

March 16, 2004
MINUTES OF MEETING

COUNCIL PRESENT

David Stamey
Joe Norman
Gerelene Blevins
Pat Harrison
Joe Wesson

STAFF PRESENT

Terry Taylor
Robert Frye
Sonia Garnes
STAFF ABSENT
Eddie Bowman

CALL TO ORDER: Mayor David Stamey called the meeting to order and welcomed all guests.

INVOCATION: Rev. John Greene of Mt. Zion Baptist Church gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor David Stamey led the audience in saying the pledge of allegiance.

ADOPT AGENDA: On a motion made by Pat Harrison with Joe Wesson seconding, the agenda was adopted with no changes. All were in favor.

APPROVE MARCH 2, 2004 TOWN HALL MEETING MINUTES: Town Administrator Robert Frye informed Council that the paving bids recorded in the minutes were incorrect. The change was made and Council was presented with a corrected copy. On a motion made by Gerelene Blevins and seconded by Pat Harrison the minutes were approved with the correction. All were in favor.

Financial Matters

Purchase Order Request Pressure Washer

The following informal bids were received:

Flowers Auto Parts (NAPA):	\$3,008.92
Northern Tool and Equipment:	\$2,472.48
Valley Rental Center:	\$3,072.23

Mr. Frye requested Council approve the purchase order for a new pressure washer from Northern Tool and Equipment in the amount of \$2,472.48. On a motion made by Gerelene Blevins and seconded by Joe Norman the motion passed. All were in favor.

Planning Matters

Mary and Jerry Barger: Minor Subdivision Plat Review- Mr. and Mrs. Barger submitted a request for a minor subdivision of their property located behind Virginia Acres off of Magnolia Lane. This subdivision involves splitting a 23.003 acre tract from the 57 acre tract. On a motion made by Joe Wesson and seconded by Gerelene Blevins the motion passed. All were in favor.

Larry Wilson: Minor Subdivision Plat Review- Mr. Wilson submitted a request for a minor subdivision of his property located off of Free Mason Rd. The subdivision involved the creation of a 1.983 acre tract and a 1.259 acre tract with an approximate 13 acre tract remaining of the original piece of property. On a motion made by Gerelene Blevins and seconded by Joe Norman the motion passed. All were in favor.

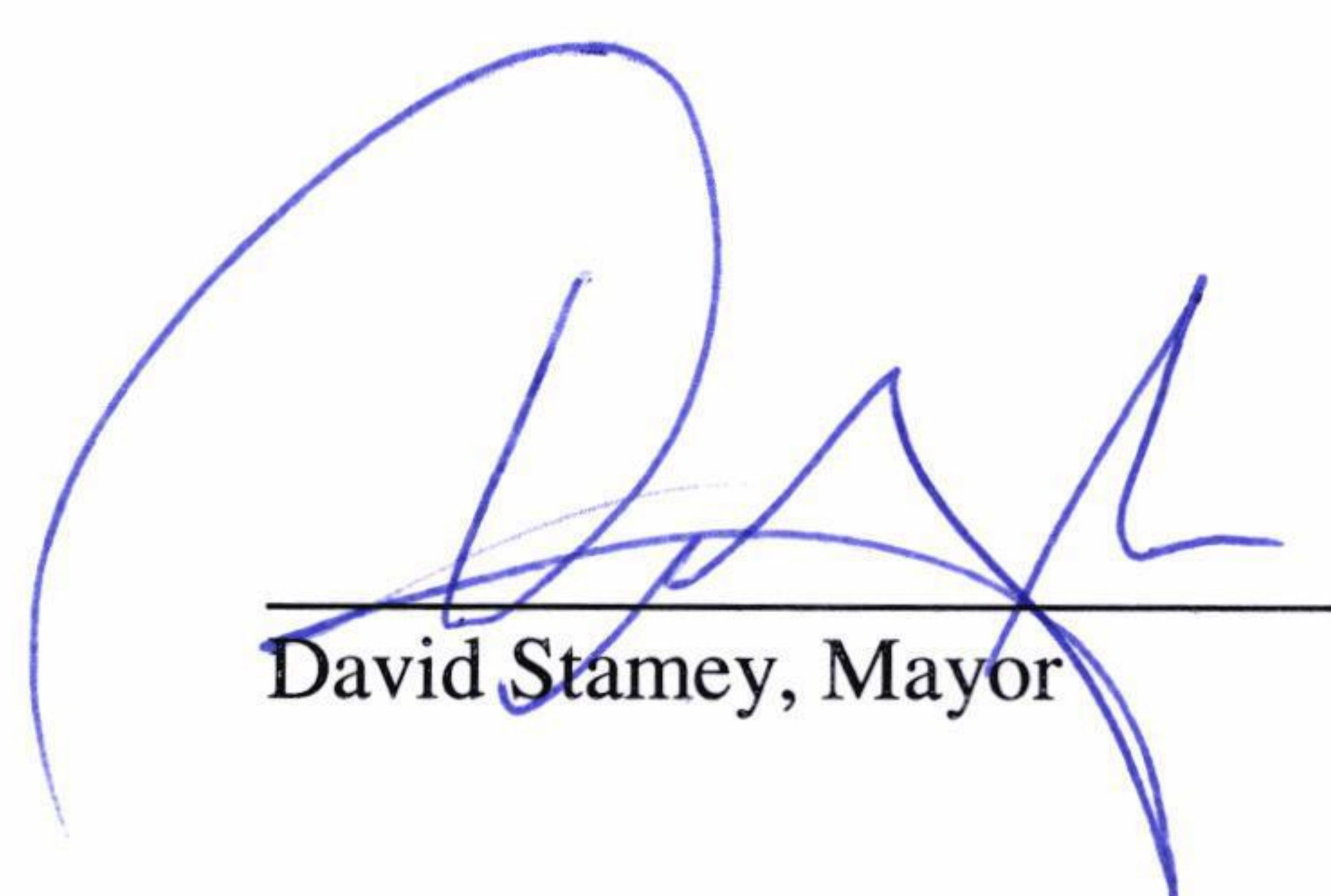
Dan Warren: Major Subdivision Preliminary Plat Review- Mr. Warren submitted a preliminary plat for a major subdivision to be located off of Horseshoe Bend Road near Virginia Acres. Mr. Warren also requested final approval for Phase One which will include five lots that front Horseshoe Bend Road. This subdivision will include 33 lots within three phases. Phase One will contain lots 1 through 5, Phase 2 will contain lots 6 through 12 plus lots 29 through 33, with Phase 3 containing the remaining lots; lots 13 through 28. Town Administrator Robert Frye informed Council of a possible power line right of way encroachment on lot 6. Mr. Frye stated that after discussing this issue, the Planning Board recommends approval contingent on a statement being added to the plat stating the right of way boundaries may render the lot unbuildable and that the owner will need to verify the extent of the right of way boundaries by survey before a zoning permit will be issued. On a motion made by Gerelene Blevins and seconded by Joe Wesson the motion passed. All were in favor.

Dan Warren: Major Subdivision Preliminary Plat Review- Mr. Warren is requesting final approval for Phase One which includes five lots that front Horseshoe Bend Road. On a motion made by Joe Norman and seconded by Pat Harrison the motion passed. All were in favor.

Discussion: Rural Center Sewer Capacity Building Grant Application- Town Administrator Robert Frye informed Council of a Rural Center Capacity Building Grant that would help the Town with the cost of Town wide sewer. Mr. Frye stated that this Grant has a maximum of \$40,000.00 with a 10% match required and would pay for engineering studies and reports. Mr. Frye requested that Council apply for a Rural Center Capacity Building Grant and allocate \$4,000.00 in next year's budget for the local match. On a motion made by Gerelene Blevins and seconded by Joe Wesson the motion passed. All were in favor.

ADJOURN: On a motion made by Pat Harrison and seconded by Joe Norman the meeting was adjourned at 6:15 p.m.


Sonia Garnes, Town Clerk


David Stamey, Mayor

April 6, 2004
MINUTES OF TOWN HALL MEETING

COUNCIL PRESENT

David Stamey
Joe Norman
Gerelene Blevins
Eddie Bowman
Pat Harrison
Joe Wesson

STAFF PRESENT

Terry Taylor
Robert Frye
Sonia Garnes

CALL TO ORDER: Mayor David Stamey called the meeting to order and welcomed all guests.

INVOCATION: Rev. Ashley Crouse of Fellowship Baptist Church gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor David Stamey led the audience in saying the pledge of allegiance.

ADOPT AGENDA: Town Administrator Robert Frye added item 7a. Budget Meeting Conflict. On a motion made by Pat Harrison and seconded by Gerelene Blevins the Agenda was adopted with these additions. All were in favor.

APPROVAL OF MARCH 16, 2004 REGULAR MEETING MINUTES: On a motion made by Joe Norman and seconded by Joe Wesson the March 19th minutes were approved. All were in favor.

APPROVAL OF MARCH 11, 2004 BUDGET WORKSHOP MINUTES: On a motion made by Joe Norman and seconded by Joe Wesson the March 11th budget workshop minutes were approved. All were in favor.

Update: Conley Creek Access Park Status: Town Administrator Robert Frye informed Council that the PARTF grant application submitted by the Town was disqualified due to an error on the part of Duke Power. Mr. Frye stated that Duke Power has since corrected the error and has agreed to provide funding in the amount of \$85,000.00, which is the amount that the Town would have received had the Town been awarded the PARTF grant. Mr. Gary Laws and Mr. Bill Ambrose from Duke Power were present to answer any questions from the Council. The Town will reapply next year for another PARTF grant. On a motion made by Joe Wesson and seconded by Gerelene Blevins, Council accepted the Duke Power funding offer in the amount of \$85,000.00. All were in favor the motion passed.

April 20th Council Meeting Conflict: Town Administrator Robert Frye informed Council of the North Carolina League of Municipalities regional meeting that will be held on April 20th. Mr. Frye asked Council to reschedule or cancel the April 20th Regular Council Meeting. Councilman Joe Wesson suggested the meeting to be held on Monday

April 19th at 6:00 p.m. On a motion made by Joe Wesson and seconded by Gerelene Blevins the motion passed. All were in favor.

April 15th Budget Workshop Meeting Conflict: Town Administrator Robert Frye requested Council reschedule the April 15th Budget Workshop Meeting to due a conflict for Councilman Joe Norman. After discussion Council decided to change the April 15th Budget Meeting times from 2:30 – 5:00 p.m. to 5:30 – 7:30 p.m. On a motion made by Pat Harrison and seconded by Eddie Bowman the motion passed. All were in favor.

Town Hall Meeting

Mr. Steve Clark signed up to speak at the Town Hall meeting. Mr. Clark's concerns were addressed and resolved prior to the meeting.

ADJOURN: On a motion made by Joe Norman and seconded by Pat Harrison the meeting was adjourned at 6:20 p.m.


Sonia Garnes, Town Clerk


David Stamey, Mayor

April 19, 2004
MINUTES OF MEETING

COUNCIL PRESENT

David Stamey
Joe Norman
Gerelene Blevins
Pat Harrison
Joe Wesson
Eddie Bowman

STAFF PRESENT

Terry Taylor
Robert Frye
Sonia Garnes

CALL TO ORDER: Mayor David Stamey called the meeting to order and welcomed all guests.

INVOCATION: Councilman Eddie Bowman gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor David Stamey led the audience in saying the pledge of allegiance.

ADOPT AGENDA: On a motion made by Joe Norman with Eddie Bowman seconding, the agenda was adopted with no changes. All were in favor.

APPROVE April 6, 2004 TOWN HALL MEETING MINUTES: On a motion made by Joe Wesson and seconded by Eddie Bowman the minutes were approved. All were in favor.

Financial Matters

Purchase Order Approval: Water Department Materials

The Water Department requested that the following items be purchased

The following bids were received:

Ferguson Enterprises, Asheville, NC

24	¾" x 3" Repair Clamps	\$15.64 each	\$375.36 total
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TEC Utilities, Greenville, SC

24	¾ Corporation Stops	\$11.62 each	\$278.88 total
50	12" Plastic Meter Box w/Lid	\$12.90 each	\$645.00 total

Mainline Supply, Asheville, NC

24	¾ Meter Setters	\$51.80 each	\$1,243.00 total
18	6" x ¾" C-900 Tap Saddle	\$21.10 each	\$379.80 total
600	¾" Type K Copper Pipe	\$1.59 each	\$954.00 total

Total for all parts needed was \$3,876.24

Mr. Frye requested Council approve the purchase orders for the materials needed by the Water Department. On a motion made by Eddie Bowman and seconded by Joe Wesson the motion passed. All were in favor.

Budget Amendment

Town Administrator Robert Frye presented Council with a budget amendment for unanticipated expenses resulting from minor water line and water tank repair issues. Mr. Frye recommended moving \$10,000.00 from The Water Department's engineering line item to the capital line item. Mr. Frye stated that this amendment does not require any additional new funds from fund balance. On a motion made by Gerelene Blevins and seconded by Pat Harrison the motion passed. All were in favor.

Unifour Consortium Authorizing Resolution and Joint Cooperation Agreement

Town Administrator Robert Frye informed Council that the Town of Sawmills is a member of the Unifour Consortium which is a regional body comprised of 28 local governments and is funded through the U.S. Department of Housing and Urban Development. Mr. Frye stated that this program addresses regional housing issues for low to moderate income persons or families. Mr. Frye also informed Council that in order to receive Federal housing assistance funding the Consortium is required to renew its authorizing resolution every three years. Mr. Frye requested Council approve the authorizing resolution. On a motion made by Eddie Bowman and seconded by Gerelene Blevins the motion passed. All were in favor.

South Caldwell Optimist Grant Request Approval

Town Administrator Robert Frye informed Council that The Parks and Recreation Committee recently met with representatives of the South Caldwell Optimist Club to discuss how the club intended to spend the recreation grant funds allocated to them by Caldwell County.

The following is a list of how the funds will be distributed:

Baseball Fields

Rock Dust	\$ 160.00
Bases (6) & Pitch mound	\$ 480.00
Back Stop	\$2300.00
Bleachers (1set)	\$1500.00
Batting Cage	\$ 800.00
Total	\$5240.00

Club House

Paint	\$ 50.00
Water Heater	\$ 200.00
Roof	\$ 800.00
Ceiling Tiles	\$ 180.00
Total	\$1230.00

Mr. Frye stated that there will be no cost to the Town and Town staff will be consulted and approval given before any work will proceed at the Town's Baird Drive Park. Mr. Frye requested Council's approval for the South Caldwell Optimist's Club's work at the Town's Park. On a motion made by Joe Norman and seconded by Eddie Bowman the motion passed. All were in favor.

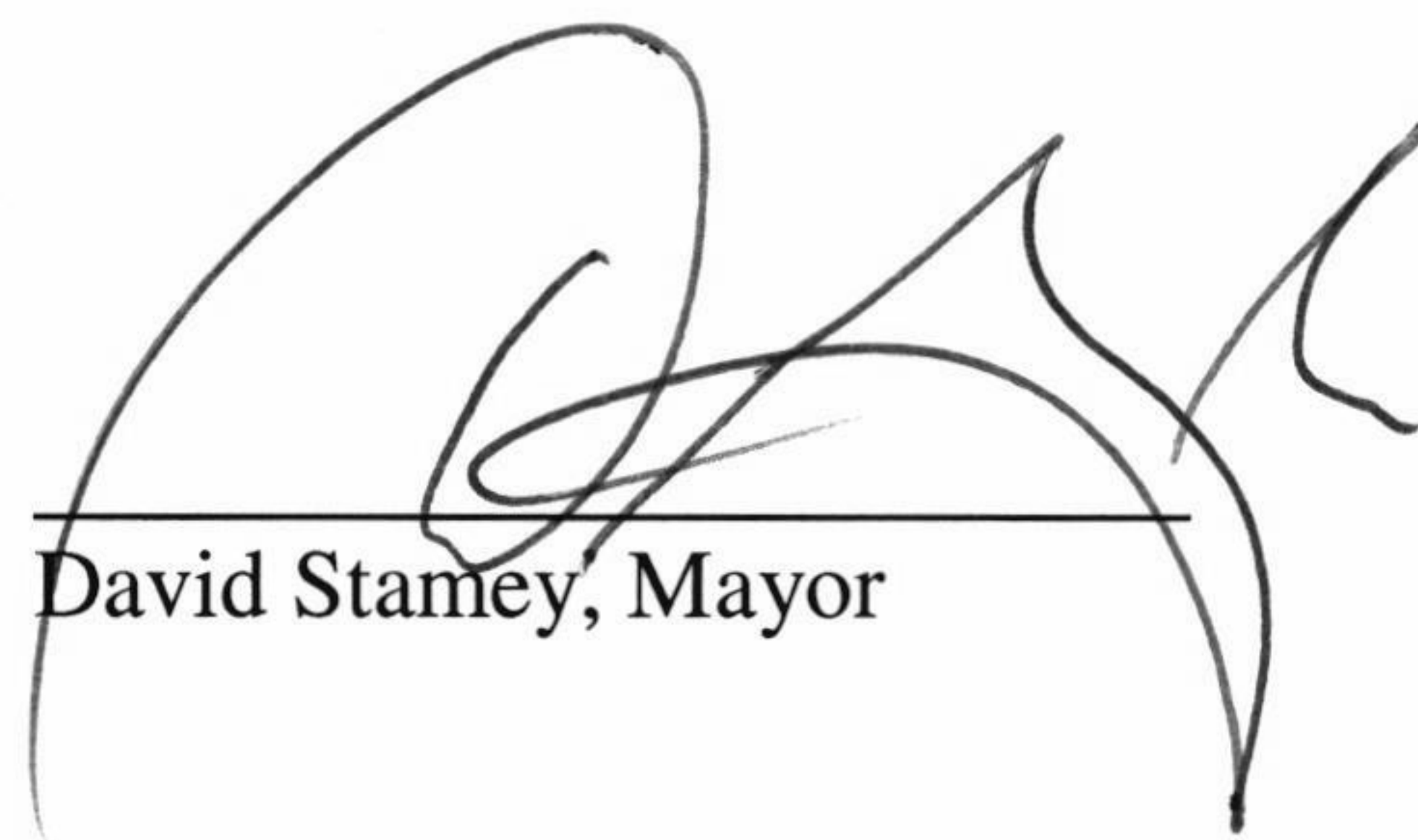
Closed Session Personnel Matter- At 6:15 p.m. Eddie Bowman made the motion to go into closed session with Joe Wesson seconding. All were in favor.

Come Out of Closed Session: At 6:30 p.m. Joe Norman made the motion to come out of closed session with Eddie Bowman seconding. All were in favor.

ADJOURN: On a motion made by Pat Harrison with Joe Wesson seconding the meeting was adjourned. All were in favor.



Sonia Garnes, Town Clerk



David Stamey, Mayor

BUDGET AMENDMENT
TOWN OF SAWMILLS
Utility FUND

The Town Council of the Town of Sawmills at a meeting on the 19 day of April, 2004 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ended June 30, 2003.

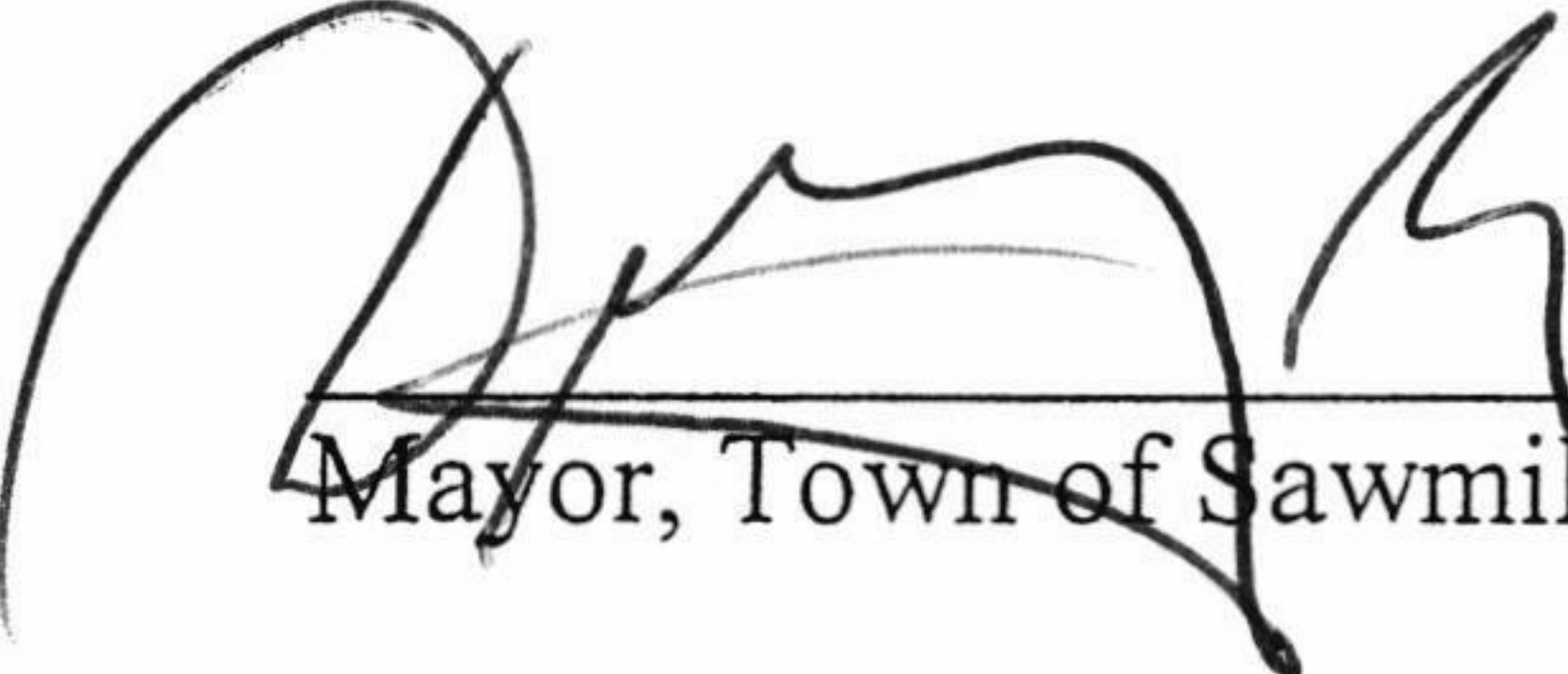
Account Number	Description	Increase	Decrease
	Expenditures		
2-80-4120	Professional Fee's Engineer		\$10,000
2-80-4151	Capital Outlay	\$10,000	

Explantion:

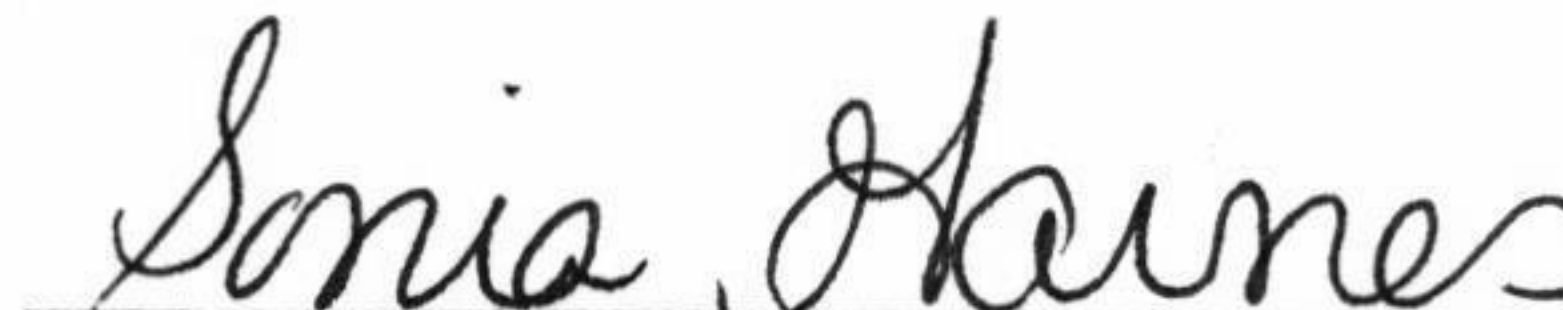
To transfer monies needed for expenses from one line item to another within same fund.

Total Appropriation in Current Budget	\$10,000
Amount of Increase(Decrease) of Above Amendment	0
Total Amount in Current Amended Budget	\$10,000

Passed by majority vote of the Town Council of the Town of Sawmills on the 19 day of April, 2004. This amendment shall be attached to the minutes of such meeting and become official upon signature of the Mayor and Town Clerk.



Mayor, Town of Sawmills



Town Clerk, Town of Sawmills

May 4, 2004
MINUTES OF TOWN COUNCIL MEETING

COUNCIL PRESENT

David Stamey
Joe Norman
Gerelene Blevins
Pat Harrison
Joe Wesson
Eddie Bowman

STAFF PRESENT

Terry Taylor
Robert Frye
Sonia Garnes

CALL TO ORDER: Mayor David Stamey called the meeting to order and welcomed all guests.

INVOCATION: Rev. Dennis Kennedy of New Vision Ministry gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor David Stamey led the audience in saying the pledge of allegiance.

ADOPT AGENDA: Town Administrator Robert Frye added item 9A Donation Request, and item 9B Sawmills School Request to the agenda. On a motion made by Eddie Bowman and seconded by Joe Wesson the additions were approved. Eddie Bowman made the motion to adopt the agenda with changes and Gerelene Blevins seconded. All were in favor

APPROVE April 19, 2004 REGULAR MEETING MINUTES AND CLOSED SESSION MINUTES: On a motion made by Gerelene Blevins and seconded by Eddie Bowman the minutes were approved. All were in favor.

National Day of Prayer Proclamation- Mayor David Stamey requested Council observe May 6th as National Day of Prayer. Mayor Stamey informed Council of Governor Mike Easley's proclamation urging all North Carolina citizens to observe the day of prayer. Mayor Stamey stated that the Town would observe the National Day of Prayer at the Sawmills Park at 12:00. On a motion made by Joe Wesson and seconded by Gerelene Blevins the motion passed. All were in favor.

Financial Matters

Budget Amendment

Town Administrator Robert Frye presented Council with a budget amendment for work completed by the Town's new auditing firm. Mr. Frye recommended moving \$2,000.00 from The Administration Department's Dues and Subscriptions line item to the Professional Services line item. Mr. Frye stated that this amendment does not require any additional new funds from fund balance. On a motion made by Joe Norman and seconded by Eddie Bowman the motion passed. All were in favor.

County Planning Board Appointment

Town Administrator Robert Frye informed Council that Caldwell County has requested that the Town of Sawmills submit a nomination for a Town representative on the County Planning Board. Mr. Frye recommended to Council that Councilman Eddie Bowman's name be forwarded to the County as the Town's nomination to serve on the County's Planning Board. On a motion made by Gerelene Blevins and seconded by Joe Wesson the motion passed. All were in favor.

Donation Request

Councilman Joe Norman brought before Council a request from South Caldwell Church League to purchase an advertising sign for their softball facility. Town Attorney Terry Taylor reminded Council of previous meetings regarding advertising and suggested making a donation instead of purchasing an advertising sign. Councilman Joe Wesson made the motion to donate the \$500.00 to South Caldwell Church League. Councilwoman Gerelene Blevins seconded the motion. All were in favor.

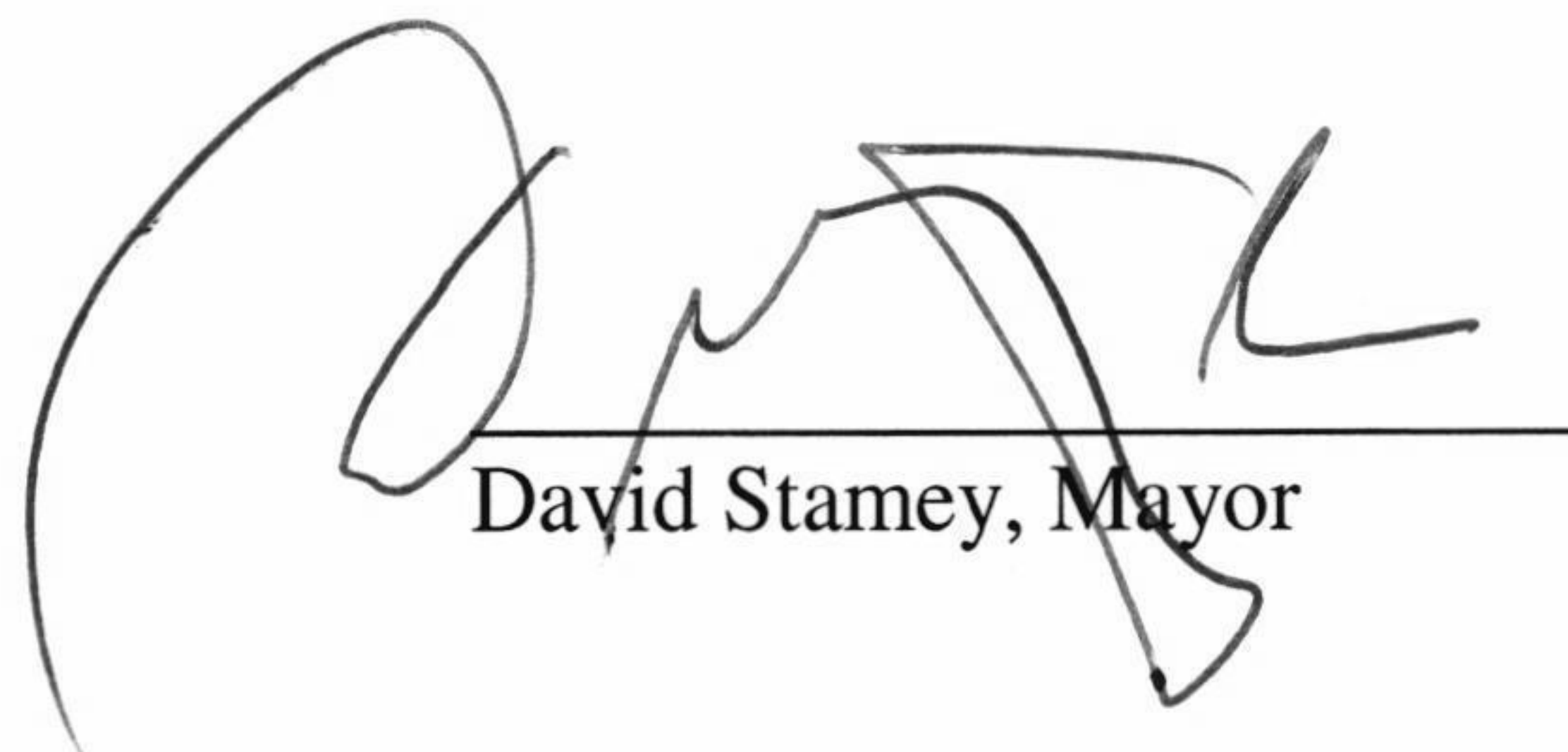
Sawmills School

Councilwoman Gerelene Blevins requested Council present Patty Ramsey with a plaque at the next council meeting for being the Volunteer of the Year at Sawmills Accelerated School. On a motion made by Joe Norman and seconded by Joe Wesson the motion passed. All were in favor.

ADJOURN: On a motion made by Joe Wesson with Eddie Bowman seconding the meeting was adjourned at 6:15 p.m. All were in favor.



Sonia Garnes, Town Clerk



David Stamey, Mayor

BUDGET AMENDMENT
TOWN OF SAWMILLS
General FUND

The Town Council of the Town of Sawmills at a meeting on the 4 day of May, 2004 passed the following resolution.

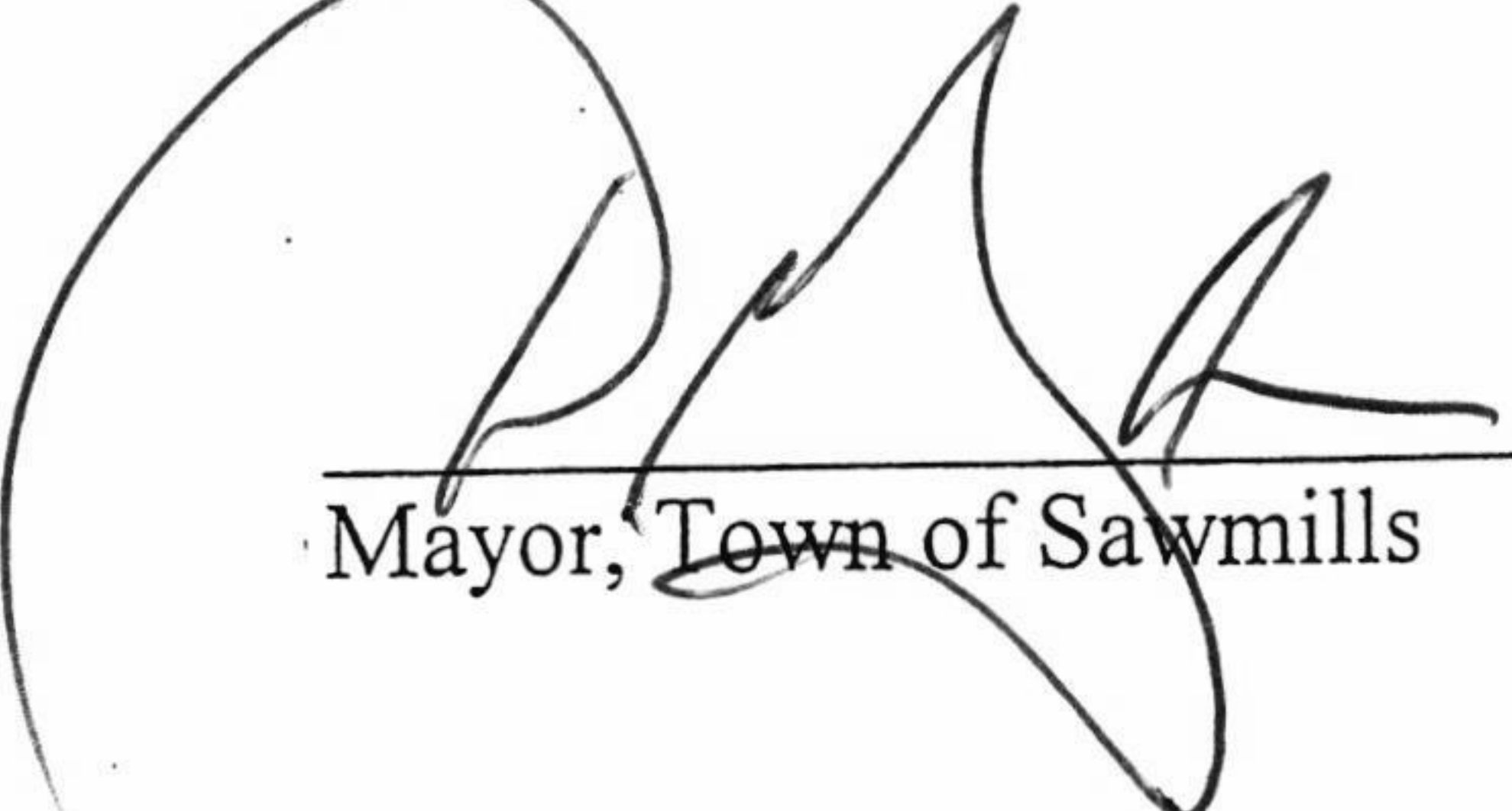
Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ended June 30, 2004.

Account Number	Description	Increase	Decrease
	Expenditures		
1-20-4148	Dues and Subscriptions		\$2,000
1-20-4118	Professional Fee-Accounting	\$2000	

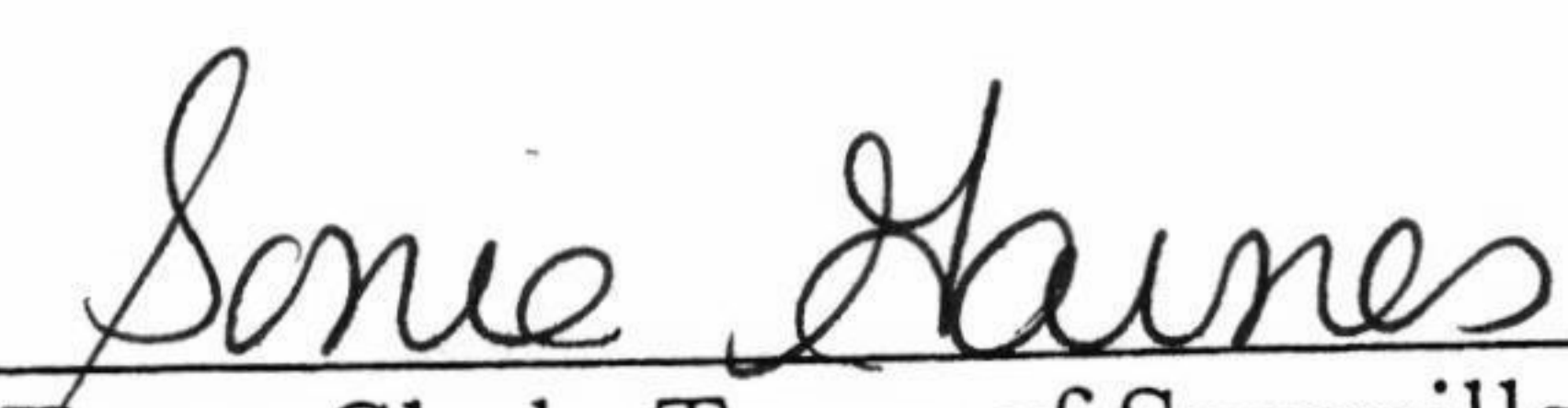
Explantion: First installment for Interim Procedures for new auditor Martin Starnes & Associates.

Total Appropriation in Current Budget	\$2,000
Amount of Increase(Decrease) of Above Amendment	\$0
Total Amount in Current Amended Budget	\$2000

Passed by majority vote of the Town Council of the Town of Sawmills on the 4 day of May, 2004. This amendment shall be attached to the minutes of such meeting and become official upon signature of the Mayor and Town Clerk.



Mayor, Town of Sawmills



Town Clerk, Town of Sawmills

**BUDGET WORKSHOP
MINUTES
May 6, 2004
SPECIAL MEETING**

Council Present:
David Stamey, Mayor
Joe Wesson
Gerelene Blevins
Joe Norman
Pat Harrison
Eddie Bowman

Staff Present:
Bob Frye
Bonnie Mann

Mayor David Stamey called the meeting to order at 2:30 pm and welcomed all in attendance.

Eddie Bowman gave the invocation.

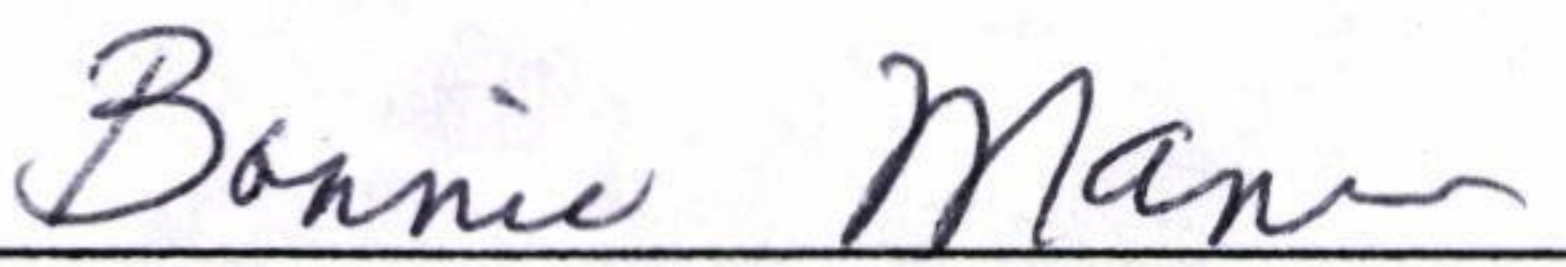
Mayor David Stamey led all in the pledge of allegiance.

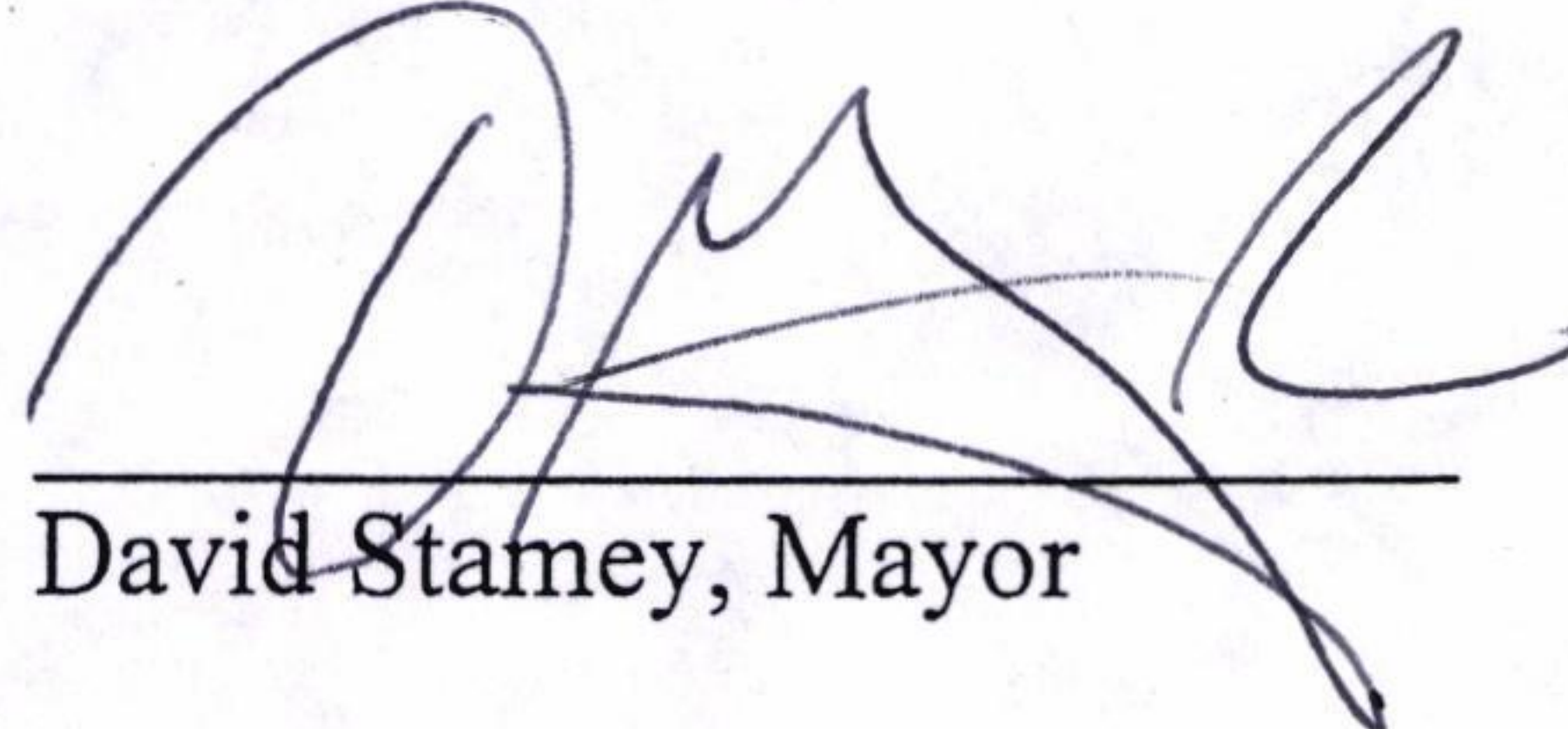
Pat Harrison made motion to adopt the agenda, with Eddie Bowman seconding.

Town Administrator Bob Frye opened the discussion with the proposed budget summary.

Of the items discussed were inceases in Water/Sewer rates due to the increase in the City of Lenoir's increase to resellers, and a new Solid Waste Fee. All were in agreement with the proposed Water/Sewer rates and the new Solid Waste fee. Council decided that they would review the total proposed budget and make a final decision at the next Budget meeting on May 21.

At 3:05 Mayor Stamey moved for adjournment. Joe Norman made the motion, with Eddie Bowman seconding, and all in favor.


Bonnie Mann, Finance Director


David Stamey, Mayor



SOUTH CALDWELL CHURCH LEAGUE

G. C. TRIVETT - COMMISSIONER

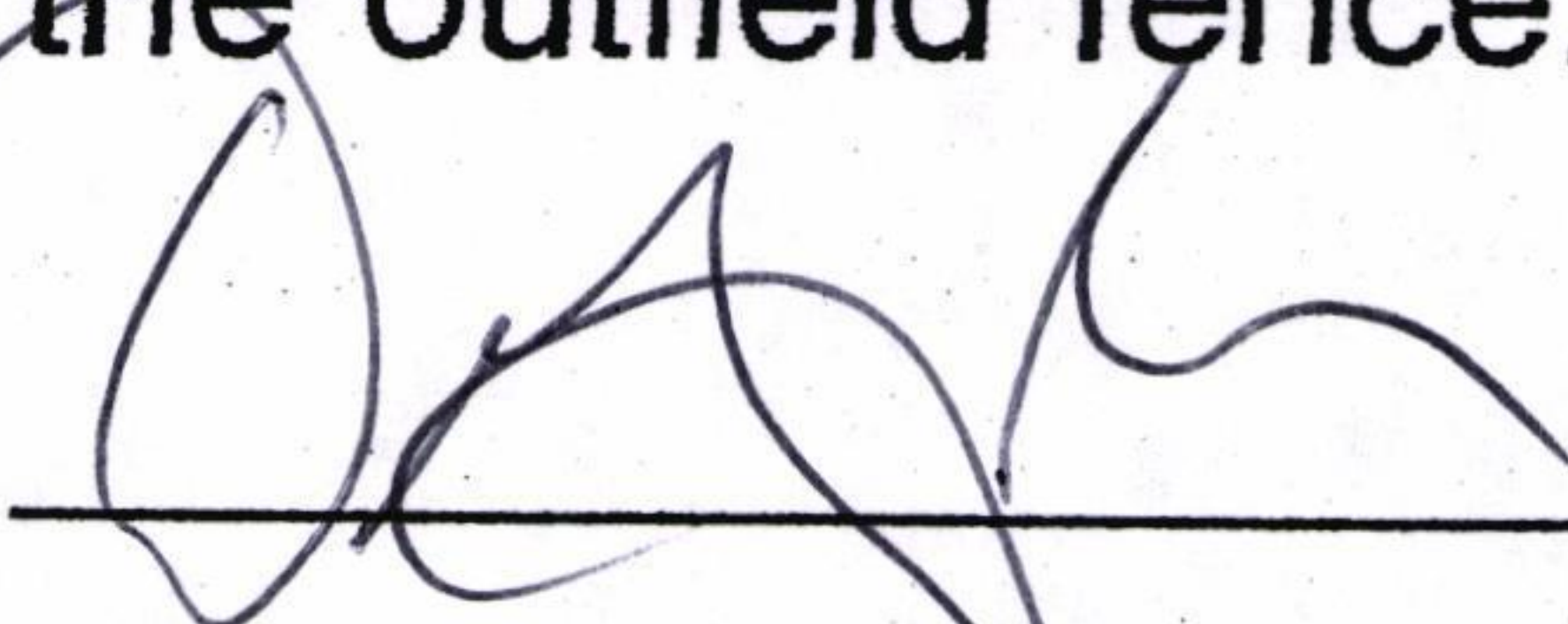
108 WINDY OAKS CT.

LENOIR, N.C. 28645

HOME 728-0741 CELL 781-1904



TOWN OF SAWMILLS agrees to purchase an
advertising sign on the fence at the South
Caldwell Church League softball facility. This
lease will be for a period of five years. The
\$500.00 price includes the sign and attaching it to
the outfield fence.

 Official Signature

May 18, 2004 Date

Thank you for your support of the South Caldwell
Church Softball League.

State of North Carolina



MICHAEL F. EASLEY
GOVERNOR

NATIONAL DAY OF PRAYER

2004

BY THE GOVERNOR OF THE STATE OF NORTH CAROLINA

A PROCLAMATION

WHEREAS, National Days of Prayer have been part of our country's heritage since the first one was declared by the Continental Congress in 1775; and

WHEREAS, leaders of our Nation have relied upon the power of prayer throughout American history; and

WHEREAS, May 6, 2004, marks the 53rd consecutive observance of the *National Day of Prayer*, as mandated by both houses of Congress and by our President in Public Law 100-307; and

WHEREAS, it is good that we acknowledge that we are all God's handiwork and that it is appropriate to call upon Him in prayer; and

WHEREAS, "Let Freedom Ring...Proclaim Liberty Throughout the Land to all its Inhabitants" is the theme for the 2004 *National Day of Prayer*;

NOW, THEREFORE, I, MICHAEL F. EASLEY, Governor of the State of North Carolina, do hereby proclaim May 6, 2004, as "NATIONAL DAY OF PRAYER" in North Carolina, and urge our citizens to join together in their homes, places of work, and places of worship, to pray for the unity of the hearts of all mankind, and to continue in prayer for our State and our Nation.



Mike Easley
MICHAEL F. EASLEY

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Great Seal of the State of North Carolina at the Capitol in Raleigh this twenty-fifth day of February in the year of our Lord two thousand and four, and of the Independence of the United States of America the two hundred and twenty-eighth.

May 18, 2004
MINUTES OF TOWN COUNCIL MEETING

COUNCIL PRESENT

David Stamey
Joe Norman
Gerelene Blevins
Joe Wesson
Eddie Bowman

STAFF PRESENT

Terry Taylor
Robert Frye
Sonia Garnes

COUNCIL ABSENT

Pat Harrison

CALL TO ORDER: Mayor David Stamey called the meeting to order and welcomed all guests.

INVOCATION: Rev. Dennis Kennedy of New Vision Ministry gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor David Stamey led the audience in saying the pledge of allegiance.

ADOPT AGENDA: Town Administrator Robert Frye added item 9 Reschedule June 1st Council Meeting and 10 Closed Session Personnel Matters. Eddie Bowman made the motion to adopt the agenda with changes and Gerelene Blevins seconded. All were in favor

APPROVE May 4, 2004 REGULAR MEETING MINUTES: On a motion made by Eddie Bowman and seconded by Joe Norman the minutes were approved. All were in favor.

APPROVE May 6, 2004 SPECIAL MEETING MINUTES: On a motion made by Eddie Bowman and seconded by Joe Norman the minutes were approved. All were in favor.

Planning Matters

Jeanette Duffey: Minor Subdivision Plat Approval: Ms. Duffey submitted a request for a minor subdivision of her property off of Sawmills School Rd. This subdivision would involve splitting a 1.57 acre tract from the existing 32.399 acre lot. On a motion made by Joe Wesson and seconded by Gerelene Blevins the motion passed. All were in favor.

Gaye Sharpe Phillips: Minor Subdivision Plat Approval- Ms. Sharpe submitted a request for a minor subdivision of her property off of Eli Lane and Spartan Drive. This subdivision would involve splitting a portion of a 1.089 acre tract and combining with the current .674 acre tract. On a motion made by Joe Norman and seconded by Eddie Bowman the motion passed. All were in favor.

Phillip Bollinger: Major Subdivision preliminary Plat Review- Mr. Bollinger submitted a preliminary plat for a major subdivision to be located off of Sawmills School Road. This subdivision would include 37 lots. On a motion made by Joe Wesson and seconded by Gerelene Blevins the motion passed. All were in favor.

Phillip Bollinger: Major Subdivision Phase One Plat Approval – Mr. Bollinger submitted a preliminary plat for a major subdivision located off of Horseshoe Bend Rd near Virginia Acres. Mr. Bollinger also requested final approval for Phase One which includes lot number 1, lot number 2, and lot number 37. On a motion made by Gerelene Blevins and seconded by Eddie Bowman the motion passed. All were in favor.

Plaque of Appreciation Award to Patty Ramsey- Mayor David Stamey presented Patty Ramsey a Plaque of Appreciation in recognition of her being named the Sawmills Accelerated School Volunteer of the Year.

Reschedule June 1st Council Meeting- Mayor David Stamey requested that the June 1st Council meeting be rescheduled to another date due to conflict. Council decided to change the June 1st meeting to Monday June 7th at 6:00 p.m. On a motion made by Eddie Bowman and seconded by Joe Norman the motion passed. All were in favor.

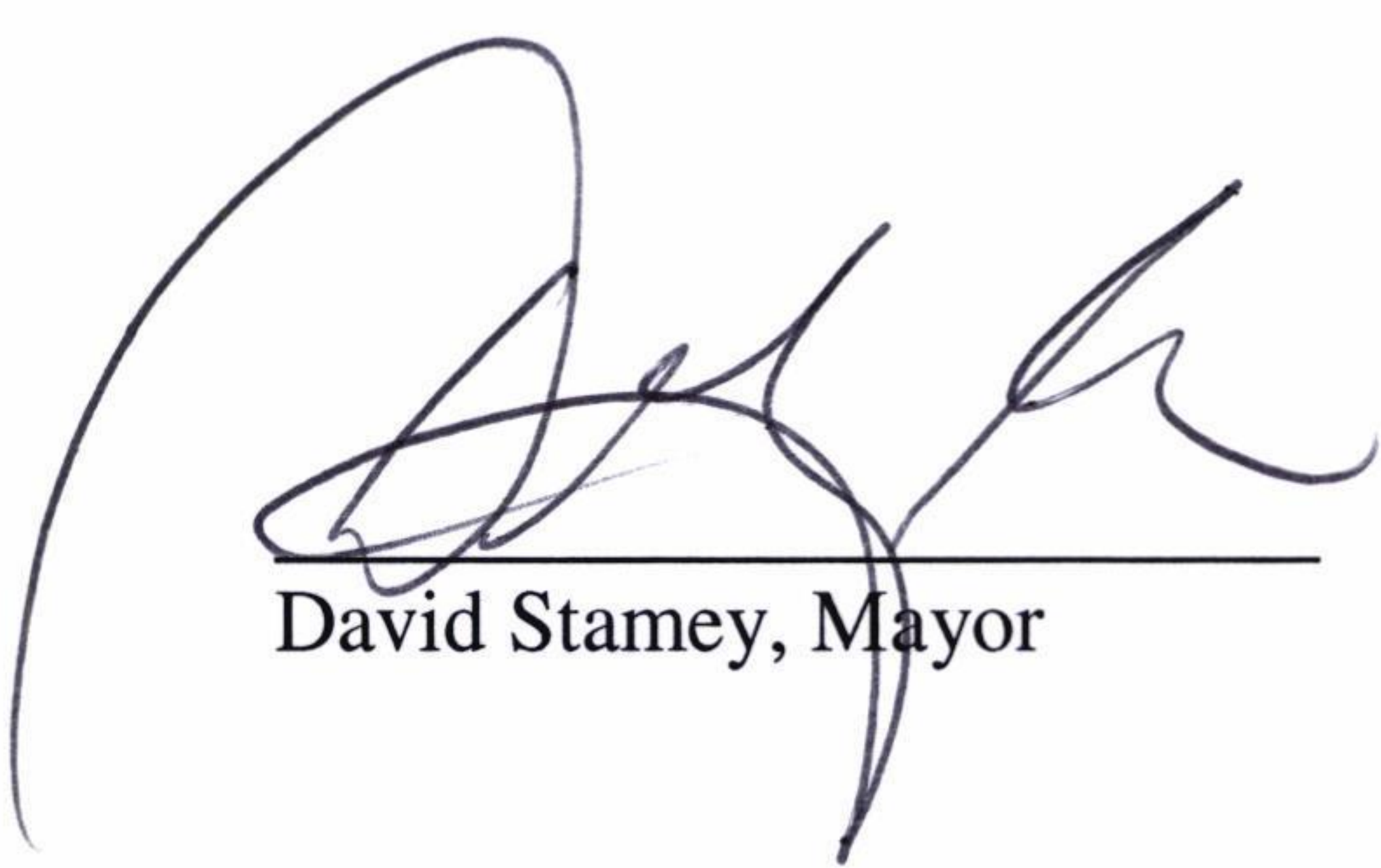
Closed Session Personnel Matters- On a motion made by Joe Wesson and seconded by Joe Norman Council went into Closed Session at 6:10 p.m.

Come out of Closed Session- On a motion made by Joe Norman and seconded by Eddie Bowman Council came out of Closes Session at 6:25 p.m.

Action Taken in Closed Session- Council requested Town Attorney Terry Taylor to prepare a Code of Conduct for Town employees and present to Council at June 7th meeting. On a motion made by Joe Norman and seconded by Eddie Bowman the motion passed. All were in favor.

ADJOURN: On a motion made by Joe Wesson with Eddie Bowman seconding the meeting was adjourned at 6:25 p.m. All were in favor.


Sonia Garnes, Town Clerk


David Stamey, Mayor

**SPECIAL MEETING
BUDGET WORKSHOP
MINUTES
May 21, 2004**

Council Present:
David Stamey, Mayor
Joe Wesson
Gerelene Blevins
Eddie Bowman
Joe Norman
Pat Harrison

Staff Present:
Bob Frye
Bonnie Mann

Mayor David Stamey called the meeting to order at 2:30 pm and welcomed all in attendance.

Eddie Bowman gave the invocation.

Mayor David Stamey led all in the pledge of allegiance.

Joe Norman made motion to adopt the agenda, with Eddie Bowman seconding.

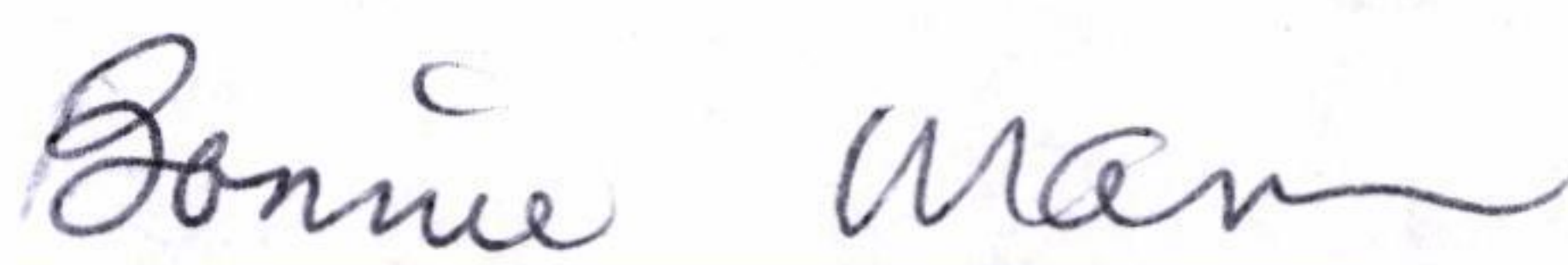
Town Administrator Bob Frye opened the discussion with a review of the 04-05 Budget Summary. He also reviewed notes of the budget which included Fund Balance Appropriation, a Solid Waste Fee of \$2.00 per month, and the new Water & Sewer Rate adjustments.

Council reviewed and discussed the separate line items in the budget.

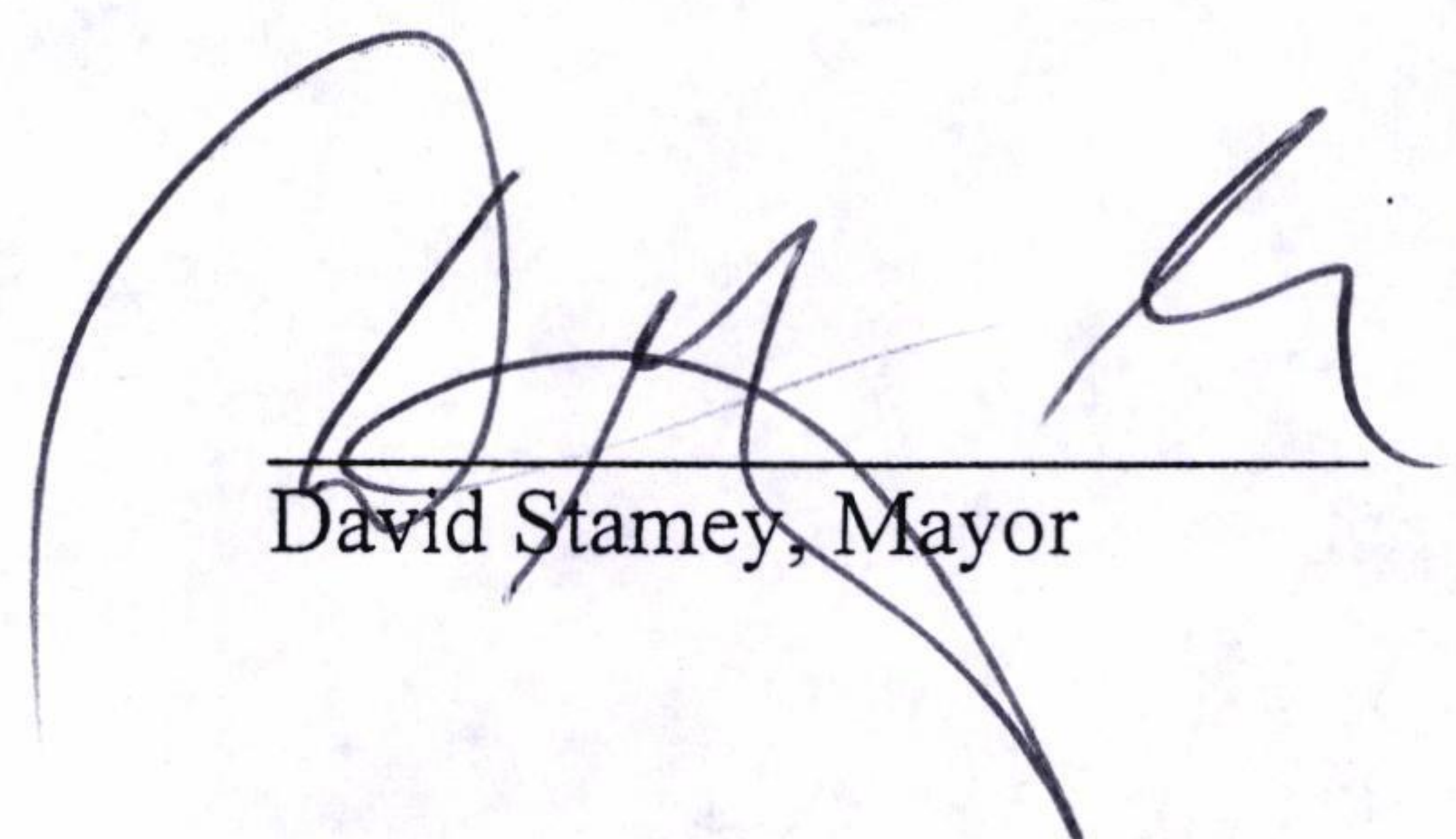
Another item discussed was the contract with NCDOT regarding the railroad crossing at the Sawmills School Road and US 321A. All agreed that this item would require further information.

On a motion by Eddie Bowman, seconded by Joe Norman, all agreed to adopt the budget.

At 3:10pm Mayor Stamey moved for adjournment. Pat Harrison made the motion, Eddie Bowman seconded, with all in favor.



Bonnie Mann, Finance Director



David Stamey, Mayor

June 7, 2004
MINUTES OF TOWN COUNCIL MEETING

COUNCIL PRESENT

David Stamey
Joe Norman
Gerelene Blevins
Joe Wesson
Eddie Bowman
Pat Harrison

STAFF PRESENT

Terry Taylor
Robert Frye
Sonia Ganes

CALL TO ORDER: Mayor David Stamey called the meeting to order and welcomed all guests.

INVOCATION: Councilman Eddie Bowman gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor David Stamey led the audience in saying the pledge of allegiance.

ADOPT AGENDA: Town Administrator Robert Frye requested the following item: Discussion White Pines Mobile Home Park be added to the agenda and that item 10 Town Hall Meeting and item 11 Adjourn , be renumbered as items 11 and 12 respectively. Joe Wesson made the motion to adopt the agenda with changes and Eddie Bowman seconded. All were in favor

APPROVE May 18, 2004 REGULAR MEETING MINUTES: On a motion made by Eddie Bowman and seconded by Gerelene Blevins the minutes were approved. All were in favor.

APPROVE May 18, 2004 CLOSED SESSION MINUTES: On a motion made by Joe Norman and seconded by Eddie Bowman the minutes were approved. All were in favor.

APPROVE May 20, 2004 SPECIAL MEETING MINUTES: On a motion made by Eddie Bowman and seconded by Joe Wesson the minutes were approved. All were in favor.

Presentation of FY 2004-04 Budget

Town Administrator Robert Frye presented to Council the proposed FY 2004-05 Budget. Mr. Frye stated that the General Fund Expenditures are \$1,289,328.00 and the Utility Fund Expenditures are \$666,770.00 with a total budget of \$1,956,098.00.

Town Administrator Robert Frye also informed Council of the new items on this year's budget:

- Tax rate will remain the same at .10 per \$100.00 valuation
- A \$277,518.00 Fund Balance Appropriation from Powell Bill Reserves
- New Staff Position for Parks and Recreation
- Three Percent Cost of Living Adjustment for Employees

- Solid Waste Fee of \$2.00 per month or \$24.00 per year per resident

Water Rate Adjustment

\$12.00 for the first 2000 gallons (\$3.00 increase)
\$4.00 for each additional 1,000 gallons (.40 increase)

Sewer Rate Adjustment

\$14.00 for first 2000 gallons (\$5.00 increase)
\$4.00 for each additional 1,000 gallons (no increase)

Town Administrator Robert Frye requested Council set a public hearing on the proposed budget for June 15, 2004 at the regular Town Council Meeting. On a motion made by Joe Wesson and seconded by Gerelene Blevins the motion passed to hold a public hearing. All were in favor.

Review Proposed Amendment to Solid Waste Ordinance

Town Administrator Robert Frye presented to Council the Proposed Amendment to the Solid Waste Ordinance.

The proposed changes are required to enable the Town to levy a solid waste fee as well as address several operational aspects associated with levying the solid waste fee.

The proposed changes to the ordinance are as follows:

- A. The ability to levy a solid waste fee.
- B. The right to regulate the type of container used for solid waste disposal
- C. The order in which payments will be applied in the event the solid waste fee is not paid

Town Administrator Robert Frye requested that Council hold a public hearing on the proposed ordinance amendments at the June 15, 2004 regular Town Council meeting. On a motion made by Joe Norman and seconded by Eddie Bowman the motion passed to hold a public hearing. All were in favor.

Review Proposed Employee Code of Conduct

Town Attorney Terry Taylor reviewed with Council a draft Employee Code of Conduct. Attorney Taylor suggested that Council review the Employee Code of Conduct and suggest any changes needed at the June 15, 2004 regular Town Council meeting. Councilwoman Gerelene Blevins recommended the draft Employee Code of Conduct be given to employees prior to the June 15th meeting so the employees can review and give input on any changes needed. Councilwoman Blevins also suggested after the Employee Code of Conduct is approved have the employees sign a copy and keep on file at Town Hall.

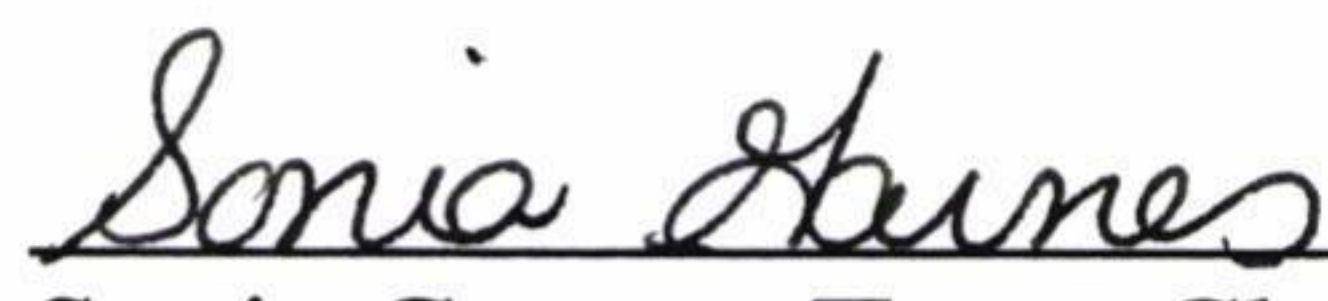
Discussion: Mount Zion Baptist Church Daycare

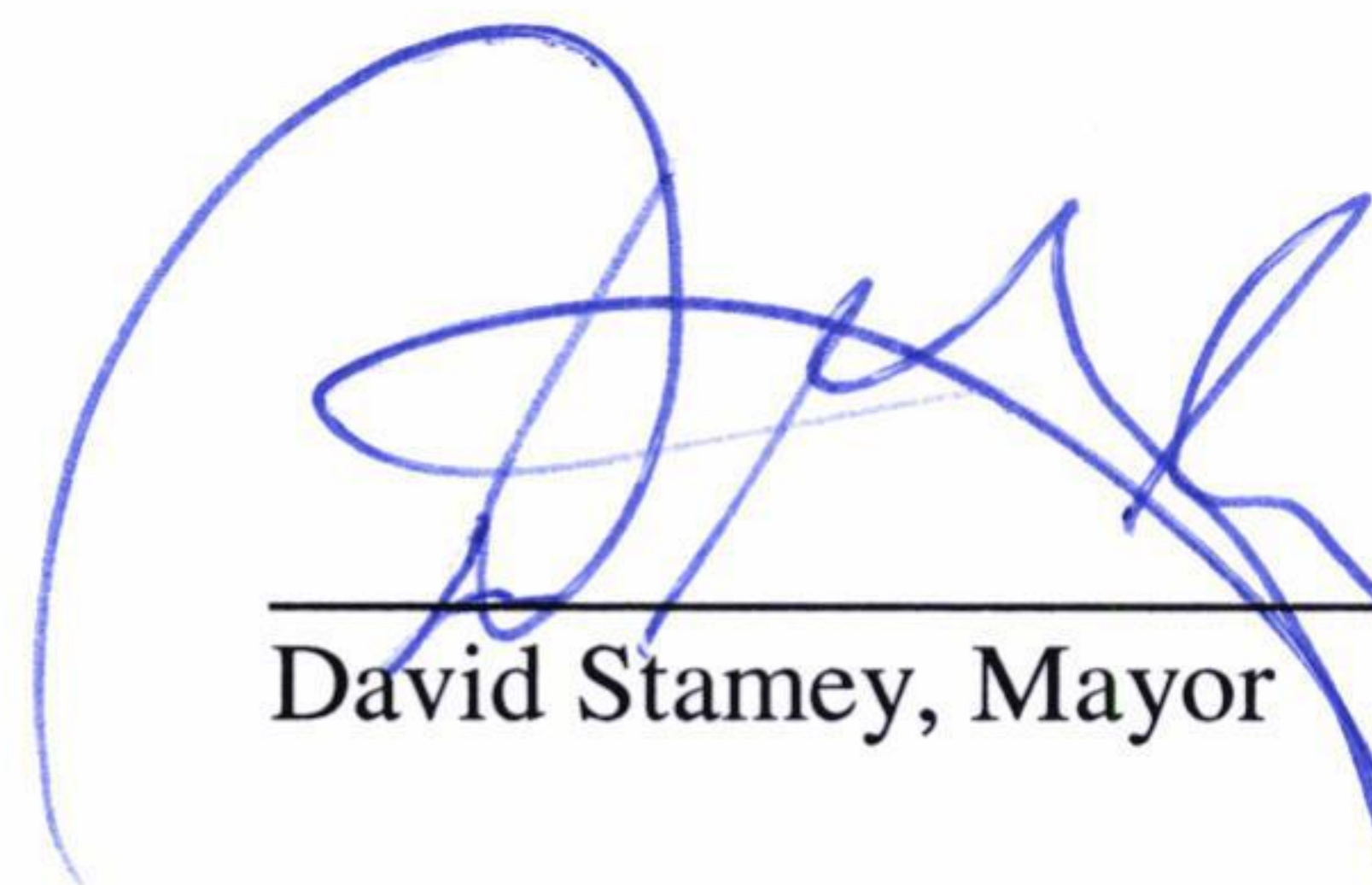
Councilwoman Gerelene Blevins informed Council of a complaint she has received regarding the traffic at Mount Zion Baptist Church Daycare. Mrs. Blevins stated that the daycare is now using both buildings which require the children to cross the road between the buildings. Town Administrator Robert Frye informed Council that a painted and posted cross walk is included in this year's budget. Mr. Frye also stated that the Town has offered to provide the daycare employees with reflective vests and signs to direct the traffic in the morning hours. On a request from Mayor David Stamey, Town Administrator Robert Frye will contact the Rev. John Greene to present the idea of the cross walk and vests and report to Council at the June 15th regular Town Council meeting. On a motion made by Gerelene Blevins and seconded by Eddie Bowman the motion passed for Mr. Frye to contact Mr. Greene and report back to Council. All were in favor.

Discussion: White Pine Mobile Home Park

Councilwoman Gerelene Blevins informed Council she had received complaints concerning the condition of the grass, abandoned refrigerators and trash in the White Pines Mobile Home Park. Town Administrator Robert Frye stated that this mobile home park is not in compliance with the Town's ordinance. Mr. Frye informed Council that he has contacted the owner several times regarding this situation and the owner has until the year 2008 to bring the mobile home park into compliance. Town Attorney Terry Taylor recommended that Town Administrator Robert Frye go to White Pine Mobile Home Park and make a list of the problems and possible dangers in the park, then write a letter to the owner regarding his findings. On a motion made by Gerelene Blevins and seconded by Joe Wesson the motion passed to proceed with contacting the owner of the park. All were in favor.

ADJOURN: On a motion made by Joe Wesson with Eddie Bowman seconding the meeting was adjourned at 6:50 p.m. All were in favor.


Sonia Garnes, Town Clerk


David Stamey, Mayor



SOUTH CALDWELL CHURCH LEAGUE



G. C. TRIVETT - COMMISSIONER

108 WINDY OAKS CT.

LENOIR, N.C. 28645

HOME 728-0741 CELL 781-1904

June 7, 2004

Honorable Mayor David Stamey
Sawmills Town Council
4076 U S Highway 321A
Granite Falls, NC 29630

Mayor Stamey and Council,

On behalf of all of the churches, players and fans of the South Caldwell Church Softball League, please accept our sincere gratitude for your generous donation of \$500.00 to help us upgrade our facilities. We are using the money to make facility improvements to ensure the safety of all players. Over 250 softball players use our softball facility, commonly referred to as "The Dump". Your donation will help us to upgrade the outfield fence to a height of 10 feet, thus ensuring future safety for our players.

Once again, thank you so much for your donation.

Sincerely,

G. C. Trivett
Commissioner, South Caldwell Church League

RESOLUTION NUMBER 2004-_____
TOWN OF SAWMILLS

THAT WHEREAS, the North Carolina General Statute 160A-314.1 provides that a Town may impose a fee for collecting Solid Waste.

THAT WHEREAS, the North Carolina General Statute 160A-314 provides that a Town has the authority to fix and enforce water and sewer service charges.

THAT WHEREAS, the Town of Sawmills does wish to revise, amend and add to it's existing ordinances to provide for roll-out service and the collection of a solid waste fee.

NOW THEREFORE, be it ordained by the Town Council of the Town of Sawmills that the Code of Ordinances of the Town of Sawmills is hereinafter revised and amended to include the following Sections attached hereto.

This the 15 day of June, 2004.

TOWN OF SAWMILLS

By: _____

Mayor

ATTEST:

Smie Humes

Town Clerk

June 15, 2004
MINUTES OF TOWN COUNCIL MEETING

COUNCIL PRESENT

David Stamey
Joe Norman
Gerelene Blevins
Joe Wesson
Eddie Bowman
Pat Harrison

STAFF PRESENT

Terry Taylor
Robert Frye
Sonia Ganes

CALL TO ORDER: Mayor David Stamey called the meeting to order and welcomed all guests.

INVOCATION: Rev. Buford Pennell of South Caldwell Family Worship gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor David Stamey led the audience in saying the pledge of allegiance.

ADOPT AGENDA: Town Administrator Robert Frye requested the following item: Discussion White Pines Mobile Home Park be added to the agenda and that item 13 Adjourn be renumbered as item 14. Joe Norman made the motion to adopt the agenda with changes and Joe Wesson seconded. All were in favor

APPROVE June 7, 2004 REGULAR MEETING MINUTES: On a motion made by Pat Harrison and seconded by Gerelene Blevins the minutes were approved. All were in favor.

APPROVE May 18, 2004 CLOSED SESSION MINUTES: On a motion made by Joe Norman and seconded by Eddie Bowman the minutes were approved. All were in favor.

APPROVE May 20, 2004 SPECIAL MEETING MINUTES: On a motion made by Eddie Bowman and seconded by Joe Wesson the minutes were approved. All were in favor.

Public Hearing: FY 2004-05 Budget

Town Administrator Robert Frye reviewed with Council the proposed FY 2004-05 Budget.

Open Public Hearing- Eddie Bowman made the motion to open the public hearing for the FY 2004-05 Budget Ordinance. Joe Wesson seconded, with all in favor.

The following persons spoke:

Eugene Duggins owner of Duggins Mobile Home Park stated that he provides his tenants with water services and if rates increase he will need to increase rent on lots. Mr. Duggins asked Council to find the funds other than raising water and sewer rates.

Sue Hall owner of D&L Mobile Home Park also expressed concerns about the increase in water and sewer rates.

Close Public Hearing- Eddie Bowman made the motion to close the public hearing with Joe Wesson seconding. All were in favor.

Motion to Approve Budget

On a motion made by Joe Wesson and seconded by Eddie Bowman the motion passed to approve the FY 2004-05 Budget Ordinance and Water and Sewer rate increases. All were in favor.

Public Hearing: Proposed Amendment to Solid Waste Ordinance

Town Administrator Robert Frye reviewed with Council the proposed amendment to the Solid Waste Ordinance.

Open Public Hearing- Gerelene Blevins made the motion to open the public hearing with Eddie Bowman seconding. All were in favor.

The following person spoke:

Hoke Clark asked Council when new containers would be distributed and also questioned if the new containers would cause the Public Works Department to downsize.

Town Administrator Robert Frye stated that all containers will be distributed within the next two years and anyone wanting to purchase a container before they are available in their area will be able to do so and be refunded when their area is supplied with the containers. Mr. Frye also informed Council and citizens that this will not cause the loss of any staff position.

Close Public Hearing- Eddie Bowman made the motion to close the public hearing with Joe Norman seconding. All were in favor.

On a motion made by Pat Harrison and seconded by Joe Wesson the motion passed to adopt the amendment to the Solid Waste Ordinance. All were in favor.

Dan Icard: Minor Subdivision Plat Review: Mr. Icard submitted a request for a minor subdivision of his property located at the end of Paul Drive. The subdivision would involve splitting a 1 acre tract and a 2 acre tract from the existing 5 acre tract. Mr. Icard provided the planning board a private road maintenance agreement and a power line encroachment agreement from Duke Power. On a motion made by Joe Wesson and seconded by Gerelene Blevins the motion passed. All were in favor.

Dale Maltba: Minor Subdivision Plat Review - Mr. Maltba submitted a request for a minor subdivision of his property off of Horseshoe Bend Rd. This subdivision would involve adding a small portion of a property purchased from Friendship Baptist Church to

his existing lot. On a motion made by Gerelene Blevins and seconded by Eddie Bowman the motion passed. All were in favor.

Planning Board Vacancy

Town Administrator Robert Frye informed Council that Gene Miller has moved from Sawmills and is no longer able to serve on the Planning Board and as such there is now a vacancy on the Planning Board. Mr. Frye then stated that it has been Town policy to appoint current serving alternate members to fill vacancies. Mr. Frye informed Council that Dare Duncan is the alternate member and requested Council to appoint her to fill the vacant position. Gerelene Blevins made the motion to appoint Dare Duncan to fill the vacant position with Joe Wesson seconding. All were in favor.

Proposed Employee Code of Conduct

Town Administrator Robert Frye informed Council that all employees have reviewed the proposed Employee Code of Conduct and had no changes or comments. On a motion made by Joe Norman and seconded by Eddie Bowman the Employee Code of Conduct was approved. All were in favor.

Update: Mount Zion Daycare Traffic Situation

Town Administrator Robert Frye reported to Council that he has spoken with Rev. Green at Mount Zion Daycare regarding the speed bump. Mr. Frye informed Council that Rev. Green was very appreciative of the Town's offer to place school crossing signs and provide reflective vests to the day care. Mr. Frye also stated that Rev. Green still feels that a speed bump is needed and understands why the Town is reluctant to place a speed bump. Mr. Frye stated that he would contact Rev Green after the crosswalk and signs are in place and see if the situation has been resolved or if there is still a need for the speed bump.

Discussion: Council Meeting Agenda Policy

Councilman Eddie Bowman requested Council members contact Town Administrator Robert Frye prior to the meeting to request items be placed on the agenda. Councilman Bowman stated that this would give the Council members time to read over the information and make an informed decision. After much discussion Council took no action.

Discussion: Frequency of Council and Town Hall Meetings

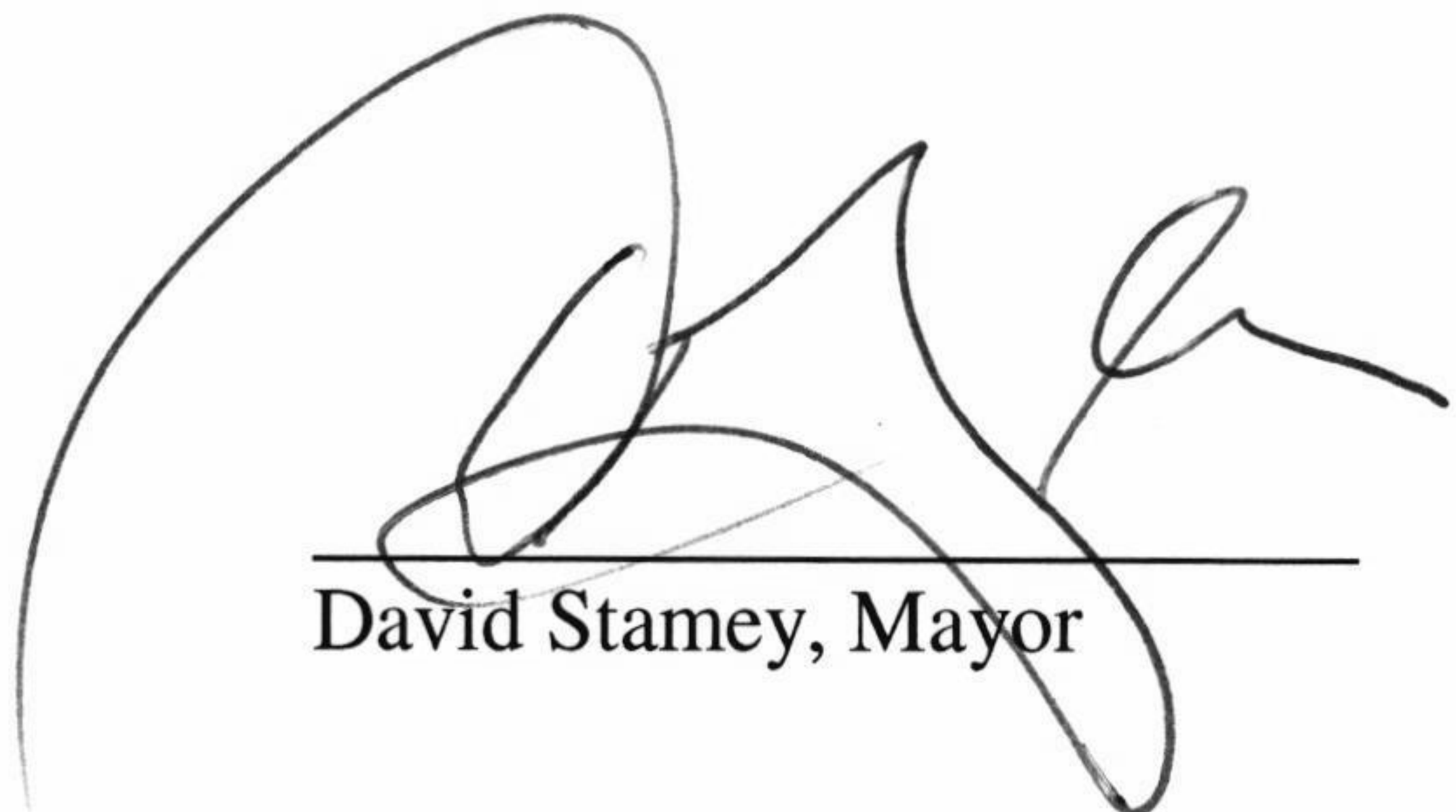
Councilman Eddie Bowman asked Council to consider moving the Town Hall meeting back to once a quarter since no one has spoken at the last three Town Hall meetings. After much discussion Councilman Joe Wesson made the motion to keep the meetings as they are scheduled and Council members to only be paid for one meeting a month instead of two and to place the ad for the Town Hall meeting in the Sunday News Topic only. Gerelene Blevins seconded the motion. All were in favor.

Discussion: White Pines Mobile Home Park

Councilwoman Gerelene Blevins informed Council that the condition of White Pine Mobile Home Park has not improved since the last Council meeting. Mr. Carl Cook the owner has a large trash pile that can not be burned and that the Sawmills Fire Department was called to the park on Sunday for a brush pile burning. Councilwoman Blevins asked Town Administrator Robert Frye to contact Don McDonald with the Caldwell County Solid Waste Department to look at the park for any violations. Mr. Frye also stated that he will be sending Mr. Cook a letter stating violations and problems in the park that need to be corrected. Mr. Frye will send the letter to Town Attorney Terry Taylor for review and then the letter will be sent to Mr. Cook.

ADJOURN: On a motion made by Joe Wesson with Eddie Bowman seconding the meeting was adjourned at 6:50 p.m. All were in favor.


Sonia Garnes, Town Clerk


David Stamey, Mayor

July 6, 2004
MINUTES OF TOWN COUNCIL MEETING

COUNCIL PRESENT

David Stamey
Joe Norman
Gerelene Blevins
Joe Wesson
Eddie Bowman
Pat Harrison

STAFF PRESENT

Terry Taylor
Robert Frye
Sonia Ganes

CALL TO ORDER: Mayor David Stamey called the meeting to order and welcomed all guests.

INVOCATION: Councilman Eddie Bowman gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor David Stamey led the audience in saying the pledge of allegiance.

ADOPT AGENDA: Pat Harrison made the motion to adopt the agenda without any changes and Eddie Bowman seconded. All were in favor

APPROVE June 15, 2004 REGULAR MEETING MINUTES: Town Attorney Terry Taylor requested that the June 15th minutes be amended as follows:

-Under Open Public Hearing: Budget Hearing the wording should be 2004-05 Budget Ordinance and insert Motion to Approve Budget Ordinance

-Under Motion to Approve Budget motion should read motion to adopt 2004-05 Budget Ordinance and Water and Sewer rate increase

-All in favor to be added under motion to adopt the amendment to the Solid Waste Ordinance

On a motion made by Joe Wesson and seconded by Gerelene Blevins the minutes were approved with these changes. All were in favor.

Financial Matters

Utility Department Purchase Order Request Spare Lift Station Pump- Town Administrator Robert Frye requested Council approve a purchase order for a spare lift station pump for the Mayfield Drive pump station. Mr. Frye informed Council that the funds for this purchase are included in the 2004-05 budget. Mr. Frye also stated that as this is a custom built item Hughes Supply Company is the only supplier capable of submitting a bid. Mr. Frye informed Council the total cost would be \$6,025.00. On a motion made by Eddie Bowman and seconded by Joe Norman the motion passed to approve the purchase order. All were in favor.

Utility Department Purchase Order Request Spare Variable Frequency Device Motor Starter- Town Administrator Robert Frye requested Council approve a purchase order for a spare Variable Frequency Device Motor Starter. Mr. Frye informed Council that the funds are included in the 2004-05 budget. Mr. Frye also stated that Hughes

Supply Company is the only supplier since this would be a custom built item. Mr. Frye informed Council the total cost would be \$3,740. On a motion made by Joe Wesson and seconded by Eddie Bowman the motion passed to approve the purchase order. All were in favor.

Utility Department Purchase Order Request Flail Mowing Deck- Town Administrator Robert Frye requested Council approve a purchase order request for a flail mowing deck to be used to mow the Town right of way. The following quotes were received:

Billy's Parts and Equipment	\$3,500.00
Diamond Mowers	\$4,750.00
Wade Tractor and Equipment	\$4,597.00

Mr. Frye requested Council to purchase the flail mowing deck from Billy's Parts and Equipment. On a motion made by Gerelene Blevins and seconded by Eddie Bowman the purchase order was approved. All were in favor.

Contract Approval Coen Design- Town Administrator Robert Frye requested that Coen Design be retained to design phase one of the new Conely Creek Access Park to ensure it meets all American with Disability Act requirements. Mr. Frye stated that the total cost of this contract is projected to be \$1,870.00. On a motion made by Eddie Bowman and seconded by Joe Wesson the motion passed to approve the contract with Coen Design. All were in favor.

Update White Pine Manufactured Housing Park- Town Administrator Robert Frye reported to Council that he has been in contact with the County Solid Waste Enforcement Officer and the County Health Department regarding White Pine Mobile Home Park. Mr. Frye informed Council that the Mobile Home Park is not in violation with the Health Department. Mr. Frye also stated that the County Solid Waste Enforcement has notified Mr. Cook of potential violations and will be meeting with him to discuss these issues. Mr. Frye informed Council that Mr. Cook has retained a consultant to work with Town staff to bring the Park into compliance. Mr. Frye informed Council he has sent the consultant a detailed description of what is required to bring the park up to standards.

July 20th Council Meeting Conflict- Town Administrator Robert Frye informed Council that the primary election will be held on July 20th and the Town Hall is used as a polling place. Mr. Frye requested Council to reschedule or cancel the July 20th meeting. After much discussion Gerelene Blevins made the motion to reschedule the meeting to July 19th with Joe Wesson seconding. Voting for the motion Joe Wesson and Gerelene Blevins. Voting against Joe Norman, Pat Harrison, and Eddie Bowman. The motion failed. Joe Norman then made the motion to cancel the July 20th meeting with Pat Harrison seconding. Voting for the motion Joe Norman, Pat Harrison, and Eddie Bowman. Voting against the motion Gerelene Blevins and Joe Wesson. The motion passed to cancel the July 20th meeting.

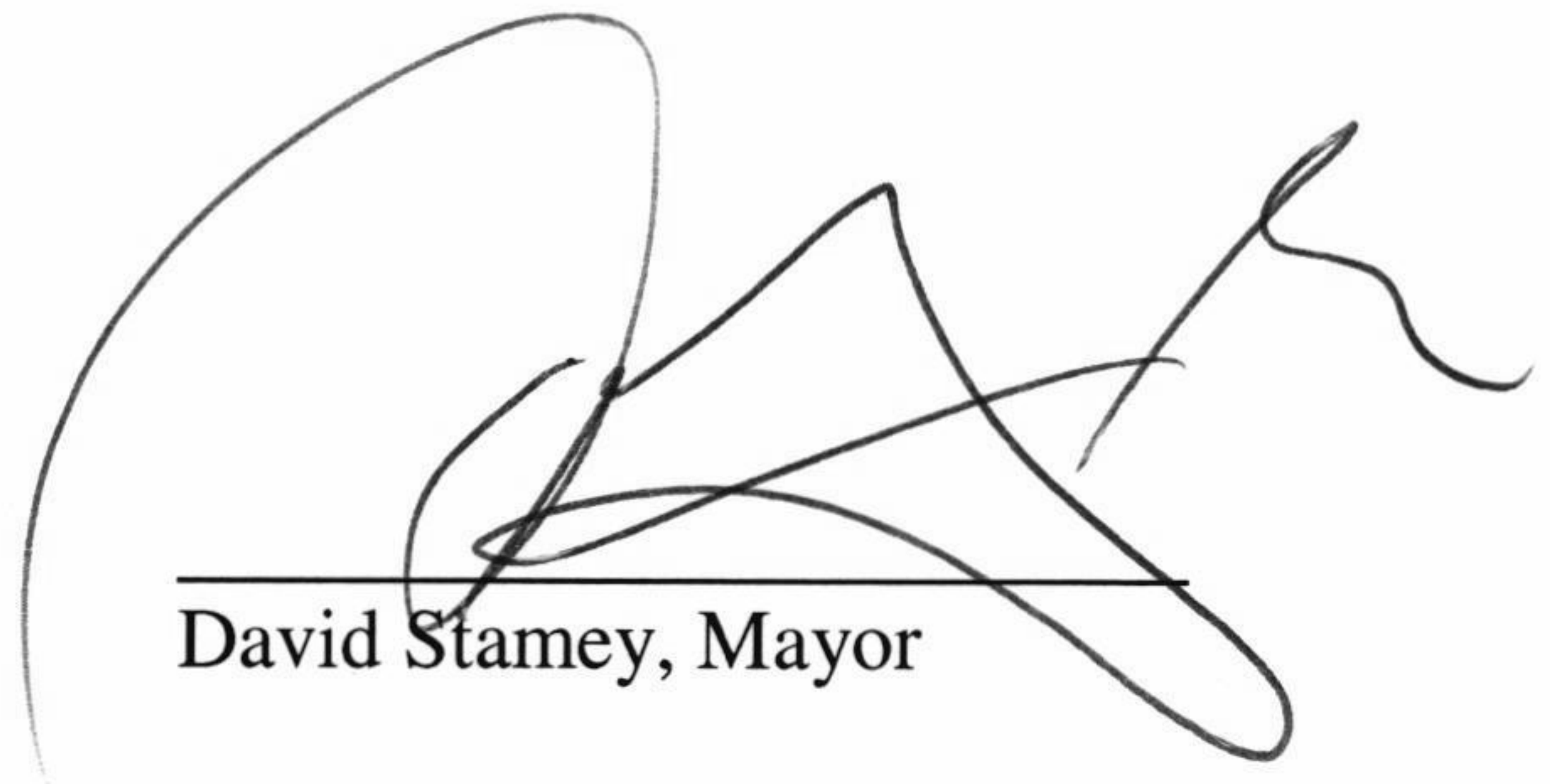
Town Hall Meeting

There were no citizens present to speak at the Town Hall meeting.

Dare Program Contribution- Town Administrator Robert Frye presented to Council a request from the Dare Program for a \$100.00 donation. On a motion made by Joe Wesson and seconded by Joe Norman the motion passed to donate \$100.00 to the Dare Program. All were in favor.

ADJOURN: On a motion made by Eddie Bowman with Joe Wesson seconding the meeting was adjourned. All were in favor.

Sonia Gaines
Sonia Gaines, Town Clerk


David Stamey, Mayor

August 3, 2004
MINUTES OF TOWN COUNCIL MEETING

COUNCIL PRESENT

David Stamey
Joe Norman
Gerelene Blevins
Joe Wesson
Eddie Bowman
Pat Harrison

STAFF PRESENT

Terry Taylor
Robert Frye
Sonia Garnes

CALL TO ORDER: Mayor David Stamey called the meeting to order and welcomed all guests.

INVOCATION: Rev. Dennis Kennedy of New Vision Ministry gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor David Stamey led the audience in saying the pledge of allegiance.

ADOPT AGENDA: Joe Norman made the motion to adopt the agenda without any changes and Pat Harrison seconded. All were in favor.

APPROVE July 6, 2004 REGULAR MEETING MINUTES: On a motion made by Joe Wesson and seconded by Gerelene Blevins the minutes were approved without any changes. All were in favor.

Financial Matters

Capital Asset Accounting and Inventory Policy- Town Administrator Robert Frye informed Council that the Town's auditor recommended adopting a Capital Asset Accounting and Inventory Policy. Mr. Frye stated that this policy would establish a set of guidelines that defines and facilitates control and custody of the property of the Town. Eddie Bowman made the motion to adopt a Capital Asset Accounting and Inventory Policy with Pat Harrison seconding. All were in favor.

Fixed Asset Useful Life Policy- Town Administrator Robert Frye informed Council that the Town's auditor recommended a Fixed Asset Useful Life Policy. Mr. Frye stated that this policy would not change the current policy used. Eddie Bowman made the motion to adopt a Fixed Asset Useful Life Policy with Joe Wesson seconding. All were in favor.

Request for Creation of new Certification of Deposit- Town Administrator Robert Frye requested Council transfer \$50,000 from the Town's money market checking account into a new Certificate of Deposit. Mr. Frye stated that this would not impact the Town in any negative way. Joe Norman made the motion to create a new certification of deposit with Pat Harrison seconding. All were in favor.

Employee Long Term Disability Benefit- Town Administrator Robert Frye stated the Town currently has seven employees who are not vested in the State Retirement System and do not receive any form of long term disability insurance coverage. Mr. Frye stated that the coverage would be approximately \$360.00 to cover all seven employees. Gerelene Blevins made the motion to provide employee long term disability benefits with Joe Wesson seconding. All were in favor.

Request for Purchase Order: Recycle Bins- Town Administrator Robert Frye informed Council that in this year's budget for the purchase of approximately 250 new recycle containers. Mr. Frye stated that the company has had a cost adjustment and as a result the Town will be able to purchase and additional 250 containers for a total of 500 containers. Mr. Frye stated that the cost per container is \$6.00 for a total cost of \$3000.00. Joe Wesson made the motion to approve the purchase order with Gerelene Blevins seconding. All were in favor.

Bid Award: Roll Out Trash Containers- Town Administrator Robert Frye informed Council that the following bids were received from the following three companies:

Amick Equipment	\$38.99 per unit
Carolina Environmental Systems	\$38.50 per unit
Rehig Pacific Company	\$39.00 per unit

Mr. Frye stated that the Town will be able to purchase approximately 1,000 containers with the funds available in this year's budget. Mr. Frye stated that the container offered by Carolina Environmental Systems is a heavy duty container that meets or exceeds all staff's expectations and requirements for a trash container. Mr. Frye requested Council award the bid to Carolina Environmental Systems for a unit price of \$38.50 for 1,000 roll out containers with a total cost of approximately \$40,000.00. Gerelene Blevins made the motion to award the bid to Carolina Environmental Systems with Eddie Bowman seconding. All were in favor.

Bid Award: Street Paving- Town Administrator Robert Frye informed Council the following bids were received from the following two companies:

Burke Paving and Grading	\$71,416.00
Midstate Contractors	\$81,708.25

Mr. Frye stated the following streets would be covered under this bid:

Clyde Drive
Jett Drive
Doris Drive
Stamey Road
Holden Place
Leah Lane

Mr. Frye informed Council that this is the second bidding and would not recommend a third bidding for this project and requested the bid be awarded to Burke Paving and Grading. Joe Wesson made the motion to award the bid to Burke Paving and Grading with Gerelene Blevins. All were in favor.

Request for Public Hearing: Hazard Mitigation Plan- Town Administrator Robert Frye informed Council that the recent legislation by the State of North Carolina requires that each local government identify critical structures within its jurisdiction and to develop a plan to ensure that in the case of a major emergency, these structures will be able to continue to operate. Mr. Frye stated that Caldwell County developed one plan to cover the entire county. Mr. Frye informed Council that the each individual local

government must adopt the plan and pass a resolution. Mr. Frye requested Council hold a public hearing for the September 7, 2004 Council meeting. Joe Norman made the motion to hold a Public Hearing at the next Council meeting with Pat Harrison. All were in favor.

Update: New Position Hiring Status- Town Administrator Robert Frye informed Council that the job advertisement for the new position has been running in the News Topic and will be ending on August 13th. Mr. Frye stated that after reviewing the applications the Community Affairs Committee will discuss which persons to interview. Mr. Frye also stated that any Council member wanting to sit in on the interview process is welcome to do so.

Update: Conley Creek Access Park- Duane Coen of Coen Design presented to Council the preliminary design work on the Phase One portion of the Conley Creek Access Park. Eddie Bowman made the motion to proceed with the project and Joe Wesson seconded. All were in favor.

Veteran's Memorial at New Park- Town Administrator Robert Frye informed Council that he has had several queries as to why the Town did not have a veteran's memorial. Mr. Frye stated that with construction starting on the Conley Creek Access Park that this would be a good opportunity to incorporate a veteran's memorial into the design. Mr. Frye also suggested to Council to change the park name from Conley Creek Access Park to Sawmills Veteran's Park. Gerelene Blevins made the motion to place a memorial in the park and change the name with Joe Wesson seconding. All were in favor.

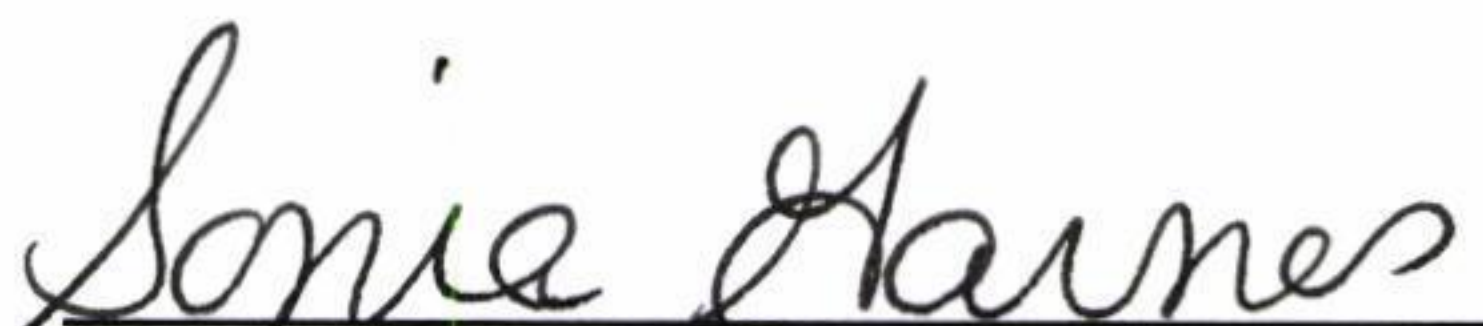
Employee Recognition- Councilwoman Gerelene Blevins informed Council of Don Turnmire's recent GED certification. Councilwoman Blevins requested Council present Mr. Turnmire a plaque to congratulate him for his achievement at the next Council meeting. Gerelene Blevins made the motion with Eddie Bowman seconding. All were in favor.

August 17th Council Meeting Conflict- Town Administrator Robert Frye informed Council that the Board of Elections will be using Town Hall for the August 17th run off elections. Gerelene Blevins made the motion to cancel the August 17th meeting with Joe Wesson seconding. All were in favor.

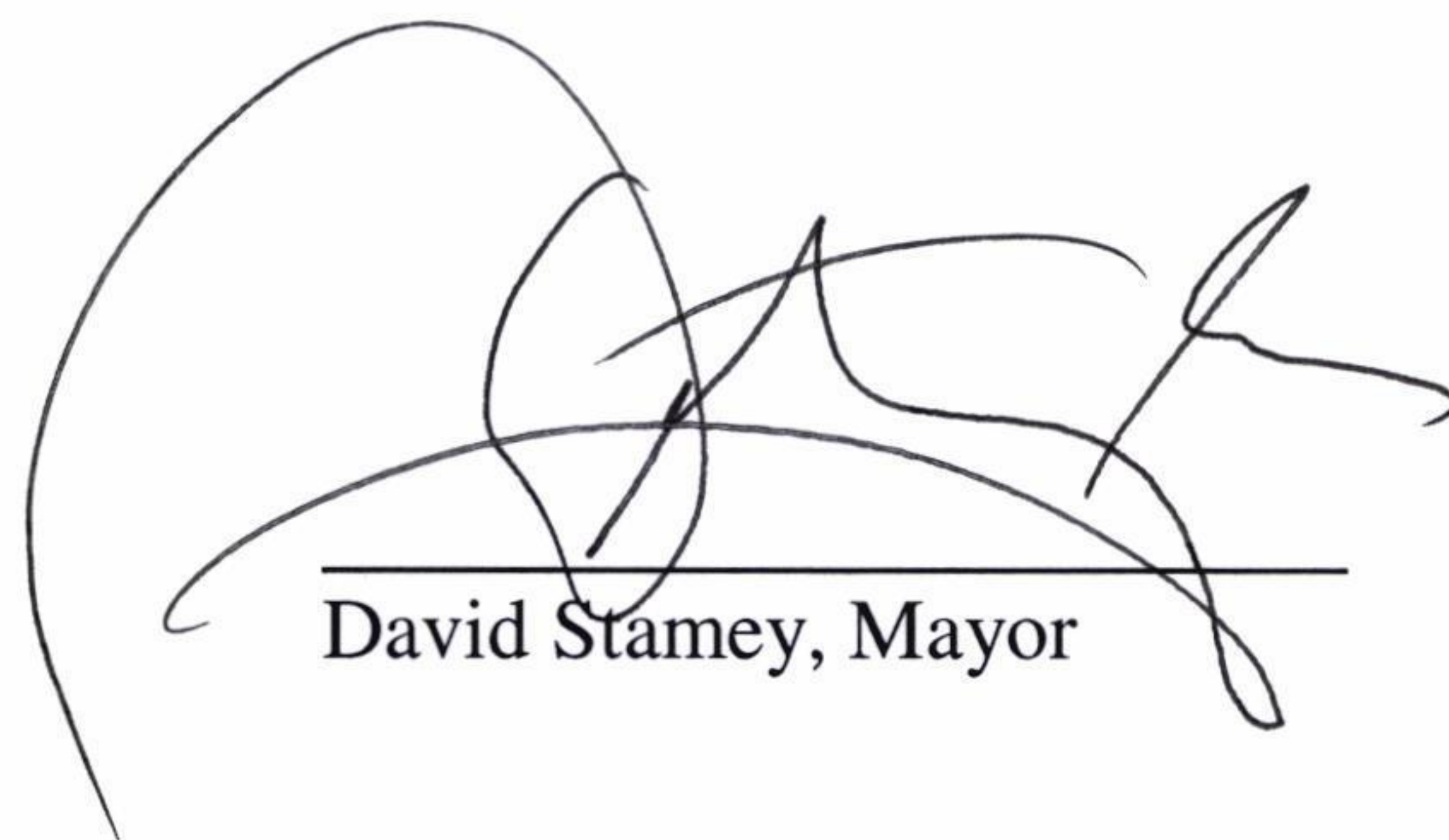
Town Hall Meeting

There were no citizens present to speak at the Town Hall meeting.

ADJOURN: On a motion made by Pat Harrison and seconded by Eddie Bowman the meeting was adjourned. All were in favor.



Sonia Garnes, Town Clerk



David Stamey, Mayor

Town of Sawmills

A Resolution Adopting the Caldwell County Hazard Mitigation Plan

WHEREAS the citizens and property within The Town of Sawmills are subject to the effects of natural hazards and man-made hazard events that pose threats to lives and cause damages to property, and with the knowledge and experience that certain areas, i.e., flood hazard areas, are particularly susceptible to flood hazard events; and

WHEREAS, the Town of Sawmills desires to seek ways to mitigate situations that may aggravate such circumstances; and

WHEREAS, the Legislature of the State of North Carolina has in Part 6, Article 21 of Chapter 143; Parts 3, 5, and 8 of Article 19 of Chapter 160A; and Article 8 of Chapter 160A of the North Carolina General Statutes (NCGS), delegated to local governmental units the responsibility to adopt regulations designed to promote the public health, safety and general welfare of its citizenry; and

WHEREAS, the Legislature of the State of North Carolina has in Section 1, Part 166A of the North Carolina General Statutes (adopted in Session Law 2001-214 -Senate Bill 300 effective July 1, 2001), states in Item (a) (2): "For a state of disaster proclaimed pursuant to G.S. 166A-6(a) after November 1, 2004, the eligible entity shall have a hazard mitigation plan approved pursuant to the Stafford Act"; and

WHEREAS, Section 322 of the Federal Disaster Mitigation Act of 2000 states that local governments must develop and adopt an All-Hazards Mitigation Plan in order to receive future Hazard Mitigation Grant Program Funds; and

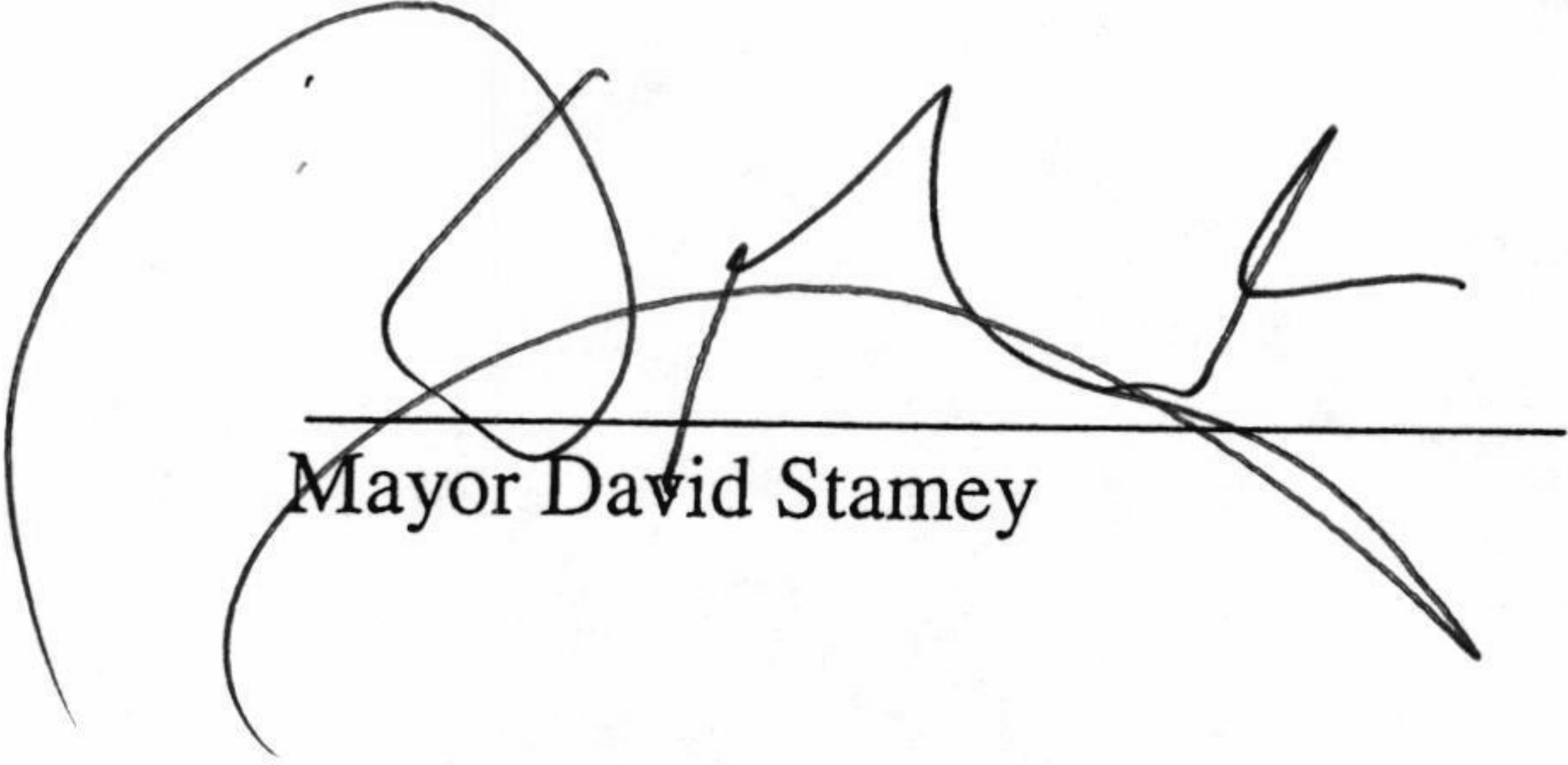
WHEREAS, it is the intent of the Town Council of The Town of Sawmills to fulfill this obligation in order that the Town of Sawmills will be eligible for Federal and state disaster recovery and mitigation assistance in the event of a disaster declaration for a hazard event affecting the Town of Sawmills;

NOW, therefore, be it resolved by the Town Council of Town of Sawmills hereby;

1. Adopts the Caldwell County Hazard Mitigation Plan (HMP); and
2. Vests the Mayor David Stamey and Town Administrator Robert Frye with the responsibility, authority, and the means to:
 - a. Inform all interested and concerned parties of this action; and
 - b. Implement the goals, objectives and tasks of the HMP; and
 - c. Ensure that the HMP is reviewed annually and in greater detail at least once every five years to ensure that the HMP is in compliance with all State and Federal regulations and that any needed revisions or amendments to the Plan are developed and presented to the Caldwell County Mitigation Advisory Committee for consideration and approval; and

3. Appoints Mayor David Stamey and Town Administrator Robert Frye to the Caldwell County Mitigation Advisory Committee (MAC), and authorizes the MAC serve on behalf of The Town of Sawmills regarding the collection of information for future HMP updates and other related mailers.

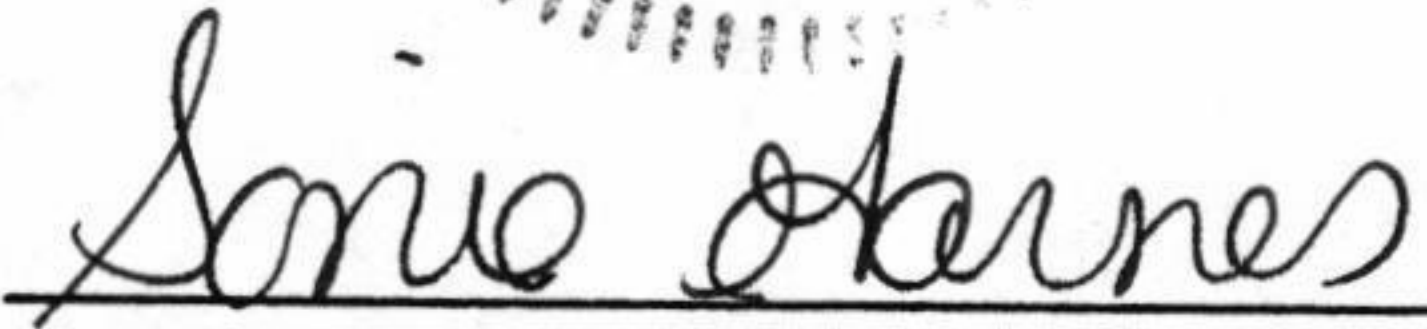
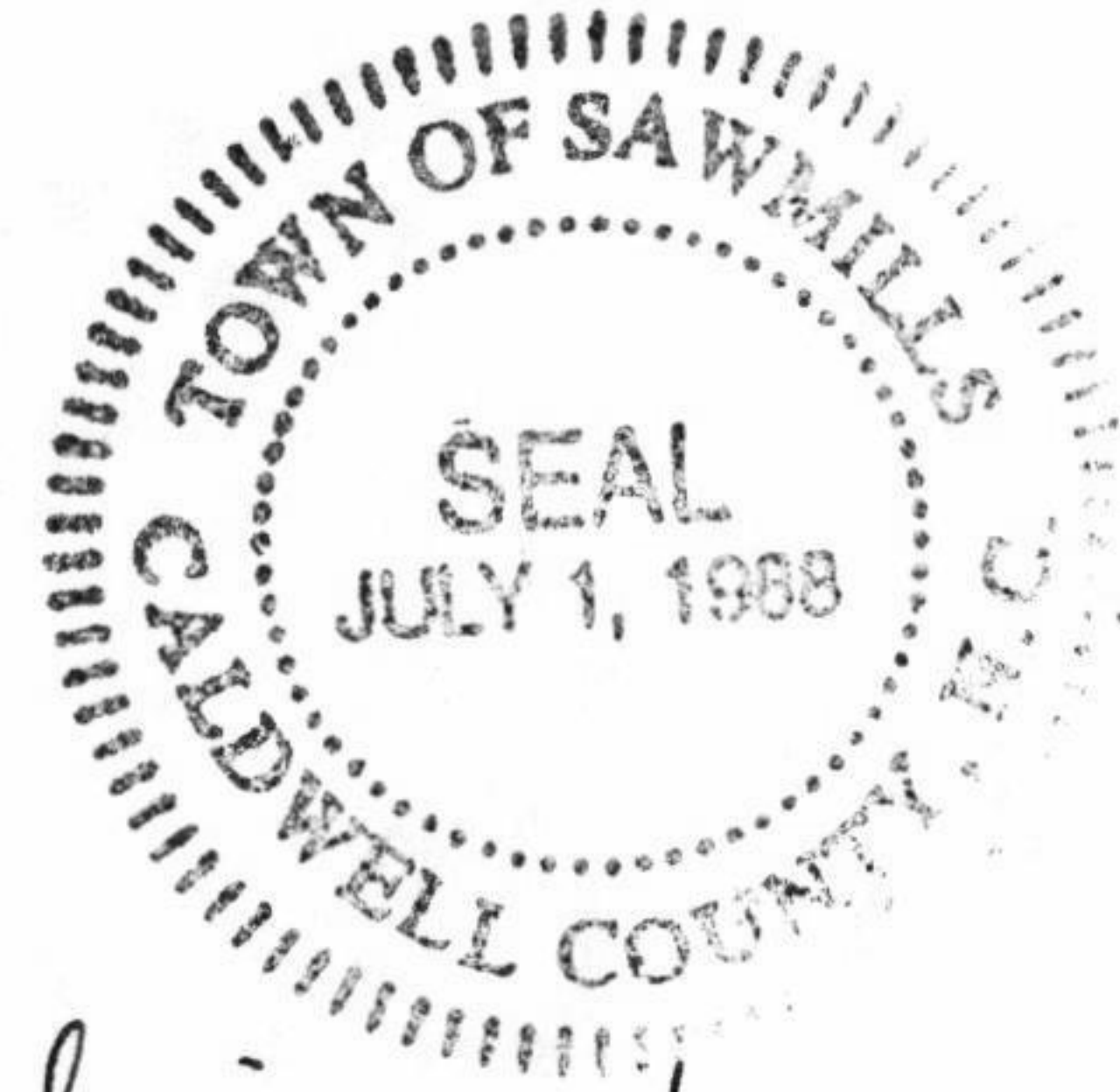
This resolution is hereby adopted this 7 day of September, 2004,



Mayor David Stamey

9-13-04

Date



Town Clerk Sonia Garnes

9.13-04

Date

BUDGET AMENDMENT
TOWN OF SAWMILLS
General FUND

The Town Council of the Town of Sawmills at a meeting on the 13 day of September, 2004 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ended June 30, 2005.

Account Number	Description	Increase	Decrease
Expenditures			
1-00-4490	Operating Transfer to Water/Sewer	\$8,399	
2-80-4151	Capital Outlay	\$8,399	
Revenues			
1-00-3990	Fund Balance Appropriated	\$8,399	
2-00-3900	Operating Transfer/ Water	\$8,399	

Explantion: Bids for the water line on Helton Road where in excess of the amount allocated in the budget by \$8,399.

Total Appropriation in Current Budget	\$87,324
Amount of Increase(Decrease) of Above Amendment	\$ 8,399
Total Amount in Current Amended Budget	\$95,723

Passed by majority vote of the Town Council of the Town of Sawmills on the 13 day of September, 2004. This amendment shall be attached to the minutes of such meeting and become official upon signature of the Mayor and Town Clerk.

Mayor, Town of Sawmills

Lonie Haines
Town Clerk, Town of Sawmills

September 7, 2004
MINUTES OF TOWN COUNCIL MEETING

COUNCIL PRESENT

David Stamey
Joe Norman
Gerelene Blevins
Joe Wesson
Eddie Bowman
Pat Harrison

STAFF PRESENT

Terry Taylor
Robert Frye
Sonia Garnes

CALL TO ORDER: Mayor David Stamey called the meeting to order and welcomed all guests.

INVOCATION: Rev. John Greene of Mt. Zion Baptist Church gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor David Stamey led the audience in saying the pledge of allegiance.

ADOPT AGENDA: Joe Norman made the motion to adopt the agenda without any changes and Eddie Bowman seconded. All were in favor.

APPROVE August 3, 2004 REGULAR MEETING MINUTES: On a motion made by Joe Wesson and seconded by Gerelene Blevins the minutes were approved without any changes. All were in favor.

Public Hearing- Caldwell County Hazard Mitigation Plan

Town Administrator Robert Frye informed Council that the State of North Carolina requires each local government to develop a plan that identifies critical structures within its jurisdiction so that in the event of a major emergency, these structures will be able to continue to operate. Mr. Frye informed Council that Sawmills has joined with the other local governments in the county to develop one plan that covers the entire county. Mr. Frye stated that the plan was approved last year by the State and each local government must also adopt the plan.

Open Public Hearing- Eddie Bowman made the motion to open the public hearing with Gerelene Blevins seconding. All were in favor.

Comments: No one spoke for or against the Caldwell County Hazard Mitigation Plan.

Close Public Hearing- Eddie Bowman made the motion to close the public hearing with Joe Wesson seconding. All were in favor.

On a motion made by Joe Norman and seconded by Pat Harrison the resolution was adopted. All were in favor.

Financial Matters

Request for Purchase Order: Hydraulic Cart Tipper for Trash Truck- Town Administrator Robert Frye informed Council that funds were provided in this year's

budget for the purchase of a hydraulic cart tipper for the spare trash truck. The following quotes were received:

Carolina Environmental Systems	\$3,490.34
Diamondback Products	\$3,695.00
Quesco	\$3,945.00

Mr. Frye stated that the unit offered by Carolina Environmental Systems is the same type the Town currently has mounted on the new trash truck. Mr. Frye recommended Council purchase the cart tipper from Carolina Environmental Systems. Joe Wesson made the motion to approve the purchase order with Gerelene Blevins seconding. All were in favor.

Planning Matters

Update: Highway 321 Zoning Overlay District- Town Administrator Robert Frye informed Council that the planning staffs of Caldwell County, Lenoir, Hudson, Granite Falls, and Sawmills have been working on an overlay district for 321 highway corridor with the intent of developing one set of unified development guidelines for the entire 321 highway corridor. Mr. Frye stated that this overlay would add sections to the Town's zoning code on driveway permits and landscaping and would modify some of the Town's commercial signage sections. Mr. Frye informed Council that a Public Hearing will be held on Monday September 13th at 7 p.m. at the Broyhill Civic Center on US Highway 321 in Lenoir.

Update: Rural Center Grant Application- Town Administrator Robert Frye informed Council that the Town applied for a \$40,000.00 Capacity Building Grant from the Rural Center to be used for detailed engineering studies necessary for the Town to proceed on the construction of the Town's sewer system. Mr. Frye stated that the Town was awarded the grant.

Award of Plaque of Accomplishment to Don Turnmire- Mayor David Stamey presented Town Public Works employee Don Turnmire with the Plaque of Accomplishment for completing his GED.

Town Hall Meeting

The following persons spoke at the Town Hall meeting:

Vance Wallace- Mr. Wallace informed Council that water was left on at his rental residents causing a 54,000 gallon water bill. Mr. Wallace asked Council to reduce the bill to what the Town pays for the water. Mr. Wallace stated that his last month's bill was \$226.20. Council informed Mr. Wallace that they would discuss the situation and inform him of the decision.

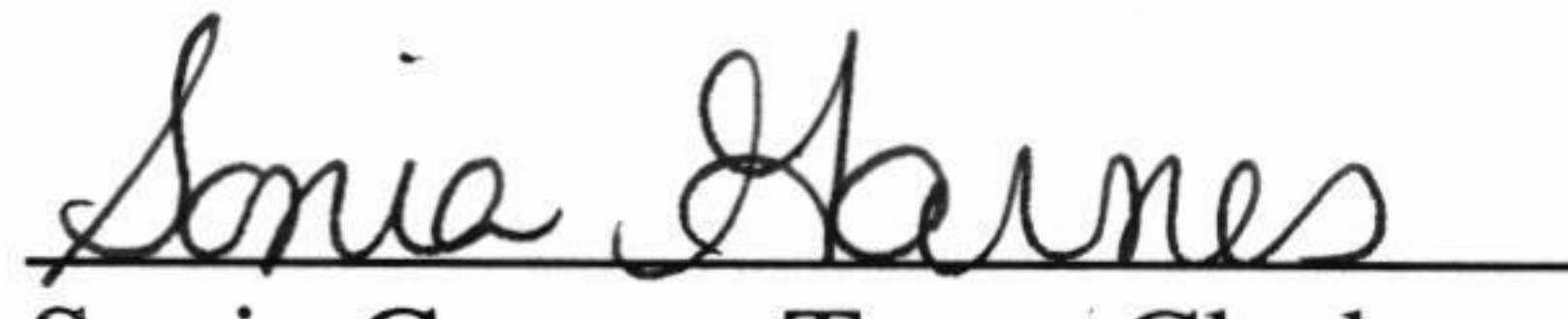
Judy Bumgarner- Mrs. Bumgarner stated to Council that she feels that she should not have to pay for a sanitation fee at her mothers home because no one lives at the residence.

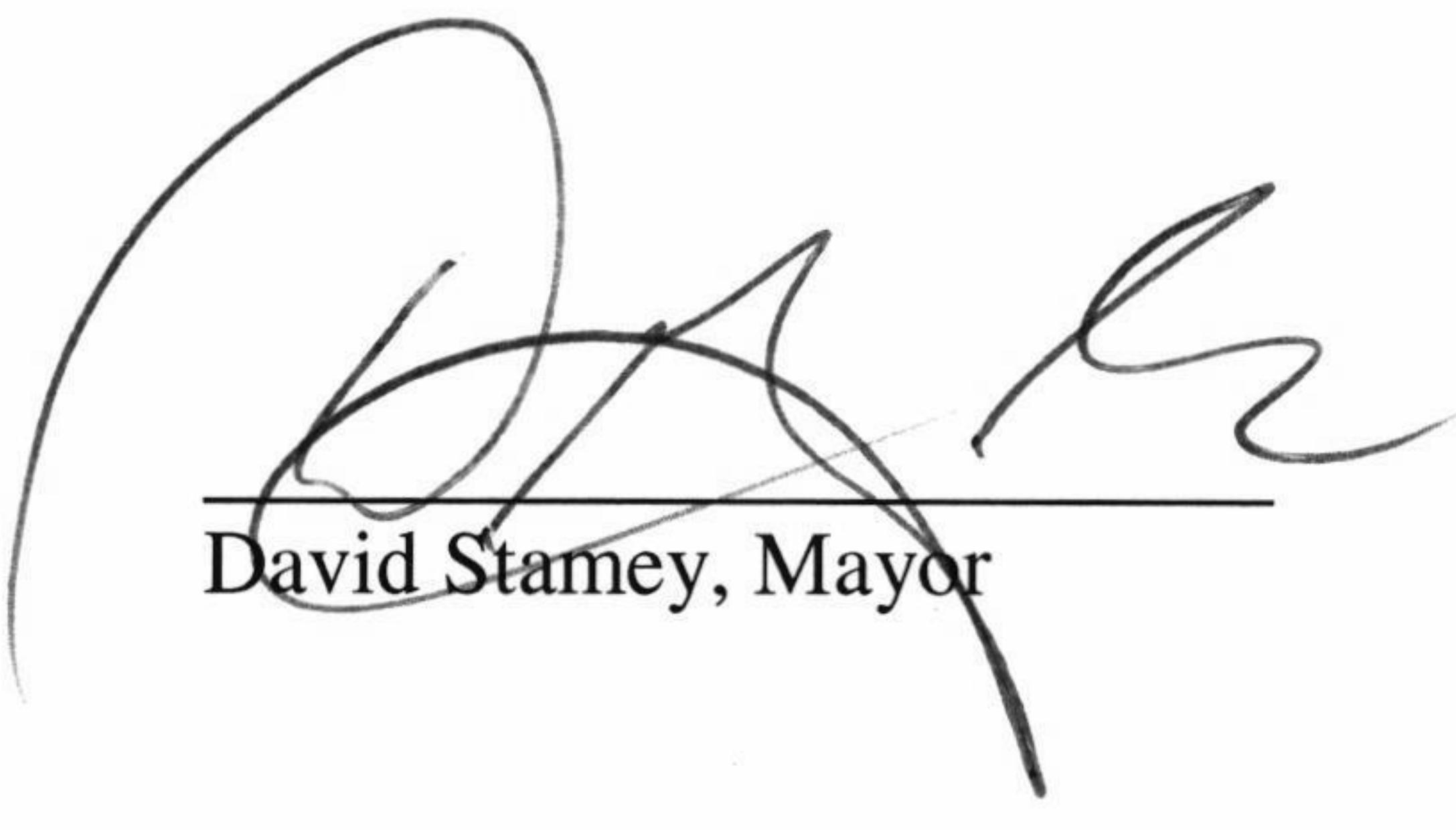
Closed Session for Personnel Matters: At 6:20 p.m. Pat Harrison made the motion to go into closed session with Eddie Bowman seconding. All were in favor.

Came out of Closed Session: At 6:48 p.m. Joe Norman made the motion to come out of closed session with Joe Wesson seconding. All were in favor.

Mayor David Stamey called a Special Meeting for September 13, 2004 to discuss personnel matters. Eddie Bowman made the motion to hold the special meeting with Gerelene Blevins seconding. All were in favor.

ADJOURN: On a motion made by Joe Norman and seconded by Pat Harrison the meeting was adjourned. All were in favor.


Sonia Garnes, Town Clerk


David Stamey, Mayor

September 13, 2004
MINUTES OF TOWN COUNCIL SPECIAL MEETING

COUNCIL PRESENT

David Stamey
Gerelene Blevins
Eddie Bowman
Pat Harrison
Joe Wesson

COUNCIL ABSENT

Joe Norman

STAFF PRESENT

Robert Frye
Sonia Garnes

STAFF ABSENT

Terry Taylor

CALL TO ORDER: Mayor David Stamey called the meeting to order and welcomed all guests.

INVOCATION: Eddie Bowman gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor David Stamey led the audience in saying the pledge of allegiance.

ADOPT AGENDA: Joe Wesson made the motion to adopt the agenda without any changes and Eddie Bowman seconded. All were in favor.

Financial Matters

Town Administrator Robert Frye presented to Council the following bids for the Helton Rd Waterline. The following bids were received:

Winkler Inc	\$95,723.00
Burke Grading & Paving	\$95,967.50
Max Prestwood	\$97,700.00

Mr. Frye requested Council award the bid to Winkler Inc in the amount of \$95,723.00. Town Administrator Robert Frye also informed Council that due to a price increase the bid was \$8,399.00 over the appropriated funds and asked Council to do a budget amendment to cover the extra cost. Eddie Bowman made the motion to award the bid to Winkler Inc. with Pat Harrison seconding. Joe Wesson made the motion to do a budget amendment in the amount of \$8,399.00 with Gerelene Blevins seconding. All were in favor.

Closed Session for Personnel Matters: At 4:08 p.m. Pat Harrison made the motion to go into closed session with Gerelene Blevins seconding. All were in favor.

Came out of Closed Session: At 4:12 p.m. Gerelene Blevins made the motion to come out of closed session with Joe Wesson seconding. All were in favor.

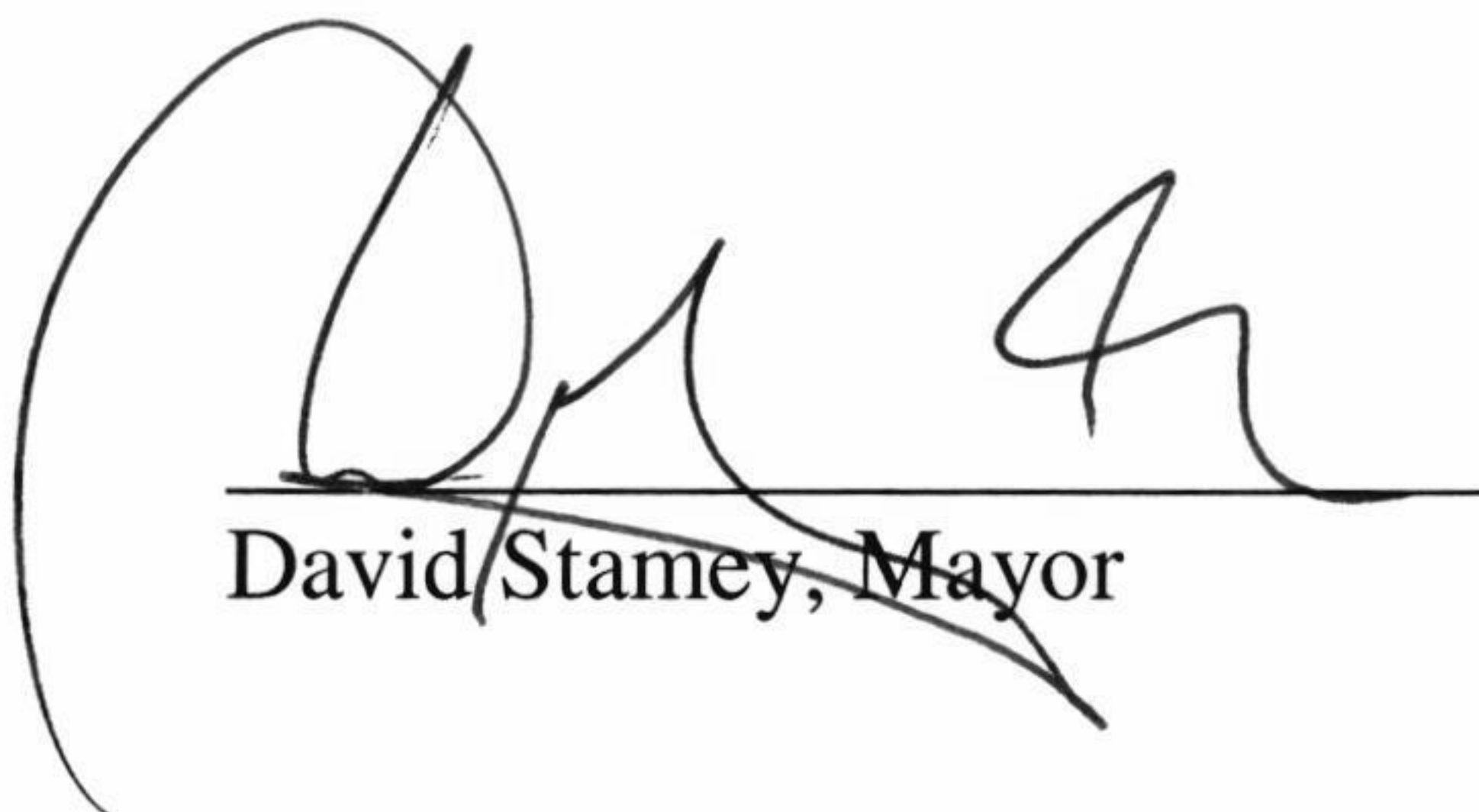
Eddie Bowman made the motion for Council to go into open session with Joe Wesson seconding. All were in favor

Action Taken In Open Session: Gerelene Blevins made a motion to extend an offer of employment to Steve Coonse in the position of Public Works / Parks and Recreation worker with starting pay of \$8.50 per hour with a \$.50 raise upon completing a probationary period of six months with Joe Wesson seconding. All were in favor.

ADJO URN: On a motion made by Edie Bowman and seconded by Gerelene Blevins the meeting was adjourned at 4:15p.m. All were in favor.



Sonia Games, Town Clerk



David Stamey, Mayor

September 21, 2004
MINUTES OF TOWN COUNCIL REGULAR MEETING

COUNCIL PRESENT

David Stamey
Gerelene Blevins
Eddie Bowman
Pat Harrison
Joe Wesson
Joe Norman

STAFF PRESENT

Robert Frye
Sonia Garnes
Terry Taylor

CALL TO ORDER: Mayor David Stamey called the meeting to order and welcomed all guests.

INVOCATION: Eddie Bowman gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor David Stamey led the audience in saying the pledge of allegiance.

ADOPT AGENDA: Joe Wesson made the motion to adopt the agenda without any changes and Eddie Bowman seconded. All were in favor.

APPROVE SEPTEMBER 7, 2004 REGULAR MEETING MINUTES: On a motion made by Gerelene Blevins and seconded by Joe Norman the minutes were approved without any changes. All were in favor.

APPROVE SEPTEMBER 7, 2004 CLOSED SESSION MINUTES: On a motion made by Joe Norman and seconded by Pat Harrison the minutes were approved without any changes. All were in favor.

APPROVE SEPTEMBER 13, 2004 SPECIAL MEETING MIUNUTES: Town Attorney Terry Taylor requested that the September 13th minutes be amended as follows:
-**Closed Session** be changed to Closed Session for Personnel Reasons
-**Action Taken in Closed Session** be changed to Action Taken in open session

On a motion made by Joe Wesson and seconded by Eddie Bowman the minutes were approved with these changes. All were in favor.

APPROVE SEPTEMBER 13, 2004 CLOSED SESSION MINUTES: On a motion made by Gerelene Blevins and seconded by Eddie Bowman the minutes were approved without any changes. All were in favor.

Rural Center Grant: Adoption of Conflict of Interest Statement: Town Administrator Robert Frye informed Council that in order to receive the Rural Center Sewer Capacity Grant the Town has to adopt a Conflict of Interest Statement. Town Attorney Terry Taylor requested the following changes be made to the Conflict of Interest Statement provided to the Town by the Rural Center:

See Attached Amended Statement

On a motion made by Eddie Bowman and seconded by Pat Harrison the statement was approved with the changes made. All were in favor.

Financial Matters

Purchase Order Request: Transmission Repair for Trash Truck- Town Administrator Robert Frye informed Council that the spare trash truck is in need of transmission repair. The following quotes were received for the repairs:

CCC Truck Parts-Hickory	\$10,302.40
Volvo and GMC Truck Center	\$10,550.90

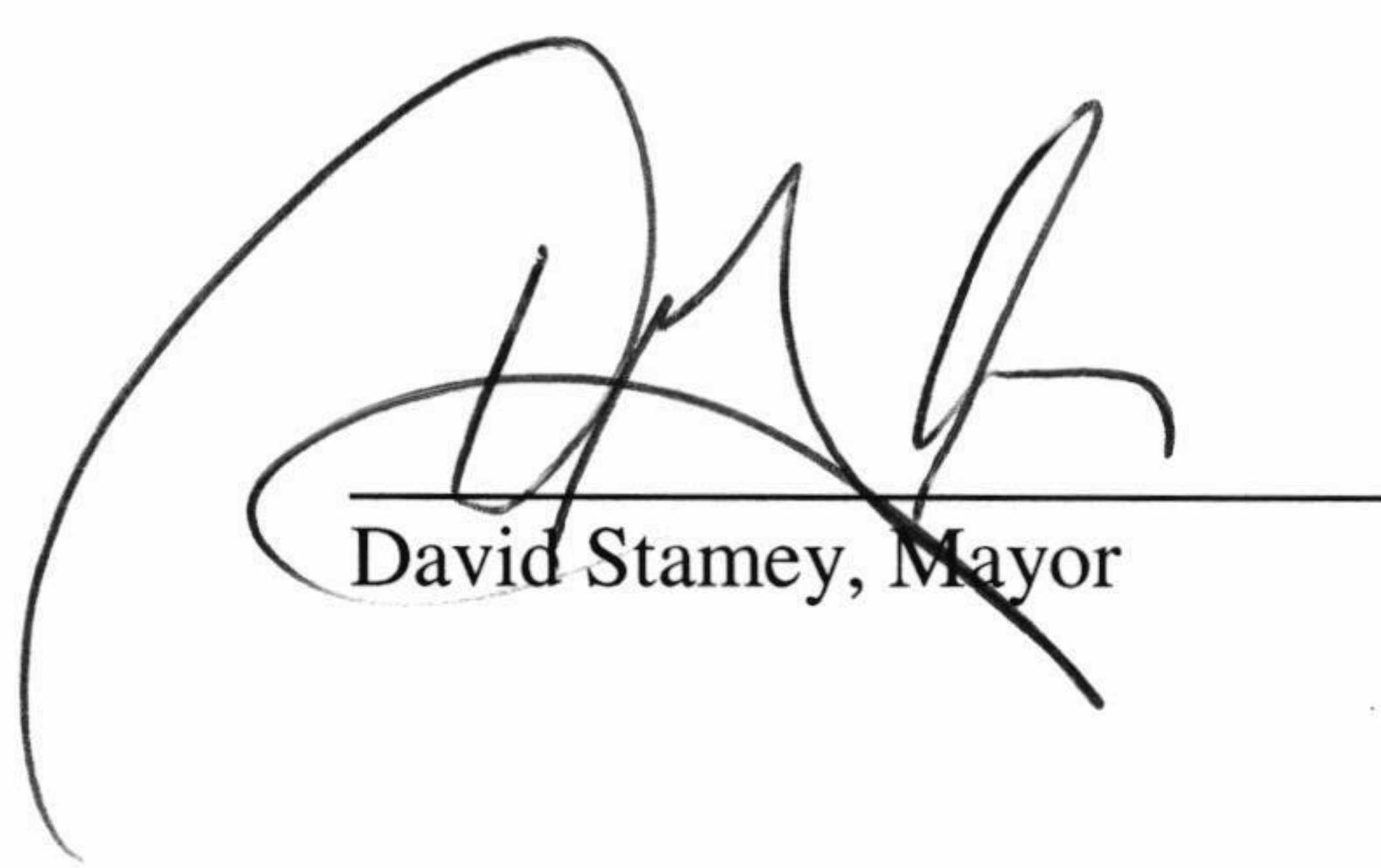
Mr. Frye recommended CCC Truck Parts-Hickory to repair the transmission. On a motion made by Joe Norman and seconded by Joe Wesson the motion passed to award the job to CCC Truck Parts-Hickory. All were in favor.

Walter Moore- Lot Recombination Approval: Mr. Moore submitted a request for a recombination of property located in the Hayes Mill Landing subdivision. The recombination would involve taking 3,145 sq feet from lot 22 and adding it to lot 23. On a motion made by Gerelene Blevins and seconded by Eddie Bowman the motion passed to approve the recombination. All were in favor.

Discussion: Current Water Leak Policies- Town Administrator Robert Frye stated that at the last Town Hall meeting Mr. Vance Wallace requested that Council lower his water bill due to an error on his part. Mr. Frye informed Council of the current policy concerning leaks. Mr. Frye explained that when a customer has a large bill over 25,000 gallons they receive a 10% discount. Council asked Mr. Frye to send Mr. Wallace a letter stating that he did receive the 10% discount. Gerelene Blevins made the motion to have Mr. Frye write the letter to Mr. Wallace and Eddie Bowman seconded. All were in favor.

ADJOURN: On a motion made by Pat Harrison and seconded by Joe Wesson the meeting was adjourned at 6:20 p.m. All were in favor.


Sonia Garnes, Town Clerk


David Stamey, Mayor

October 5, 2004
MINUTES OF TOWN COUNCIL REGULAR MEETING

COUNCIL PRESENT

David Stamey
Gerelene Blevins
Eddie Bowman
Pat Harrison
Joe Norman

COUNCIL ABSENT

Joe Wesson

STAFF PRESENT

Robert Frye
Sonia Ganes
Terry Taylor

CALL TO ORDER: Mayor David Stamey called the meeting to order and welcomed all guests.

INVOCATION: Rev. Allen Norrod Associate Pastor of Harris Chapel Baptist Church gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor David Stamey led the audience in saying the pledge of allegiance.

ADOPT AGENDA: Town Administrator Robert Frye requested that the following item Financial Matter: Purchase Order Request: Trash Truck Tires be added to the agenda as item 7 and that the current item 7: Town Hall meeting be changed to item 8 with current item 8: Adjourn be changed to item 9. Gerelene Blevins made the motion to accept the addition to the agenda with Eddie Bowman seconding. All were in favor. On a motion made by Eddie Bowman and seconded by Joe Norman the agenda was approved with the changes. All were in favor.

APPROVE SEPTEMBER 21, 2004 REGULAR MEETING MINUTES: On a motion made by Pat Harrison and seconded by Eddie Bowman the minutes were approved without any changes. All were in favor.

Discussion: Council Meeting Schedule: Councilman Joe Norman inquired from Council if the two meetings a month were required to conduct Town business. After much discussion, Councilman Joe Norman made the motion to hold one council meeting a month on the third Tuesday and if needed a second meeting may be called for the first Tuesday and Pat Harrison seconded. Voting for the motion was Joe Norman, Eddie Bowman and Pat Harrison. Voting against the motion was Gerelene Blevins. The motion passed.

Financial Matters: Purchase Order Request: Trash Truck Tires- Town Administrator Robert Frye informed Council that the primary trash truck is in need of new tires. The following quotes have been received:

Aiken-Black Tire Service	\$3,735.42
Bolicks Discount Tire	\$3,250.80
Hickory Truck Tire Center	\$3,356.76

Mr. Frye requested Council approve the purchase order from Bolick's Discount Tire for \$3,250.86. On a motion made by Gerelene Blevins seconded by Eddie Bowman

the motion was approved to purchase the tires from Bolicks Discount Tire. All were in favor.

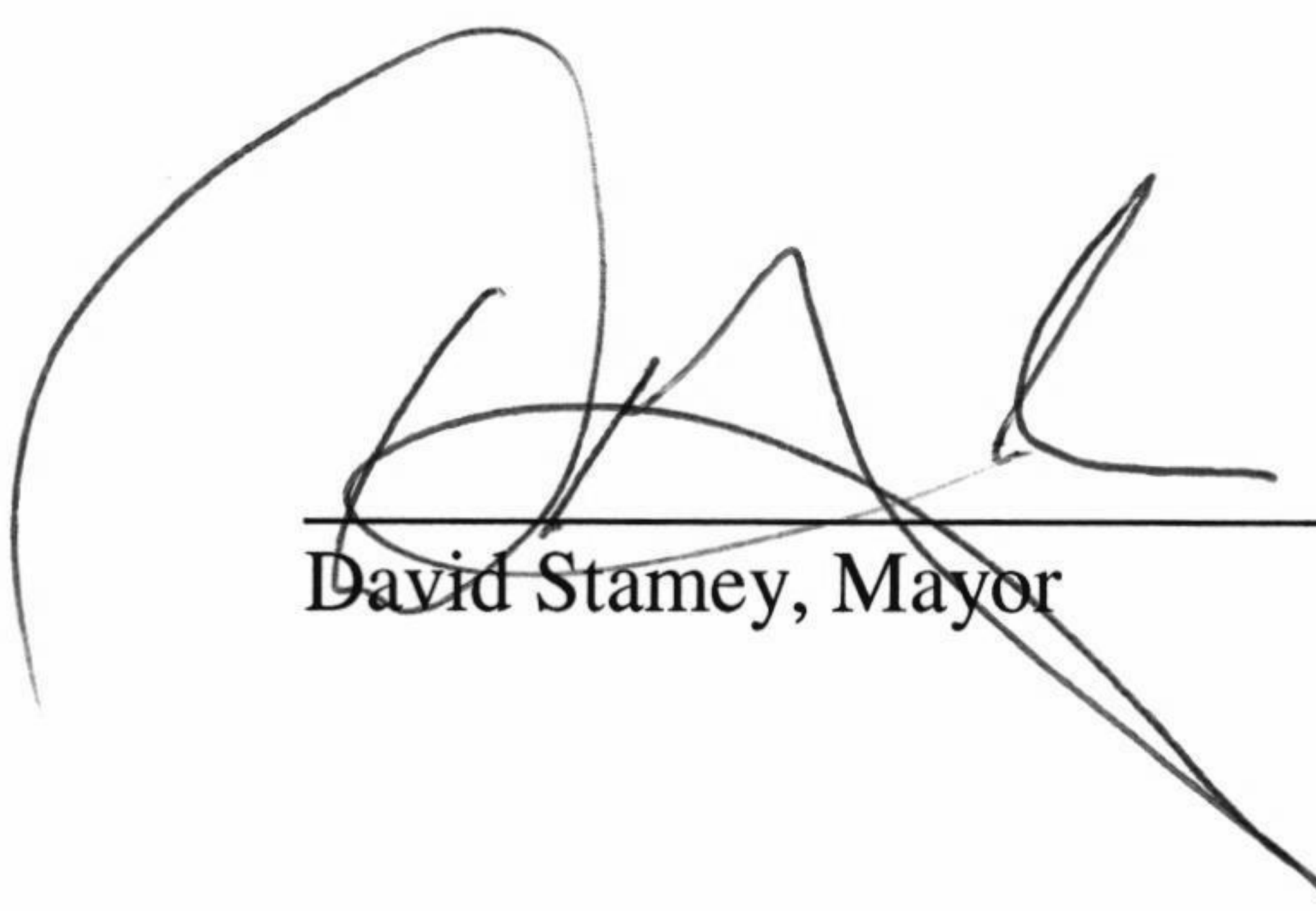
Town Hall Meeting

The following people spoke at the Town Hall meeting:

- Linda Brooks- Mrs. Brooks informed Council that her August water bill increased to \$42.00 for 9000 gallons of usage and her normal billing is around \$18.00 for 3000 gallons usage. Mrs. Brooks stated that she did not have a leak and did not use the water and asked Council to do an adjustment to her account for the excess usage.
- Della Clark- Mrs. Clark informed Council that her property located on Sawmills School Road was zoned Business instead of Residential and requested the zoning be switched back to Residential.
- Tim Dula- Mr. Dula requested Council look into the problem with the tractor trailer trucks from Pactiv using Baker Circle. Mr. Dula explained to Council that the use of the road by the trucks was dangerous to the residents and that the road is not wide enough for the trucks to safely use.
- Judy Bumgarner- Mrs. Bumgarner requested Council no longer charge her the Sanitation Fee for her mother's home since the home is not occupied.

ADJOURN: On a motion made by Eddie Bowman and seconded by Gerelene Blevins the meeting was adjourned at 6:45 p.m. All were in favor.


Sonia Garnes, Town Clerk


David Stamey, Mayor

BUDGET AMENDMENT
TOWN OF SAWMILLS
General FUND

The Town Council of the Town of Sawmills at a meeting on the 19 day of October, 2004 passed the following resolution.

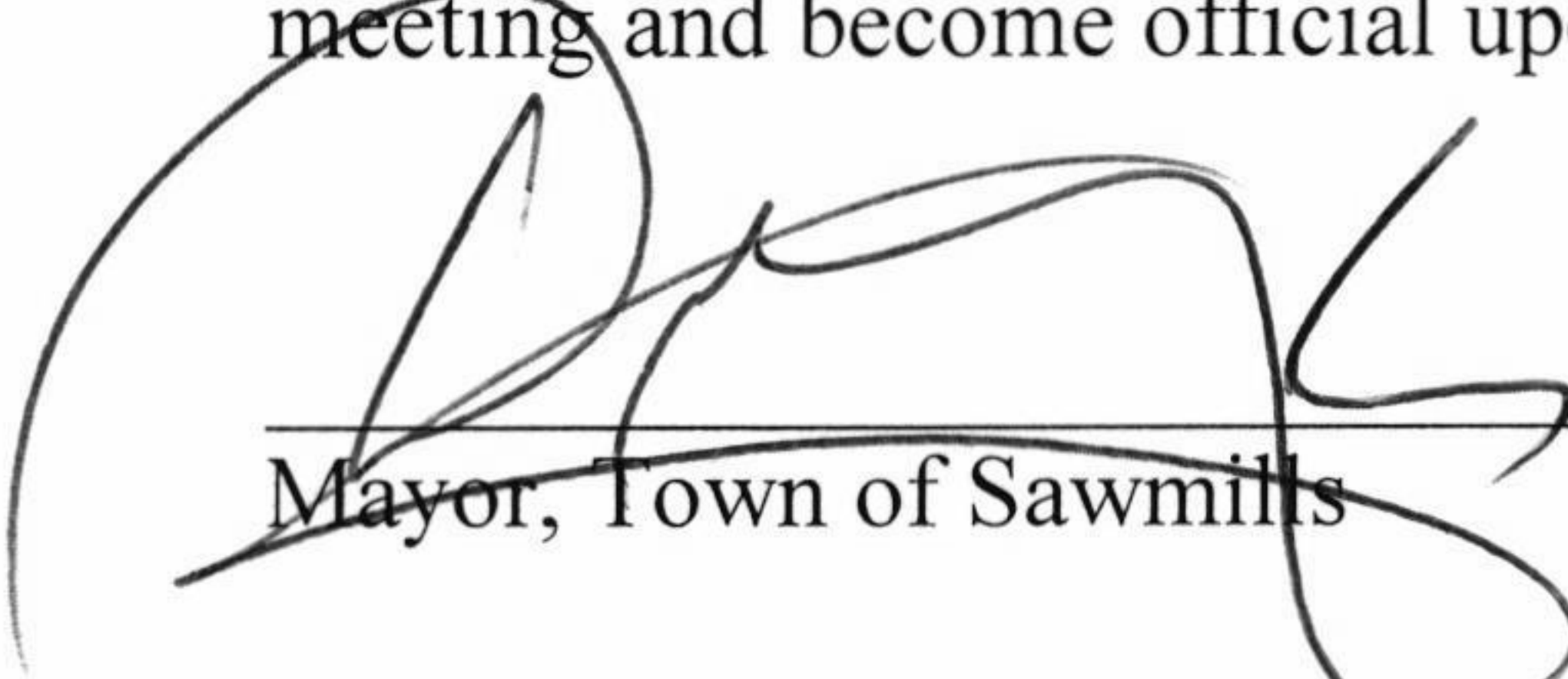
Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ended June 30, 2005.

Account Number	Description	Increase	Decrease
Expenditures			
1-50-4559	Powell Bill Paving	\$18,934	
Revenues			
1-00-3316	Powell Bill Revenue	\$18,934	

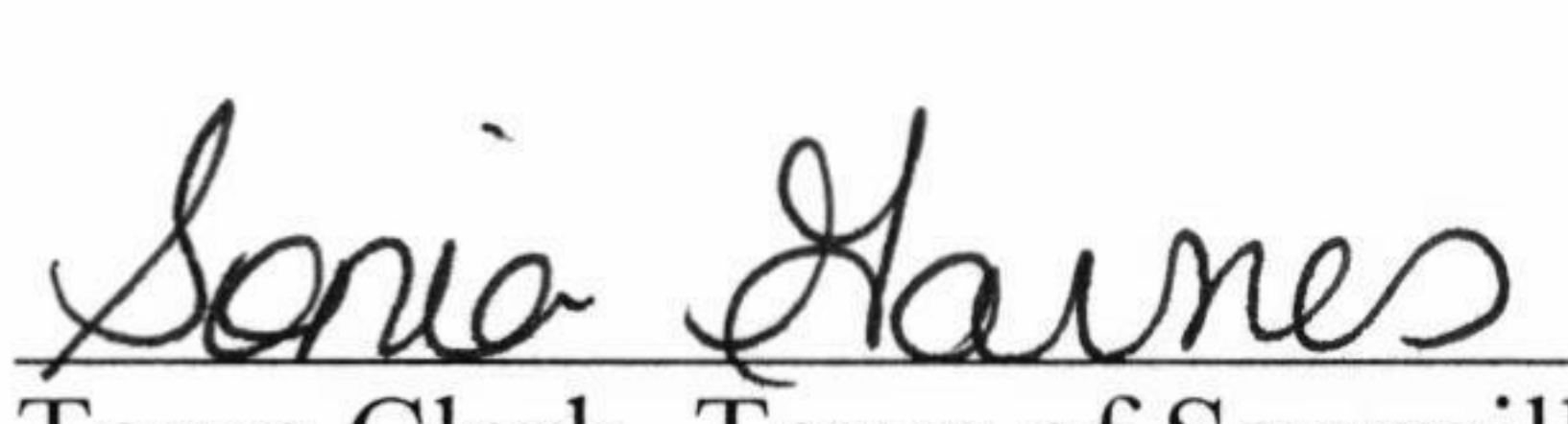
Explantion: Funds allocated for 2004 Powell Bill were in excess of the budgeted amount.

Total Appropriation in Current Budget	\$140,000
Amount of Increase(Decrease) of Above Amendment	\$ 18,934
Total Amount in Current Amended Budget	\$158,934

Passed by majority vote of the Town Council of the Town of Sawmills on the 19 day of October, 2004. This amendment shall be attached to the minutes of such meeting and become official upon signature of the Mayor and Town Clerk.



Mayor, Town of Sawmills



Town Clerk, Town of Sawmills

October 19, 2004
MINUTES OF TOWN COUNCIL REGULAR MEETING

COUNCIL PRESENT

David Stamey
Gerelene Blevins
Eddie Bowman
Pat Harrison
Joe Norman
Joe Wesson

STAFF PRESENT

Robert Frye
Sonia Garnes
Terry Taylor

CALL TO ORDER: Mayor David Stamey called the meeting to order and welcomed all guests.

INVOCATION: Councilman Eddie Bowman gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor David Stamey led the audience in saying the pledge of allegiance.

ADOPT AGENDA: On a motion made by Eddie Bowman and seconded by Joe Norman the agenda was approved without any changes. All were in favor.

APPROVE October 5, 2004 REGULAR MEETING MINUTES: On a motion made by Joe Norman and seconded by Gerelene Blevins the minutes were approved without any changes. All were in favor.

Financial Matters: Budget Amendment: Recognizing Unanticipated Revenue- Town Administrator Robert Frye informed Council that the Powell Bill allocation for this year came in higher than estimated. Mr. Frye requested Council make a budget amendment for the additional \$18,934.00 to the Powell Bill Revenue. On a motion made by Eddie Bowman and seconded by Joe Wesson the motion passed to make the budget amendment for the unanticipated revenue. All were in favor.

Discussion: Town Hall Meeting Issues-

A. Trucks on Baker Circle- During the previous Town Hall meeting Mr. Tim Dula had expressed concerns regarding truck traffic on Baker Circle from the new Pactiv plant. Mr. Frye informed Council that he has spoken with Pactiv and been assured that their trucks will be accessing their plant from 321-A. Mr. Frye also stated that if this continues to be a problem the Town will consult with NCDOT to see about posting Baker Circle with "No Through Trucks" signs at both ends.

B. Solid Waste Fee Charge- During the previous Town Hall meeting Mrs. Judy Bumgarner requested from Council that she not be required to pay the Town's Solid Waste fee on her mother's residents since her mother is deceased. Mr. Frye informed Council that the Town continues to make periodic trash pickups at this home and that this would seem to indicate that the fee should be paid. Mr. Frye also stated that the sanitation fee is designed to function as an availability fee whether the resident uses the service or not. Gerelene Blevins made the motion to keep the sanitation fee as long as the house is on the property with Joe Norman seconding. All were in favor.

Discussion: Town Hall Meeting Rules and Procedures- Councilman Joe Wesson stated that he feels there is some confusion concerning the actual format of the Town Hall meeting and asked Council to agree to the rules and procedures to be used. After some discussion Joe Wesson made the motion to inform all citizens speaking at the Town Hall meeting that no action will be taken during or after the meeting and that Council would be free to ask questions of participants Gerelene Blevins seconded the motion. All were in favor.

Request for Sewer Bill Adjustment- Town Administrator Robert Frye informed Council that Gerald Griffin requested an adjustment to a recent sewer bill he has received. Mr. Frye stated that Mr. Griffin had a maintenance person fill a large swimming pool at his apartment complex and since the water did not go into the Town sewer Mr. Griffin felt that he should not be required to pay the sewer charges. Mr. Frye stated that currently the Town policy does not allow any adjustments for this kind of usage. Mr. Frye informed Council that if Mr. Griffin would have notified the Town prior to the pool being filled a meter reading could have been gotten and Mr. Griffin would not have been charged for the sewer on the water that was used to fill the pool. Mr. Frye stated that since this was not done prior to the filling of the pool it is difficult to determine exactly how much water went into the pool. Mr. Frye stated that if this is done for Mr. Griffin then the Town will have to adjust other residents who were in the same situation.

After much discussion Councilwoman Gerelene Blevins made the motion to leave the bill as is with no adjustments. Councilman Joe Wesson seconded the motion. All were in favor.

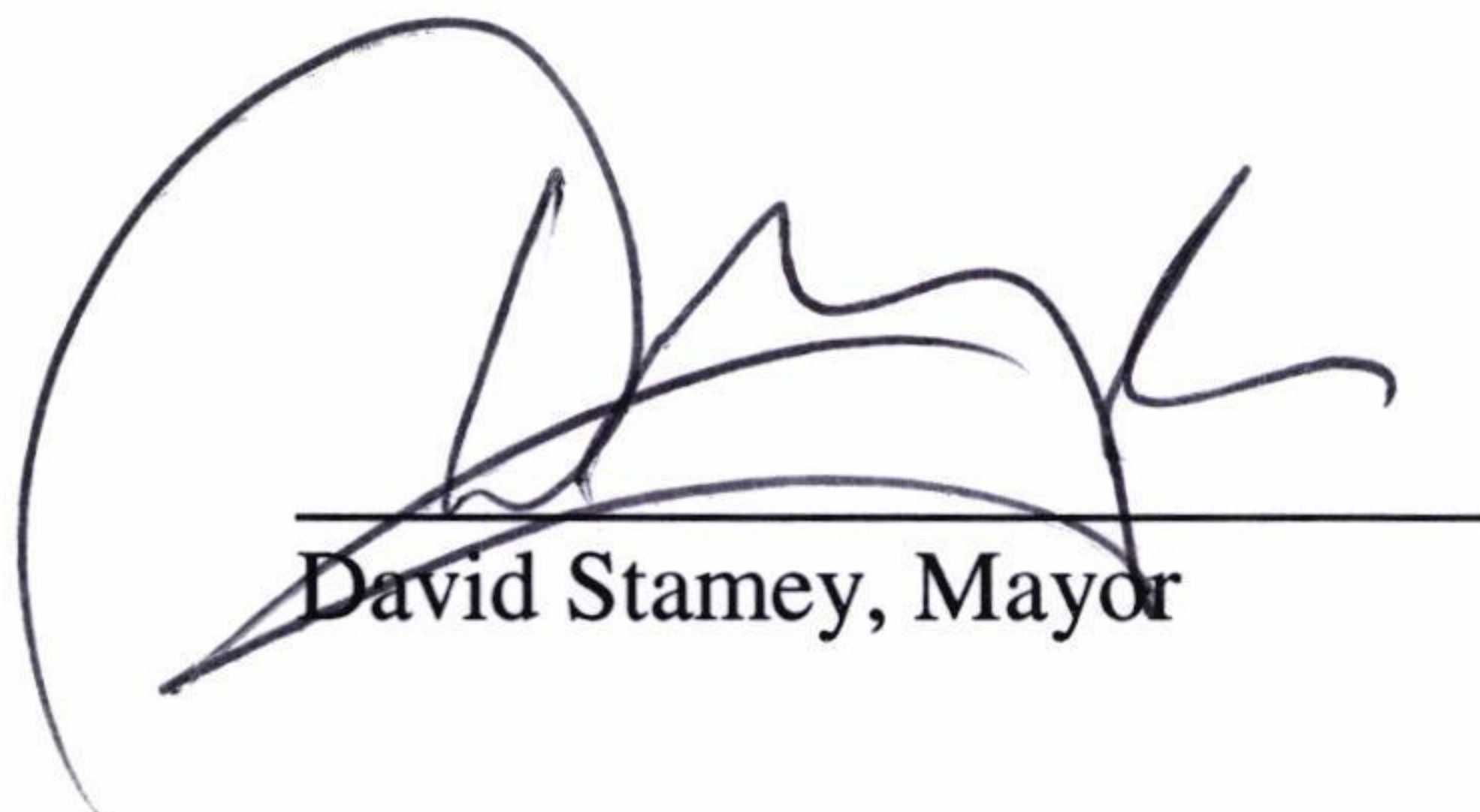
Update: Transportation Issues

A. Mission Road/Cajah's Mountain Road Realignment Project- Town Administrator informed Council that the Mission Road/Cajah's Mountain Road realignment project is near completion. Mr. Frye stated that NCDOT will complete the project within the next three to four weeks. Mr. Frye informed Council that once the completion date has been determined the Town will have a ribbon cutting ceremony to officially open the new intersection.

B. Sawmills School Road Rail Crossing Project- Town Administrator Robert Frye informed Council that the Caldwell County Railroad Company gave verbal confirmation that the work on the repair and upgrade of the Sawmills School Road rail crossing will begin by the end of the year. Mr. Frye stated that once the Town receives written confirmation the Town will proceed with approving the NCDOT grant agreement and obligate the required funds.

ADJOURN: On a motion made by Pat Harrison and seconded by Joe Wesson the meeting was adjourned at 6:35 p.m. All were in favor.


Sonia Garnes, Town Clerk


David Stamey, Mayor

November 16, 2004
MINUTES OF TOWN COUNCIL REGULAR MEETING

COUNCIL PRESENT

David Stamey
Gerelene Blevins
Eddie Bowman
Pat Harrison
Joe Norman
Joe Wesson

STAFF PRESENT

Robert Frye
Sonia Barnes
Terry Taylor

CALL TO ORDER: Mayor David Stamey called the meeting to order and welcomed all guests.

INVOCATION: Rev Dennis Kennedy of New Vision Ministries gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor David Stamey led the audience in saying the pledge of allegiance.

ADOPT AGENDA: On a motion made by Joe Wesson and seconded by Gerelene Blevins the agenda was approved without any changes. All were in favor.

APPROVE October 19, 2004 REGULAR MEETING MINUTES: On a motion made by Joe Norman and seconded by Eddie Bowman the minutes were approved without any changes. All were in favor.

Presentation of FY 2003-04 Audit

Paula Hodges of Martin Starnes presented the FY 2003-04 Audit to Council. The Town received a clean audit.

Financial Matters

Financial Matters: Budget Amendment: Change Order Helton Road Waterline- Town Administrator Robert Frye informed Council that a fire hydrant outside of the Helton Road project is in need of replacing. Mr. Frye stated that although the hydrant is located outside of the project area, it is close enough that the contractor will replace the hydrant for an additional cost of \$1,850.00. On a motion made by Gerelene Blevins and seconded by Joe Wesson the motion passed to make the budget amendment for the additional cost. All were in favor.

Financial Matters: Water Department Materials Request- Town Administrator Robert Frye informed Council that the Water Department recently received bids for materials and supplies needed for daily operations. Mr. Frye stated that these materials will be used to install new water taps and repair water leaks. The total cost for materials is \$5,736.98 and is split between the following three vendors.

The bids are as follows:

Ferguson Enterprises Inc	\$1,313.67
Mainline Supply Company	\$2,897.80
TEC Utilities Supply Inc	\$1,525.51

Mr. Frye requested Council approve the above mentioned bids from all three vendors. On a motion made by Eddie Bowman and seconded by Joe Wesson the motion passed to approve the purchase order request. All were in favor.

Financial Matters: Street Department Purchase Order Request- Town Administrator Robert Frye informed Council that the Street Department recently received bids for patching work on Cahah's Mountain Road, Helton Road, Buckhead Drive, and Northbay Drive.

The following bids were received:

Asphalt Doctor	\$3,654.00
Burke Grading and Paving	\$5,850.00

Mr. Frye requested Council approve the bid to Asphalt Doctor in the amount of \$3,654.00. On a motion made by Joe Norman and seconded by Gerelene Blevins the motion passed to make the budget amendment for the additional cost. All were in favor.

Financial Matters: Sawmills Elementary School Funding Request- Town Administrator Robert Frye informed Council that Sawmills Elementary School requested \$500.00 for the purchase of technology equipment and computer software. On a motion made by Eddie Bowman and seconded by Gerelene Blevins the motion passed to provide \$500.00 to Sawmills Elementary School for the purchase of technology equipment and computer software. All were in favor.

Financial Matters: Sawmills School Road Rail Crossing NCDOT Contract- Town Administrator Robert Frye informed Council that the Town is still waiting for a written cost estimated from the Caldwell County Railroad for repairs to the Sawmills School Road rail crossing. Mr. Frye stated that the railroad has informed him that the repairs will be completed within the next two to three months. Mr. Frye informed Council that the Town needs to obligate NCDOT funds before the end of the year and requests Council to approve the contract with the understanding that once the repairs are complete the Town will need to do a budget amendment in the amount of \$40,000.00 to cover costs.

Town Attorney Terry Taylor recommended to Council to allow herself and Town Administrator Robert Frye speak with NCDOT and revise the contract to better suit this project.

On a motion made by Joe Wesson and seconded by Eddie Bowman the motion passed to have Mr. Frye and Mrs. Taylor meet with NCDOT to revise the contract. All were in favor.

Financial Matters: Employee Longevity Pay- Town Administrator Robert Frye informed Council that the Town has an employee longevity pay plan that is paid during the first pay period in December.

The longevity pay schedule is as follows:

2-5 years	\$150
5-9 years	\$300

10-15 years	\$450
15-20 years	\$600
20+ years	\$750

**Traditionally employees with less than 2 years service receive \$50

On a motion made by Eddie Bowman and seconded by Pat Harrison the motion passed to approve the longevity pay checks. All were in favor.

Request for Public Hearings

Request for Public Hearing 321 Zoning Overlay: Town Administrator Robert Frye informed Council that the Town has been working with Caldwell County and all municipalities along 321 corridor on a new zoning overlay district which will address future growth concerns along the corridor. Mr. Frye stated that the overlay would focus on road access, parking and signage issues. Mr. Frye also stated that existing business will only be affected if expansion exceeds 50% of current tax value and residential development will not be affected. Mr. Frye informed Council that this will change the Town's zoning ordinance and requested Council call for a public hearing on the overlay at December 21st Council meeting. On a motion made by Joe Wesson and seconded by Eddie Bowman the motion passed to hold a public hearing at the December 21st meeting.

Request for Public Hearing Junk Vehicle Ordinance: Town Administrator Robert Frye informed Council that Caldwell County has adopted a new junked vehicle ordinance. Mr. Frye stated that the County will enforce the ordinance within the city limits of any municipality which adopts the ordinance. Mr. Frye stated that the Town does not have a specific ordinance dealing with this problem and would suggest Council consider adopting the County's ordinance and incorporating it into the Town codes. Mr. Frye requested Council look over the ordinance and determine at the December 21st Council meeting if a public hearing is to be held.

Request for Public Hearing Animal Control Ordinance: Town Administrator Robert Frye informed Council that Caldwell County has recently adopted an animal control ordinance. Mr. Frye stated that the County is willing to enforce the ordinance within the city limits of any municipality that adopts the ordinance. Mr. Frye also stated that the Town has animal control issues and that with the adoption of the ordinance and enforcement by County animal control officials this would be a way to address the recurring problems. Mr. Frye requested Council look over the ordinance and determine at the December 21st Council meeting if a public hearing is to be held.

Town Record Retention Policy: Town Administrator Robert Frye informed Council that all local Governments are required to maintain various records for a length of time. Mr. Frye stated that Finance Director Bonnie Mann has requested Council authorize the disposal of those records that exceed the State retention and disposal schedule. On a motion made by Joe Wesson and seconded by Eddie Bowman the motion passed to dispose of the records according to the State retention and disposal schedule. All were in favor.

Town Hall meeting

The following persons spoke:

Eddie Miller addressed Council with his concerns regarding dogs running loose. Mr. Miller stated that he can not go out in his own yard without being bothered by the dogs.

Kathy Davis expressed her concerns regarding the new intersection. Mrs. Davis explained to Council that it is nearly impossible to see pulling out of Kendell Place onto Cajahs Mtn Road due to the large mounds of dirt on each side of the road.

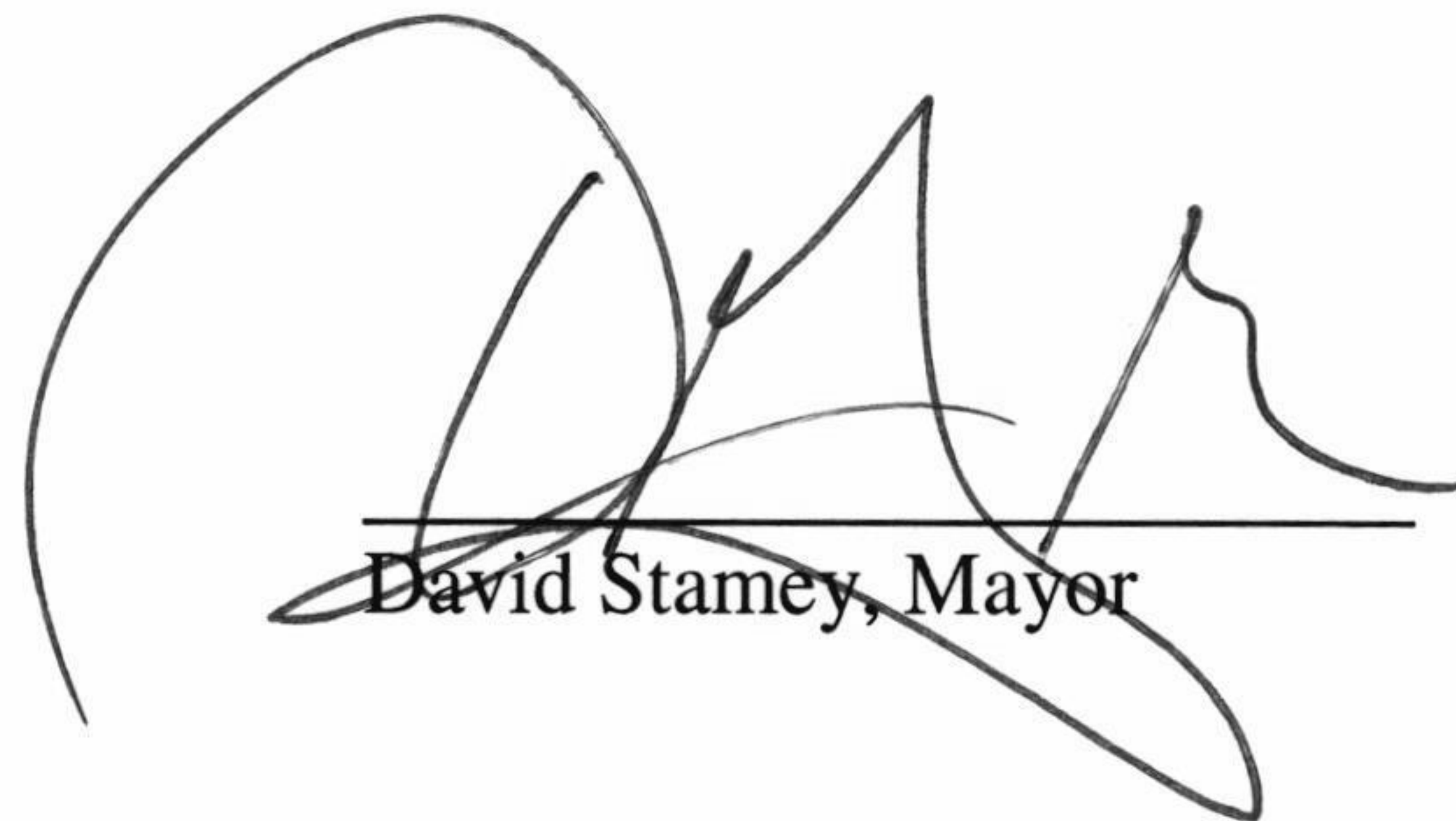
Hoke Clark expressed his concerns regarding to ability to safely conduct business at Town Hall on Election Day. Mr. Clark also addressed Council regarding the professionalism handled by Council members during meetings. Mr. Clark also stated that he was upset that not all Planning Board members were informed of the ribbon cutting on the new intersection.

Mickey Annas informed Council of the problems he has had on his own property with aggressive dogs. Mr. Annas stated that his child was almost attacked by one of the loose dogs. Mr. Annas also stated that he has contacted Caldwell County Animal Control regarding the problem and asked Council for any other suggestions.

Sabrina Edgar stated concerns with the new intersection at Kendell Place. Mrs. Edgar's stated that the road construction workers have left trash, tires and signs and asked Council if they could please contact the workers to clean up the debris. Mrs. Edgar's also stated that the residents of Kendell Place also have problems with aggressive dogs.

ADJOURN: On a motion made by Pat Harrison and seconded by Joe Wesson the meeting was adjourned at 7:25 p.m. All were in favor.


Sonia Garnes, Town Clerk


David Stamey, Mayor

December 21, 2004
MINUTES OF TOWN COUNCIL REGULAR MEETING

COUNCIL PRESENT

David Stamey
Gerelene Blevins
Eddie Bowman
Pat Harrison
Joe Norman
Joe Wesson

STAFF PRESENT

Robert Frye
Sonia Garnes
Terry Taylor

CALL TO ORDER: Mayor David Stamey called the meeting to order and welcomed all guests.

INVOCATION: Councilman Eddie Bowman gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor David Stamey led the audience in saying the pledge of allegiance.

ADOPT AGENDA: Town Administrator Robert Frye informed Council that the Public Hearing for the Hwy 321 Overlay will be rescheduled for a later meeting. On a motion made by Eddie Bowman and seconded by Joe Wesson the agenda was approved without any changes. All were in favor.

APPROVE November 16, 2004 REGULAR MEETING MINUTES: On a motion made by Joe Wesson and seconded by Eddie Bowman the minutes were approved without any changes. All were in favor.

Public Hearing: Adoption of County Junk Vehicle Ordinance-

Open Public Hearing- Joe Wesson made the motion to open the public hearing with Joe Norman seconding. All were in favor.

The following persons spoke:

There were no comments made regarding the adoption of County Junk Vehicle Ordinance.

Close Public Hearing- On a motion made by Gerelene Blevins with Eddie Bowman seconding the motion passed to close the public hearing. All were in favor.

Pat Harrison made the motion to adopt the County Junk Ordinance with Joe Norman seconding. All were in favor.

Public Hearing: Adoption of County Animal Control Ordinance-

Open Public Hearing- Eddie Bowman made the motion to open the public hearing with Pat Harrison seconding. All were in favor.

The following persons spoke:

There were no comments made regarding the adoption of County Animal Control Ordinance.

Close Public Hearing- On a motion made by Joe Norman with Gerelene Blevins seconding the motion passed to close the public hearing. All were in favor.

Joe Wesson made the motion to adopt the County Animal Control Ordinance with Eddie Bowman seconding. All were in favor.

Planning Matters

Town Administrator Robert Frye informed Council that Dan Warren has requested approval of the final plat for Friendship Acres subdivision. Mr. Frye stated that this subdivision would consist of 28 lots. Mr. Frye also stated that the Planning Board approved the plat on the condition Mr. Warren supply the Town with road design cross section information and the required bond for the construction of the roads and utilities. Mr. Frye then informed Council that the road design and bond were provided prior to the meeting. On a motion made by Gerelene Blevins and seconded by Pat Harrison the motion passed to approve the plat contingent the bond is sufficient to the project. All were in favor.

Planning Board Resignation

Town Administrator Robert Frye informed Council that Planning Board Chairman Floyd Annas has resigned his position. Mr. Frye informed Council that Mr. Annas has served as Chairman for fifteen years. Mr. Frye suggested as a way to show appreciation to Mr. Annas, he be presented with a plaque of appreciation at the next Council meeting. On a motion made by Gerelene Blevins and seconded by Joe Wesson the motion passed to present Mr. Annas with a plaque of appreciation at the next Council meeting. All were in favor.

Update: Sawmills School Road Rail Crossing

Town Administrator Robert Frye informed Council the cost estimates for the repairs to the railroad crossing have been received. Mr. Frye stated that the agreement with NCDOT has been finalized and the \$40,000.00 is available. Mr. Frye also stated that there is a difference of \$1,358.60 remaining, and requested Council make the funds available to cover the additional amount of \$1,358.60. On a motion made by Gerelene Blevins and seconded by Joe Wesson the motion passed to cover the additional amount of \$1,358.60. All were in favor.

Update: Trash Containers Distribution

Town Administrator Robert Frye informed Council that the new trash containers have been delivered and will be distributed in January. Mr. Frye presented Council with a list of streets that will be receiving the containers and informed them that residents who do not receive containers this year will receive one next year. Councilman Joe Wesson made a motion to announce in a newsletter regarding the extra trash containers that will be available for purchase at the Town Hall on a first come first serve basis. Mr. Wesson also stated that this will have to be in person and no phone calls will be taken to reserve a trash container. Gerelene Blevins seconded the motion. All were in favor.

Update: Mission Road and Cahah's Mountain Intersection

Town Administrator Robert Frye informed Council that NCDOT has made an agreement with the owner of Webb Furniture to improve the sight distance problem at Kendell Place. Mr. Frye stated that this should start within the next month.

Council Retreat

Town Administrator Robert Frye suggested to Council a retreat be held on January 27th at the Broyhill House to discuss next year's budget.

Holiday Operating Schedule

Town Administrator Robert Frye informed Council that the Town offices will be closed on December 24th, December 27th, and January 3rd for the holidays. Mr. Frye also requested Council allow Town employees to leave at noon on December 23rd as they have in the past. On a motion made by Pat Harrison and seconded by Joe Wesson the motion passed to allow Town employees to leave at noon on December 23rd. All were in favor.

Town Hall Meeting

On a motion made by Gerelene Blevins and seconded by Joe Wesson the Town Hall meeting was opened. All were in favor.

The following persons spoke:

Sue Hall- Mrs. Hall presented to Council concerns with the installation of the new water line on Helton Rd. Mrs. Hall informed Council that since the new line has been installed she has had to replace numerous toilets in her mobile home park. Mrs. Hall requested Council speak with the contractor and reimburse her the expenses she has had to pay for repairs.

On a motion made by Eddie Bowman and seconded by Gerelene Blevins the Town Hall meeting was closed. All were in favor.

ADJOURN: On a motion made by Joe Wesson and seconded by Gerelene Blevins the meeting was adjourned at 6:35 p.m. All were in favor.


Sonia Garnes, Town Clerk


David Stamey, Mayor

January 25, 2005
MINUTES OF TOWN COUNCIL REGULAR MEETING

COUNCIL PRESENT

David Stamey
Gerelene Blevins
Eddie Bowman
Pat Harrison
Joe Norman
Joe Wesson

STAFF PRESENT

Robert Frye
Sonia Garnes
Terry Taylor

CALL TO ORDER: Mayor David Stamey called the meeting to order and welcomed all guests.

INVOCATION: Councilman Eddie Bowman gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor David Stamey led the audience in saying the pledge of allegiance.

ADOPT AGENDA: Town Administrator Robert Frye requested that the following item Discussion: Hwy 321A be added to the agenda as item 11 and the current item 11: Town hall meeting be changed to item 12 with current item 12: Adjourn be changed to item 13. On a motion made by Joe Wesson and seconded by Gerelene Blevins the agenda was approved with the changes. All were in favor.

APPROVE December 21, 2004 REGULAR MEETING MINUTES: On a motion made by Joe Norman and seconded by Eddie Bowman the minutes were approved without any changes. All were in favor.

Presentation of Plaques of Appreciation

Mayor David Stamey presented to Floyd Annas a plaque of appreciation for serving 15 years on the Town's Planning Board.

Planning Board Appointments

Town Administrator Robert Frye informed Council of two regular positions and one alternate position available on the Town's Planning Board. Mr. Frye stated that the following people have indicated willingness to serve:

Phillip Bollinger
Earl Clontz
Buford Pennell
Beverly Frye
Bob Gibbs
Jim Caldwell

Mr. Frye also stated that the planning board had elected Hoke Clark to fill the vice-chair position. In a related matter, Mr. Frye informed Council that Clyde Miller has requested to be moved to the ETJ alternate position and alternate ETJ member Benny Townsend be moved to the regular ETJ position.

On a motion made by Joe Wesson and seconded by Eddie Bowman, the motion passed to have Benny Townsend replace Clyde Miller as a regular planning board member and for Clyde Miller to be the alternate member. All were in favor.

On a motion made by Joe Wesson and seconded by Gerelene Blevins the motion passed for Hoke Clark to serve as vice-chair on the planning board. All were in favor.

Joe Norman made the motion to add a discussion session for new planning board members to the budget retreat afternoon agenda with Pat Harrison seconding. All were in favor.

Midyear Financial Report

Town Administrator Robert Frye and Town Finance Director Bonnie Mann presented Council with the midyear financial report. Mr. Frye stated that the Town is within budgeted amounts for each department.

Parks and Recreation Trust Fund (PART F) Grant Application

Town Administrator Robert Frye informed Council that the total cost of the proposed PART F project is \$177,506.00 of which the PART F grant would pay half of the project or \$88,753.00. Mr. Frye stated that since the grant program gives 3 years to complete the project and he suggested splitting the \$88,753.00 between FY 06-07 and FY 07-08 budget. Mr. Frye then asked Sam Erwin of WPCOG to brief Council on the PART F grant schedule. Mr. Erwin informed Council that the application is due by February 1st with grant awards in May. On a motion made by Joe Wesson and seconded by Eddie Bowman the motion passed to submit a PART F grant application. All were in favor.

Update Trash Can Distribution

Town Administrator Robert Frye informed Council that to date 910 trash cans have been distributed. Mr. Frye recommended that the remaining trash cans be distributed on the Dry Ponds Rd which would leave approximately 20 cans remaining. Mr. Frye informed Council that the remaining cans would be used for new residents who move into the Town. On a motion made by Joe Wesson and seconded by Gerelene Blevins the motion passed to distribute the trash cans to the Dry Ponds area. All were in favor.

Discussion: Hwy 321A

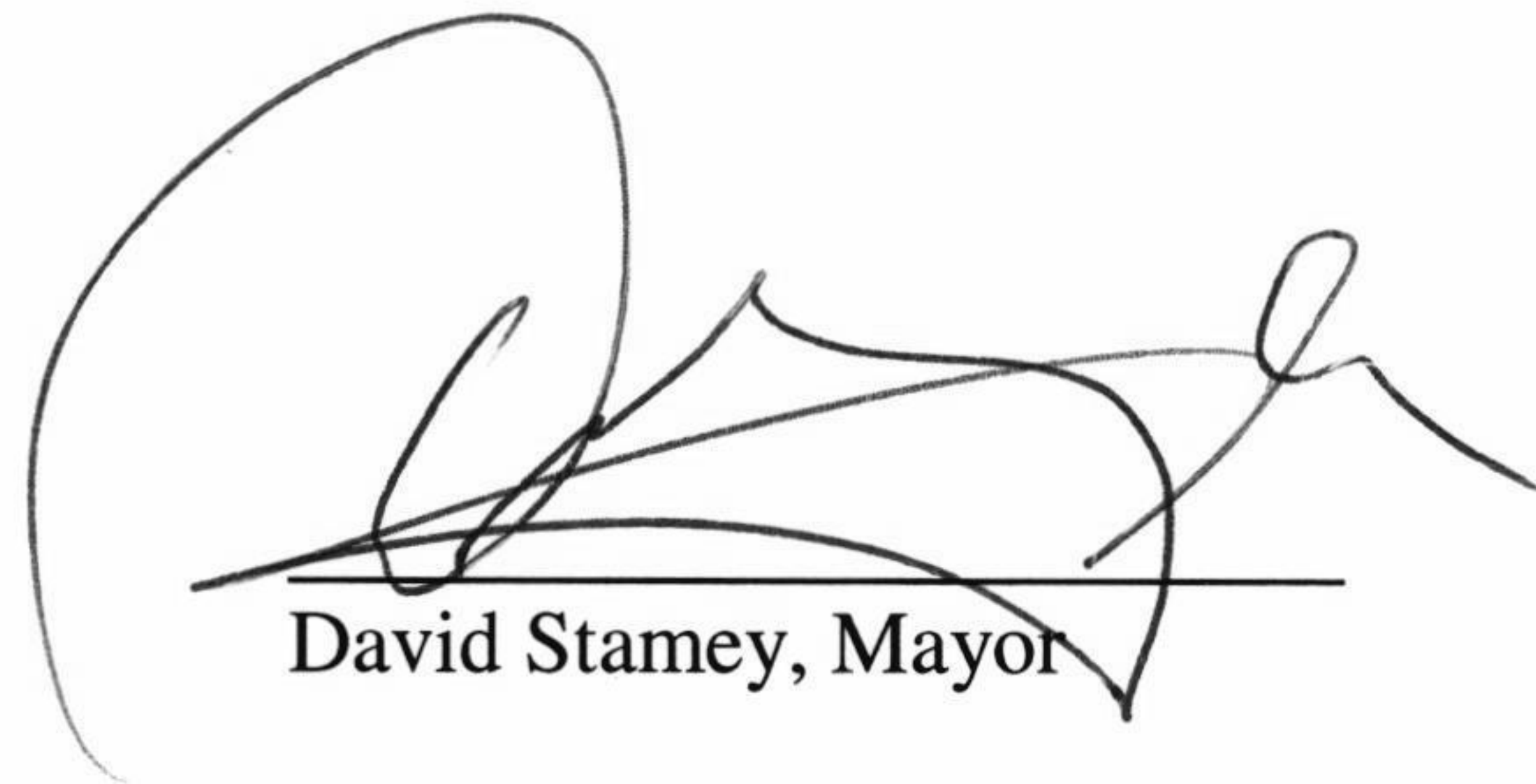
Councilwoman Gerelene Blevins informed Council of several complaints regarding the new intersection at Hwy 321 A and Mission Rd. Mrs. Blevins stated that the complaints were regarding the turn signal not working turning left from Mission Rd onto Hwy 321 A and also tractor trailers driving over the curb to make the turns.

Town Hall Meeting

No persons spoke at the Town Hall meeting

ADJOURN: On a motion made by Gerelene Blevins and seconded by Joe Wesson the meeting was adjourned at 6:35 p.m. All were in favor.


Sonia Garnes, Town Clerk


David Stamey, Mayor

February 15, 2005
MINUTES OF TOWN COUNCIL REGULAR MEETING

COUNCIL PRESENT

David Stamey
Gerelene Blevins
Eddie Bowman
Pat Harrison
Joe Norman
Joe Wesson

STAFF PRESENT

Robert Frye
Terry Taylor

CALL TO ORDER: Mayor David Stamey called the meeting to order and welcomed all guests.

INVOCATION: Reverend Rick Crouse gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor David Stamey led the audience in saying the pledge of allegiance.

ADOPT AGENDA: On a motion made by Joe Wesson and seconded by Gerelene Blevins the agenda was approved as presented. All were in favor.

APPROVE January 25 2004 REGULAR MEETING MINUTES: On a motion made by Pat Harrison and seconded by Eddie Bowman the minutes were approved without any changes. All were in favor.

Request for an Additional June Council Meeting

Town Administrator Robert Frye requested that Council consider adding a second Town Council meeting in June. Mr. Frye stated that normally one meeting a month is sufficient to conduct Town business. However, without two meetings in June, staff would have to have the budget completed in early May to ensure all required State deadlines are met. The addition of a second meeting in June would enable both staff and Council to have an additional three weeks time to fine tune the budget before it is adopted.

On a motion by Eddie Bowman and seconded by Gerelene Blevins two meetings will be held in June; one on June 7th and one on June 21sts. All were in favor.

Financial Matters

Request for Purchase Order: Fire Hydrant

The Town recently experienced a fairly major water leak on Marcus Drive. During the course of the repair, it became necessary to replace the existing fire hydrant. Town Administrator Robert Frye stated that the Public Works Department had solicited bids and had received the following two quotes:

Max Prestwood Inc.	\$2,600.00
Winkler Inc.	\$2,900.00

Mr. Frye informed Council that there were sufficient funds within the Water Department budget to cover this expenditure and he recommended that a new hydrant be purchased from Max Prestwood Inc. in the amount of \$2,600.00

Eddie Bowman then made a motion for approval of this request; seconded by Gerelene Blevins; all were in favor.

Request for Purchase Order: Water Meter Purchase

Town Administrator Robert Frye presented to Council a request from the Water Department to purchase ten (10) two inch commercial water meters and one hundred ninety two (192) three quarter inch residential water meters from Ferguson Inc.

Cost breakout was as follows:

(10) two inch commercial meters \$453.83 per meter
Total \$3,538.00

(192) three quarter inch residential water meters \$96.55 per meter
Total \$18, 537.60

Grand Total \$23,075.90

Mr. Frye explained that Ferguson was the only vendor who carries the type of water meter that the Town uses and that was why he was presenting only one quote. He then stated that there were sufficient funds within the Water Department budget to this expenditure and he recommended that Council approve the request for purchase order.

Gerelene Blevins then made a motion for approval of this request; seconded by Joe Wesson; all were in favor.

Proposed FY 2005-06 Budget Schedule

Town Administrator Robert Frye presented to Council the tentative budget schedule (see attached) for the FY 2005-06 budget cycle.

On a motion by Pat Harrison and seconded by Eddie Bowman the budget schedule was adopted. All were in favor.

Planning Matters:

Doe Run Lot Recombination Request

Town Administrator Robert Frye presented a lot recombination request from Mr. Walter Moore concerning adjustments to lots 189 and 191 in the Doe Run subdivision. Mr. Frye stated that the Planning Board had reviewed the request and would recommend approval of the recombination request.

Joe Norman made the motion to approval with Eddie Bowman seconding. All were in favor.

Town Hall Meeting

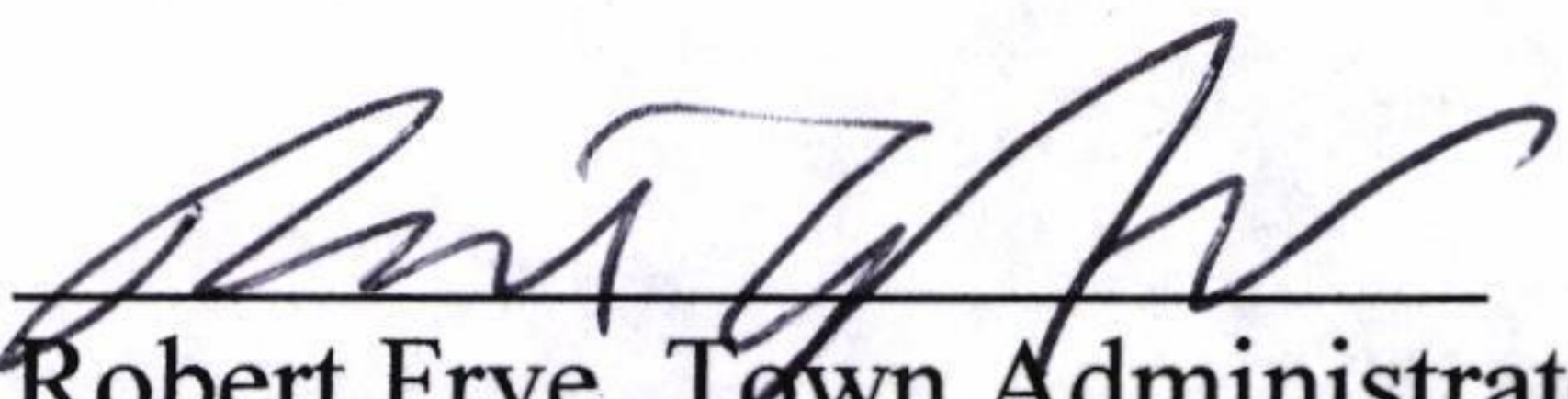
The following persons addressed the Council:

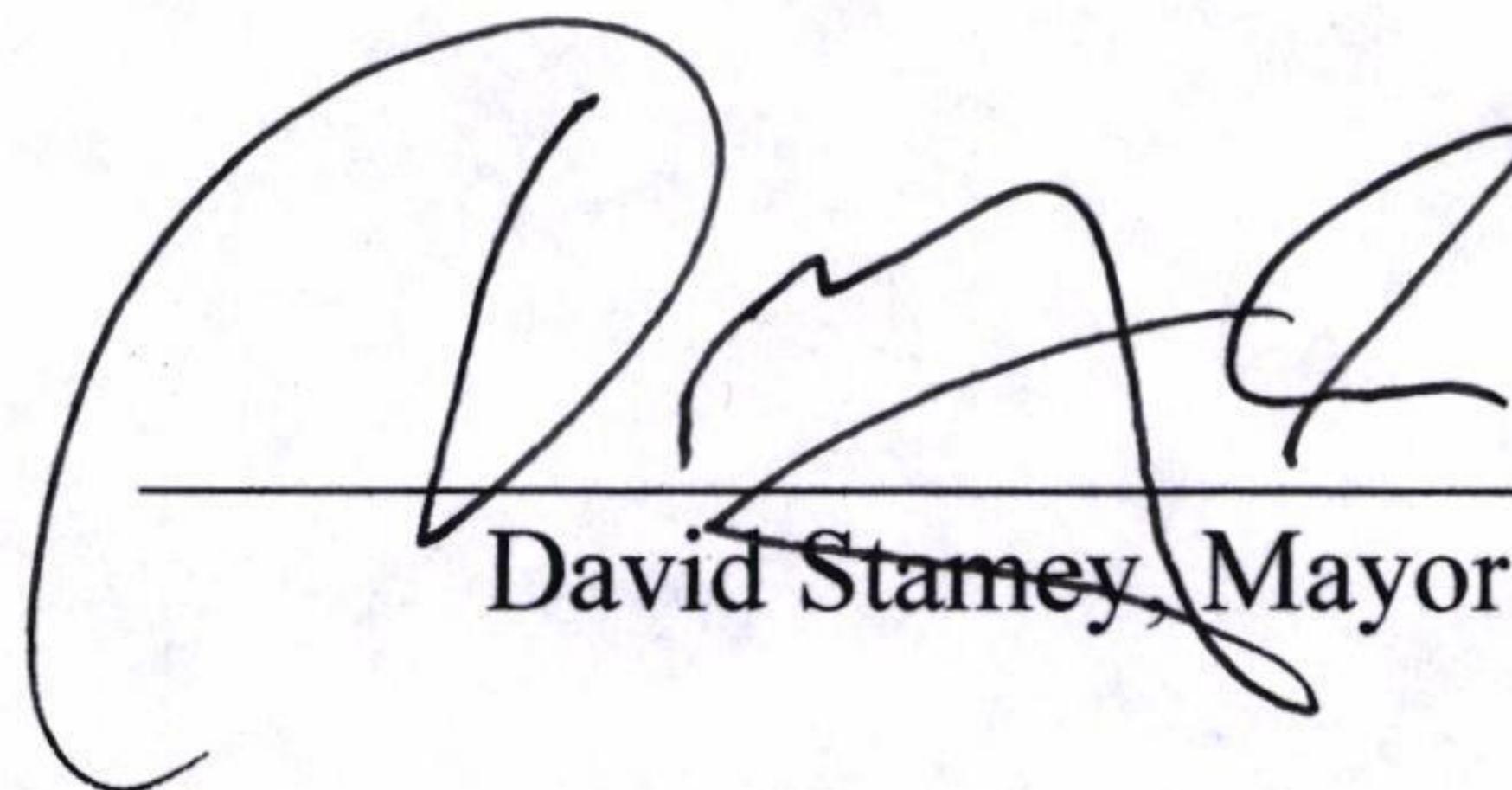
Sue Hall
Hoke Clark

Mrs. Hall expressed concern about statements one of her renters had attributed to Mayor Stamey concerning Mrs. Hall's right to evict her tenet.

Mr. Clark expressed appreciation to the Council for his recent election as Chairman of the Planning Board. He also urged Council to expedite repairs on the Cajah's Mountain Railroad Crossing.

ADJOURN: On a motion made by Pat Harrison and seconded by Joe Wesson the meeting was adjourned at 6:35 p.m. All were in favor.


Robert Frye, Town Administrator


David Stamey, Mayor

Tentative Budget Schedule FY 2005-06

February 15th

(Regular Council Meeting) Adoption of Budget Schedule

March 10th

(Special Meeting) Budget Workshop Number 1

Thursday Afternoon: 2:30-5:00

April 14th

(Special Meeting) Budget Workshop Number 2

Thursday Afternoon: 2:30-5:00

May 12th

(Special Meeting) Budget Workshop Number 3

Thursday Afternoon: 2:30-5:00

May 26th

(Special Meeting) Budget Workshop Number 4 (If Needed)

Thursday Afternoon: 2:30-5:00

June 7th

(Special Council Meeting) Presentation of the FY 2004-05 Budget

June 21st

(Regular Council Meeting) Budget Hearing

June 21st

(Regular Council Meeting) Adopt Budget

BUDGET AMENDMENT
TOWN OF SAWMILLS
General FUND

The Town Council of the Town of Sawmills at a meeting on the 15 day of March, 2005 passed the following resolution.

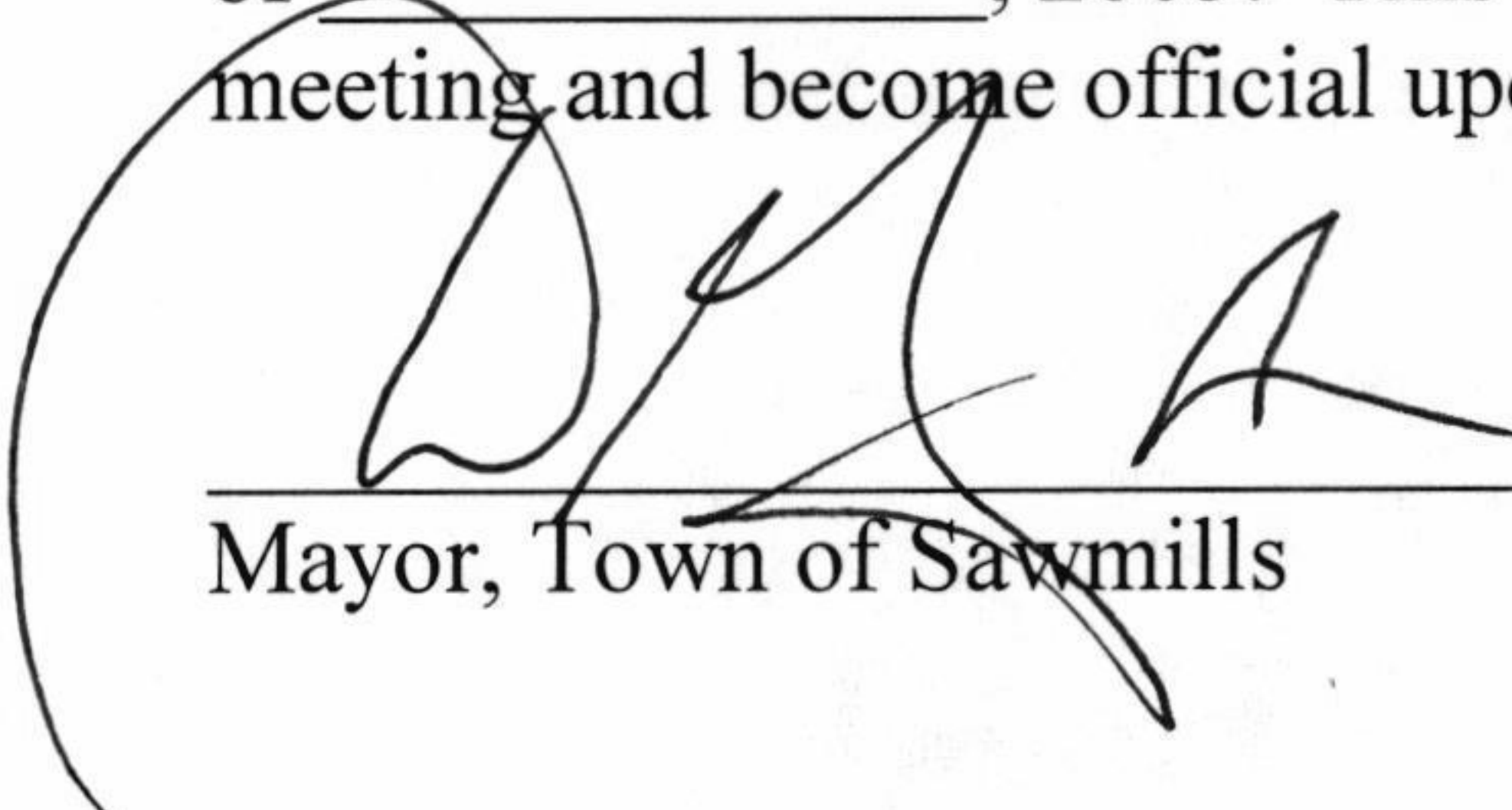
Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ended June 30, 2005.

Account Number	Description	Increase	Decrease
Expenditures			
1-20-4760	Contract Services	\$8,000	
Revenues			
1-00-3990	Fund Balance Appropriated	\$8,000	

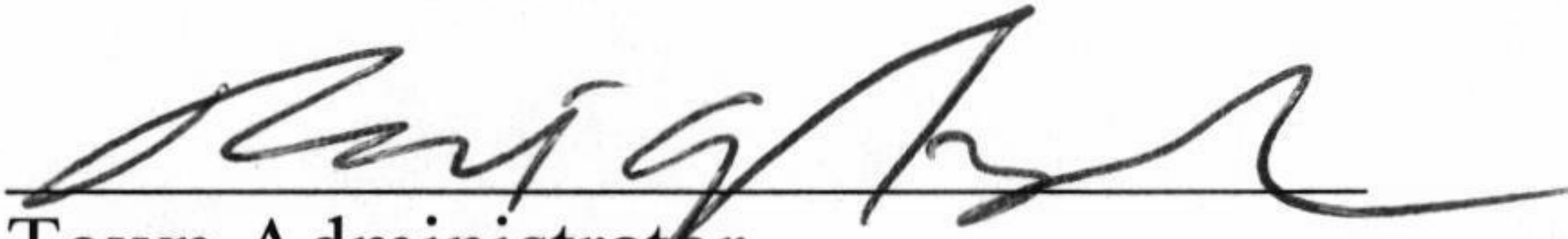
Explantion: Allocate funds for Contract Services to cover Administration position left vacant while Sonia Garnes is out on maternity leave.

Total Appropriation in Current Budget	\$ 0
Amount of Increase(Decrease) of Above Amendment	\$ 8,000
Total Amount in Current Amended Budget	\$ 8,000

Passed by majority vote of the Town Council of the Town of Sawmills on the _____ day of _____, 2005. This amendment shall be attached to the minutes of such meeting and become official upon signature of the Mayor and Town Clerk.



Mayor, Town of Sawmills



Town Administrator,
Town of Sawmills

BUDGET AMENDMENT
TOWN OF SAWMILLS
General FUND

The Town Council of the Town of Sawmills at a meeting on the 15 day of March, 2005 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ended June 30, 2005.

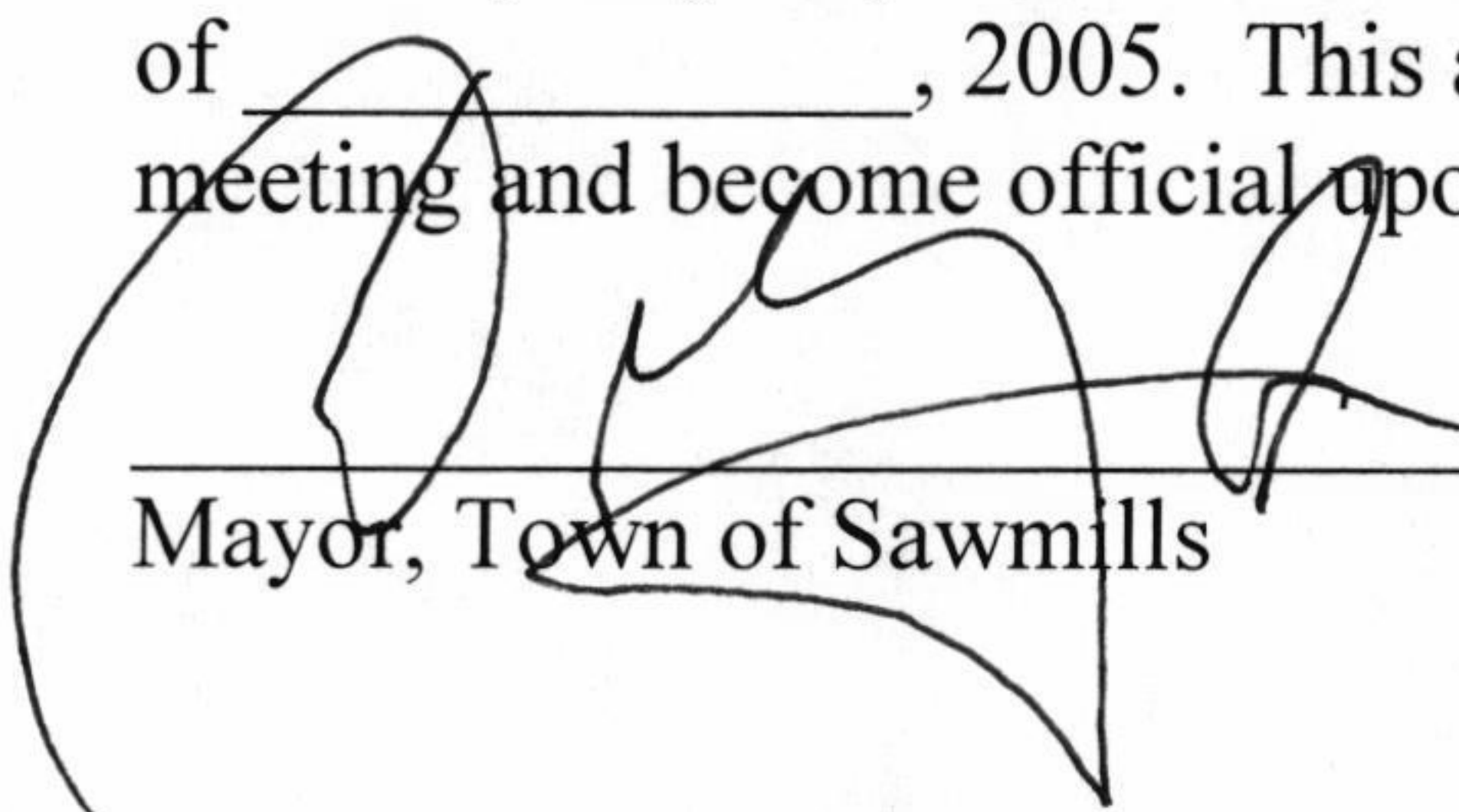
Account Number	Description	Increase	Decrease
	Expenditures		
1-20-4106	FICA & Medicare Withholding Taxes	\$8,786	
1-20-4103	Employee Benefits		\$8,786

Explantion:

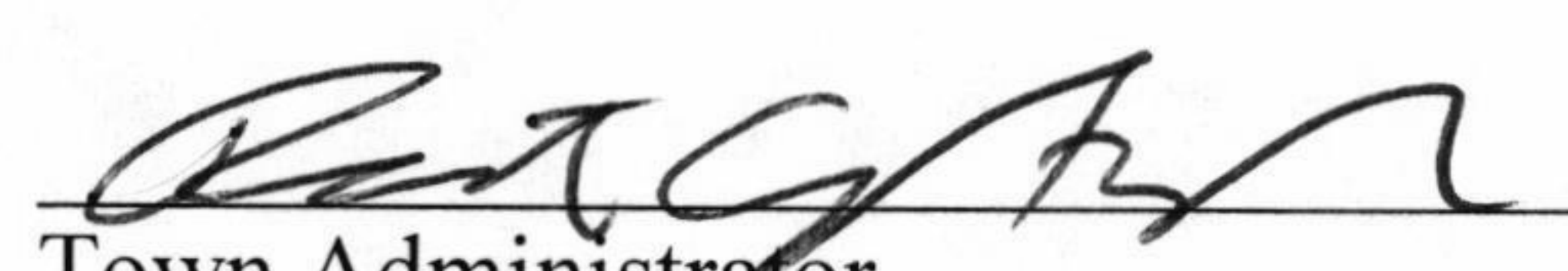
To move monies to proper account.

Total Appropriation in Current Budget	\$8,786
Amount of Increase(Decrease) of Above Amendment	0
Total Amount in Current Amended Budget	\$8,786

Passed by majority vote of the Town Council of the Town of Sawmills on the _____ day of _____, 2005. This amendment shall be attached to the minutes of such meeting and become official upon signature of the Mayor and Town Clerk.



Mayor, Town of Sawmills



Town Administrator
Town of Sawmills

February 24, 2005
MINUTES OF TOWN COUNCIL SPECIAL MEETING

COUNCIL PRESENT

David Stamey
Gerelene Blevins
Eddie Bowman
Pat Harrison
Joe Norman
Joe Wesson

STAFF PRESENT

Robert Frye
Terry Taylor

CALL TO ORDER: Mayor David Stamey called the meeting to order and welcomed all guests.

INVOCATION: Reverend Rick Crouse gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor David Stamey led the audience in saying the pledge of allegiance.

ADOPT AGENDA: On a motion made by Gerelene Blevins and seconded by Pat Harrison the agenda was approved as presented. All were in favor.

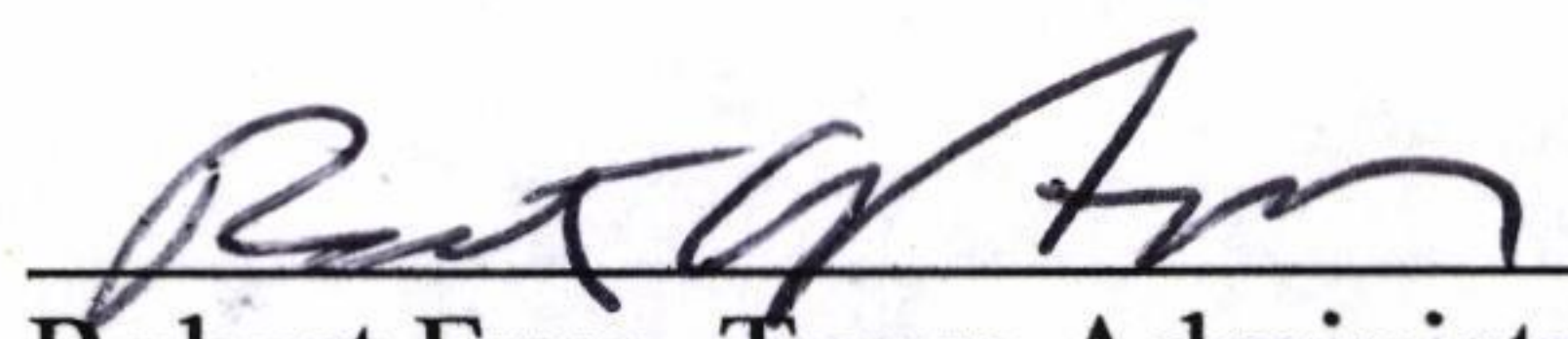
Travel Policy Issues/Discussion

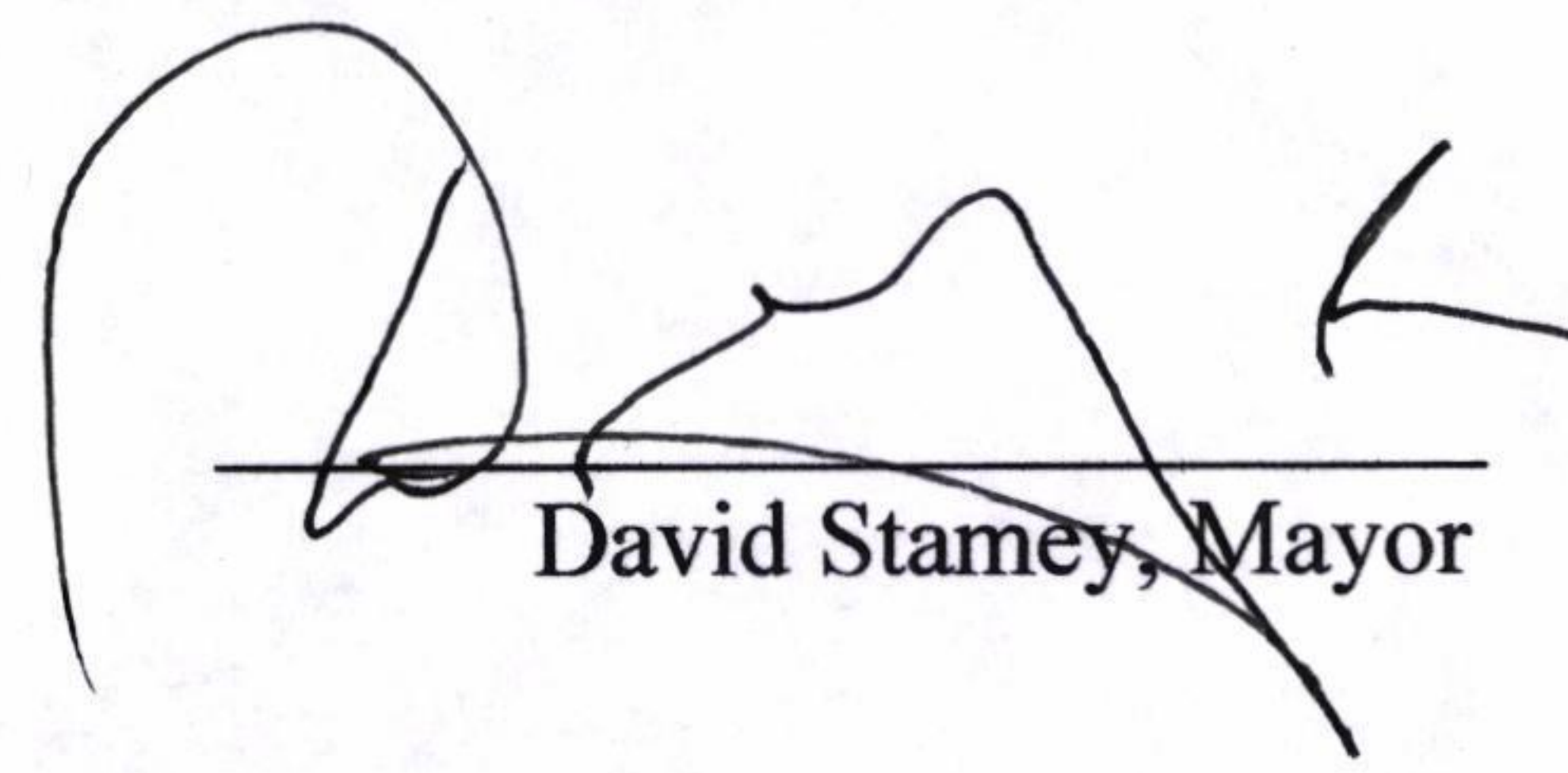
Council met to discuss the need for a written travel policy for the Town. As part of the discussion, Town Attorney Terry Taylor reviewed with Council the travel policy currently in use with the city of Hickory. Attorney Taylor suggested using the Hickory travel policy as a base with which to start the development of a travel policy for Sawmills.

After much discussion, Council agreed to review the Hickory policy and to provide staff with written comments of the modifications or additions that they would like see included in the draft of the Town's travel policy.

On a motion made by Joe Wesson and seconded by Eddie Bowman; Council agreed to provide their suggestions and comments to staff by the March 15th regular Council meeting. Once all comments had been submitted, staff will work to develop a draft policy which will then be presented to Council for review at the April 19th regular Council meeting. All were in favor.

ADJOURN: On a motion made by Joe Wesson and seconded by Eddie Bowman the meeting was adjourned at 4:50 p.m. All were in favor.


Robert Frye, Town Administrator


David Stamey, Mayor

**SPECIAL MEETING
BUDGET WORKSHOP
MINUTES
April 14, 2005**

Council Present:
David Stamey, Mayor
Joe Wesson
Gerelene Blevins
Eddie Bowman
Joe Norman
Pat Harrison

Staff Present:
Bob Frye
Bonnie Mann

Mayor David Stamey called the meeting to order at 2:30 pm and welcomed all in attendance.

Eddie Bowman gave the invocation.

Mayor David Stamey led all in the pledge of allegiance.

With a motion from Joe Wesson, seconded by Eddie Bowman all were in agreement to adopt the agenda.

Town Administrator Bob Frye opened the meeting by reviewing the proposed Fund Balance Appropriation for the balance of the Trash Can Purchases. With a motion from Joe Wesson, seconded by Eddie Bowman, all agreed to do the purchase now due to increased cost of the cans in the future. Mr Frye began discussing with Council the Preliminary Revenue Estimates and Capital Budget Items.

Council reviewed the Capital Budget Needs Priority list needed by departments and decided to keep all items in the Powell Bill, Critical Needs, and Important Needs. Mr. Frye discussed different ways to fund these items such as cutting out items, raising taxes, different ways to generate revenue, and Fund Balance Appropriation..

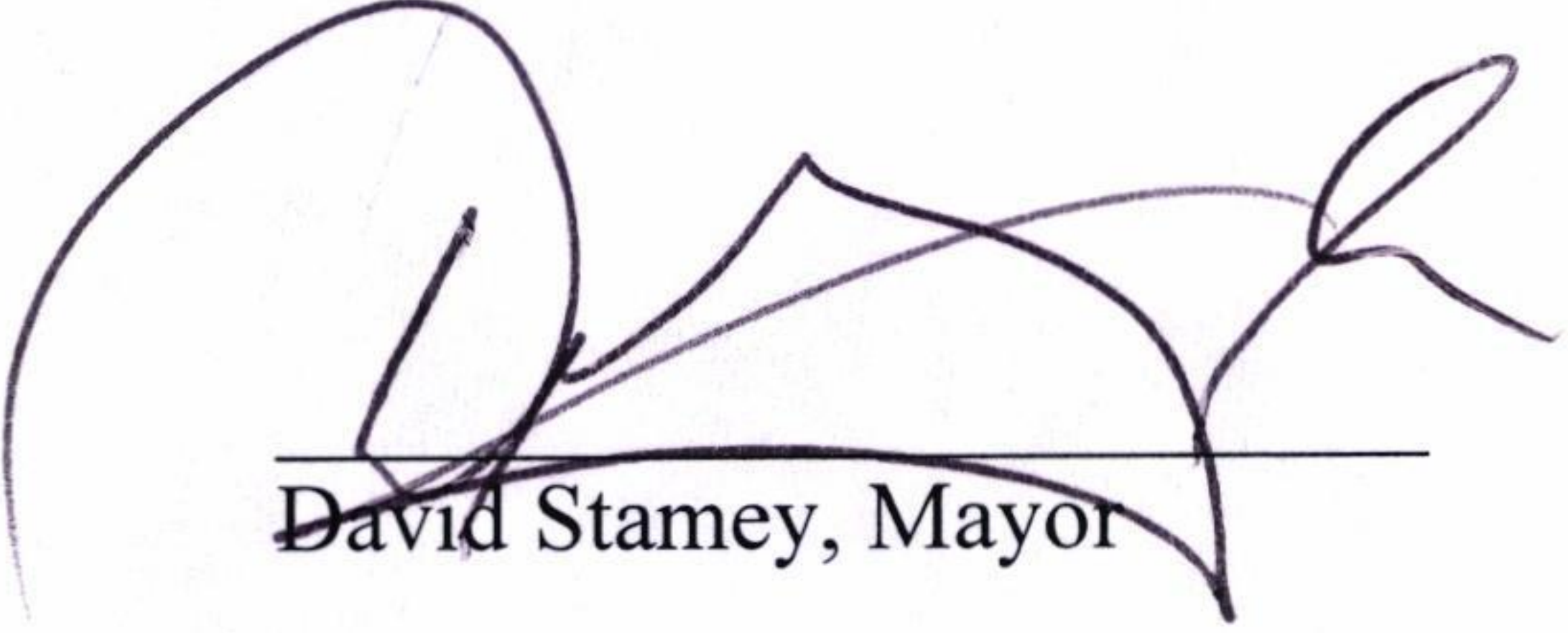
Mayor David Stamey left at 3:30 due to a prior commitment.

Further discussion of the possibility of increasing the property tax will be taken up at the next budget meeting on May 12..

All agreed that the public needed to be informed in both a newsletter and on Caldwell County's TV station regarding possible sewer and water expansions and if applicable, increased taxes and reasons why.

Joe Norman made a motion to adjournment at 4:00 pm, Eddie Bowman seconded, and all were in favor.


Bonnie Mann, Finance Director


David Stamey, Mayor

BUDGET AMENDMENT
TOWN OF SAWMILLS
GENERAL FUND

The Town Council of the Town of Sawmills at a meeting on the 19 day of April, 2005 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ended June 30, 2005.

Account Number	Description	Increase	Decrease
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Expenditures

1-60-4151 Capital Outlay		\$ 69,818	
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Revenues

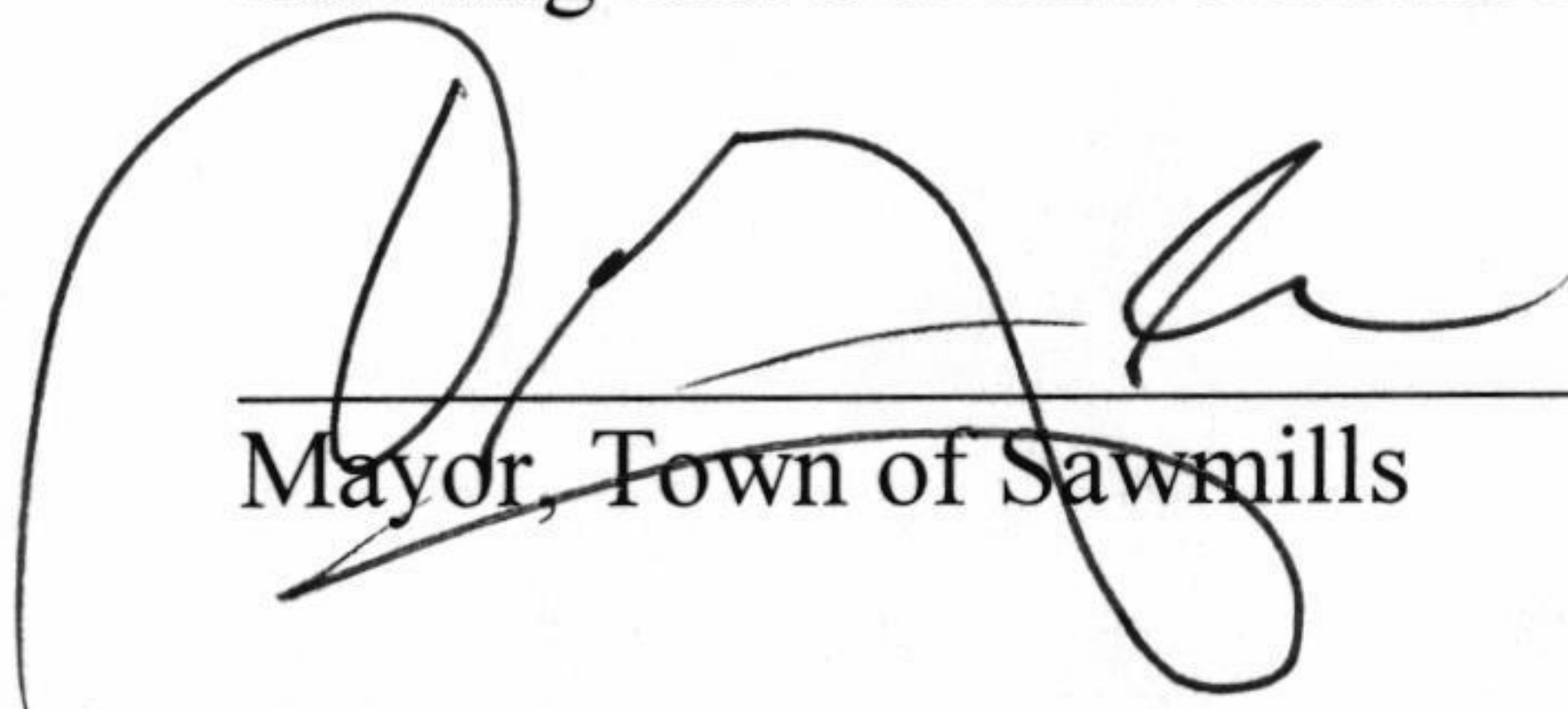
1-00-3990 Fund Balance Appropriated		\$ 69,818	
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Explantion: Due to the rising cost of oil based products, our trash cans will cost considerably more if we wait to purchase in the new budget year.

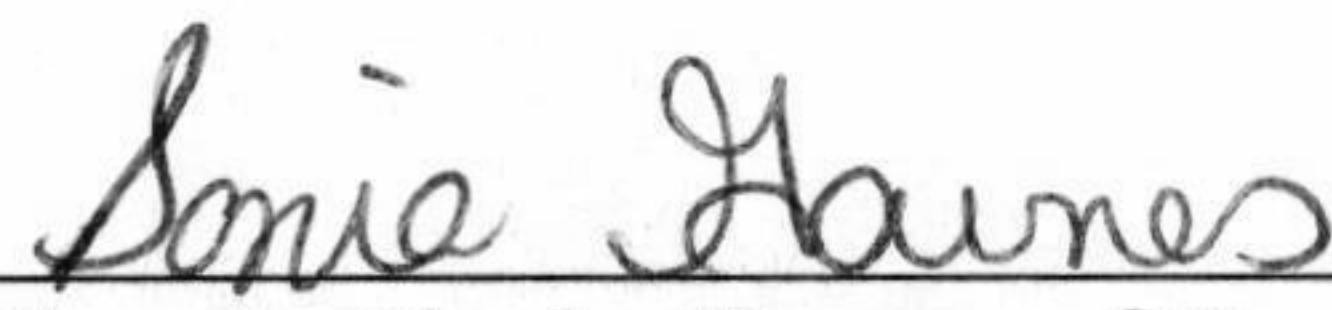
Total Appropriation in Current Budget	\$ 48,000
Amount of Increase(Decrease) of Above Amendment	\$ 69,818

Total Amount in Current Amended Budget	\$117,818
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Passed by majority vote of the Town Council of the Town of Sawmills on the _____ day of _____, 2005. This amendment shall be attached to the minutes of such meeting and become official upon signature of the Mayor and Town Clerk.



Mayor, Town of Sawmills



Town Clerk, Town of Sawmills

March 15, 2005
MINUTES OF TOWN COUNCIL REGULAR MEETING

COUNCIL PRESENT

David Stamey
Gerelene Blevins
Eddie Bowman
Pat Harrison
Joe Norman
Joe Wesson

STAFF PRESENT

Robert Frye
Terry Taylor

CALL TO ORDER: Mayor David Stamey called the meeting to order and welcomed all guests.

INVOCATION: Reverend John Greene gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor David Stamey led the audience in saying the pledge of allegiance.

ADOPT AGENDA: On a motion made by Eddie Bowman and seconded by Joe Wesson the agenda was approved as presented. All were in favor.

APPROVE February 15 2004 REGULAR MEETING MINUTES: On a motion made by Joe Norman and seconded by Pat Harrison the minutes were approved without any changes. All were in favor.

Financial Matters

Budget Amendment: Contract Labor

With Town Clerk Sonia Garnes out on maternity leave, a budget amendment is needed to cover the cost associated with the temporary help that was brought in to replace Sonia until she returns from maternity leave.

As this was not a budgeted item, it will require a fund balance appropriation in the amount of \$8,000.00 to cover the anticipated expenses.

On a motion made by Joe Norman and seconded by Gerelene Blevins the amendment was approved. All were in favor.

Budget Amendment: Funds Transfer

Due to a data entry error, funds that should have been placed in line item 1-20-4106 FICA and Medicare Withholding Taxes; were instead placed in line item 1-20-4103 Employee Benefits.

To correct this error a budget amendment is needed to place the funds in their correct line item. This is a purely administrative action and not additional funds are needed or required.

On a motion made by Eddie Bowman and seconded by Joe Wesson the amendment was approved. All were in favor.

Planning Matters:

Carl Wilson: Minor Subdivision Request

Town Administrator Robert Frye presented request for a minor subdivision of property owned by Mr. Carl Wilson. The subdivision in question involves splitting the existing parcel into two pieces. Access to the newly created parcel would be via a forty-five foot wide right of way corridor which will require an access agreement.

Mr. Frye informed Council that the Planning Board had reviewed the subdivision in question and recommended its approval provided that Mr. Wilson submits to the Town a copy of the duly executed and recorded access/ right of way agreement for the property in question.

Joe Norman made the motion to approve with Gerelene Blevins seconding. All were in favor.

Discussion: Council Dispute Resolution Retreat

Town Attorney Terry Taylor discussed with Council the possibility of asking Dr. John Stephens of the Institute of Governments to hold a dispute resolution retreat with Council.

During the ensuing discussion, Joe Wesson stated his belief that many of the recent disagreements could be alleviated if Council developed specific policies to address the problems. Gerelene Blevins stated that she supported holding such a retreat but not until after this fall's election. To do so before then she felt would be a waste of Town funds.

After much debate, Pat Harrison made the motion to hold a Council Dispute Resolution Retreat and to Bring Dr. Stephens in to conduct it. Her motion also included covering the expenses associated with the retreat. Motion was seconded by Eddie Bowman.

Voting in favor; Eddie Bowman, Pat Harrison, and Joe Norman. Voting against; Gerelene Blevins and Joe Wesson. Motion carried 3-2.

Discussion: Council Meeting Agenda Policy.

Councilman Eddie Bowman asked that this item be placed on the agenda.

After much discussion, all agreed to keep the current meeting policies in place and that in regards to citizens wishing to speak at Town Hall meetings; said persons must sign up prior to the start of the Council meeting and must state on the signup sheet the topic that they wish to address with Council. No formal motion was made.

Town Hall Meeting

The following persons addressed the Council:

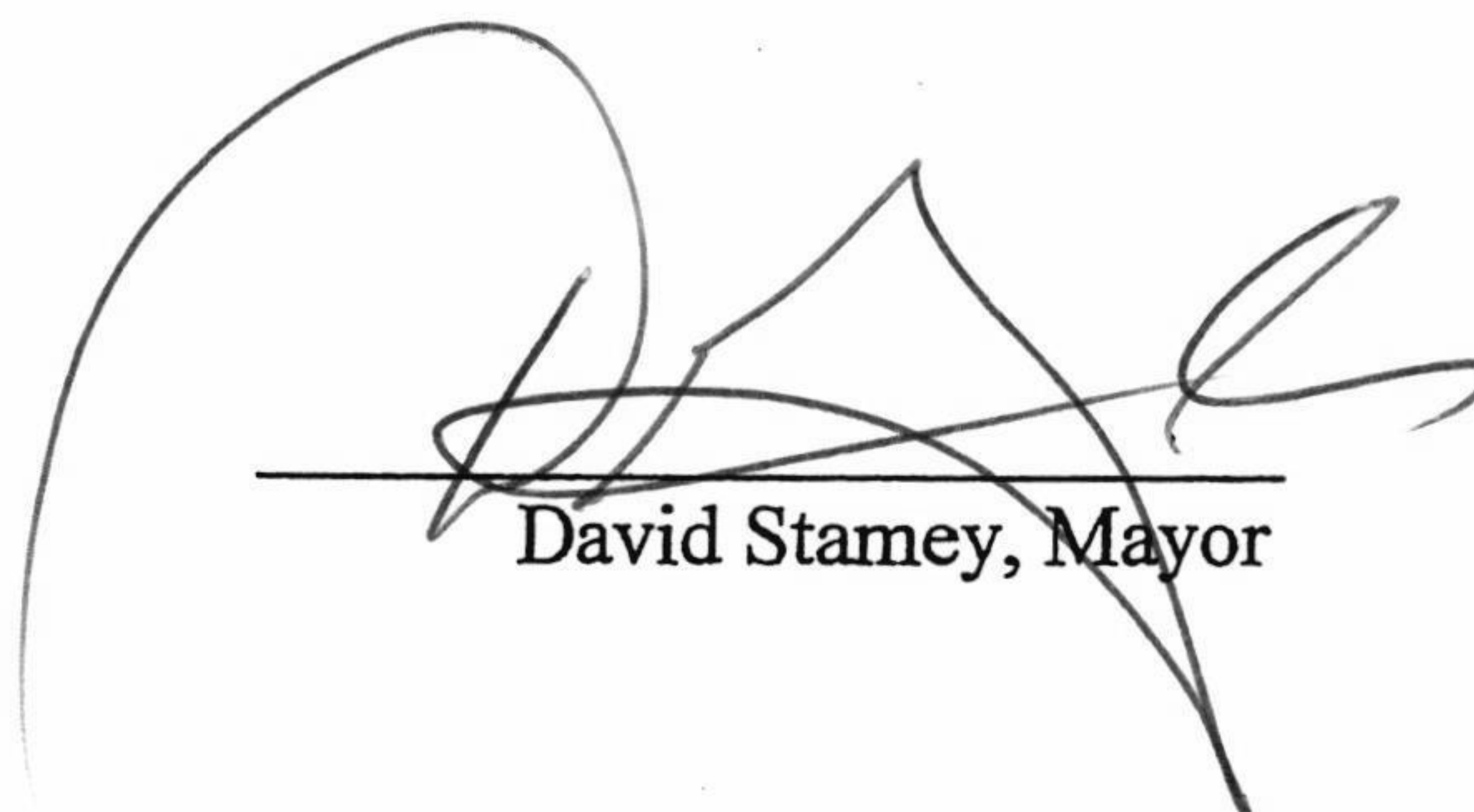
Phillip Bollinger
Clyde Miller

Mr. Bollinger expressed concern about the need for the possibility of an additional stop sign on Long Bay Drive in the Doe Run Subdivision. Mr. Bollinger also indicated his need for an additional trash can and he expressed his concern over having to wait till August to receive the additional can. He urged Council to reconsider this policy.

Mr. Miller informed Council that in his opinion, Council should be making it easier for citizens to address Council not harder.

ADJOURN: On a motion made by Joe Norman and seconded by Joe Wesson the meeting was adjourned at 6:55 p.m. All were in favor.


Robert Frye, Town Administrator


David Stamey, Mayor

April 19, 2005
MINUTES OF TOWN COUNCIL REGULAR MEETING

COUNCIL PRESENT

David Stamey
Gerelene Blevins
Eddie Bowman
Pat Harrison
Joe Norman
Joe Wesson

STAFF PRESENT

Robert Frye
Sonia Garnes
Terry Taylor

CALL TO ORDER: Mayor David Stamey called the meeting to order and welcomed all guests.

INVOCATION: Rev. Mark Dula gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor David Stamey led the audience in saying the pledge of allegiance.

ADOPT AGENDA: Town Administrator Robert Frye requested that the following items be added to the agenda. Park Use Request as Item 10; American Legion Proclamation Request as item 11; with current item 10; Town Hall meeting being changed to item 12 and current item 11; Adjourn being changed to item 13. On a motion made by Joe Wesson and seconded by Joe Norman the agenda was approved with the changes. All were in favor.

APPROVE March 15, 2005 REGULAR MEETING MINUTES: On a motion made by Pat Harrison and seconded by Joe Norman the minutes were approved without any changes. All were in favor.

Financial Matters: Purchase Order Tires- Town Administrator Robert Frye informed Council that the Sanitation Department recently received bids for a new set of tires for the primary trash truck.

The bids are as follows:

Aiken Black Tire Service	\$3,755.42
Bolick Tire	\$3,250.80
Hickory Tire Center	\$3,356.76

Mr. Frye requested Council approve the bid from Bolick Tire in the amount of \$3,250.80. On a motion made by Pat Harrison and seconded by Gerelene Blevins the motion passed to approve the purchase order request. All were in favor.

Financial Matters: Purchase Order Park Lights- Town Administrator Robert Frye informed Council that the Optimist Club requested lights be replaced at the Baird Drive park ball fields that have burnt out. Mr. Frye stated that the cost of the lights is \$101.68 a

piece, however if purchased in groups of 6 or more the price drops to \$94.15. Mr. Frye also stated that the only local vendor for these lights is Western Carolina Electric in Lenoir and he recommended that Council approve this request. On a motion made by Joe Wesson and seconded by Pat Harrison the motion passed to approve the purchase order request. All were in favor.

Financial Matters: Bid Award Street Paving- Town Administrator Robert Frye informed Council that the following bids were received for resurfacing the following streets:

Lakewood Dr
Dakota Dr
Villa Woods
Diamond Street (Upper End)
Jay Street
Jody Drive
Amber Drive

The bids are as follows:

Boggs Paving Inc	\$105,805.00
Burke Paving and Grading	\$76,049.07
Carolina Paving of Hickory	\$77,673.00

Mr. Frye requested Council approve the bid from Burke Paving and Grading in the amount of \$76,049.07. On a motion made by Gerelene Blevins and seconded by Joe Norman the motion passed to approve the purchase order request. All were in favor.

Update: Veteran's Park Phase One Construction

Town Administrator Robert Frye informed Council that the Town recently issued bids for the construction of Phase One of the Veteran's Park project. Mr. Frye stated that the project contains four distinct elements, construction and paving of a 75 car parking area, construction of restrooms, construction of the first section of nature trail, and the purchase of playground equipment.

The bids are as follows for the construction of the parking lot area and the nature trail:

APAC	\$103,292.48
Burke Paving and Grading	\$108,605.90
InSite Development and Design	\$122,695.00

Mr. Frye informed Council that the Town has budgeted \$40,000.00 toward this project and that Duke Energy has promised \$85,000.00. The town has also submitted an application for a Parks and Recreation Trust Fund (PART F) in the amount of

\$88,000.00. Mr. Frye suggested to Council to wait until May's Council meeting to award the bid on this project.

Planning Matters: Comprehensive Plan Update

Town Administrator Robert Frye requested Council review the Comprehensive Plan for the Town and have any comments ready for the May 17th Council meeting.

Update: Travel Policy

Town Administrator Robert Frye informed Council that a decision was needed between two suggestions given for the Town travel policy. Mr. Frye stated that Councilwoman Gerelene Blevins suggested Council approval be given for all trips that are to be taken in the Town car which are over 50 miles distant. Mr. Frye also stated that Councilman Joe Wesson suggested that Council approval be given for all trips that are to be taken in the Town car which are over 75 miles distant. Councilman Wesson also suggested that a car log be developed and kept in the car and that anyone driving the Town car record the mileage, reason for taking the trip, and time in and time out.

Councilwoman Gerelene Blevins added to Councilman Joe Wesson's suggestion that if the trip is over 75 miles at least two or three people should travel together.

After discussion, Council agreed to that Council approval should be given for all trips that are to be taken in the Town car which are over 75 miles distant. Councilman Wesson also suggested that a car log be developed and kept in the car and that anyone driving the Town car record the mileage, reason for taking the trip, time in and time out, and with a trip over 75 miles at least two or three people should travel together.

Town Administrator Robert Frye informed Council that a draft copy will be presented at May 17th Council meeting.

Update: Railroad Crossing Issues

Town Administrator Robert Frye informed Council that Mr. Don McGrady was presented a contract for the repair of the crossing. Mr. Frye stated that the contract was to be signed and returned before the April 19th meeting. Mr. Frye informed Council that contract has not been returned and Mr. McGrady now would like to sign a DOT contract instead of the contract prepared by Town Attorney Terry Taylor. Mr. Frye stated that DOT has pulled the funds that were allocated for the repairs and if a DOT contract is signed by Mr. McGrady the Town will still be responsible to fund the repairs. Mr. Frye also stated that if the Town does fund the repairs that it would need to be in writing when repairs would be completed. Town Attorney Terry Taylor suggested sending Mr. McGrady a letter stating that the Town will fund the project if completed within 150 days, and if repairs are not completed within the time frame the funds will no longer be available and he will be responsible for all repairs.

Councilman Joe Norman made the motion to send a letter to all agencies affiliated with railroads regarding the problems the Town is having with Mr. McGrady. Joe Wesson seconded the motion. All were in favor.

Park Use Request

Mayor David Stamey informed Council that the American Cruisers requested use of the Town Park on July 4th. Mayor Stamey stated that the American Cruisers would be sponsoring a car show with proceeds going to charity. Joe Wesson made the motion to allow the use of the park with Gerelene Blevins seconded. All were in favor.

American Legion Proclamation Request

Town Administrator Robert Frye informed Council that the American Legion has requested the Town make a Proclamation that May 21st be Blue Star Salute Day in honor of military personnel who have or are serving our country. Eddie Bowman made the motion to proclaim May 21st Blue Star Salute Day with Joe Norman seconding. All were in favor.

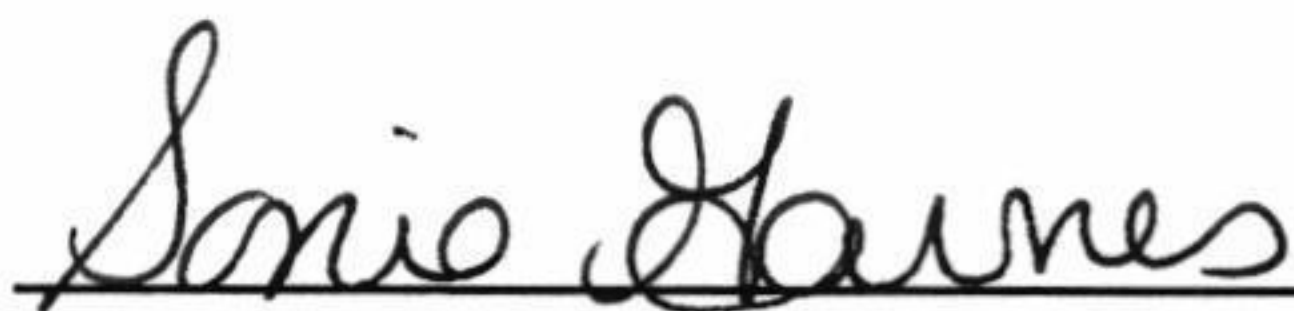
Town Hall Meeting

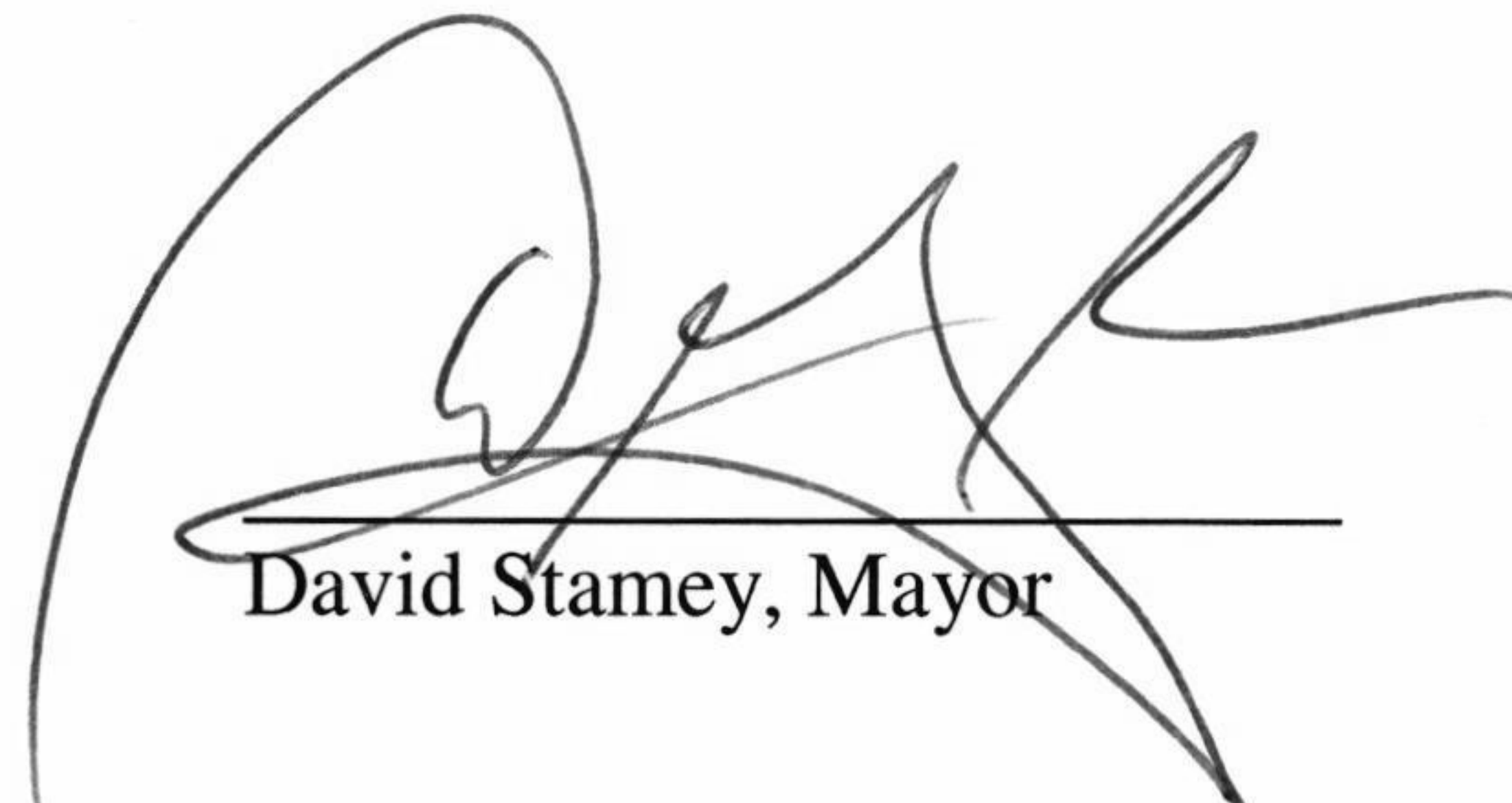
Mrs. WW Barker asked Council if her home was pressure washed would she be charged for the water that is not going in the sewer system.

Announcements

Mayor David Stamey informed Council that a Day of Prayer would be held at the Town Park on May 5th at 12:00 p.m.

ADJOURN: On a motion made by Pat Harrison and seconded by Joe Wesson the meeting was adjourned at 6:45 p.m. All were in favor.


Sonia Garnes, Town Clerk


David Stamey, Mayor