

MINUTES

**Sawmills Town Hall
Sawmills, North Carolina**

**January 16, 1996
7:00 PM**

The regular meeting was opened by Mayor Max Andrews with all members present. They were; Bill Ramsey, Elaine McGee, Max Andrews, Dennis Wilson, Reva Tunmire and Roger Clark. Presents also were; Town Attorney Terry Taylor, Town Engineer Chester West, Town Planner Phillip Lookadoo, Business Manager Eric Davis and Town Clerk Wanda Reid.

Councilor Dennis Wilson gave the invocation.

Roger Clark made the motion to adopt the agenda. Dennis Wilson seconded. All were in favor.

Elaine McGee made the motion to approve the minutes of January 6, 1996, with Reva Tunmire seconding. All were in favor.

Several residents located off the Horseshoe Bend Road, contiguous to the corporate limits of Sawmills, requested voluntary annexation into the town. There are three separate petitions requesting annexation. One petition is a residential area to the East of Horseshoe Bend Road near Virginia Acres. The other is a mobile home park south of Horseshoe Acres. After a lengthy discussion, a motion was made by Dennis Wilson, seconded by Elaine McGee, to call a Public Hearing on February 6, 1996, at 7:00 PM, for the two petitions. Voting for was Dennis Wilson, Elaine McGee, Reva Tunmire and Bill Ramsey. Roger Clark abstained.

Roger Clark made the motion to table the third petition requesting annexation until property owners could decide about paying for water extensions to this undeveloped subdivision. This area is south and west of Horseshoe Acres, recently annexed into town. Reva Tunmire seconded. All were in favor.

Business Manager Eric Davis related to counsel that since the maintenance employees had moved to the new public works building they were having to return to town hall to punch in or out. On a motion made by Reva Tunmire, seconded by Bill Ramsey, council voted to purchase a time clock for the public works building not to exceed \$375.00.

Town Planner Phillip Lookadoo presented to counsel a map marked with Extra Territorial Jurisdiction lines. He explained the advantages and disadvantages of declaring ETJ areas for the town. Roger Clark made a motion to pursue the ETJ.

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Elaine McGee seconded. Voting for this motion was Roger Clark and Elaine McGee. Voting against was Bill Ramsey, Dennis Wilson and Reva Tunmire. Motion failed.

On a motion made by Dennis Wilson, seconded by Roger Clark, council voted unanimously to pursue the ETJ south of Dry Ponds Road.

Dennis Wilson made the motion to wait until the six month probation period before taking out state retirement on new employees. Reva Tunmire seconded. All were in favor.

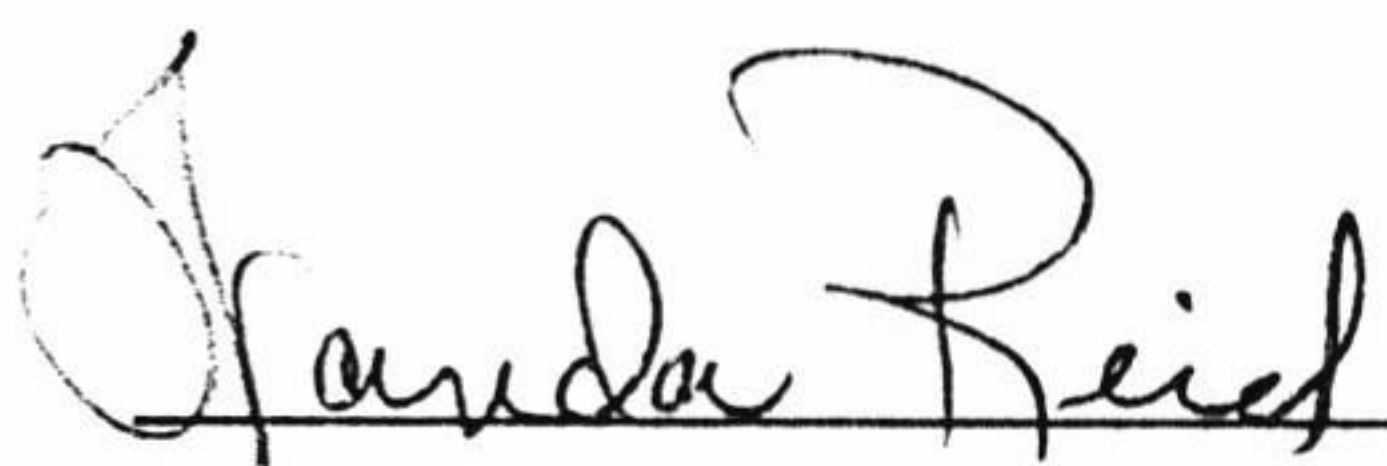
On a motion made by Bill Ramsey, seconded by Reva Tunmire, council voted that Town Engineer Chester West advertise for bids for extending water lines on the May Road and Horseshoe Bend Road.

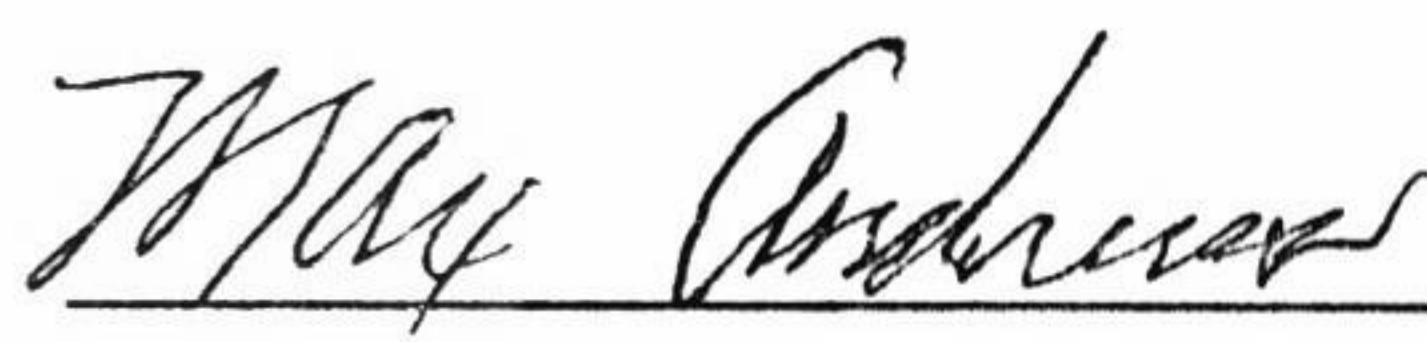
Business Manager Eric Davis related to council the Town has won the Distinguished Budget Presentation Award for the current fiscal year. He also reminded council of Western Piedmont Council of Governments Annual Meeting scheduled for Tuesday, January 23, 1996.

Clinard Bowman resident of Blackburn Court, Sawmills, related to council of the excellent job the town employees did in keeping the roads clear during the blizzard of 1996.

Council agreed to have a mayor, council work session for Monday, January 22, 1996, at 6:00 PM.

On a motion made by Bill Ramsey, seconded by Dennis Wilson, council voted to adjourn at 8:15 PM.


Wanda Reid, Town Clerk


Max Andrews, Mayor

MINUTES

SAWMILLS TOWN HALL
SAWMILLS, NORTH CAROLINA

FEBRUARY 6, 1996
7:00 PM

Mayor Max Andrews opened the public hearing on a voluntary annexation petition at 7:00 PM. Property is located south of Horseshoe Acres and identified as Prestwood Mobile Home Park. As there were no objections, public hearing was then closed.

The public hearing from several residents requesting voluntary annexation located on the east side of Horseshoe Bend Road was opened at 7:10 PM. As there were no comments for or against this annexation, public hearing was then closed.

Mayor Max Andrews called the regular meeting to order with Elaine McGee absent. Present were; Bill Ramsey, Roger Clark, Reva Tunmire and Dennis Wilson.

Also present was Terry Taylor, Town Attorney, Phillip Lookadoo, Town Planner, Eric Davis, Business Manager and Wanda Reid, Town Clerk.

As Reverend Rick Crouse was absent, councilor Dennis Wilson gave the invocation.

Joyce Whisnant, representing the Lenoir News Topic and a Resolution to Designate an Agent for Disaster Relief and Emergency Assistance were added to the agenda. Dennis Wilson made the motion to adopt the agenda. Reva Tunmire seconded. All were in favor.

On a motion made by Bill Ramsey, seconded by Dennis Wilson, council voted to approve the minutes of the January 16th, 1996 meeting.

Dennis Wilson made the motion to accept the voluntary annexation of the Prestwood Mobil Home Park. Reva Tunmire seconded. All were in favor.

After a breif discussion, Dennis Wilson amended his previous motion that the voluntary annexation become effective June 30, 1996. This will keep the tax records straight. Roger Clark seconded. All were in favor.

On a motion made by Dennis Wilson, seconded by Bill Ramsey, council voted to accept the voluntary annexation petition from several property owners on the east side of Horseshoe Bend Road to be effective June 30, 1996.

4/17
Reva Tunmire made the motion to call for a public hearing for February 20, 1996, at 7:00 PM at town hall. This will be on the voluntary annexation of the Oscar Miller Estate located off the west side of Horseshoe Acres. Dennis Wilson seconded. All were in favor.

On a motion made by Bill Ramsey, seconded by Roger Clark, council voted to table an amendment to the Town of Sawmills Personnel Policy regarding Random drug and Alcohol testing until the February 20, 1996 meeting.

Roger Clark made the motion that the Town of Sawmills enter into an agreement with other municipalities in Caldwell County, and the North Carolina Department of Transportation to participate in the development of a thoroughfare plan for the Lenoir area. Reva Tunmire Seconded. All were in favor. Sawmills cost will total one thousand eight hundred and twenty-four dollars (\$1,824.00) to be paid as follows: Nine hundred and twelve dollars (912.00) payable on July, 1996, and nine hundred and twelve dollars (912.00) on the completion of the study (fiscal year 1998-1999).

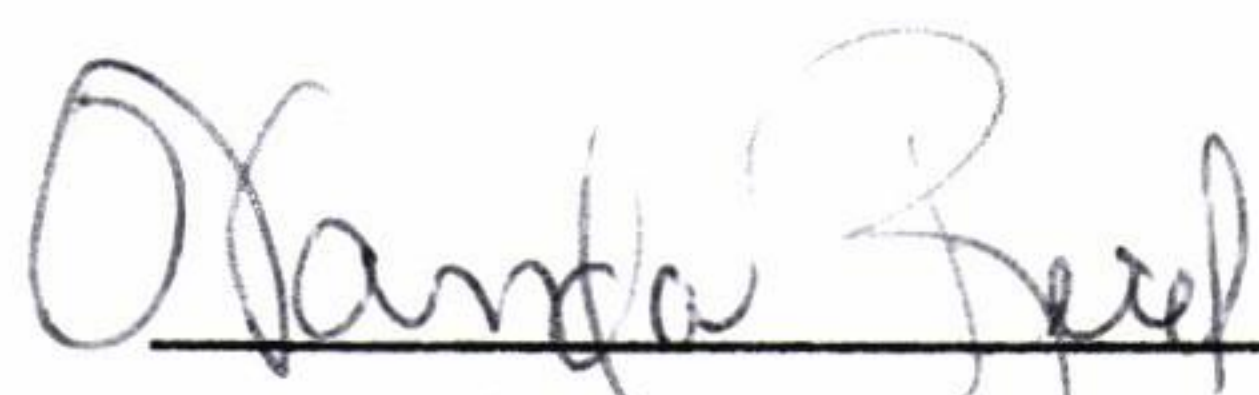
Joyce Whisnant, representing the Lenoir News Topic, related to council of the yearly Progress Edition the topic puts out each year. On a motion made by Reva Tunmire, seconded by Dennis Wilson, council voted to place an ad in this edition not to exceed \$250.00.

Due to the recent ice storm, the Town of Sawmills is allowed to obtain financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act. Bill Ramsey made the motion to appoint Max Andrews as agent to execute for assistance for the Town of Sawmills. Roger Clark seconded. All were in favor.

Dennis Wilson made the motion to approve a contract change order with Causby Construction for \$96.00 regarding the public works facility for vinyl base in the vehicle storage building. Roger Clark seconded. All were in favor.

Business Manager, Eric Davis reminded council of the various committee meetings scheduled for next week. He also related that the town has received a permit from state for installing a water line down May Road.

On a motion made by Reva Tunmire, seconded by Dennis Wilson, council agreed to adjourn at 8:00 PM.


Wanda Reid, Town Clerk


Max Andrews, Mayor

MINUTES

SAWMILLS TOWN HALL
SAWMILLS, NORTH CAROLINA

FEBRUARY 20, 1996
7:00 PM

Mayor Max Andrews opened the Public Hearing for comments for and against the voluntary petition for annexation of two properties located on the west side of Horseshoe Bend Road. This was presented by Town Planner, Phillip Lookadoo.

After some discussion, Public Hearing was closed at 7:15, PM.

Mayor Max Andrews called the regular meeting to order with all councilors present. They were; Bill Ramsey, Roger Clark, Elaine McGee, Reva Tunmire and Dennis Wilson.

Town Attorney, Terry Taylor, Sam Erwin, Representative of Western Piedmont Council of Governments, Town Engineer Chester West, Town Planner Phillip Lookadoo, Sawmills Safety Officer Ronnie Coffey, Business Manager Eric Davis, and Town Clerk Wanda Reid were also present.

Reva Tunmire gave the invocation.

Bill Ramsey made the motion to adopt the agenda. Dennis Wilson seconded. All were in favor.

Reva Tunmire made the motion, with Dennis Wilson seconding, to approve the minutes of the February 6, 1996, meeting. All were in favor.

Discussion from several citizens of Virginia Acres related to counsel of the wish to change the zoning of the two voluntary annexations from RA-20 to R-20. RA-20 allows for mobile homes to be placed on individual lots and the Virginia Acres residents were concerned that the present zoning would depreciate their home values. Town attorney, Terry Taylor related to counsel that the issue now was whether to accept the annexations or not.

Roger Clark made the motion to annex the properties. Bill Ramsey seconded. After a breif discussion, Roger Clark withdrew his previous motion. Bill Ramsey withdrew his previous second.

Reva Tunmire made the motion to annex the Carl Miller property adjacent to Virginia Acres. Annexation to be effective June 30, 1996. Dennis Wilson seconded. All were in favor.

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Reva Tunmire made the motion to annex the other Miller properties under the condition that the road is brought up to town standards and the water line is in place, to be effective June 30, 1996. Dennis Wilson seconded. All were in favor.

Representative from Western Piedmont Council of Governments, Sam Erwin, informed council that through the efforts of the county manager, the sewer study along 321 corridor now has the focus of amending the 201 facilities plan for Caldwell County. This study will be required by EPA and DEM, if the town would like to be considered for any of their loans or grants. On a motion made by Dennis Wilson, seconded by Reva Tunmire, council voted to participate with other municipalities and Caldwell County in the sewer study along the 321 corridor. Sawmills expense will be \$5,000.00.

Dare Duncan, representative of Sawmills Christmas Committee, informed council the three Christmas decorations bought last year were not put up at Christmas due to the light poles not being wired. Elaine McGee made the motion to provide funds for needed wiring and to put funds in the budget for decorations to be purchased next year. Bill Ramsey second this motion. All were in favor.

Sawmill's Safety Officer Ronnie Coffey related to counsel of contact made with Governmental Employee Occupational Safety and Health; (G.E.O.S.H.). G.E.O.S.H. serves as a supplement to municipal safety programs. In joining consortium of other local governments, (Granite Falls, Hickory, and Sawmills) training will be provided to all employees for a relatively small fee. The cost of joining G.E.O.S.H, is \$100.00 per employee per year. This will save moines spent sending employees to training seminars to other parts of state. On a motion made by Dennis Wilson, seconded by Roger Clark, council voted to study this issue until the next meeting to make a decision.

On a motion made by Reva Tunmire, seconded by Elaine McGee, council voted to adopt an amendment to the Town's Drug and Alcohol policy to include Random Testing of Employees with Commercial Drivers Licenses. (See attached.)

Bill Ramsey made the motion directing the town planner to obtain surveys of Cleo Drive for future paving. Reva Tunmire seconded. All were in favor.

Dennis Wilson made the motion to table the purchase of a Dirt Tamper and a Gas Detector until more prices are obtained. Bill Ramsey seconded, with all in favor.

Bill Ramsey made the motion to purchase 164 water meters at \$85.00 each (\$13,940.00) and 48 water meters at \$65.00 (\$2,640.00). \$16,580.00 altogether. Reva Tunmire seconded. All were in favor.

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Business Manager, Eric Davis presented to counsel a Budget Calendar for the council's authorization. The Budget Calendar calls for budget study sessions at 6:00 PM, March 12, April 9 and May 14, 1996. Roger Clark made the motion to accept the Budget Calendar. Bill Ramsey seconded. All were in favor.

Eric Davis related to counsel that Mrs Bernice Phillips, Finance Director for the Town of Reidsville, North Carolina, and State representative for the National Government Finance Officers Association, will present to counsel a plaque awarded to Sawmills for the Distinguished Budget Presentation Award. Elaine McGee made the motion to have the next regular meeting scheduled for March 5, 1996, at 6:00 PM instead of 7:00 PM to allow Ms Phillips time to return home after presenting the award. Dennis Wilson seconded. All were in favor.

Bill Ramsey made the motion to approve the paying of four outstanding bills; Sawmills Hardware & Supply for \$725.89, Caldwell Stone Company for \$472.83, Anything Office for \$427.59 and Institute of Governments for \$311.13. Elaine McGee seconded. All were in favor.

Business Manager Eric Davis related to counsel that the HOME Grant that had been applied for has been turned down.

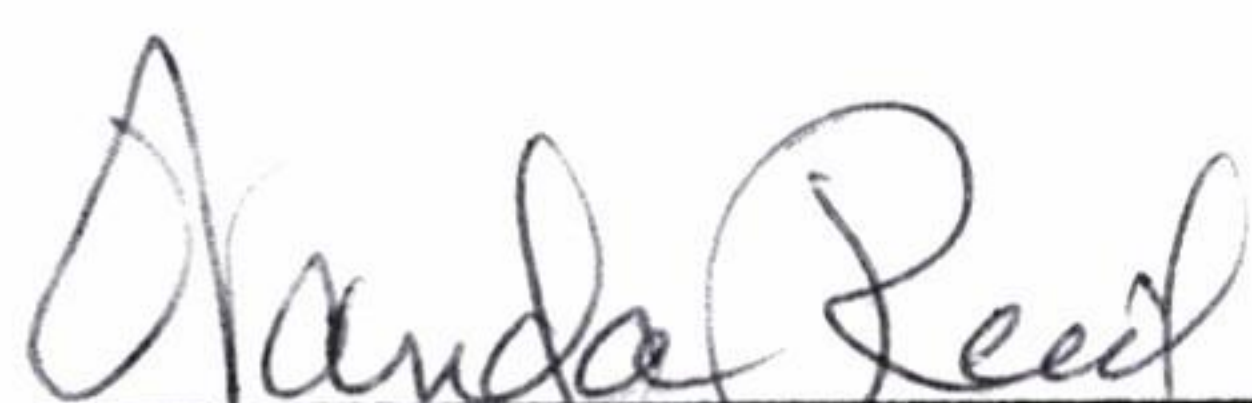
Mr. Davis informed council that the Caldwell County Commissioners had approved Sawmills request for ETJ zoning south of the Dry Ponds Road. Effective date of the turn-over will be May 15, 1996, and the town will need to hold a public hearing the end of March, or early April 1996. Council also discussed extending the ETJ zoning from Cahah's Mountain Road to the Dry Ponds Road, directing staff to prepare maps for reviewing at the next meeting.

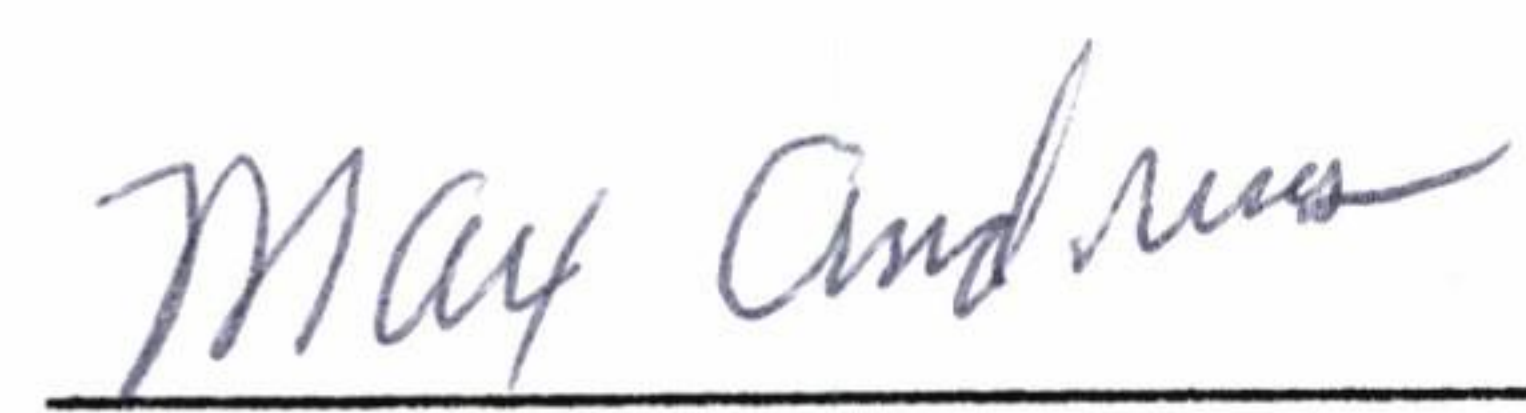
The board directed Ronnie Coffey to fertilize and lime the two ball fields at the park.

On a motion made by Dennis Wilson, seconded by Reva Tunmire, council voted to go into CLOSED SESSION for the discussion of Personnel Matters, at 8:35 PM.

9:25 PM, council voted to come out of CLOSED SESSION by a motion made by Roger Clark, and seconded by Reva Tunmire.

On a motion made by Reva Tunmire, seconded by Dennis Wilson, council voted to adjourn at 9:28 PM.


Wanda Reid, Town Clerk


Max Andrews, Mayor

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MINUTES

Sawmills Town Hall
Sawmill, North Carolina

March 5, 1996
6:00 PM

Mayor Max Andrews opened the regular meeting at 6:00 PM, with Reva Tunmire absent. Present were; Bill Ramsey, Roger Clark, Elaine McGee, and Dennis Wilson.

Also presents were; Tiana Ayotte, representing Town Attorney Terry Taylor, Business Manager Eric Davis, Finance Director Randy Laws, Finance Clerk Kelly Annas, and Town Clerk Wanda Reid.

Rev. Ed Warren gave the invocation.

On a motion made by Elaine McGee, seconded by Dennis Wilson, council voted to adopt the agenda.

Bill Ramsey made the motion to approve the minutes of February 20, 1996, with Roger Clark seconding. All were in favor.

Bernice Phillips, Finance Director for the town of Reidsville, North Carolina and also state representative for the National Government Finance Officers Association, presented council the Distinguished Budget Presentation Award earned by town staff. Business Manager Eric Davis, commended Randy Laws, Kelly Annas and Wanda Reid for their work on this project.

Mack Chandler, and Fred King representing the Caldwell County Tax Office related to counsel that real property taxes would be re-evaluated this year. Caldwell County will be using in house appraisers and not going outside the county for the appraisers. The county's last appraisal was in January 1989. They expect to have new values in place by January 1, 1997.

On a motion made by Dennis Wilson, seconded by Elaine McGee, council voted to purchase a dirt tamper for \$2525.00 and an atmospheric testing device for \$1400.00.

Bill Ramsey made the motion to purchase four basic bleacher sets to be used on the ball fields at the Sawmill's Town Park. Elaine McGee seconded. All were in favor.

On a motion made by Bill Ramsey, seconded by Roger Clark, council voted to hold a public hearing on March 19, 1996, to get the publics' comments on what the community needs in order to apply for another Community Development Block Grant.

Roger Clark made the motion to establish ETJ on property east of Dry Ponds Road until it intersects with the agreed upon boundary with Granite Falls, turns

RESOLUTION PASSED BY THE
TOWN COUNCIL
TOWN OF SAWMILLS, NORTH CAROLINA

The following resolution was offered by Councilman ~~Roger Clark~~ and seconded by Councilman Reva Tunmire and upon being put to a vote was carried unanimously on the 6th day of February, 1996:

THAT WHEREAS, a thoroughfare planning study is considered to be of utmost importance for the proper development of the highway system of the municipality for the safety and convenience of the traveling public; and

WHEREAS, a thoroughfare planning study is a necessary expense of the Town of Sawmills in order to provide for the proper development of its street system and for the safety and convenience of the traveling public; and

WHEREAS, an Agreement has been prepared in writing to establish the obligation of the Department of Transportation and the Town of Sawmills in a thoroughfare planning study to update and reevaluate the existing Lenoir Area Thoroughfare Plan; and

WHEREAS, said Agreement provides that this municipality participate with the Department of Transportation to the extent of:

- (1) Cooperating with the Department in the conduct of the project and to make available research materials, data, maps and other records of the municipality; and to arrange meetings of the planning board and/or other municipal officials to review the work carried out under the Agreement and to make such recommendations as are required.
- (2) Sharing in the expenses and cost of the study by providing at no cost to the Department the socio-economic inventories and projections by traffic analysis zone, and an inventory of the major street system for the urban area.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF SAWMILLS, NORTH CAROLINA:

That the agreement entitled "AGREEMENT FOR THE PERFORMANCE OF THOROUGHFARE PLANNING STUDY BETWEEN THE DEPARTMENT OF TRANSPORTATION AND THE TOWN OF SAWMILLS, NORTH CAROLINA" be, and same is hereby approved by the Town Council of the Town of Sawmills and the Manager and Town Clerk are authorized and directed to execute and deliver said contract.

I, Wanda Reid, Clerk of the Town of Sawmills, North Carolina, do hereby certify that the above is a true and correct copy of excerpts from the minutes of the Town Council of said Town.

WITNESS my hand and the official seal of the Town this the
15th day of February, 1996.



Wanda Reid
Town Clerk

northwest and follows the creek until turning northeast picking up property lines, runs into Ramblewoods Road, from there it follows the property line of the third property on the left, at which point it meets the town limit line. This is part of and shares a common owner with the property across Dry Ponds Road. Elaine McGee seconded. All were in favor.

On a motion made by Roger Clark, seconded by Elaine McGee, council voted to establish ETJ rights on the western side of town at Dry Ponds Road, extending westward on Dry Ponds Road to a private road which denotes the one mile radius, follows property lines north until it intersects with Hickory Nut Ridge Road then follows the road until the one mile radius would require following property lines north until the boundary can follow Hickory Nut Ridge Road north to Cajan Mtn. Road then following Hudson-Cajah Mtn. Road to a private driveway from there it would follow property lines until meeting current town limits.

Bill Ramsey made the motion to proceed with the collecting of delinquent taxes from the involuntary annexation dating back to January 1994. Elaine McGee seconded. All in favor.

Business Manager, Eric Davis, related to council that bids for the surplus property had been opened on March 1, 1996, at 1:00 PM. On a motion made by Bill Ramsey, seconded by Dennis Wilson, council voted to sell to the highest bidders, and to give the file cabinets to Sawmills Elementary School that had not sold.

Bill Ramsey made the motion to purchase various parts, (tires, wheels, blades, etc.) needed to get the tractors and mowers ready for operating properly this spring. This will cost approximately \$721.54. Roger Clark seconded. All in favor.

Elaine McGee made the motion to appoint Eric Davis as FEMA agent. Bill Ramsey seconded. All were in favor.

Council went into CLOSED SESSION at 7:02 PM to discuss a personnel matter.

On a motion made by Dennis Wilson, seconded by Roger Clark, council voted to come out of CLOSED SESSION at 7:22 PM.

Elaine McGee made the motion to adjourn at 7:25 PM. Dennis Wilson seconded. All were in favor.


Wanda Reid, Town Clerk


Max Andrews, Mayor

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MINUTES

March 12, 1996
6:00 PM

Sawmills Town Hall
Sawmills, North Carolina

The first budget planning session for FY 6/30/97 was held March 12, 1996. Mayor Max Andrews opened the meeting at 6:00 PM. Also present were Elaine McGee, Bill Ramsey, Roger Clark and Dennis Wilson.

Business Manager, Eric Davis gave an up to date explanation of the current years budget and gave time for discussion on each department.

Davis next gave each board member an update on the current fund balance and a list of bills paid for the month of February.

The budget for FY 6/30/97 was then brought up with a list of capital expenditure items requested by heads of departments presented by Davis.

Dennis Wilson then talked about the possibilities of renovating the old town hall to bring it up to date and meet the ADA standards.

At 9:15 PM Dennis Wilson made a motion to adjourn. Elaine McGee seconded and council approved the motion with all in favor.

Randy Laws
Randy Laws, Finance Director

Max Andrews
Max Andrews, Mayor

MINUTES

Sawmills Town Hall
Sawmills, North Carolina

March 19, 1996
7:00 PM

Mayor Max Andrews opened the Public Hearing for comments on applying for a Community Development Block Grant. Billie Black, representative of Western Piedmont Council of Governments gave a presentation to council. Reva Tunmire made the motion that Ms Black apply for a CDBG grant. Elaine McGee seconded. All were in favor. Public Hearing was closed at 7:10 PM.

All council persons were present as Max Andrews, Mayor, called the regular meeting to order. Bill Ramsey, Roger Clark, Elaine McGee, Reva Tunmire and Dennis Wilson were present. Present also was, Town Attorney Terry Taylor, Western Piedmont Council of Government representative Billie Black, Town Planner Phillip Lookadoo, Business Manager Eric Davis, and Town Clerk Wanda Reid.

In the absence of Rev. Ed Warren, Reva Tunmire gave the invocation.

Resident of Edgewood Drive, Brock Griffin, requested to be placed on the agenda. Business Manager, Eric Davis, related to counsel that the advertisement in a Chamber of Commerce publication had been sold out and that the awarding of the May Road and Horseshoe Bend Road Waterline Extension projects would be put in place.

On a motion made by Elaine McGee and seconded by Dennis Wilson, council voted to adopt the agenda with changes.

It was noted in the minutes of March 5, 1996, council gave binders to Sawmills Elementary School, minutes should have stated file cabinets. Bill Ramsey made the motion to approve minutes of March 5, 1996, with the above change. Elaine McGee seconded. All were in favor.

Elaine McGee made the motion to approve the March 12, 1996 Budget Meeting minutes. Bill Ramsey seconded. All were in favor.

On Thursday, March 14th, 1996, at 2:00 PM, bids for the May Road and Horseshoe Bend Road Waterline Extension were opened. Bids are as follows:

425

Hickory Construction Co.	\$123,600.00
Marvins Backhoe Service	134,885.00
Neill Grading & Construction	186,883.00

On a motion made by Reva Tunmire, seconded by Bill Ramsey, council voted to award the contract to Hickory Construction Co., for the May Road and Horseshoe Bend Road waterline extension.

Bill Ramsey made the motion to reimburse the Hudson Voluntary Fire Department **THREE HUNDRED NINE DOLLARS AND TWENTY-THREE CENTS (\$309.23)** for taxes on the newly annexed area off Horseshoe Bend Road. Dennis Wilson seconded. All were in favor.

On a motion made by Roger Clark, seconded by Bill Ramsey, council voted to join the Governmental Employees Occupational Safety and Health, Co., (G.E.O.S.H.) for safety training to all employees of the Town for \$100.00 per employee per year.

Discussion to rejoin the North Carolina Rural Water Association was tabled for further study.

Town Planner, Phillip Lookadoo, presented to counsel the new Sawmill's Official Zoning Map. Reva Tunmire made the motion to adopt the map. Dennis Wilson seconded. All were in favor.

On a motion made by Bill Ramsey, seconded by Roger Clark, council voted to purchase \$3,910.00 water supplies in order to get through this fiscal year. This will enable the water department to order supplies quarterly instead of monthly.

Roger Clark made the motion that Business Manager Eric Davis, represent Sawmills in the Unifour Consortium's Governing Board meeting scheduled for March 22, 1996, at the Western Piedmont Council of Governments Catawba Room. Reva Tunmire seconded. All were in favor.

On a motion made by Bill Ramsey, seconded by Elaine McGee, council voted to call a public hearing for April 16, 1996 on the ETJ Boundaries, and to call a public hearing for May 7, 1996, on the ETJ Zoning.

Brock Griffin related to counsel of his appreciation of the town's public work crew in their efforts in getting water restored during several main water lines breaks. He mentioned the dedication of being out in sub zero weather at 2:00 AM and not stopping until the job was completed. Dennis Wilson made the motion to note this in the employees personnel files to be used in the analysis of future pay raises. Bill Ramsey seconded. All were in favor.