Reid, Town Clerk


Max Andrews, Mayor

TOWN OF SAWMILLS

November 4, 1997

Regular Minutes

6:00 PM

COUNCIL PRESENT

Max Andrews
Bill Ramsey
Elaine McGee
Roger Clark
Reva Tunmire

STAFF PRESENT

Terry Taylor, Attorney
Eric Davis, Administrator

Wanda Reid, Clerk

COUNCIL ABSENT

Dennis Wilson

Mayor Max Andrews called the meeting to order and welcomed everyone.

Elaine McGee gave the invocation.

Bill Ramsey made the motion to adopt the agenda. Elaine McGee seconded, with all in favor.

Reva Tunmire made the motion to approve the minutes of October 21, 1997. Bill Ramsey seconded. All were in favor.

Bids for the Sawmills Industrial Seaming Interceptor Sanitary Sewer Project are as follows:

	PRIMARY	ALTERNATE
Ronny Turner	\$341,657.	\$381,609.
Max Prestwood	\$344,977.	\$382,565.
Hickory Construction	\$378,521.	\$425,115.
CCI Companies	\$523,060.	\$569,240.
Buckeye Construction	\$556,570.	\$596,368.

Bids were opened on Thursday, October 30, 1997, at 2:00 PM, by the Town's Engineer, Chester West. After reviewing all bids, Chester West recommended Ronny Turner Construction Company, Inc., be awarded the contract. On a motion made by Bill Ramsey, seconded by Elaine McGee, Council voted to award Ronny Turner Construction Company, Hickory, NC, the contract at the bid of \$341,657.

Bill Ramsey made the motion not to purchase awnings for the Public Works Building at this time. Reva Tunmire seconded. All were in favor.

Town Administrator, Eric Davis, introduced Al Hills, Director of the Caldwell County Chamber of Commerce to Council.

Sawmills Minutes
November 4, 1997
Page two

On a motion made by Reva Tunmire, seconded by Bill Ramsey, Council voted to table the Trojan Lane road sign until more residents of Trojan Lane requested a road sign.

Doug Taylor, Executive Director of Western Piedmont Council of Governments, related to Council of the good year the COG had had, and that he appreciated the Town of Sawmills support.

On a motion made by Reva Tunmire, seconded by Bill Ramsey, Council directed Staff to write a letter to Steve Holtsclaw, residence of Karr Drive, to explain about the traffic problem related to the Country Meadows Mobile Home Park.

Reva Tunmire made the motion to purchase needed water materials at the price of \$39,307. Bill Ramsey seconded. All were in favor.

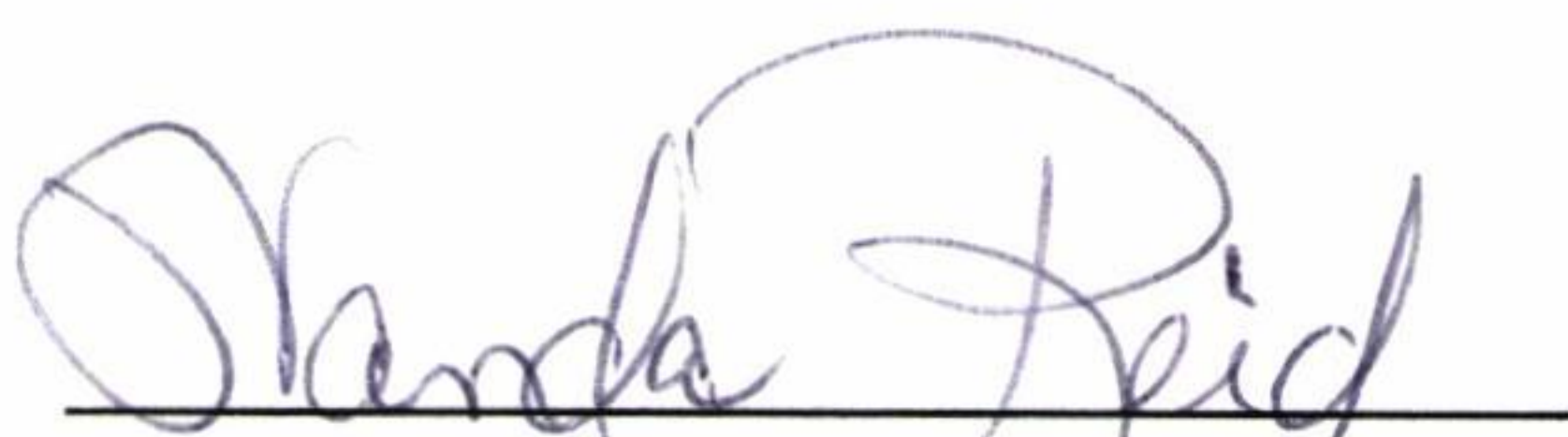
In the Manager's Report, Eric related that the town's application for a \$225,000 grant for sewer line construction through the Clean Water Management Trust Fund was turned down. Another application can be placed in December. This will help run sewer lines to Sawmills School.

On a motion made by Bill Ramsey, seconded by Reva Tunmire, Council decided to have the Christmas Parade at 10:00 AM, on Saturday, December 13, 1997.

Elaine McGee made the motion to go into CLOSED SESSION AT 6:20 PM. Bill Ramsey seconded, with all in favor.

At 6:45 PM, Roger Clark made the motion to come out of CLOSED SESSION. Elaine McGee seconded. All were in favor.

Reva Tunmire made the motion to adjourn at 6:50 PM. Elaine McGee seconded. All were in favor.


Wanda Reid, Town Clerk


Max Andrews, Mayor

TOWN OF SAWMILLS

November 18, 1997

Regular Minutes

6:00 PM

COUNCIL PRESENT

Max Andrews

Roger Clark

Elaine McGee

Bill Ramsey

Reva Tunmire

Dennis Wilson

STAFF PRESENT

Terry Taylor, Attorney

Eric Davis, Administrator

Sylvia Lamb, Planner

Billie Black, Grant Technician

Wanda Reid, Clerk

Mayor Max Andrews called the meeting to order and welcomed everyone.

Dennis Wilson gave the invocation.

Sid Riddick with McKim and Creed Engineering Firm, gave a presentation of the Caldwell County 201 facilities plan. This plan is authorized by Caldwell County and its municipal governments, and conducted in conjunction with Western Piedmont Council of Governments, to determine ways to meet the wastewater needs of the study area for the next 20 years. Sam Erwin and Dee Blackwell, with Western Piedmont Council of Governments attended this meeting. Riddick said the next step in the planning process is to have a formal public hearing that is scheduled for Monday, December 15, 1997, at 5:30 PM in the commissioners' board room in the county office building. A public record will be open until 15 days after the hearing then a report and the environmental assessment will be sent to the Division of Water Quality for the review.

Bill Ramsey made the motion to adopt the agenda, with Elaine McGee seconding. All were in favor.

On a motion made by Bill Ramsey, seconded by Dennis Wilson, Council voted to approve the minutes of November 4, 1997.

The Town Council has selected Innovated Auto as the towing service provider for the town's junk car and abandoned vehicle program. Reva Tunmire made the motion to approve the automobile towing contract. Elaine McGee seconded. All were in favor.

Billie Black, Grant Administrator of Sawmill's CDBG sewer grant related to Council of an amendment to the Division of Community Assistance contract. This amendment consists of no longer being under the 30 month deadline for project completion. On a motion made by Dennis Wilson, seconded by Bill Ramsey Council voted to accept the amendment.

Bill Ramsey made the motion to approve the revised Emergency Management Mutual Aid Agreement as requested of the North Carolina League of Municipalities. Reva Tunmire seconded. All were in favor.

On a motion made by Dennis Wilson, seconded by Elaine McGee, Council voted to donate \$250. to Sawmills Accelerated School to help replace the network file server that is being used for job training at the school.

After some discussion, amplification equipment for the meeting room at town hall was tabled until the next meeting.

Dennis Wilson related to Council that the Town of Granite Falls, and The Town of Hudson is having their Christmas Parade on December 6, instead of the 13th. Elaine McGee made the motion to change Sawmill's date to December 6, 1977. Reva Tunmire seconded, with all in favor.

Council directed Town Administrator, Eric Davis, to purchase the needed candy that will be used in the parade.

Council person Reva Tunmire related to the board that residents of the town were pleased with the street lights that have been installed recently.

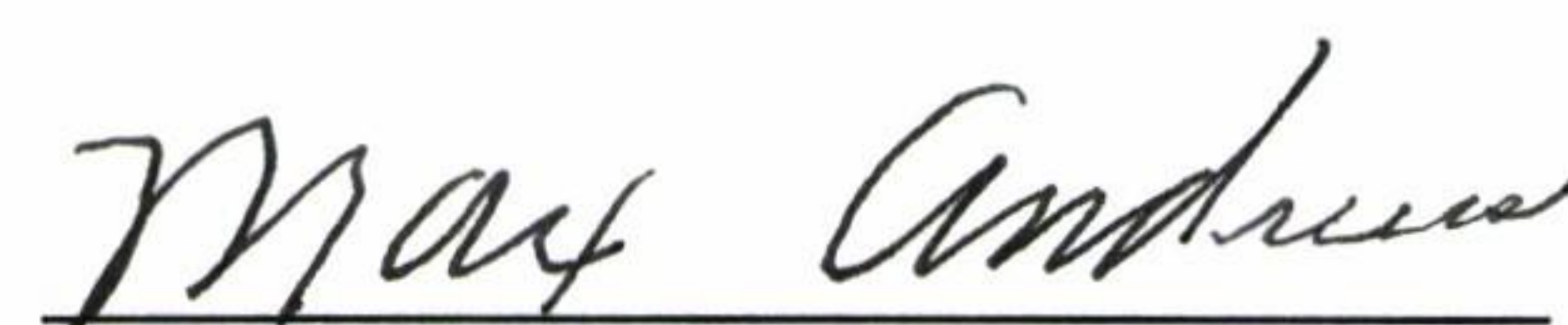
In the manager's report, Eric Davis related that the finance officer's office had been expanded, and the floors had been pressure washed twice. This relates to the renovating of town hall. Also studs were in the process of being put up for the new water department office. Mr. Davis also related that the preconstruction conference was held on November 3rd and work would be started in 3 weeks for the sewer lines to be installed.

On a motion made by Reva Tunmire, seconded by Dennis Wilson, Council voted to go into CLOSED SESSION at 7:10 PM for discussion of personnel matters.

Bill Ramsey made the motion to come out of CLOSED SESSION at 7:40 PM. Roger Clark seconded. All were in favor.

Reva Tunmire made the motion to adjourn, with Dennis Wilson seconding. Vote unanimous.


Wanda Reid, Town Clerk


Max Andrews, Mayor

TOWN OF SAWMILLS
REGULAR MEETING
DECEMBER 2, 1997
6:00 PM

COUNCIL PRESENT

Max Andrews, Mayor
Elaine McGee, Mayor Pro-tem
Bill Ramsey
Roger Clark
Dennis Wilson
Bobby Austin
David Stamey
Reva Tunmire

STAFF PRESENT

Terry Taylor, Atty
Eric Davis, Manager
Arnold Arrowood, PWS
Wanda Reid, Clerk

Mayor Max Andrews called the meeting to order and welcomed everyone. Elaine McGee gave the invocation.

Dennis Wilson made the motion to adopt the agenda. Bill Ramsey seconded. All were in favor.

On a motion made by Bill Ramsey, seconded by Elaine McGee, Council voted to approve the minutes of November 18, 1997.

Several bids were received for the paving of the west end of Helena St and Duff Drive, ranging from \$26,800 to 35,000. Bill Ramsey made the motion to award the bid to Sigmon Paving for \$26,800. Reva Tunmire seconded. All were in favor.

Outgoing Council person, Reva Tunmire related to council of her appreciation in working with them the past four years and of the projects that was accomplished during that time. Mayor Pro-tem Elaine McGee congratulated the new comers and related that it had been a really good experience for her. Roger Clark informed the outgoing women of his gratefulness in working with them.

Max Andrews presented Elaine McGee, and Reva Tunmire plaques expressing the town's appreciation for their service on the Town Council.

Magistrate Joe Munday administered the oaths of office to Max Andrews as Mayor, Bobby Austin and David Stamey as Councilmen.

On a motion made by Bill Ramsey, seconded by Roger Clark, Council voted that Dennis Wilson be Mayor Pro-tem. Magistrate Joe Munday administered the oath of office to Dennis Wilson as Mayor Pro-tem.

Mayor Max Andrews distributed the following council committee appointments for 1997-1999;

- Law and Finance: Roger Clark, Chair; Bobby Austin, member
- Intergovernmental Committee Bobby Austin, Chair; David Stamey, member
- Public Works Bill Ramsey Chair; Roger Clark, member
- Community Affairs David Stamey, Chair; Dennis Wilson, member
- Planning & Develop. Comm. Dennis Wilson, Chair; Bill Ramsey, member

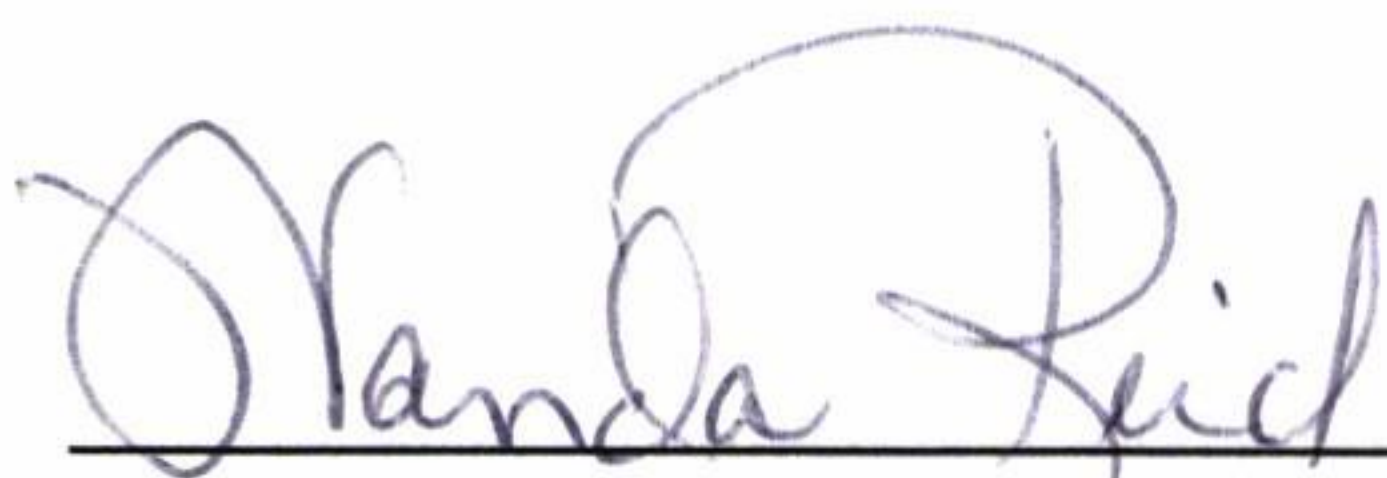
On a motion made by Bill Ramsey, seconded by Dennis Wilson, Council voted that Eric Davis, Town Administrator remain as representative of Sawmills on the Unifour Transportation Committee.

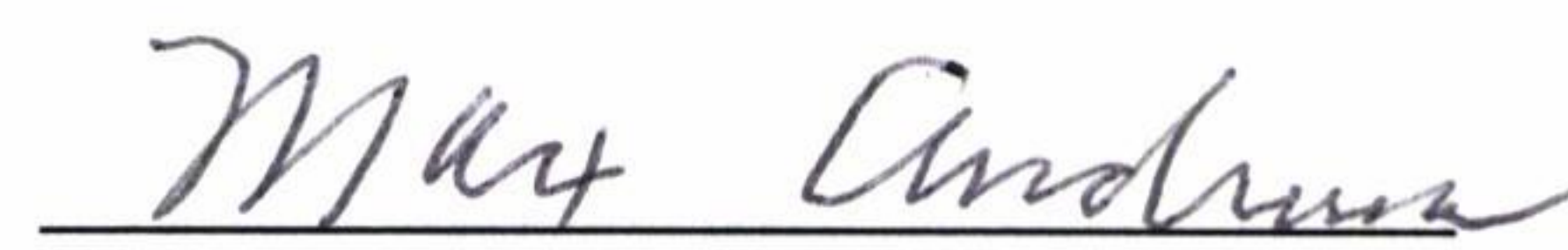
Dennis Wilson made the motion to approve RESOLUTION BY THE TOWN OF SAWMILLS REQUESTING RELEASE OF STATE FUNDS FOR ECONOMIC DEVELOPMENT TECHNICAL ASSISTANCE as requested of Western Piedmont Council of Governments. Roger Clark seconded, with all in favor.

Bobby Austin requested support from the board in pursuing the matter of having all of Sawmills vote in one precinct. On a motion made by David Stamey, seconded by Bill Ramsey, Council voted to pursue this matter with the county Board of Elections.

On a motion made by David Stamey, seconded by Dennis Wilson, Council voted that Reva Tunmire and Elaine McGee remain on the Park Advisory Board.

Dennis Wilson made the motion to adjourn. David Stamey seconded. All were in favor.


Wanda Reid, Town Clerk


Max Andrews, Mayor

MINUTES OF MEETING
TOWN OF SAWMILLS
DECEMBER 16, 1997

COUNCIL PRESENT

Max Andrews, Mayor
Dennis Wilson, Mayor Pro-tem
Bobby Austin
Roger Clark
Bill Ramsey
David Stamey

STAFF PRESENT

Terry Taylor, Atty.
Eric Davis, Manager
Wanda Reid, Clerk

Mayor Max Andrews called the meeting to order and welcomed everyone. Invocation was given by Ashley Crouse.

Bill Ramsey made the motion to adopt the agenda, with Dennis Wilson seconding. All were in favor.

Dennis Wilson made the motion to approve the minutes of December 2, 1997. Bill Ramsey seconded. All were in favor.

On a motion made by Roger Clark, seconded by Bill Ramsey, Council voted not to levy an additional \$.05 for the 5% franchise fee charged against the \$1.00 franchise fee. This was requested by Charter Communications.

Councilor Bobby Austin requested other members of the Town Council to appear with him before the county Board of Elections on January 13 at 8:30 is. This is in relation to trying to get all of the people to vote in the Town of Sawmills at one precinct instead of the three precincts presently being used.

In other business, Manager Eric Davis related that an electrician was in the process of rewiring town hall

On a motion made by Bill Ramsey, seconded by David Stamey, Council voted to purchase approximately 25,000 water cards from Stallings Printing Company.

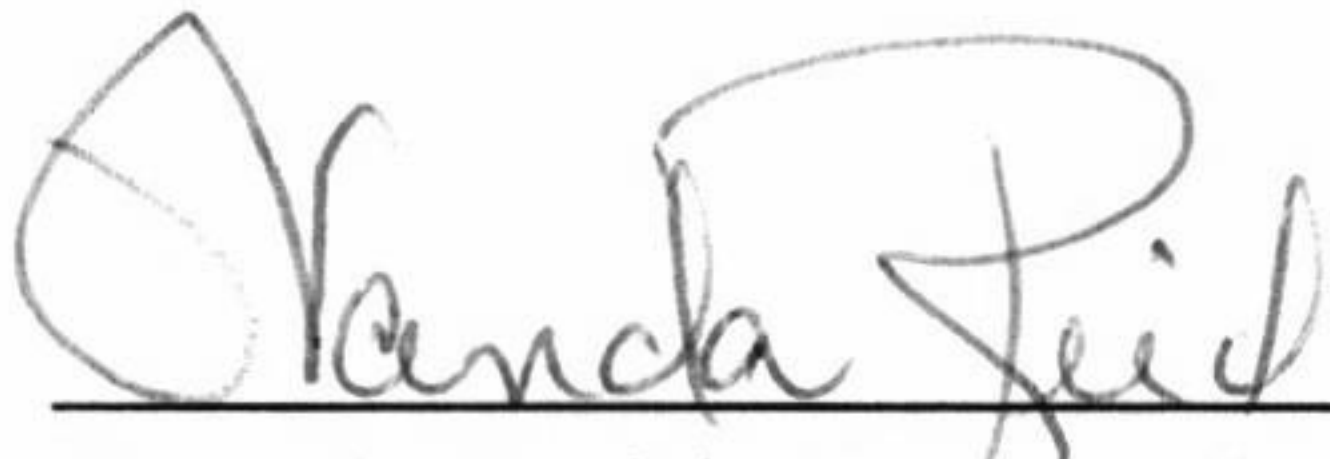
In the Manager's Report, Eric Davis related that two employees from the sanitation department would be recognized in the town's newsletter pertaining to quick thinking in calling 911 about a house fire. Also that the bay in the unused area of town hall has been cleaned up and will be ready to start remodeling into the water department office before long.

Page 2
December 16, 1997

Dennis Wilson made the motion to go into CLOSED SESSION at 6:25 PM.

Council came out of CLOSED SESSION at 7:30 PM by motion of Roger Clark and seconded by Dennis Wilson.

On a motion made by Dennis Wilson, seconded by David Stamey, Council voted to adjourn. All were in favor.


Wanda Reid, Town Clerk


Max Andrews, Mayor

TOWN OF SAWMILLS

STANDING TOWN COUNCIL COMMITTEES FOR 1997-1999

LAW AND FINANCE COMMITTEE

Administration
Budget Appropriations
Personnel
Audit Performance
Public Health & Safety

Roger Clark , Chair

Bobby Austin , Member

INTERGOVERNMENTAL COMMITTEE

W. P. C. O. G.
N. C. L. M.
Community Colleges
Chamber of Commerce
Institute of Government
Intergovernmental (County / State)

Bobby Austin , Chair

David Stamey , Member

PUBLIC WORKS COMMITTEE

Roadways and Streets
Water Resources
Wastewater
Drainage
Right-of-ways
Solid Waste

Bill Ramsey , Chair

Roger Clark , Member

COMMUNITY AFFAIRS COMM.

Parks and Recreation
Parades, Festivals and Special Events
Cable TV
Education (Cities in Schools)
Civic Organizations

David Stamey , Chair

Dennis Wilson , Member

PLANNING AND DEVELOPMENT COMM.

Land Use Regulations
Zoning
E. T. J.
Thoroughfare Plan
Annexations
Minimum Housing
Economic Development
Public Buildings and Grounds

Dennis Wilson , Chair

Bill Ramsey , Member

** The mayor is a member of all standing committees.

MINUTES OF MEETING
TOWN OF SAWMILLS
JANUARY 6, 1998

COUNCIL PRESENT

MAX Andrews, Mayor
Dennis Wilson, Mayor Pro-tem
Bill Ramsey
Roger Clark
David Stamey

STAFF PRESENT

Terry Taylor, Atty
Eric Davis, Manager
Wanda Reid, Clerk

COUNCIL ABSENT

Bobby Austin

The regular meeting was opened by Mayor Max Andrews. Guests were welcomed to the meeting.

Rev. Duane Kuykendall, Pastor of Mt. Zion Church gave the invocation.

The agenda was approved by motion of Bill Ramsey, and seconded by David Stamey. All were in favor.

On a motion made by Bill Ramsey, seconded by Roger Clark, Council voted to approve the minutes of December 16, 1997.

Dennis Wilson made the motion to adopt RESOLUTION CALDWELL COUNTY/321 CORRIDOR WASTEWATER FACILITIES PLAN. David Stamey seconded. All were in favor. This plan will serve as a guide only, and does in no way bind the Town to any project, or commits the town to the expenditures of any money.

Tony Colvard, Director of the Caldwell County Economic Development Commission, informed Council about the Economic Development Incentive Grant Program. He explained that the intent of this program is that it is to be used for recruiting new business/industry or for the expansion of existing business/industry. On a motion made by David Stamey, seconded by Dennis Wilson, Council voted to adopt the Economic Development Incentive Program.

Manager Eric Davis gave the board a Budget Preparation Calendar Fiscal Year 1998-99. Roger Clark made the motion to adopt March 10, April 14, and May 12, as special meetings to work on the budget. Dennis Wilson seconded. All were in favor.

On a motion made by Dennis Wilson, seconded by Bill Ramsey, Council voted to hold PUBLIC HEARINGS on May 5, and June 6 for fiscal year 1998-1999 budget.

Bill Ramsey made the motion to dispose of the 1981 old yellow Ford truck as surplus property. David Stamey seconded with all in favor.

Page two
January 6, 1998

Dennis Wilson made the motion to have employees exchange the new tires with recaps off old yellow before selling. Bill Ramsey seconded. Vote unanimous.

Roger Clark made the motion to approve a contract with Lewis Miller Construction to renovate town hall at the price of \$9,122. Bill Ramsey seconded. Voting for; Bill Ramsey, Roger Clark and Dennis Wilson. Voting against; David Stamey.

During the bad weather the gear box on the 1/2 ton Ford truck tore up. Public works superintendent had the vehicle repaired at Bradshaw Ford, with out a purchase order. Dennis Wilson made the motion to approve the repair bill. Roger Clark seconded. Voting for; Dennis Wilson, Roger Clark, and Bill Ramsey. Voting against; David Stamey.

After some discussion it was decided to have a Council Workshop on January 15, at 5:00 PM.

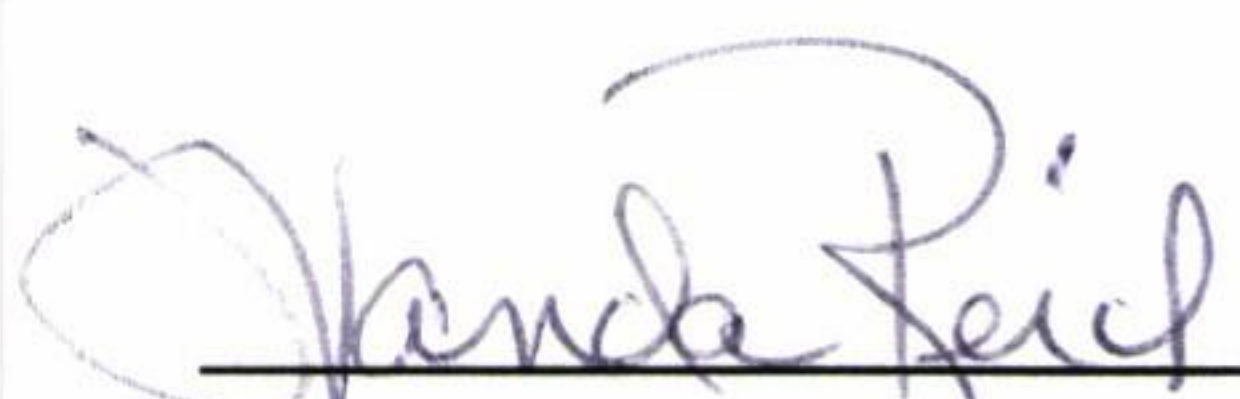
Town Administrator Eric Davis related that right of ways were being cleared for the ARC Sewer Project.

Council was informed by Mr. Davis that the town had received a letter from the state declaring that the county landfill would be closed January 1, 1998. However, Caldwell County Commissioners were negotiating with State for time to finish the new lined landfill on Abington Road. Council was informed that the town could be charged up to \$5,000 fines a load by using the old landfill.

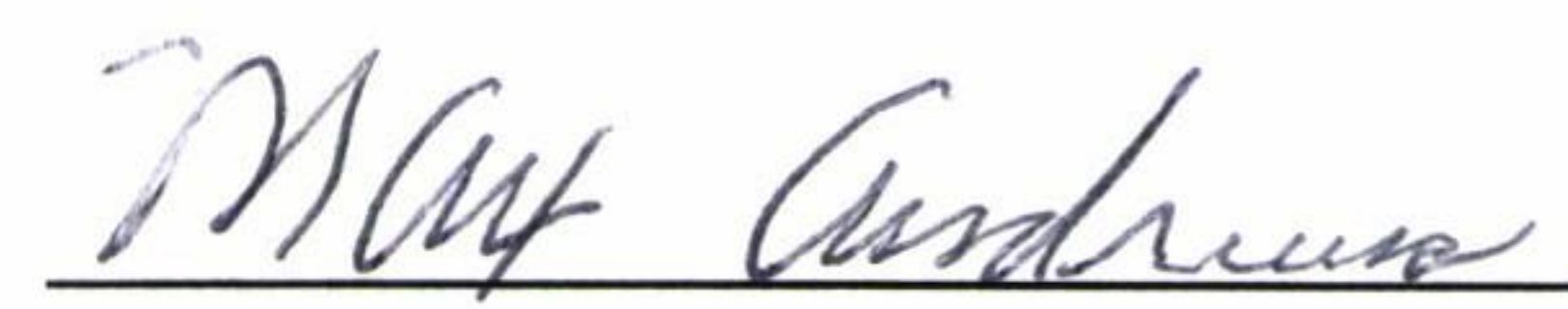
On a motion made by Dennis Wilson, seconded by David Stamey, Council voted to go into CLOSED SESSION for discussion of personnel matters at 7:00 PM.

Bill Ramsey made the motion to come out of CLOSED SESSION. Dennis Wilson seconded. All were in favor.

On a motion made by Dennis Wilson, seconded by Bill Ramsey, Council voted to adjourn at 8:10 PM.



Wanda Reid, Town Clerk



Max Andrews, Mayor

MINUTES OF MEETING
TOWN OF SAWMILLS
JANUARY 20, 1998

COUNCIL PRESENT

Max Andrews
Bill Ramsey
Roger Clark
Dennis Wilson
Bobby Austin

COUNCIL ABSENT

David Stamey

STAFF PRESENT

Paul Culpepper, Atty.
Sylvia Lamb, Planner
Eric Davis, Admin
Wanda Reid, Clerk

The regular meeting was called to order by Mayor Max Andrews. Guests were welcomed.

Rev. Duane Kuykendall gave the invocation.

Bill Ramsey made the motion to adopt the agenda. Dennis Wilson seconded. All were in favor.

Minutes of the January 6, 1998, meeting was approved by motion of Bill Ramsey. Bobby Austin seconded. All in favor.

Town Planner Sylvia Lamb informed Council the beginning of the year is the best time to polish the Zoning Ordinance and/or Subdivision Regulations. Amendments concern modular homes, nonconforming uses and customary home occupations.

On a motion made by Dennis Wilson, seconded by Roger Clark, Council voted to set the PUBLIC HEARING for Amendments 98-1 for February 17, 1998 at 6:00 PM.

Planner Sylvia Lamb related that staff had received a petition for voluntary annexation from Arvil and Linda Dula, 5323 Lowman Drive. Bobby Austin made the motion to adopt RESOLUTION 98-2 directing the clerk to investigate a petition received under G. S. 160A-31. Bill Ramsey seconded, with all in favor.

Roger Clark made the motion, Bill Ramsey seconded to reappoint Aubrey Champion, Howard Cannon and Wilson Annas to serve another term on the Planning Board. Vote unanimous.

Page two
January 20, 1998

The appointing of two Board of Adjustment members within town limits was tabled, until the next meeting.

On a motion made by Roger Clark, seconded by Dennis Wilson, Council voted to appoint Keith Phillips to serve another term on the Park Advisory Board, and Kathy Godfrey to serve on a unfinished term for the Park Advisory Board.

Bill Ramsey made the motion to add an extension along the south end of Baker Circle to US 321A to the CDBG Sewer Project at the cost of \$43,400. Roger Clark seconded. All were in favor.

On a motion made by Roger Clark, seconded by Bill Ramsey, Council voted to add an extension to the CDBG Sewer Project to Sawmills School Road and Helena Street intersection. This cost is \$39,500.

After some discussion about the new landfill being so far away, Council voted to authorize staff to re-route the Monday-Thursday sanitation pick-ups to make all routes more even by motion of Bill Ramsey, and seconded by Roger Clark. Staff will report to Council during the next meeting.

Dennis Wilson made the motion to place a speed limit sign on Buck's Drive. Bobby Austin seconded. All were in favor.

Dennis Wilson made the motion for staff to apply for a Recreational Grant from the State to help build a picnic shelter at the Town's park. Bobby Austin seconded. Voting for applying for a grant from the State was Dennis Wilson, Bobby Austin, and Bill Ramsey. Roger Clark opposed this because the town would be required to tie up the land for 25 years if getting this grant. Council agreed to a special meeting before the next meeting for discussion of the Recreation Grant application.

Town Administrator, Eric Davis, informed Council that work would begin next week on the exterior walls for the new offices. Mr. Davis also reminded the Board that the Caldwell County Board of Elections would be meeting again on Thursday at 8:30 AM for discussion of Sawmills residents having one place to vote in Sawmills in all elections.

Resident Strafford Pope requested that his street be repaired by the town from the railroad tracks to his house. He says that heavy equipment going over the road from a farm owner in back of him is doing a lot of damage. Roger Clark made a motion to table this until staff could obtain more information and this will be taken up again at the meeting. Bill Ramsey seconded. All were in favor.

Page three

January 20, 1998

Councilor Bobby Austin stated that a person interested in buying a home on Holly Spring Road requested that the town take this road over. Mr. Austin related to him that his option was that the road would need to be brought up to town standards and a signed petition of all homeowners be given to the town before the town would take it over.

On a motion made by Dennis Wilson, seconded by Bill Ramsey, Council voted to adjourn at 7:40 PM.



Wanda Reid, Town Clerk



Max Andrews, Mayor

AMENDMENT #1

(A) The following uses are permitted:

- (1) Single family dwellings; exclusive of manufactured ~~or modular~~ homes.
- (2) Accessory buildings to residential uses, provided that no accessory building shall be rented or occupied for commercial purposes, and provided further, that no accessory building shall be used for human habitation.
- (3) Churches, and other places of worship.
- (4) Customary home occupations; the Board of Adjustments shall decide whether other home occupations not listed in the definition in § 93.031 are within the spirit of the chapter.
- (5) Small professional or announcement sign unilluminated not over two square feet in area mounted flat to the main wall of the building, any unilluminated real estate signs not over six feet in area.
- (6) Public utility distribution lines, transformer stations, transmission lines, water tanks, but not service or storage tanks.

(B) Conditional uses: The following conditional uses are permitted when authorized by the Sawmills Board of Adjustment after said Board holds a public hearing.

- (1) Cemeteries.
- (2) Fire stations.
- (3) Schools.
- (4) Grounds and facilities for recreational and community center buildings, counts clubs, lakes, parks, and similar facilities operated on a non-profit basis.

(C) Dimensional requirements:

- (1) Minimum required lot area per dwelling unit:
 - (a) Lots, to be used for single family purposes that: are located outside of the WS-IV Protected or Critical Area Watershed Protection Districts; were recorded after October 1, 1993 that do not require an Erosion and Sedimentation Control Plan prior to development; or were recorded prior to October 1, 1993:

AMENDMENT #2

§ 93.073 NONCONFORMING USES.

(A) After the effective date of the ordinance upon which this zoning code is based, existing structures, or the uses of land or structures which could be prohibited under the regulations for the district in which it is located (if they existed on the adoption date of the ordinance upon which this zoning code is based), shall be considered as nonconforming.

(B) Nonconforming structures or uses (as defined in §§ 93.030 and 93.031) may be continued provided they conform to the following provisions:

(1) A nonconforming use of any building or land shall not be enlarged or extended, provided that a nonconforming use of any building may be extended to any portion of such building which was, at the time such use became nonconforming, manifestly arranged or designed for such use.

(2) A nonconforming use shall not be changed to any but a conforming use. When a nonconforming use has been changed to a conforming use, the premises shall not thereafter be used for any nonconforming use.

(3) No structural alterations shall be made in a building housing a nonconforming use, except those required by law or ordinance or ordered by an authorized officer to secure the safety of the building.

(4) A nonconforming use of any building or structure which is damaged to an extent exceeding 70% of its reproduction value, exclusive of foundations, by fire, flood, explosion, earthquake, war, riot, or act of God, shall be discontinued, and such building or structure shall thereafter be used only in compliance with the provisions of the district in which it is located.

(5) **Existing single-family residential structures may be rebuilt, repaired, enlarged, extended or structurally altered, provided that no additional dwelling units result therefrom or that the extent of any non-conformity be increased with respect to provisions such as setbacks, etc. However, any enlargements, extensions or alterations shall comply with the dimensional requirements of the R-15 zoning district.**

(6) If a nonconforming use is discontinued for a continuous period of more than 120 days, any future use of the land or building shall be in conformity with the provisions of this chapter.

(Ord., passed 6-26-90)

AMENDMENT #3

"CUSTOMARY HOME OCCUPATION."

(1) A commercial activity that is conducted by a person(s) on the same lot (in a residential district) where such person(s) resides, and is not so insubstantial or incidental or is not so commonly associated with the residential use as to be regarded as an accessory use but that can be conducted without any adverse impact on the surrounding neighborhood.

(2) Without limiting the generality of the foregoing, a use may not be regarded as having an insignificant adverse impact on the surrounding neighborhood if:

- (a) goods, stock in trade, or other commodities are displayed;
- (b) any on-premises retail sales occur;
- (c) more than one person not a resident on the premises is employed in connection with the purported home occupation;
- (d) it creates objectionable noise, fumes, odor, dust or electrical interference;
- (e) more than 25% of the gross floor area of the dwelling unit is used.

(3) The following is a nonexhaustive list of examples of enterprises that may be home occupations if they meet the foregoing definitional criteria, **however, this list does not include tanning salons:**

- (a) The office or studio of a physician, dentist, artist, musician, lawyer, architect, engineer, teacher, or similar professional;
- (b) Workshops, greenhouses, or kilns; or
- (c) Dressmaking or hairdressing studios.

TOWN OF SAWMILLS
MINUTES OF SPECIAL MEETING
FEBRUARY 3, 1998

COUNCIL PRESENT

Max Andrews
Bill Ramsey
Roger Clark
Dennis Wilson
Bobby Austin
David Stamey

STAFF PRESENT

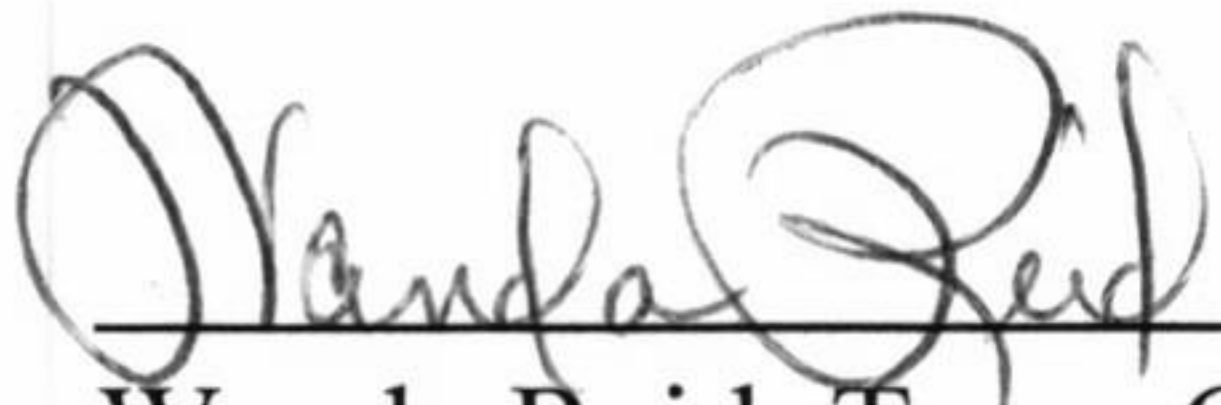
Terry Taylor, Atty
Rick Oxford WPCOG
Billie Black WPCOG
Eric Davis, Admin.
Wanda Reid, Clerk

Mayor Max Andrews called the meeting to order and welcomed all guests.

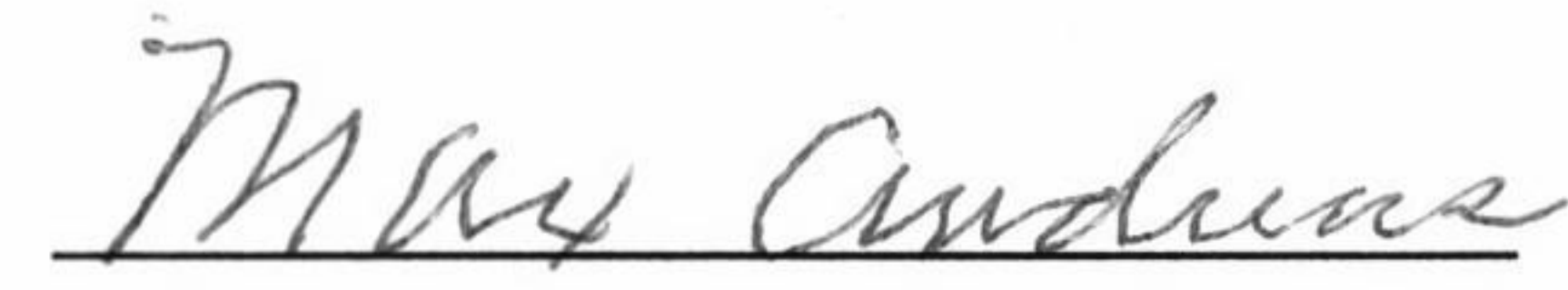
The purpose of this meeting was for discussion of applying for a Park and Recreation Trust Fund Grant Application. This grant would aid the town in the construction of a picnic shelter. The Town is also in need of a multipurpose area for basketball and volleyball. This grant would be a 50-50 cash match.

David Stamey made the motion to apply for this grant for the picnic area and the basketball/ volleyball area. Bobby Austin All were in favor.

Dennis Wilson made the motion to adjourn at 6:15 PM. Bill Ramsey seconded.
All were in favor.



Wanda Reid, Town Clerk



Max Andrews, Mayor

MINUTES OF MEETING
TOWN OF SAWMILLS
FEBRUARY 3, 1998

COUNCIL PRESENT

Max Andrews, Mayor
Bill Ramsey
Roger Clark
Dennis Wilson
Bobby Austin
David Stamey

STAFF PRESENT

Terry Taylor, Atty.
Rick Oxford, WPCOG
Billie Black, WPCOG
Eric Davis, Admin.
Wanda Reid, Clerk

Mayor Max Andrews called the meeting to order at 6:16 PM, and welcomed all guests.

Invocation was given by Rev. Ashley Crouse.

Dennis Wilson made the motion to adopt the agenda. David Stamey seconded, with all in favor.

Bill Ramsey made the motion to approve the minutes of January 20, 1998, with Dennis Wilson seconding. All were in favor.

Rick Oxford, Representative of Western Piedmont Council of Governments informed Council of the services of the Unifour Consortium First-Time Homebuyer Assistance Program.

On a motion made by Dennis Wilson, seconded by Bill Ramsey, Council voted to appoint Fred Turnmire and Kent Greer to the Board of Adjustment as in- town members.

Strat Pope's request for the town to take over his road was tabled at the last board meeting. After some research, Town Attorney Terry Taylor related that this is a private road and does not meet the right-of-way width requirements for acceptance by the Town as a town street.

On a motion made by Dennis Wilson, seconded by Bill Ramsey, Council voted to adopt RESOLUTION NO 3, APPROVING THE TRANSFER OF THE COMMUNITY ANTENNA TELEVISION SYSTEM FRANCHISE FROM CHARTER COMMUNICATIONS PROPERTIES, INC. TO CHARTER COMMUNICATIONS PROPERTIES LLC.

The new landfill will open in April. Town employees determined that it will take approximately two hours for one trip to the landfill each day.

Monday and Tuesday routes are the heaviest, so staff re-routed the sanitation pick-up in order that each day will have approximately the same number of stops. On a motion made by Bill Ramsey, seconded by Roger Clark, Council voted to adopt the new sanitation and recycling routes as presented by Staff.

Bill Ramsey made the motion to approve the purchasing of \$775.87 water department materials needed. David Stamey seconded. All were in favor.

Mr. Kent Greer, 4477 Magnolia Lane, requested that speed bumps be placed on Magnolia street, in the hopes that it would slow down the traffic. Staff was instructed to look into this and report back to Council.

In other business, Administrator Eric Davis related that after advertising the sale of Old Yellow, the 81 Ford truck as surplus property, one bid was received for \$485.00. Dennis Wilson made the motion to accept this bid. Bobby Austin seconded. Vote unanimous.

On a motion made by David Stamey, seconded by Bobby Austin, Council voted to purchase 100 recycle bins from Buckhorn International at \$6.75 each.

The following three quotes were received on the electrical work needed on the Town Hall renovations.

Aldred Electric	\$1,900.00
Graves Electric	\$2,575.88
Pennell Electric	\$2,775.00

On a motion made by David Stamey, seconded by Bill Ramsey, Council voted for Aldred Electric to do the wiring of town hall.

Mr. Davis related that the doors and windows for the new offices would be installed next week, also that the electric work and the wiring of the telephones and computers.

Roger Clark made the motion to have The NEW Telephone Company install the wiring of the telephones and computers for approximately \$1,500. Dennis Wilson seconded. All were in favor.

Property owned by Crescent Company is split by Dry Ponds Road. Two tracts of land south of Dry Ponds Road is currently zoned R-20 (Low Density Residential) with the northern tract zoned RA-20 (Medium Density Residential).

Page three
February 3, 1998

On a motion made by Bill Ramsey, seconded by David Stamey, Council voted to have staff look into the rezoning of the tract north of Dry Ponds Road to R-20 (Low Density Residential).

Administrator, Eric Davis, reminded Council of his trip to Chapel Hill, scheduled for Wednesday, Thursday and Friday of this week for a Managers Conference.

After some discussion, on a motion made by Bill Ramsey, seconded by Dennis Wilson, Council instructed Mr. Davis to write to the Department of Transportation about the need of a stop light at the intersection of Mission Road and Spartan Drive. Spartan Drive leads to South Caldwell High School and is very heavily traveled.

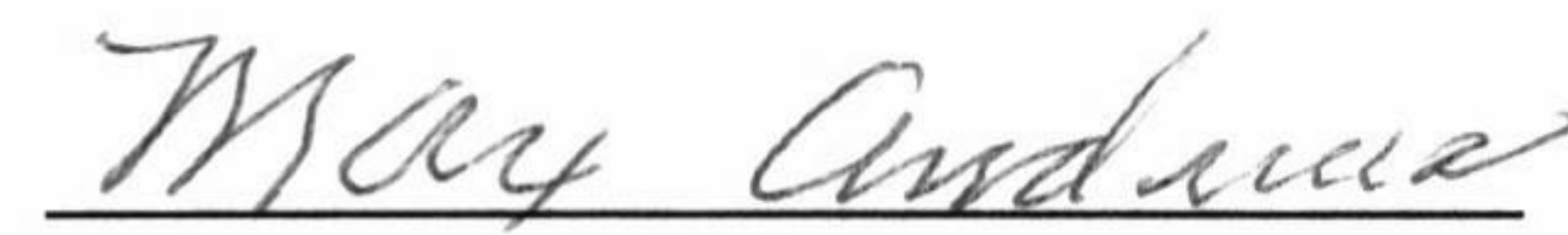
Dennis Wilson made the motion to go into CLOSED SESSION on personnel, contract matters at 7:20 PM. Bill Ramsey seconded. All were in favor.

On a motion made by Dennis Wilson, seconded by Bill Ramsey, Council voted to come out of CLOSED SESSION at 7:50 PM.

Bill Ramsey made the motion to adjourn. Dennis Wilson seconded. All were in favor.



Wanda Reid, Town Clerk



Max Andrews, Mayor