

MARCH 18, 2003
MINUTES OF MEETING

COUNCIL PRESENT

David Stamey
Joe Norman
Gerelene Blevins
Pat Harrison
Joe Helton
Bill Ramsey

STAFF PRESENT

Terry Taylor
Robert Frye
Laurie Huffman
Wanda Reid

CALL TO ORDER: Mayor David Stamey called the meeting to order and welcomed all guests.

INVOCATION: In the absence of Pastor Wayne Caziness, Joe Helton gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor Stamey led the audience in saying the pledge of allegiance.

ADDITION TO AGENDA: Town Administrator Robert Frye requested that item 8A: New Road Name request be added to the agenda.

ADOPT THE AGENDA: Gerelene Blevins made the motion to adopt the amended agenda. Bill Ramsey seconded, with all in favor.

APPROVAL OF FEBRUARY 18, 2003 REGULAR MEETING MINUTES: Pat Harrison made the motion to approve the minutes of the previous meeting with Joe Helton seconding. All were in favor.

APPROVAL OF MARCH 11, 2003 SPECIAL MEETING MINUTES: Gerelene Blevins made the motion to approve the minutes of the special meeting. Joe Norman seconded with all in favor.

FINANCIAL MATTERS:

A. Purchase Order Approval: Utility Service Company: Town Administrator Robert Frye informed Council that as the invoice from Utility Service Company was over the \$1,000.00 limit set by Council for staff approval, Council needed to authorize the expenditure so staff could pay the bill. After some discussion, Joe Norman made the motion to approve the invoice with Pat Harrison seconding. All were in favor. In a related matter, Councilwoman Gerelene Blevins asked that in the future, a listing of all the services preformed be included with the invoice.

B Request for Purchase Order: Utility Map Cabinet: Mr. Frye requested that Council approve the purchase of a map storage cabinet for Public Works. Gerelene Blevins made the motion to approve this purchase with Joe Norman seconding. Vote unanimous.

C. Budget Amendment: Recognition of Unanticipated Revenues: The Town has recently received two fund distributions; one from the Department of Revenue for \$4,465.00 for the new Article 44 local sales tax option; and the other from the Department of Transportation for \$3,122.00 for snow removal costs. On a motion made by Pat Harrison, seconded by Joe Norman, Council approved the budget amendment.

D. Request for donation: South Caldwell High School Marching Band: The South Caldwell High School Marching Band has requested a \$100.00 donation towards the purchase of new band uniforms. Town Administrator Frye informed Council that there were funds available in the budget for such items. After some discussion, Joe Helton made the motion to give a \$300.00 donation. Gerelene Blevins seconded. All were in favor.

E. Discussion: Modification of Town Purchase Order Policy. Mr. Frye related to Council that item 6A on the agenda involved giving staff the authorization to pay a bill for a contract that had been approved earlier by Council. As this can slow down the payment process by almost a month in some cases, he suggested that the Mayor be allowed to authorize staff to pay those bills that are over \$1,000.00 when they are from contractual agreements that have already been approved by Council. After some discussion, Joe Norman made the motion to allow this authorization with Pat Harrison seconding. Voting for modification of the Town Purchase Order Policy was Joe Norman, Pat Harrison, and Bill Ramsey. Voting against the modification was Gerelene Blevins, and Joe Helton. Motion passed.

CDBG MATTERS:

A. Project Update: Laurie Huffman, Grant Administrator for the Town of Sawmills CDBG project gave Council a brief update on the ongoing CDBG Sewer Project.

Easement agreements: Town Administrator Robert Frye presented two easement agreements for Council's approval. At this time, Mayor Stamey requested Mayor Pro-tem Joe Norman to take over the meeting as one of the easements under consideration involved Mrs. Vipperman who is his sister. Gerelene Blevins made the motion to excuse Mayor Stamey with Joe Norman seconding.

After some discussion, Gerelene Blevins made the motion to approve both the easement agreements providing there was enough grant money to do it. Joe Helton seconded. Voting for approving the easements as long as no town money was used, Gerelene Blevins and Joe Helton. Voting against the amendment was Pat Harrison and Joe Norman and Bill Ramsey. Motion failed.

Pat Harrison then made the motion to approve the Vipperman easement as is. Joe Norman seconded. Pat Harrison, Joe Norman and Bill Ramsey voted for the amendment. Gerelene Blevins and Joe Helton voted against the amendment.

Mayor Stamey then resumed control of the meeting. At this point Bill Ramsey asked to be excused as the second easement agreement concerned property that was owned by him. Gerelene Blevins made the motion to excuse Mr. Ramsey with Pat Harrison seconding.

After some discussion, Joe Helton made a motion to approve this agreement. Joe Norman seconded. Joe Helton, Pat Harrison, and Joe Norman voted for the agreement. Gerelene Blevins voted against the amendment. Vote passed 3 to 1

Joe Helton then made the motion that Mr. Ramsey be allowed to return to his seat. Joe Norman seconded. All were in favor.

PLANNING MATTERS: Update CVS Proposed Development: Mr. Frye related to council that Colonial Development Corporation and their engineering firm Kimley-Horn have reached an agreement with NCDOT concerning the Mission Road access situation. When that is received, they will submit a revised set of plans to the Town. This should happen within the next two or three weeks.

NEW ROAD NAME: In a letter received from Cinda McCrary, Caldwell county E911 Coordinator, the name "Silver Fox Court" had been requested a for a new road located off May Road. As the proposed road falls within the Town's jurisdiction Council needs to approve the request before the County can issue an E911 address. On a motion made by Gerelene Blevins, seconded by Joe Norman, Council voted to approve the road name.

Other Matters: Mayor Stamey related that on behalf of Council and himself Sawmills was very proud of the three Wesson boys that was serving their country in Kuwait and wishes them God Speed.