

MINUTES

May 2, 1995
7:00 PM

Sawmills Town Hall
Sawmills, North Carolina

The regular meeting of the Town of Sawmills Board of Commissioners was called to order, by Mayor Max Andrews with all members present. They were; Max Andrews, Dennis Wilson, Reva Tunmire, Paul Pope, Larry Prestwood and Jim Drum. Town Attorney Terry Taylor, Business Manager Eric Davis and Town Clerk Wanda Reid were also present.

Rev. Duane Kuykendal, with Mt. Zion Baptist Church gave the invocation.

The agenda was adopted by a motion made by Dennis Wilson and seconded by Larry Prestwood. All were in favor.

On a motion made by Paul Pope, seconded by Dennis Wilson, council voted to approve the minutes of the April 18, 1995 regular meeting.

Larry Prestwood made the motion to pay all bills, including the PC Solutions Computers at the price of \$11,968.01 and the Software from Sunus Technologies, Inc at the price of \$450.00. Dennis Wilson seconded. Larry Prestwood, Dennis Wilson, Reva Tunmire and Paul Pope voted for. Jim Drum voted against.

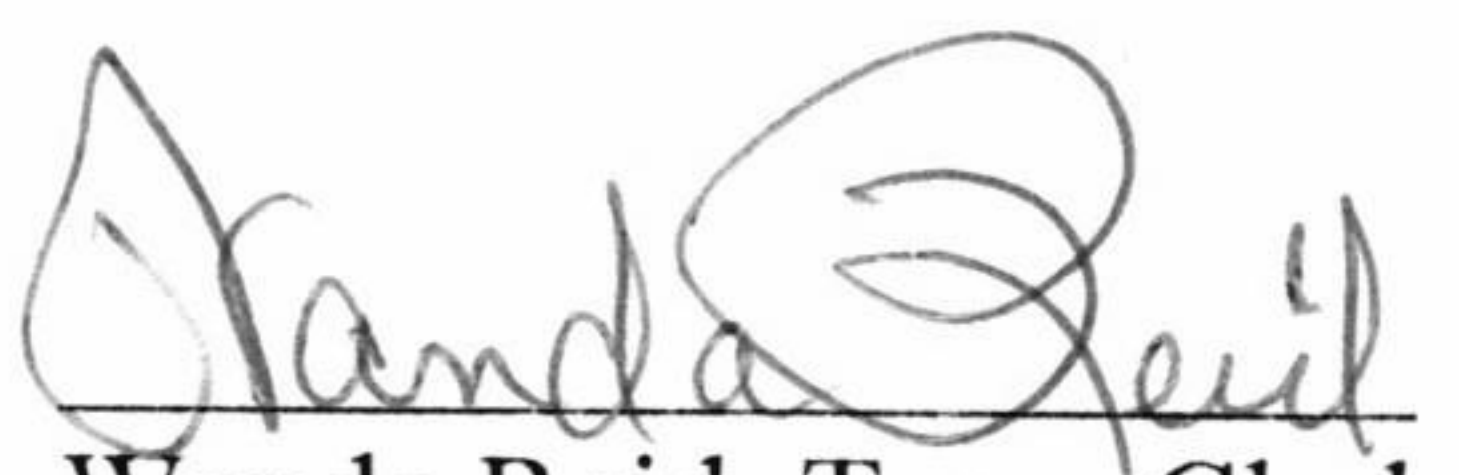
On a motion made by Larry Prestwood, seconded by Paul Pope, council voted to adopt the RESOLUTION REGARDING THE NORTH CAROLNA CLEAN WATER REVOLVING LOAN PROGRAM.

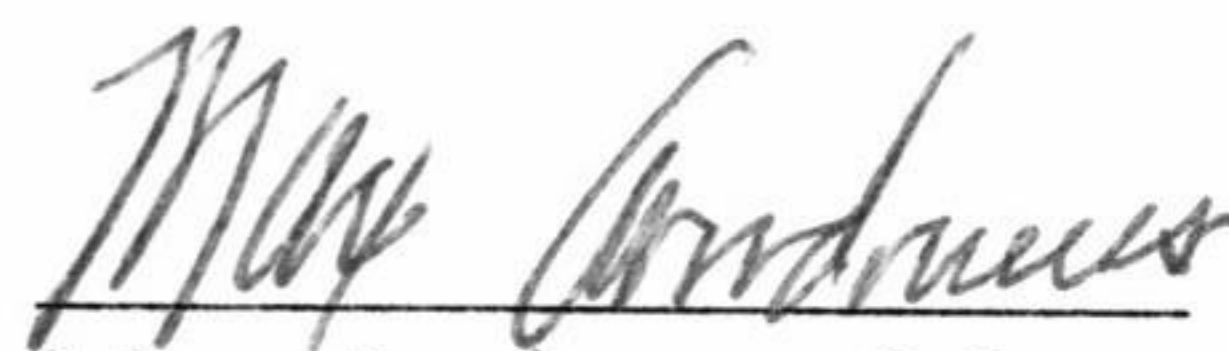
In other business the town clerk requested that employees of the town be allowed to observe National Prayer Day. Dennis Wilson made the motion that employees may observe National Prayer Day on Thursday, May 4, 1995 at 12.00 PM. Reva Tunmire seconded. Vote unanimous.

Business Manager, Eric Davis distributed a budget worksheet to council and reminded them of the budget meeting previously called for on May 9, 1995 at 6:00 PM.

Dennis Wilson made the motion, with Larry Prestwood seconding, that Business Manager Eric Davis check into a possible 1-800 telephone number for the office and report back to council at the next meeting.

On a motion made by Larry Prestwood, seconded by Reva Tunmire, council unanimously agreed to adjourn at 7:25 PM.


Wanda Reid, Town Clerk


Max Andrews, Mayor

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Town of Sawmills
Budget Meeting May 5, 1995

Mayor Protem Dennis Wilson opened the meeting at 6:00. Also present were Paul Pope, Reva Tunmire, Larry Prestwood and Jim Drum.

Town manager Eric Davis first suggested giving some out-dated computer equipment to Sawmills Elementary School as a part of the donation for the next fiscal year. No decision was made.

New equipment for the street department was brought up next with the board giving interest to a sand spreader and a dirt tamper. If approved these items will add approximately eleven thousand one hundred dollars to the street department budget.

The sanitation department was then discussed without change. Following came the recycle department and a discussion on the need for someone on the two-man crew to be in authority. A suggestion was made that this should be the driver, but no action was taken to establish the suggestion. The council then instructed the town staff to check on the price of a baler for the recycle program.

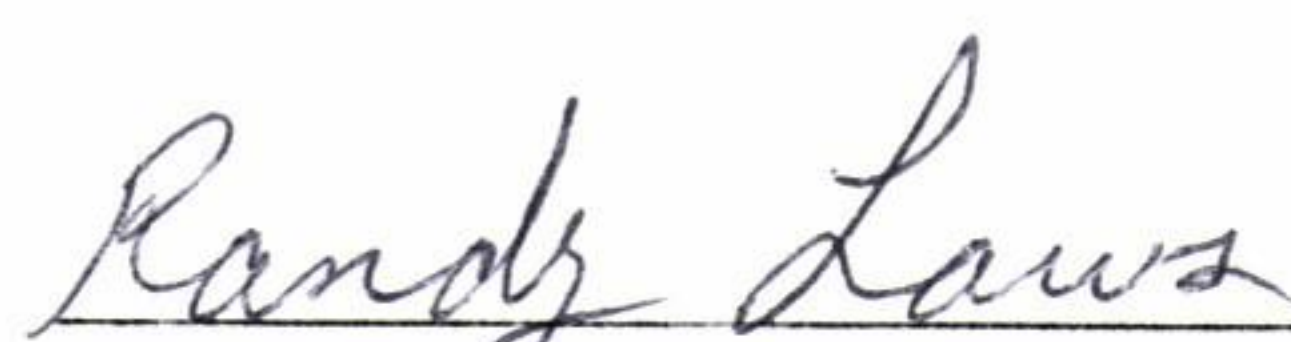
Next came planning and zoning with Davis explaining the need for plans for future development. No change was made in the planning and zoning department.

The parks and recreation department was then brought up with Jim Drum making a motion to allocate five thousand dollars total to run the park. He then withdrew his motion. Reva Tunmire then made a motion to allocate five thousand dollars for playground equipment, twenty five hundred for repairs and maintenance, and twenty five hundred for utilities at a total of ten thousand dollars to be budget for the park. Jim Drum seconded and the motion was passed with Paul Pope Jim Drum and Reva Tunmire voting for and Larry Prestwood against.

The next department brought up was public safety with fire protection being our only item in that department. Davis explained the request for sixty one thousand eight hundred ten dollars from Sawmills Fire Department. The council listened approvingly with no formal action being made.

The final department to be brought up was water with no changes being made to the suggested budget. The board expressed its desire to start billing for water monthly beginning October 1995.

At 8:27 Paul Pope made a motion to adjourn with Reva Tunmire seconding. All voted for.


Randy Laws, DFN


Max Andrews, Mayor

TOWN OF SAWMILLS
MINUTES FROM BUDGET MEETING
May 09, 1995, 6:00 p.m. at Town Hall

All council members were present, they were: Dennis Wilson, Paul Pope, Larry Prestwoud, Reva Tunmire, and Jim Drum. Mayor Max Andrews was not present at this meeting. Mayor Pro-tem Dennis Wilson called the meeting to order.

Business Manager, Eric Davis, started out the meeting by giving an update on the status of receiving bids for the Public Works Facility. The board was notified that the bids were to be opened on Thursday, May 18th, at 2:00 p.m. at the Town Hall.

The next item on the agenda was a discussion of the financing of the Public works facility. After some discussion, it was decided to wait until bids were received before making a decision about financing.

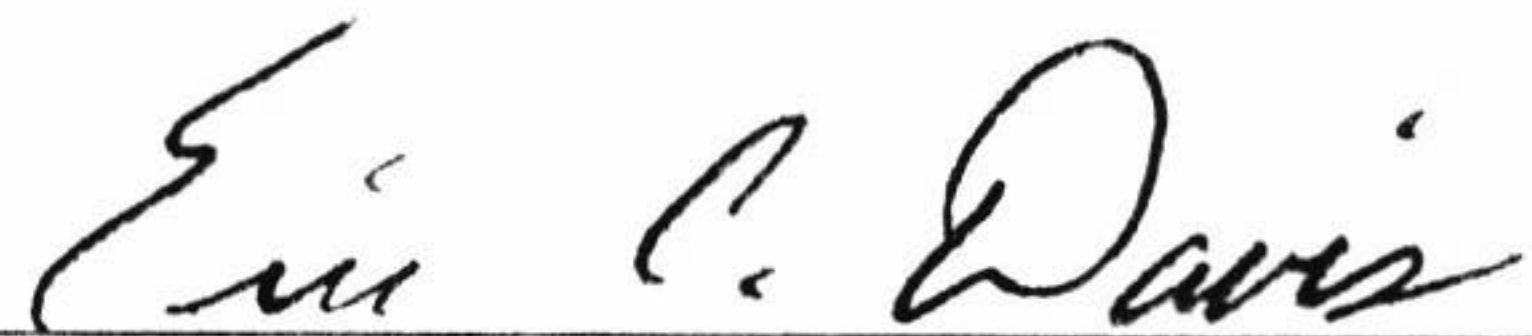
The next item on the agenda was a discussion about future capital projects. The Town Hall and Garbage trucks were discussed. After some discussion, the Town Board decided to wait until next year to discuss these items.

The next topic of discussion that was brought before the Council was the setting of Water rates and billing schedule for the next fiscal year. Mr. Davis mentioned the current rates and billing schedule and mentioned that the town would improve it's cash flow and eliminate some of it's problems regarding the Water system if the Town went to monthly billing. After some discussion, it was decided that Sawmills would go to Monthly billing in November of 1995, in order to give residents enough time to be notified of the change. The water rates were to remain the same with the minimum usage being cut by one third.

Business Manger then brought up several purchases that were made recently, and wanted clarification on the way to handle payment of the Utility Billing Software, and water meter reading devices. It was decided to pull those out separately from the regular bills at the regular meeting. Mr. Davis then asked for clarification on the purchasing of water meters. The Town Council gave the approval to purchase the meters but divide the payments over several months.

Next, the revenue line items were discussed and explained with no questions being asked. Expenditure line-items by department were then discussed. Governing Body and Administration departments were discussed in detail by line-item. Several changes were made to the dollar amounts that were in the proposed budget.

At 8:40 p.m., Reva Tunmire made a motion to adjourn, a date for another special budget meeting was discussed and set for Monday, May 15, at 6:00 p.m. Larry Prestwould seconded the motion. The vote to adjourn was unanimous.


Eric Davis: Business Manager

Dennis Wilson: Mayor Pro-Tem

MINUTES

May 16, 1995
7:00 PM

Sawmills Town Hall
Sawmills, North Carolina

Mayor Pro-tem Dennis Wilson called the meeting to order with three members absent. They were; Mayor Max Andrews, Reva Tunmire, and Larry Prestwood. Present was Dennis Wilson, Paul Pope and Jim Drum. Town attorney Terry Taylor, Engineer Chester West, Town Planner Mike Legg, Business Manager Eric Davis and Town Clerk Wanda Reid were also present.

Rev. Duane Kuykendal gave the invocation.

Paul Pope made the motion to adopt the agenda. Jim Drum seconded. All were in favor.

On a motion made by Paul Pope, seconded by Jim Drum, council voted to approve the regular meeting minutes of May 2, the May 9 budget meeting minutes and the May 15 special budget meeting minutes.

Several residents from the Spring Lake Mobil Home Park related to counsel of the conditions and problems occurring in the park. Caldwell County Sheriff, Roger Hutchings and Deputy David Bates were on hand to answer all questions. Town Planner Mike Legg was instructed to compose a letter to the park owners and the manager concerning these problems.

After a brief discussion, council authorized Business Manager Eric Davis to apply to LDDS Communications for telephone service for reducing the town's telephone bill.

Council directed Eric Davis to confer with council member Reva Tunmire on nominations for Private Industry Council and report back at the next regular meeting.

On a motion made by Paul Pope, seconded by Dennis Wilson, council voted to call a public hearing for June 6, 1995, at 7:00 PM concerning the 1995-1996 fiscal year budget.

Paul Pope made the motion, with Dennis Wilson seconding to enter into a contract with Chester West for Engineering services on a retainer basis. Vote unanimous.

On a motion made by Paul Pope, seconded by Dennis Wilson, council authorized Business Manager Eric Davis to advertise for bids for the paving of Duncan Drive, and Annas Drive.

Paul Pope made the motion to enter into a contract with Huntley, Sigmon, Walton and Wilson for auditing the town's budget. Jim Drum seconded. All were in favor.

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On a motion made by Paul Pope, seconded by Jim Drum, council directed Town Planner Mike Legg and Business Manager Eric Davis to review the existing Water line Extension Policy and make tentative changes for the boards review.

In the next order of business, Eric gave an update on Sewer Loan from the North Carolina Revolving Loan Funds. Since the town is seeking funds to run sewer for commercial businesses along US Hwy 321A and not low income residents, the town is very low on the states' priority list. On a motion made by Paul Pope, seconded by Jim Drum, council voted not to pursue a state loan. All were in favor.

At 8:15 PM, Jim Drum made the motion to adjourn. Paul Pope seconded. All were in favor.



Wanda Reid, Town Clerk

Dennis Wilson, Mayor Pro-tem

TOWN OF SAWMILLS

June 6, 1995
7:00 PM

Sawmills Town Hall
Sawmills, North Carolina

The Public Hearing regarding the Fiscal Year 1995-1996 Annual Budget was opened by Mayor Max Andrews. Rev. Joe Helton gave the invocation. Business Manager Eric Davis communicated to counsel that the General Fund budget totals \$702,300 and the Water Department Fund totals \$364,800. He informed them the budget holds the tax rate of 15 cents per \$100 valuation and has no increase in water rates. As there was no comment, Public Hearing was closed by a vote made by Dennis Wilson, and seconded by Reva Tunmire. Vote unanimous.

Mayor Max Andrews then called the regular meeting to order with all councilpersons present. They were; Max Andrews, Dennis Wilson, Reva Tunmire, Paul Pope, Larry Prestwood and Jim Drum. Town Attorney Terry Taylor, Town Engineer Chester West, Town Planner Mike Legg, Business Manager Eric Davis and Town Clerk Wanda Reid were also present.

On a motion made by Paul Pope, seconded by Dennis Wilson, counsel voted to adopt the agenda.

Dennis Wilson made the motion to approve the minutes of May 16, 1995. Paul Pope seconded. All were in favor.

Paying of regular bills was approved by a motion made by Larry Prestwood, seconded by Paul Pope. All were in favor. A special bill, requesting payment of \$1,000 from Finkbeiner, Pettis and Strout, Inc., was given to the attorney for investigation, by a motion made by Larry Prestwood and seconded by Reva Tunmire. All were in favor.

Another special bill was approved for payment by a motion made by Larry Prestwood, seconded by Dennis Wilson. This bill concerned the paying of administrative work done by the Finance Director and Town Clerk in helping the Western Piedmont Council of Government Representative in administering the Community development Block Grant. A check for \$4,254.12 was written out of CDBG Funds and deposited into General Funds.

Business Manager Eric Davis related to counsel the RELEASE FOR STORM DRAINAGE WORK has been signed by all interested parties. On a motion made by Jim Drum, seconded by Paul Pope, counsel approved that the Town purchase the necessary supplies and the Town use contact labor to place a surge stone and erosion control blanket on properties in Virginia Acres.

Larry Prestwood made the motion, Reva Tunmire seconded, to switch from AT&T Telephone Service to LDDS Telephone service. This will save the Town approximately

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30% on long distance telephone calls by using the 700 number for all 704 long distance calls. All were in favor.

Larry Prestwood presented to counsel a plaque of appreciation from the Caldwell County Solid Waste Advisory Committee in the Town's Recycling Program.

On a motion made by Dennis Wilson, seconded by Larry Prestwood, counsel agreed to table a financial donation request from Caldwell Arts Council.

Larry Prestwood made a motion to join the Unifour area HOME Program Consortium. Dennis Wilson seconded. All were in favor.

Paul Pope made a motion to table placing an advertisement for Sawmills in the "North Carolina" Magazine until the next meeting. Larry Prestwood seconded. All were in favor.

Town Engineer Chester West related to counsel of a mistake made by Moss-Marlow Building Company in making the bids on the Town's maintenance building. Bids called for multi-prime, Moss-Marlow had multi-prime typed on the envelope, but when the bid was opened, it was for single-prime. Moss-Marlow co., confirmed this mistake in a letter of withdrawal written to Engineer Chester West, requesting to withdraw from the bid. On a motion made by Paul Pope, seconded by Dennis Wilson, counsel agreed to accept the withdrawal of the Moss-Marlow bid. Remaining bids are as follows;

Causby Construction	\$217,711.00
White Fox	225,333.00

Before awarding bids for the maintenance building, counsel called a special meeting for June 13, 1995, at Town Hall at 12:00 PM, to discuss the awarding of the bid, and directed Business Manager, Eric Davis to research the possibility of purchasing another piece of land to build the maintenance Building on.

On a motion made by Reva Tunmire, seconded by Larry Prestwood, counsel agreed to donate the Town's old computer equipment to the Sawmills Elementary School for job training.

Paul Pope made the motion to take in Everhart Lane as a town street. Larry Prestwood seconded. All were in favor.

Town Planner Mike Legg related to counsel of a two inch water line servicing residents on the May Road. This line is not up to state standards. After a brief discussion, Larry

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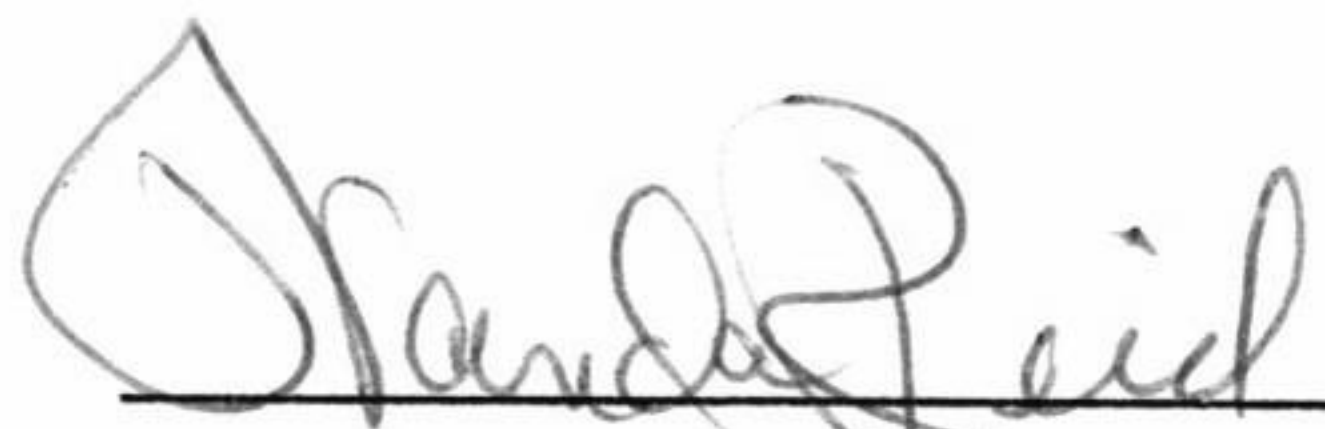
Prestwood made the motion to obtain bids for a six inch water line to be constructed down the May Road. Paul Pope seconded. All were in favor.

Larry Prestwood made the motion, with Reva Tunmire seconding, to approve a minor sub-division plat, located off May Road, with the stipulations that lots 2,3 and 4 would not be granted a Certificate of Occupancy until the six-inch water line is installed. All were in favor.

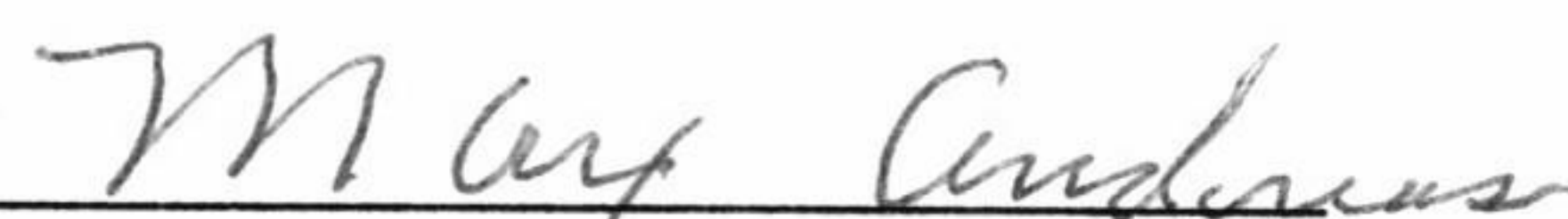
On a motion made by Larry Prestwood, seconded by Paul Pope, counsel voted to go into CLOSED SESSION at 8:15 PM for discussion of land acquisition. All were in favor.

Counsel came out of CLOSED SESSION at 8:35 PM by a motion made by Larry Prestwood, seconded by Reva Tunmire. All were in favor.

On a motion made by Dennis Wilson, seconded by Jim Drum, counsel agreed to adjourn at 8:40 PM.



Wanda Reid, Town Clerk



Max Andrews, Mayor

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TOWN OF SAWMILLS

12:00 PM
June 13, 1995

Sawmills Town Hall
Sawmills, North Carolina

The special meeting was called to order by Mayor Max Andrews with all members present. They were; Max Andrews, Dennis Wilson, Reva Tunmire, Paul Pope, Larry Prestwood, and Jim Drum. Town Attorney Terry Taylor, Business Manager Eric Davis and Town Clerk Wanda Reid were also present.

Invocation was given by Dennis Wilson.

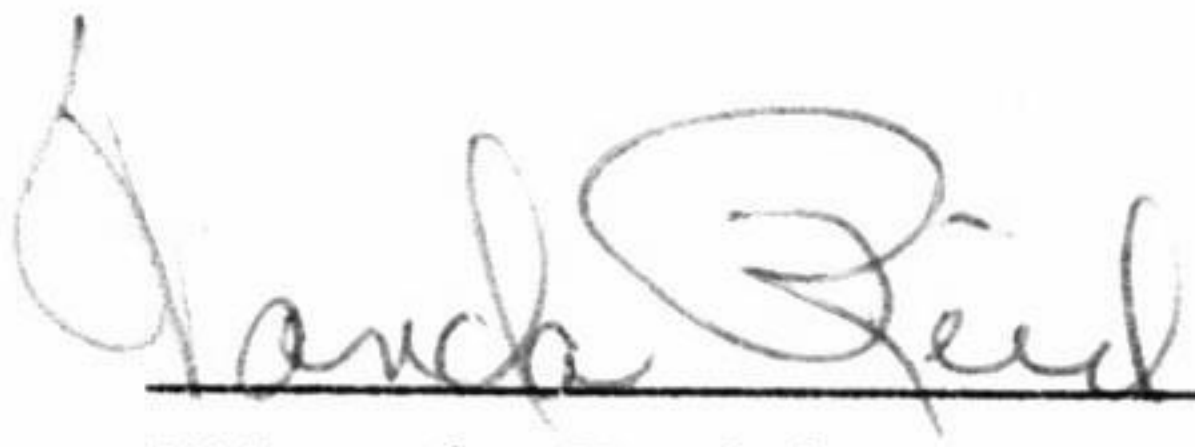
Dennis Wilson made a motion to accept the agenda. Reva Tunmire seconded. All were in favor.

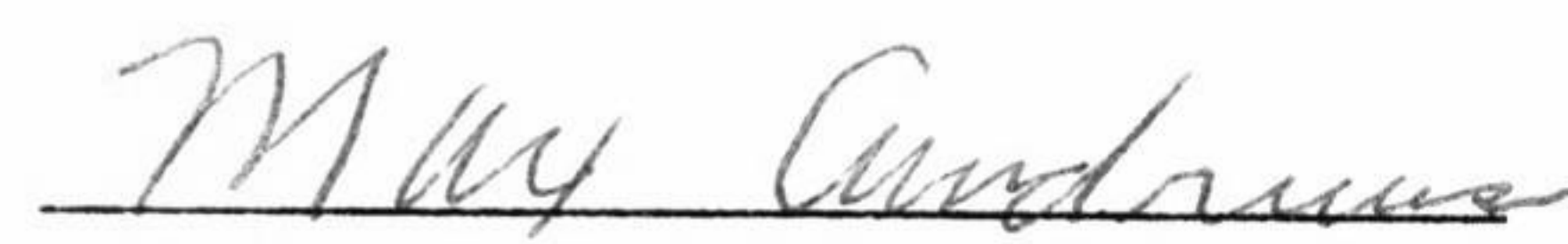
Bids for the Public Work Facility are as follows:

Causby Construction	\$217,711.00
White Fox Construction	225,333.00

Jim Drum made the motion to award the bid of the Public Work Facility to Causby Construction, and to build the building at the park as previously planned. Dennis Wilson seconded. Jim Drum, Dennis Wilson, and Reva Tunmire voted for this bid; Larry Prestwood and Paul Pope voted against.

Reva Tunmire made the motion to adjourn at 12:10 PM. Dennis Wilson seconded. All were in favor.


Wanda Reid, Town Clerk


Max Andrews, Mayor

TOWN OF SAWMILLS

Sawmills Town Hall
Sawmills, North Carolina

June 20, 1995
7:00 PM

The regular meeting was called to order by Mayor Max Andrews. All council persons were present. They were; Max Andrews, Dennis Wilson, Reva Tunmire, Paul Pope, Larry Prestwood and Jim Drum. Tiana Ayotte, representing Town Attorney Terry Taylor, Finance Director Randy Laws, Business Manager Eric Davis and Town Clerk Wanda Reid were also present

Invocation was given by Rev. Joe Helton.

On a motion made by Dennis Wilson, seconded by Paul Pope, council agreed to adopt the agenda with changes.

Paul Pope made the motion, with Reva Tunmire seconding, to approve the regular minutes of June 6, 1995. All were in favor.

Dennis Wilson made the motion to approve the special meeting minutes of June 13, 1995. Paul Pope seconded. Vote unanimous.

On a motion made by Dennis Wilson, seconded by Reva Tunmire, council voted to pay all bills.

Dennis Wilson made the motion to hold off on giving the Caldwell Arts Council a donation until the town receives the art sculpture promised to them last year. Reva Tunmire seconded. All were in favor.

On a motion made by Larry Prestwood, seconded by Reva Tunmire, council voted to sponsor the D.A.R.E. fund raiser out of this year's budget, for \$100.00.

Dennis Wilson made the motion, after a brief discussion, to pay for the Public Works Facility building after completed, instead of financing it. Jim Drum seconded. Dennis Wilson, Jim Drum and Reva Tunmire voted for. Against were, Larry Prestwood and Paul Pope.

Paul Pope made the motion to approve the Fiscal Year 1995-1996 BUDGET ORDINANCE. Dennis Wilson seconded. All were in favor. (See attached)

On a motion made by Larry Prestwood, seconded by Reva Tunmire, council voted to amend the FY 1994-1995 Budget. (See attached.)

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Paul Pope made the motion to award the informal bid to Burke Grading & Paving, Inc. Contract A: Duncan Drive Storm, Drainage, Grading & Paving at cost of \$29,020.00, and to award Contract B: to Burke Grading & Paving, Inc.. at the cost of \$26,850.00, for Annas Drive and Everhart Drive. August 30, 1995 to be deadline on both contracts. Larry Prestwood seconded. All were in favor.

Regarding the paying of \$1,000.00 requested from Finkbeiner, Pettis & Strout, Ltd.. Business Manager Eric Davis related to counsel of a letter from Town Attorney Terry Taylor stating that the original proposal with the Town of Sawmills did state that the fee for services provided for the engineering services for the sanitary sewer design for temporary service for Singer Furniture, Inc. would be for \$4500.00. However, the original application was sent back to the Town of Sawmills by the State for failure to respond in a timely fashion. Finkbeiner, Pettis & Strout, Ltd., did acknowledge to the town's attorney their fault in failing to respond to the State in a timely fashion. A final permit to the Town of Sawmills was not issued until January 23, 1995. Permit should have been issued July 1, 1994. It is therefore the opinion of the Town that payment in the amount of \$3500.00 is a fair settlement for the services that were rendered.

On a motion made by Reva Tunmire, seconded by Dennis Wilson, counsel voted not to advertise in the "North Carolina" Magazine. All were in favor.

Since the first regular board meeting for July will be by July 4, 1995, counsel agreed to have the first meeting for July 11, and the second meeting on the 18, 1995. Motion was made by Larry Prestwood and seconded by Dennis Wilson. All were in favor.

On a motion made by Dennis Wilson, seconded by Reva Tunmire, counsel voted to continue with Granite Insurance for the town's liability and worker's comp insurance, instead of NC League of Municipalities as Granite Insurance was lower than NC League of Municipalities. All were in favor.

Larry Prestwood made the motion to go into CLOSED SESSION at 7:30 PM,. to evaluate the Business Manager. Dennis Wilson seconded. All were in favor.

On a motion made by Larry Prestwood, seconded by Paul Pope, counsel voted to come out of CLOSED SESSION at 7:40 PM,. All were in favor.

FY1994 - 1995
Required Budget Amendments

General Fund:

Revenues

Decrease:

Utility Franchise Tax from \$41,800 to \$31,168.

Food Stamp Tax Reimbursement from \$1,900 to \$1,881.

Expenditures

Increase:

Transportation Department from \$171,580 to \$202,000

Utility Fund:

Revenues

Increase:

Water Department from \$327,600 to \$330,000.

Expenditures

Increase:

Water Department from \$208,272 to \$330,000

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Reva Tunmire made the motion, with Dennis Wilson seconding to call a special meeting for June 26, 1995 at 7:00 PM, for discussion of the Business Managers evaluation. All were in favor.

Larry Prestwood made the motion to adjourn at 7:45 PM. Motion was seconded by Reva Tunmire. All were in favor.



Wanda Reid, Town Clerk



Max Andrews, Mayor