CERTIFICATION OF SUFFICIENCY

To the Sawmills Town Council of the Town of Sawmills, North Carolina.

I, Wanda Reid, Town Clerk, do hereby certify that I have investigated the petition attached hereto and have found as a fact that said petition is signed by all owners of real property lying in the area described therein, in accordance with G.S. 160A-31.

In witness whereof, I have hereunto set my hand and affixed the seal of the Town of Sawmills this the 20 day of May, 1997.

(SEAL)

TOWN OF SAWMILLS
SEAL
JULY 1, 1988
CALDWELL COUNTY, N.C.

Wanda Reid

Wanda Reid, Town Clerk

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TOWN OF SAWMILLS
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Wanda Reid, Town Clerk

FY 97 - 98 Budget Ordinance

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF SAWMILLS, NORTH CAROLINA:

The following anticipated fund revenues, departmental expenditures, and interfund transfers are approved and appropriated for the Town of Sawmills's operations for the Fiscal Year beginning July 1, 1997, and ending June 30, 1998.

SECTION 1 - General Fund

Revenues:

Property Taxes	185,000
State Shared Revenues	57,500
Local Sales Tax	367,789
Powell Bill Allocation	143,000
Other Revenue	18,200
TOTAL ESTIMATED GENERAL FUND REVENUES	771,489

Expenditures:

Governing Body	16,150
Administration	255,600
Public Works	179,450
Sanitation	94,350
Recycle	51,300
Public Safety	70,518
Parks and Recreation	57,621
Community Development	46,500
TOTAL ESTIMATED GENERAL FUND EXPENDITURES	771,489

SECTION 2 - Utility Fund

Revenues:

Water	452,100
Sewer	4,500
TOTAL ESTIMATED UTILITY FUND REVENUES	456,600

Expenditures:

Water	426,050
Sewer	30,550
TOTAL ESTIMATED UTILITY FUND EXPENDITURES	456,600

SECTION 3 - Ad Valorem Taxes

An Ad Valorem tax rate of $0.15 per one hundred ($100) valuation of taxable property, as listed for taxes as of January 1, 1997, is hereby levied and established as the official tax rate for the Town of Sawmills for fiscal year 1997-1998. The rate is based upon a total projected valuation of $127,000,000 and an estimated collection rate of 97%. The purpose of the ad valorem tax levy is to raise sufficient revenue to assist in financing necessary municipal government operations in Sawmills.

SECTION 4 - Documentation

Copies of this ordinance will be kept on file at Town Hall and shall be furnished to the Town Clerk and Finance Officer to provide direction in the collection of revenues and disbursement of Town funds.

SECTION 5 - Special Authorization, Budget Officer

A. The Business Manager shall serve as Budget Officer.

B. The Budget Officer shall be authorized to reallocate departmental appropriations among the various expenditures within each department.

C. The Budget Officer is authorized to effect interdepartmental transfers of minor budget amendments not to exceed ten percent (10%) of the appropriated funds for the departments allocation which is being reduced. Notification of all such transfers or amendments shall be made to the Town Council at their next regular meeting of that body following the transfers.

SECTION 6 - Restrictions

A. Interfund transfers of moneys shall be accomplished only by authorization from the Town Council.

B. The utilization of any contingency appropriation, in any amount, shall be accomplished only by the authorization from the Town Council. Approval of a contingency appropriation shall be deemed a budget amendment which transfers funds from the contingency appropriation to the appropriate object of expenditure.

SECTION 7 - Budget Amendments

The North Carolina Local Government Budget and Fiscal Control Act allows the Town Council to amend the budget ordinance any time during the fiscal year, so long as it complies with the North Carolina General Statutes. The Town Council must approve all budget amendments, except where the Budget Officer is authorized to make limited transfers. Please review sections 5 and 6 which outline special authorizations and restrictions related to budget amendments.

SECTION 8 - Utilization of Budget and Budget Ordinance

This ordinance and the budget documents shall be the basis for the financial plan of the Town of Sawmills during the 1997-1998 Fiscal Year. The Budget Officer shall administer the budget. The accounting system shall establish records which are in consonance with this budget and this ordinance and the appropriate statutes of the State of North Carolina.

Adopted this 17th day of June, 1997.

TOWN OF SAWMILLS SEAL JULY 1, 1988 CALDWELL COUNTY, N.C.

Max Andrews

Max P. Andrews, Mayor

Wanda Reid

Attest: Wanda Reid, Town Clerk

MINUTES

6:00 PM, May 20, 1997 Sawmills Town Hall

One Council person was absent as Mayor Max Andrews called the meeting to order. Bill Ramsey, Elaine McGee, Reva Tunmire and Dennis Wilson were present. Roger Clark was absent. Town Attorney Terry Taylor, Town Planner Sylvia Lamb, Business Manager Eric Davis and Town Clerk Wanda Reid were also present.

Invocation was given by Rev. Duane Kuykendall.

Reba Helms, resident of May Road requested to be on the agenda.

Bill Ramsey made the motion to adopt the agenda. Elaine McGee seconded. All were in favor.

On a motion made by Elaine McGee, seconded by Dennis Wilson, Council voted to approve the minutes of the regular meeting for May 6, 1997.

Reva Tunmire made the motion to approve the budget minutes for May 13, 1997. Elaine McGee seconded. All were in favor.

At 6:07 PM, Town Planner Sylvin Lamb opened the PUBLIC HEARING on rezoning case 97-1. Property is owned by Jerry Byrd and is zoned R-20 Low Density Residential. The property consists of approximately .92 acres located off Joplin Road. Mr Byrd is requesting rezoning from R-20 Low Density Residential to RA-20 Medium Density Residential to place a manufactured home on the property. PUBLIC HEARING was then closed.

PUBLIC HEARING on rezoning case 97-2 was opened at 6:11 PM by Town Planner Sylvia Lamb. The subject property consists of approximately 1.082 acres located off May Road. The applicant requests rezoning from R-20 Low Density Residential to RA-20 Medium Density Residential to place a modular home on the property Public hearing was closed at 6:22 PM.

At 6:23 PUBLIC HEARING was opened by Mayor Max Andrews on the 1997-1998 Fiscal Year Budget. On a motion made by Bill Ramsey, seconded by Reva Tunmire, Council voted to conduct another public hearing on the 1997-1998 Fiscal Year budget on June 17, 1997 at 6:00 PM. Bill Ramsey made a motion to close the public hearing Reva Tunmire seconded. All were in favor.

On a motion made by Elaine McGee, seconded by Bill Ramsey, Council voted to approve rezoning case 97-1.

Reva Tunmire made the motion to approve the planning boards recommendation of 97-2 with Elaine McGee seconding. All were in favor.

Dee Blackwell and Sherry Mashburn with Western Piedmont Council of Governments congratulated the board on the $850,000 sewer grant and gave them a run-down of what to expect Council requested WPCOG to prepare a proposal for administrating the sewer grant for the next regular agenda. On a motion made by Reva Tunmire, seconded by Dennis Wilson, Council voted to contract with Western Piedmont Council of Governments to do the administrative work on the sewer grant.

J. Rivers with North Carolina Capital Management Trust informed Council of how 536 public units in North Carolina deposited their funds.

On a motion made by Bill Ramsey, seconded by Reva Tunmire, Council voted to accept the voluntary annexation RESOLUTION #4-97 RESOLUTION DIRECTING THE CLERK TO INVESTIGATE A PETITION RECEIVED UNDER G. S. 160A-31 and RESOLUTION #5-97, RESOLUTION FIXING DATE OF PUBLIC HEARING ON QUESTION OF ANNEXATION PURSUANT TO G. S. 160A-31, AS AMENDED.

Elaine McGee made the motion to approve the Paul Pope Minor Subdivision final plat. Bill Ramsey seconded. All were in favor.

On a motion made by Dennis Wilson, seconded by Bill Ramsey, Council voted to approve the County Meadows Phase 4 preliminary plat.

Reva Tunmire made the motion to authorize Business Manager Eric Davis, start negotiations with the City of Lenoir for a possible connection to Lenoir's Gunpower Creek sewage treatment plant. Dennis Wilson seconded. All were in favor.

On a motion made by Reva Tunmire, seconded by Dennis Wilson, Council voted to table the 401 K resolution and agreement until employees of the town could talk with a representative of BB & T.

Elaine McGee made the motion to replace a fire hydrant taken out on Cajah's Mountain Road when Owens Store was built and one to be placed on Kensway Drive. Dennis Wilson seconded, with all in favor. This is at the request of Sawmills Voluntary Fire Department.

On a motion made by Dennis Wilson, seconded by Bill Ramsey, Council voted not to advertise for a Town Planner position at this time, but to contract with Western Piedmont Council of Governments for the same time (16 hours a week) for the following year.

Bill Ramsey made the motion to purchase needed supplies for the water department at the cost of $2,747. Dennis Wilson seconded with all in favor.

In the managers report, Eric Davis related to Council that he had received four contracts for auditing the books for the coming year. Bill Ramsey made the motion to stay with Huntley, Sigmon, Walton & Wilson. Dennis Wilson seconded. Bill Ramsey, Reva Tunmmire, and Dennis Wilson voted for. Elaine McGee did not vote.

On a motion made by Bill Ramsey, seconded by Elaine McGee, Council voted to purchase a new battery charger for the Public Works Department, at the cost of $300. to replace the one that has been stolen.

Bill Ramsey made the motion to re-hire Sammy Cape and one other applicant for the Sanitation Department. Reva Tunmire seconded. All were in favor.

Business Manager Eric Davis related that all playground equipment for the town park had been delivered and that the play area would be ready for use in approximately two weeks.

Reba Helms, resident of May Road, related that she was representing residents of the Sawmills Extra Territory Jurisdiction, and asked several questions of Town Council and the Town's Attorney. She requested copies of previous minutes of the Town Council and Planning Board.

On a motion made by Reva Tunmire, seconded by Bill Ramsey, Council voted to adjourn at 7:35 PM.

Wanda Reid

Wanda Reid, Town Clerk

Max Andrews

Max Andrews, Mayor

Resolution Approving A
Cash Management And Investment Policy
For The Town Of Sawmills

Whereas, to fully maximize the use of public moneys is in the best interest of the citizens of the Town of Sawmills; and,

Whereas, it is the responsibility of the Finance Officer who is appointed by the Sawmills Town Council to supervise the investment of funds for the Town of Sawmills; and,

Whereas, it is the desire of the Sawmills Town Council to use all public funds in a most efficient manner; and,

Whereas, the Town of Sawmills maintains an active investment program, including all of its funds, designated to emphasize safety, liquidity and yield; and,

Whereas, principles of sound financial management emphasize use of an investment policy to set forth objectives, directions and restrictions in an investment program; and,

Whereas the Local Government Commission of the State of North Carolina recommends that public entities adopt cash management and investment policies; and,

Whereas, the Finance Officer has recommended a cash management and investment policy which is consistent with the laws of the State of North Carolina and with the principles of sound financial management and which is consistent with the manner in which the Town's investment program is currently being managed;

Now, therefore be it resolved that the cash management and investment policy in the attached form is hereby approved by the Sawmills Town Council.

Adopted this 3rth day of June 1997.

Max Andrews

Max Andrews, Mayor

TOWN OF SAWMILLS
CASH MANAGEMENT AND INVESTMENT POLICY

This Cash Management Policy is being established as adopted by the Town of Sawmills. It is for the purpose of establishing a written plan for the handling of town funds. This policy applies to all cash accounts except authorized petty cash accounts and trust funds. This policy applies to all transactions involving the financial assets and related activity of all the various funds accounted for in the Town's Annual Financial Report. Deferred Compensation (457) Plans and 401-K Retirement Funds are not subject to this policy. These funds are covered under different General Statutes and or contractual agreements.

The objectives of this plan are to provide safety and liquidity of money and at the same time optimize investment earnings on idle funds. The criteria ranked in order of importance for investing the Town's funds are: (1) investments must be secure such that the principal amounts of the Town's portfolio are preserved (safety); (2) the liquidity of an investment shall be a conditional consideration of its appropriateness (liquidity); (3) the yield shall be sufficient to provide a fair market rate of return on the investment (yield). This policy will also address cash receipts, mobilization, investments, disbursements, and monitoring of the policy.

In addition to establishing a cash management and investment policy, the Finance Officer shall implement a series of internal controls which are designed to prevent losses of public moneys arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets or imprudent actions by employees and officers of the Town. The Finance Officer will ensure, whenever possible, separation of duties of all financial transactions throughout the Town.

Responsibility

In accordance with North Carolina General Statutes, the Finance Officer is designated as the Investment Officer of the Town of Sawmills and is responsible for the Town's financial assets. The Finance Officer is responsible for investment decisions and activities and shall develop and maintain written administrative procedures for the operation of the cash management and investment program. In order to promote the efficiency of investment duties and related activities, the Finance Officer may designate one or more members of the Office staff to assist in the performance of functions of cash management and investing.

Investments shall be made with judgment and care under the circumstances then prevailing, in the same manner of prudence and discretion that would be exercised in the management of one's own personal affairs. The primary objectives of cash management are safety and liquidity, followed by the objective of obtaining a market rate of return reasonable under the circumstances. The Finance Officer when acting "prudently" in accordance with North Carolina General Statutes, written procedures, and exercising due diligence, shall be relieved of personal responsibility for an individual security credit risk or market price change, provided deviations from expectations are reported to the Manager and Town Council in a timely manner and appropriate action is taken to control adverse developments.

The finance officer shall be responsible for filing any claims for reimbursements to the state or any other governmental agency. The finance officer shall also be responsible for all reports of a financial nature.

The finance officer shall furnish a mid-year financial report on all revenues, expenditures and fund balances to the Manager and Town Council. Monthly budget updates and expenditure reports will be made each month.

ETHICS AND CONFLICTS OF INTEREST

The Finance Officer and other employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. The Finance Officer and Finance Department employees shall disclose to the Manager any material interests in financial/investment positions that could be related to the performance of the Town's portfolio. This disclosure need not include normal banking or brokerage relationships that are at normal market rates and conditions available to the general public.

Further, any member of the Town Council must disclose his or her interest in financial institutions that conduct business with the Town of Sawmills, but only if the interest is deemed material. Material interest is defined as owning 10% or more of the stock of a financial institution, or having significant managerial influence (e.g., a member of the institution's board of directors) over the financial institution.

CASH RECEIPTS

The main objective of cash receipts is to collect amounts due as soon as possible, to provide secure handling of cash receipts and to expedite movement of receipts to interest-earning accounts and investments.

G.S. 159-32 allows an exception to daily deposits when the moneys on hand amount to less than $250. Cash deposits shall be made daily. At 3:00 P.M. the Finance Director or a designated employee will make a count of the money. Any funds taken in for that day will be deposited if the total amount on hand is over the designated $250. Deposits will always be made on Fridays and the last business day of the month regardless of amounts. All deposits made will either be made by the Finance Officer or reported to the Finance Officer immediately in the form of a duplicate deposit slip bearing a bank teller stamp.

Any adjustments or corrections due to either overpayment or underpayment will be made after the money has been deposited. Deposits will not be delayed for errors of this type on regular receipts. If there is an error in the deposit amount, then the correction will be made by the Bank.

All moneys received from the state shall be received through the Governmental Moneys Transfer System where applicable and deposited directly into the Town's account.

The Town will operate and maintain two cash register drawers. There will be A minimum of $100 in each cash register drawer at the beginning of each work day. The Town of Sawmills will not accept anything larger than a fifty dollar bill ($50) for payment of a water bill unless the water bill is larger than fifty dollars ($50).

It is the policy of this Town not to allow employees who have access to cash drawers to cash checks or make change for fellow employees or the general public. this practice is prohibited because it unnecessarily exposes the location of cash drawers and boxes, increasing the risk of theft as well as creating a safety risk for employees.

There will be a $20 fee on any returned check.

Depositories

The Governing Board has authorized First Citizens Bank of Granite Falls, North Carolina as central depository. The Town will maintain a minimum of two accounts in this bank. One checking account shall be a non-interest bearing payroll account and another will be an interest bearing checking account. In addition to First Citizens Bank the Board has authorized a number of other financial institutions for investment purposes.

The authorized institutions are as follows: Centura Bank at Granite Falls, Central Carolina Bank at Hudson, The Bank of Granite at Hudson, BB&T at Lenoir, Nations Bank at Lenoir, and First Union at Lenoir. This list may be changed at the Governing Board's discretion.

If the Town invests any money with one or more financial institutions that operate under the Dedicated Method it will be the duty of the finance officer to ensure that deposits in excess of deposit insurance coverage are adequately collateralized. The finance officer shall request and receive timely confirmations of collateral pledged by these institutions. The finance officer shall be responsible for obtaining custody and providing safekeeping of securities and deposit certificates according to G.S. 159.30 (d). All securities purchased by the town shall be delivered (or book-entered) to the town's custodian and placed in the Town's name. Banks that operate under the pooling method already have their collateral monitored by the state treasurer.

Mobilization

When daily deposit reports have been received, the finance officer, or designee, shall review the deposits and disbursements made on that day to determine the amount of money available for investment.

Eligible investments shall be limited in accordance with North Carolina G.S. 159-30 to those authorized for local governments in North Carolina and approved by the Local Government Commission. These investments shall be limited to Certificates of Deposit with approved banks, and the North Carolina Cash Management Trust, as well as interest earning checking accounts. The finance officer shall select investments on the following basis:

1) The maturity of the investment should coincide with the needs of the town to meet short-term and long-term obligations.

2) The rate of interest should be at least equivalent to the average rate of return available in the market place, while still ensuring safety and liquidity.

The finance officer shall be responsible for obtaining custody and providing safekeeping of securities and deposit certificates according to G.S. 159-30(d). All securities purchased by the Town shall be delivered (or book-entered) to the Town's custodian and placed in the Town's account in the Town's name. The custodial agent will promptly provide the Town with a custody receipt. All such custodial agreements shall be between the Town and the custodian, and in the Town's name. Certificates of deposit purchased by the Town shall be delivered to the finance officer for safe keeping.

Monitoring

The finance officer shall constantly monitor the investment portfolio and make adjustments as necessary. If investments are to be made the finance officer shall institute a bidding process as follows:

1) Approved financial institutions shall be contacted informing them of the amount to be invested and the desired length of investment. All bidding institutions must contact the finance officer by 11:00 a.m. on the investment date with quoted interest rates. The finance officer shall be responsible for equitable comparison of bids since some may be quoted on a 360-day basis or a 365-day basis.

2) In the event of matching bids, the financial institutions will be contacted, notified of similar bids and asked if an upset bid will be placed. If no upset bid is given then the Town will choose the institution that holds the lowest amount of Town Funds.

3) All bids will be recorded by the finance officer. These records will be maintained and on file for six months.

Cash Disbursements

The finance officer shall expend the Town moneys pursuant to G.S. 159-28(b).

All obligations of the Town will be paid by the due date. The finance officer shall pay bills in order to take advantage of each vendors payment practices. A decision will be made whether or not the discount for cash is more beneficial than payment on the billings due date. The finance officer shall periodically review the disbursement cycle and changes shall be instituted if the disbursement cycle can be extended.

The finance officer shall monitor the system of inventory and supply checks to ensure that the materials on hand are sufficient to keep the Town operating in an efficient manner. Should these levels become excessive, the finance officer shall reduce orders for supplies and inventories until an acceptable level is reached. This procedure is accomplished by use of a purchase order system that requires prior authorization of the Manager.

Attempts will be made to consolidate payments to one vendor. All checks shall be mailed after 3:00 p.m. provided the afternoon mailing will not result in missing the discount or payment dates.

The finance officer shall constantly review supplier contracts to ascertain whether or not the Town is paying only for goods and services received or rendered.

Payroll for the town employees will be made once a week. The pay week will start on Thursday and end on Wednesday with paychecks being given out before noon on Thursday the day after the pay week ends. An exception to this is when the pay day is on a holiday. In this case the finance officer will decide when to make checks available.

All checks must have dual signatures, one approved Council Member or Mayor and an Authorized Employee.

Purchasing

All purchases must be accompanied by a Purchase Order unless the Town Council makes other arrangements. Purchase Orders must be filled out completely and signed by the manager before the purchase is made. Any single purchase over $500 must go before the Town Council.

TOWN OF SAWMILLS

RESOLUTION TO APPROVE THE CALDWELL COUNTY SOLID WASTE PLAN

#7

WHEREAS, better planning for solid waste will help protect public health and the environment, provide for an improved solid waste management system, better utilize our natural resources, control the cost of solid waste management; and,

WHEREAS, NC General Statute 130A-309.09A(b) requires each unit of local government, either individually or in cooperation with other units of local government, to develop a 10-year comprehensive solid waste management plan; and,

WHEREAS, the Town of Sawmills was represented on the Caldwell County Planning Advisory Committee and has been actively involved in the planning process;

NOW, THEREFORE, BE IT RESOLVED that the Town Council of Sawmills hereby approves the Caldwell County comprehensive solid waste management plan.

Adopted this day of June, 1997.

TOWN OF SAWMILLS SEAL JULY 1, 1988 CALDWELL COUNTY, N.C.

ATTEST:

Wanda Reid

Wanda Reid, Town Clerk

Max Andrews

Max Andrews, Mayor

MINUTES

6:00 PM, June 3, 1997 Sawmills Town Hall

One member was absent as Mayor Max Andrews called the regular meeting to order. Bill Ramsey, Roger Clark, Elaine McGee and Dennis Wilson were present. Reva Tunmire was absent. Terry Taylor Town Attorney, Billie Black, and John Tippett with Western Piedmont Council of Governments, Sylvia Lamb Town Planner, Eric Davis Business Manager, Finance Director Randy Laws, and Town Clerk Wanda Reid were also present.

Rev. Rick Crouse of Dry Ponds Church gave the invocation

Bill Ramsey made the motion to adopt the agenda. Elaine McGee seconded, with all in favor.

On a motion made by Elaine McGee, seconded by Bill Ramsey, Council voted to approve the minutes of May 20, 1997.

Town Planner, Sylvia Lamb, opened the PUBLIC HEARING for Lowman Drive Voluntary Petition for annexation at 6:05 PM. The area is contiguous to the town limits by 311 feet and would extend the town limits southward approximately 2278 feet. The total acreage of the area is 13.361 acres. The petitioners are requesting annexation on the basis of extending town water to their properties. PUBLIC HEARING was closed at 6:10 PM by motion of Dennis Wilson and seconded by Elaine McGee. All were in favor.

Bill Ramsey made the motion to table the acceptance of the voluntary annexation for further study. Roger Clark seconded. All were in favor.

On a motion made by Dennis Wilson, seconded by Elaine McGee, Council voted to provide water to residents on Lowman Drive at out of town rates.

Roger Clark made the motion to approve the Certification of Sufficiency and to adopt Resolution #6-97 concerning the voluntary petition of annexation of the Foothill Group. Bill Ramsey seconded. All were in favor.

On a motion made by Roger Clark, seconded by Dennis Wilson, Council voted to accept Amendment to Resolution #5-97 This will set the PUBLIC HEARING for voluntary annexation of Kenneth and Shelba Harris, for the regular meeting held on June 17, 1997, instead of June 24, 1997.

After a breif discussion with Bill Schrum of Garbage Disposal Systems, Council decided to conduct another survey to get the public's opinion on whether to let the Town do the recycling or contract with GDS. Motion was made by Elaine McGee and seconded by Roger Clark. All were in favor.

Ms Billie Black with Western Piedmont Council of Governments related to Council of the various steps needed in accepting the $850,000. grant obtained for sewer installation along US HWY 321A. On a motion made by Elaine McGee, seconded by Bill Ramsey, Council voted to accept the Grant Agreement and Funding Approval as requested by the North Carolina Department of Commerce

Dennis Wilson made the motion to accept the agreement between the Western Piedmont Council of Governments and the Town of Sawmills for the Provision of Grant Management Assistance: Sawmills Sewer Project, July 1, 1997-June 30, 1999. Bill Ramsey seconded. Bill Ramsey, Elaine McGee and Dennis Wilson voted for. Roger Clark did not vote.

On a motion made by Dennis Wilson, seconded by Bill Ramsey, Council voted to accept the Grant Project Ordinance Community Development Block Grant #97-C-0351.

Roger Clark made the motion to open a non-interest bearing CDBG account of $100,000. Bill Ramsey seconded. All were in favor.

Dennis Wilson made the motion to accept the agreement between the Western Piedmont Council of Governments and the Town of Sawmill for the Provision of Technical Planning Assistance July 1, 1997-June 30, 1998. Bill Ramsey seconded. Dennis Wilson, Elaine McGee and Bill Ramsey vote for. Roger Clark voted against.

On a motion made by Roger Clark, seconded by Dennis Wilson, Council decided not to take any action on a Business Licensee Permit until a back ground check could be made on persons requesting the permit.

Roger Clark made a motion to approve a Cash Management and Investment Policy for the Town of Sawmills. Elaine McGee seconded with all in favor.

On a motion made by Bill Ramsey, seconded by Roger Clark, Council voted to adopt a SEWER USE ORDINANCE.

Elaine McGee made the motion to allow employees of the Town of Sawmills to participate in a 401K supplemental retirement income plan of North Carolina. Bill Ramsey seconded, with all in favor.

On a motion made by Bill Ramsey, seconded by Elaine McGee, Council voted to extend the water line on Chantilly Drive approximately 450 feet.

Bill Ramsey made the motion to purchase three security lights for the Public Works Facility. Elaine McGee seconded. All were in favor

On a motion made by Elaine McGee, seconded by Roger Clark, Council voted to allocate $500.to the Shelter Home of Caldwell County, Inc.

Roger Clark made the motion, with Elaine McGee seconding to allow Eric Davis attend the North Carolina Local Government Budget Association Summer Meeting on July 23-25, 1997. All were in favor.

In the Manager's Report, Business Manager Eric Davis presented to Council a plaque received for the Distinguished Budget Presentation Award. Mr. Davis commended Finance Director Randy Laws, Finance Assistance Kelly Annas and Town Clerk Wanda Reid for their efforts in achieving this award.,

On a motion made by Bill Ramsey, seconded by Elaine McGee, Council voted to adjourn at 7:35 PM.

Wanda Reid

Wanda Reid, Town Clerk

Max Andrews

Max Andrews, Mayor