

TUESDAY, MAY 20, 2008
TOWN OF SAWMILLS REGULAR TOWN COUNCIL MEETING
6:00 P.M.

COUNCIL PRESENT

Bobby Austin
Bob Gibbs
Gerelene Blevins
Beverly Fry
Eddie Bowman
Joe Norman

STAFF PRESENT

Robert Frye
Susan Noll

CALL TO ORDER: Mayor Austin called the meeting to order.

INVOCATION: Reverend John Greene gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor Austin led the Pledge of Allegiance.

APPROVAL OF APRIL 15TH REGULAR MEETING MINUTES: Mayor Austin asked for a motion to approve the April 15, 2008 minutes.

On a motion made by Eddie Bowman and seconded by Bob Gibbs, the regular minutes were approved. All were in favor.

APPROVAL OF APRIL 15TH CLOSED SESSION MEETING MINUTES: Mayor Austin asked for a motion to approve the April 15, 2008 closed session meeting minutes.

On a motion made by Eddie Bowman and seconded by Gerelene Blevins the closed session meeting minutes were approved. All were in favor.

APPROVAL OF MAY 8TH SPECIAL MEETING MINUTES: Mayor Austin asked for a motion to approve the May 8, 2008 special meeting minutes.

On a motion made by Eddie Bowman and seconded by Joe Norman the special meeting minutes were approved.

ADOPT AGENDA: Mayor Austin asked for a motion to adopt the agenda.

On a motion made by Gerelene Blevins and seconded by Eddie Bowman, the agenda was adopted. All were in favor.

FINANCIAL MATTERS:

BID AWARD: STREET STRIPING: Town Administrator Robert Frye stated to Council that the Town received bids for the re-striping of various Town Streets.

Included is a copy of the streets to be striped and the amount to do so.

The Town has received one bid from Ledbetter Pavement Marking in the amount of \$21,163.74, which equals out to .017 per lineal foot. NCDOT current price is .018 per lineal foot.

Administrator Frye stated that Ledbetter Pavement Marking has a good reputation with NCDOT and offers a good price. He would recommend Council award the bid to Ledbetter Pavement and Marking in the amount of \$21,163.74.

On a motion made by Eddie Bowman and seconded by Joe Norman, the bid was awarded to Ledbetter Pavement and Marking in the amount of \$21,163.74. All were in favor.

DISCUSSION: PROPERTY DISPOSAL: Town Administrator Robert Frye stated that the Town car does not serve any purpose for the Town anymore. The upkeep and cost to service and insure the car is costing the Town more money than the car is driven.

Staff would like Council to declare the vehicle as surplus property. Declaring the car surplus would allow the Town to dispose of it by sale, auction, or transfer to another governmental entity.

After much discussion, Gerelene Blevins made a motion and Eddie Bowman seconded to see if the Red Cross would be interested in purchasing the car for \$500.00. All were in favor.

PLANNING MATTERS:

PLANNING COMMISSION MEMBER RESIGNATION/APPOINTMENT: The Planning Commission has recently received a resignation from Planning Board member Patrick Norman because he has moved out of Sawmills.

Staff would recommend Wesley Trivette as a replacement to the vacant position.

On a motion made by Gerelene Blevins and seconded by Joe Norman, Wesley Trivette will replace Patrick Norman on the Planning Commission. All were in favor.

CHANGES TO ZONING PERMIT ISSUANCE RECOMMENDATION: Town Administrator Robert Frye presented to Council a list of proposed changes to the Zoning Permit issuance procedure. See Attached.

On a motion made by Joe Norman and seconded by Eddie Bowman Council approved the changes for obtaining a Zoning Permit. All were in favor.

COMMITTEE RECOMMENDATIONS:

PARKS AND RECREATION COMMITTEE: Benny Townsend met recently with the Parks and Recreation Committee to discuss establishing a baseball program.

Mr. Townsend has agreed to run the Town's baseball program and the concession stand. He asked that he be allowed to keep half of the concession stand proceeds with the other half going to the Town.

Council reached a consensus and would like Mr. Townsend to proceed with getting things started.

Town Administrator Frye will get an agreement together to protect both Benny Townsend and the Town of Sawmills. The agreement will be on the next agenda.

PERSONNEL COMMITTEE: Mayor Austin stated that the general laborers who work at the Public Works Department should not have to come before the Council to be hired. Mayor Austin would like to see them go before Public Works Director Arnold Arrowood and Town Administrator Robert Frye. Town Administrator Frye stated that this would be fine as long as this position is already in the budget and there is no salary change.

After much discussion, Eddie Bowman made a motion with Gerelene Blevins seconding for Council to table this issue until the next meeting. This will give Administrator Frye time to put in writing what the Town is proposing.

DISCUSSION: FIRE DEPARTMENT ISSUES: Councilwoman Gerelene Blevins stated that she felt the Town should have done more to alert the citizens in regards to a recent Fire Department training burn in which 321-A was closed. Councilwoman Blevins said that maybe in the future the Town could place an ad in the newspaper. The remaining Council members felt that this was not a Town operation it was a Fire Department operation and the Town should not be responsible for placing an ad in the newspaper and incurring those expenses.

No Council action was taken.

TOWN HALL MEETING: Mayor Austin asked if anyone had signed up to speak at the Town Hall meeting. The following people spoke.

Mr. Lewis Miller asked the Council for Town Administrator Robert Frye's resignation.

Richard McDowell also wants Mr. Frye's resignation.

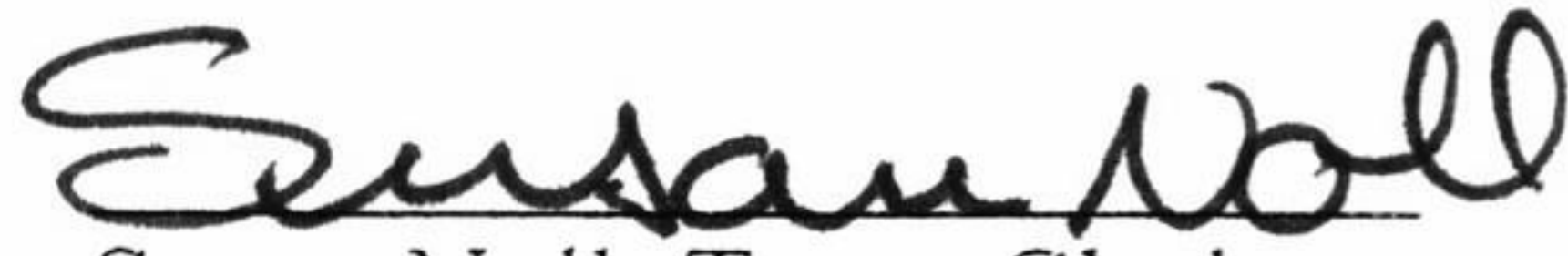
Johnny Wilson stated that he felt that many people who come in for Zoning Permits gets upset and should not.

Benny Townsend in his capacity as chairman of the Planning Commission explained several Zoning issues in relation to Mr. Wilson's statements.

ADJOURN: Mayor Austin asked for a motion to adjourn the meeting.

On a motion made by Eddie Bowman and seconded by Bob Gibbs, the meeting was adjourned.

ANNOUNCEMENTS: The Town Offices will be closed on Monday May 26, 2008 in observance of Memorial Day.


Susan Noll, Town Clerk


Bobby Austin, Mayor

REQUEST FOR ZONING PERMIT

In order to make an application to receive a zoning permit *you must* provide the following information:

(1) Name

(2) Phone Number

(3) E-911 Property Address

(4) NC Property Identification Number (may be obtained from the Caldwell County Tax Office or from Caldwell County Website)

(5) Tax Map Showing Property in Question (may be obtained from the Caldwell County Tax Office or from Caldwell County Website)

(6) Detailed description in writing of what will be taking place on the property.

Please note that this description must be in sufficient detail for the Zoning Enforcement Officer to clearly understand what it is you wish to do.

Example: If you wish to apply to build a deck onto your house, you would need to describe the size of the deck to be constructed, where it would be attached to your home, i.e. front back, or side of home, whether it is replacing an existing deck or is a new construction, and whether or not it will be covered.

I want to build a deck is not sufficient and would not be accepted

(7) The actual dimensions of the lot to be built upon.

(8) The size of the building or other structure to be built.

(9) Where the structure will be located on the property.

(10) A listing of any other structures currently on the property.

(11) A sketch map showing the property boundaries and their distance in relation to the front, sides, and rear of the structure in question and any other structures located on the property.

Time Frame:

Once all of the above listed information has been submitted to the Zoning Enforcement Officer for review, he will then review it and provided there is not additional information that is required, he will contact you in 3-5 days to set up an appointment for you to come and receive your zoning permit.

2008-09 BUDGET WORKSHOP

MINUTES

May 8, 2008

Council Present:

Bobby Austin, Mayor
Gerelene Blevins
Bob Gibbs
Eddie Bowman
Beverly Fry

Staff Present

Bob Frye
Bonnie Mann

Mayor Bobby Austin called the meeting to order at 3:00 pm. after giving the invocation, he led all in the pledge of allegiance.

Mayor Austin asked for a motion to adopt the agenda. Eddie Bowman made the motion with Beverly Fry seconding. All were in favor.

Town Administrator Bob Frye opened the meeting with a review of proposed General Fund Expenditures and Revenue Options. Mr. Frye asked Council to review the options available and decide which one was the most viable.

Council Person Gerelene Blevins suggested a \$6 increase in the sanitation fee and no tax increase to cover expected expenses. Other Council members made suggestions and after discussing all possible options decided that raising the Sanitation rate by \$4 and increase the Property Tax by three cents would also cover the budget. After a consensus vote, it was decided this would be the best option.

All of Council were in agreement that the scheduled May 29 meeting would be necessary to make the final adjustments on the budget.

Another item discussed was the purchase of a used bucket truck from the Town of Hudson. All were in agreement this would be a good purchase for the Town and a Fund Balance appropriation be included in the next Council meeting.

At 3:55 Mayor Austin asked for a motion to adjourn the meeting. Eddie Bowman made the motion, with Bob Gibbs seconding. All were in favor.



Bonnie Mann, Finance Director



Bobby Austin, Mayor