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TOWN OF SAWMILLS MINUTES
JUNE 1, 1993-5:00 PM AT TOWN HALL

Max Andrews was absent as Mayor Bill Ramsey called the meeting to order. Bill Ramsey, Paul Pope, Dennis Wilson, Larry Prestwood, and Tim Sanders were present.

Invocation was given by councilman Dennis Wilson.

Dennis Wilson made a motion to accept the agenda. Larry Prestwood seconded. All were in favor

On a motion made by Paul Pope, seconded by Larry Prestwood, council moved to accept the minutes of May 18, 1993.

Paul Pope moved to pay all outstanding bills. Larry Prestwood seconded. Vote unanimous.

Bids for the paving of Sigmon Drive are as follows:

Asphalt Care & Paving	\$18,316.25
Mid-State Contractors	17,700.00

Larry Prestwood made the motion to award the bid to Mid-State Contractors, Inc. Dennis Wilson seconded with all in favor.

On a motion made by Paul Pope, seconded by Larry Prestwood, council moved to purchase a tape recorder for use in taping the minutes.

Tim Sanders made a motion to adopt the following amendment to the Town of Sawmills Town Vehicle Assignment, Use and Cost Reimbursement Policy and Procedures. Larry Prestwood seconded. All were in favor.

AMENDMENT TO THE TOWN OF SAWMILLS
TOWN VEHICLE ASSIGNMENT, USE AND COST REIMBURSEMENT
POLICY AND PROCEDURES

Paragraph 1.1 shall be deleted and instead shall be as follows:

1.1 Permitted Use of Town Vehicle. Town employees and town officials who use town vehicles and equipment shall use such for official business only. The following rules will be enforced.

- a. Only insured persons are allowed to operate town vehicles and equipment.
- b. Private transactions, errands, etc, may not be completed while operating town vehicles or equipment.
- c. Members of the operator's family are not allowed to operate or be a passenger in a town vehicle or

- equipment unless specific approval is obtained from the Town Council.
- d. All traffic laws are to be obeyed at all times. Violations are a personal liability and possible disciplinary action may be pursued in accordance with Town Personnel Policy.
 - e. Parking of town vehicles and equipment shall be accomplished in a manner that does not cause public concern.
 - f. Official markings shall not be removed from town vehicles or equipment without proper authorization from the Town Council.
 - g. Operator shall at all times safeguard vehicles and equipment in their use.
 - h. All operators shall practice good driving habits and be courteous to the general public while using town vehicles and equipment.
 - i. All operators of town vehicles and equipment, who are not town employees, must first receive written approval of Town Council, show proper licensing for operation for such equipment, and show proof of receipt of necessary training for safety measures for the operation of such equipment.

In all cases when town officials use and/or operate town vehicles and/or equipment, they shall be required to adhere and follow all other rules and regulations contained herein.

Paragraph 1.3 shall be deleted and instead shall be as follows:

1.3 Use of Private Vehicle for Town Business. When an employee or town official is required to use his/her own vehicle for town business, the employee and/or official will be reimbursed for miles driven with the approval of Town Council. While use of town vehicle is preferred, an employee or town official may be authorized by the Town Council to use his/her private vehicle if a town vehicle is not available. In such cases, the employee/town official will be reimbursed according to miles driven.

There being no further corrections to the original policy adopted by the Town Council on the 1st day of June, 1993, shall be and remain the same as if incorporated herein by reference.

Town of Sawmills.

By: Bill Ramsey
Mayor

Attest:
Thanda Reid
Clerk

On a motion made by Larry Prestwood, seconded by Paul Pope, council moved to amend the budget for fiscal year 1992-1993 as follows:

Amended Budget for year ending 06/30/93

GENERAL FUND	Before Amendment	Change	After Amendment
Revenues			
Local Option Sales Tax	311,105	(4,196)	306,909
Powell Bill	99,755	4,796	104,551
Intangibles Tax	7,154	(28)	7,126
Food Stamp Sales Tax Reimb	1,899	(24)	1,875
Investment Earnings	39,458	(20,45)	19,000
Inventory Tax Exclusion Reimbursement		11,044	11,044
Sale of Recyclable Materials		2,000	2,000
Other Revenues		2,000	2,000
Total	624,419	(19,91)	619,553
Expenditures			
Professional Fees	8,500	(3,00)	5,500
Contracted Services	8,374	(3,37)	5,000
Landfill Fees	32,760	(7,76)	25,000
Advertising & Printing	3,312	(1,00)	2,312
Telephone	800	200	1,000
General Insurance & Bonds	18,900	(4,90)	14,000
Dues & Subscriptions	1,575	3,525	5,100
Materials & Supplies	10,238	(5,23)	5,000
Utilities	2,900	200	3,100
R&M Bldg & Grounds	2,750	(1,00)	1,750
R&M Equipment	5,500	500	6,000
Powell Bill Expenditures	74,000	50,000	124,000
Other General Expenditures	3,500	1,000	4,500
Training	2,000	(1,00)	1,000
Leases & Maintenance	1,150	(1,00)	150
Capital Outlay-Recycle Trk	1,600	(1,40)	200
Capital Outlay-Park		40,000	40,000
Capital Outlay-Recycle Trailer		1,800	1,800
Capital Outlay-Mower		1,500	1,500
Capital Outlay-Software		00	500
Total Expenditures	540,697	69,553	610,250
Contingency	(18,000)	(18,000)	
Increase in Fund Balance	65,722	(56,419)	9,303
Total	624,419	(4,866)	619,553
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WATER DEPARTMENT

Revenues			
Investment Earnings	14,306	-506	13,800
Late Charges		3000	3,000
Total Revenues	240,917		243,411
Expenditures			
Miscellaneous	200	100	300
Contracted Services	2,500	700	3,200
Total Expenditures	231,476		232,276
Increase in Fund Balance	1,241	1,694	2,935
Total	240,917		243,411
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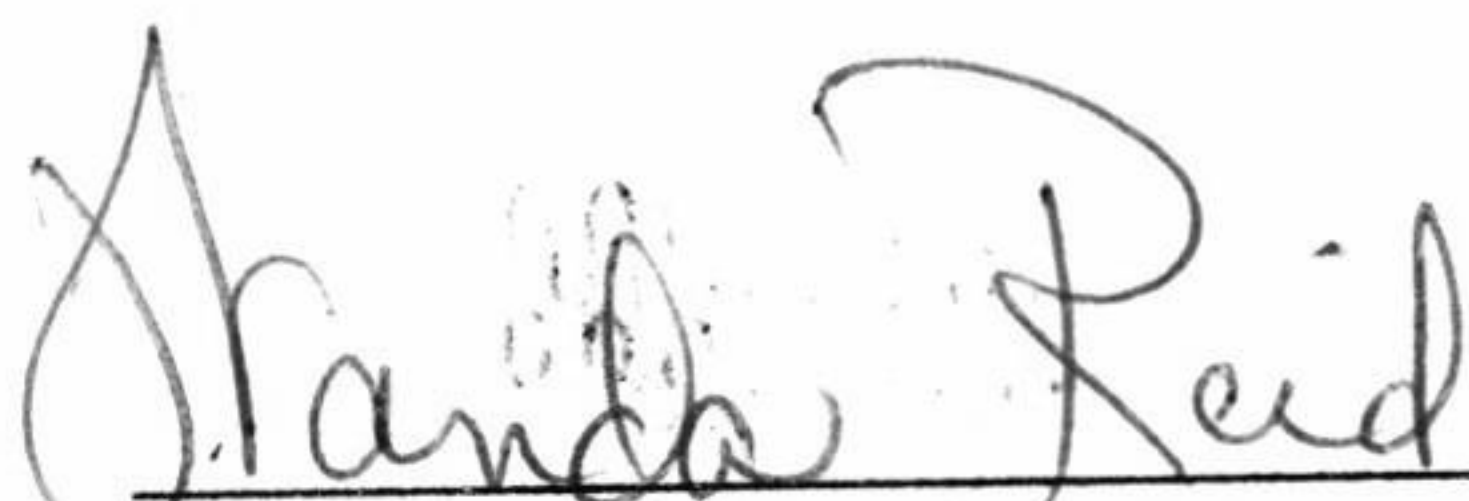
Water Charges for FYE June 30, 1994, was tabled until the next meeting.

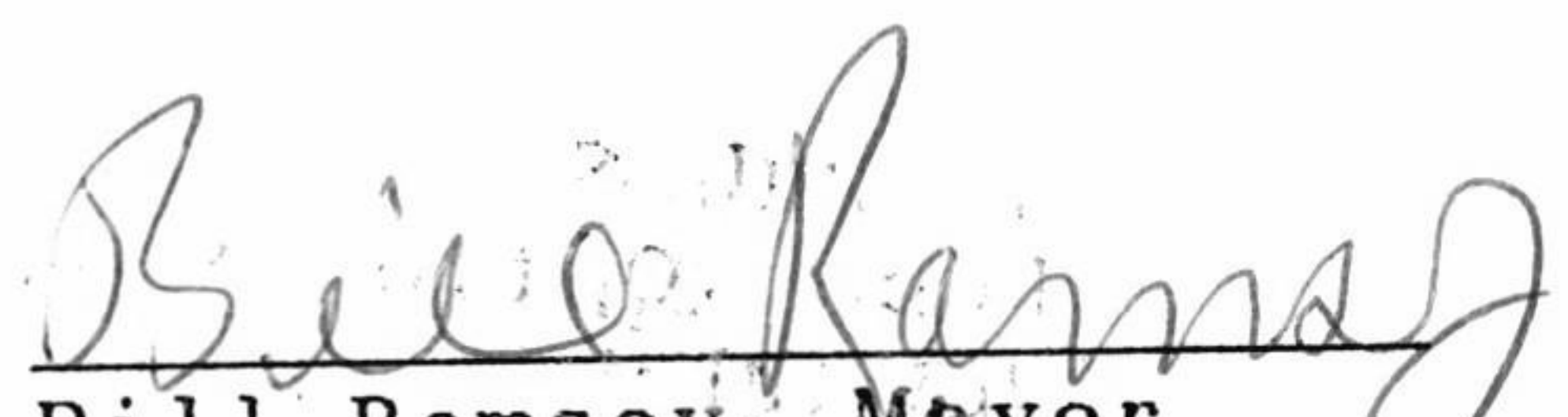
On a motion made by Tim Sanders, seconded by Paul Pope, council moved to leave the ad valorem tax rate as is, .15 per \$100.00.

Paul Pope moved to call a public hearing for June 15, 1993 at 5:00 pm, at town hall for FYE June 31, 1994 budget. Dennis Wilson, seconded. All were in favor.

Dennis Wilson made a motion to approve an audit contract with, Huntley, Sigmon, Walton, Wilson, CPA for the fiscal year ending 1994. Tim Sanders seconded. Vote unanimous.

At 5:35 pm, Tim Sanders moved to adjourn, with Larry Prestwood seconding. All were in favor.


Wanda Reid, Town Clerk


Bill Ramsey, Mayor