

**TUESDAY, NOVEMBER 21, 2023
TOWN OF SAWMILLS REGULAR COUNCIL MEETING
6:00PM**

COUNCIL PRESENT

Mayor Keith Warren
Mayor Pro Tem Clay Wilson
Bobby Mosteller
Rebecca Johnson
Melissa Curtis

STAFF PRESENT

Chase Winebarger
Julie A Good
Terry Taylor

COUNCIL ABSENT

Joe Wesson

CALL TO ORDER: Mayor Keith Warren called the meeting to order at approximately 6:00pm.

INVOCATION: Pastor Mark Dula gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor Keith Warren led the Pledge of Allegiance.

ADOPT AGENDA: Mayor Keith Warren asked for a motion to adopt the November 21, 2023 Agenda.

Melissa Curtis made a motion, and Clay Wilson seconded, to adopt the November 21, 2023 Amended Agenda. All were in favor.

APPROVE OCTOBER 17, 2023 REGULAR MEETING MINUTES: Mayor Keith Warren asked for a motion to approve the September 19, 2023 regular meeting minutes.

Clay Wilson made a motion, and Rebecca Johnson seconded, to approve the October 17, 2023 regular meeting minutes. All were in favor.

PUBLIC COMMENT: Mayor Keith Warren asked if anyone had any questions or comments at this time.

Adam Johnson spoke about code enforcement issues on Sigmon Drive.

RECOGNITIONS:

NOVEMBER RECYCLE REWARDS WINNER: Mayor Keith Warren announced Teresa Curtis as the November Recycle Rewards Winner. A credit of forty dollars (\$40.00) will be added to the current sanitation bill.

No Council action was required.

PUBLIC HEARING: TEXT AMENDMENT:

OPEN PUBLIC HEARING: Mayor Keith Warren asked for a motion to open the public hearing.

Clay Wilson made a motion, and Bobby Mosteller seconded, to open the public hearing. All were in favor.

STAFF COMMENTS/RECOMMENDATIONS: Town Planner Dustin Millsaps stated that a text amendment has been completed to make minor changes to clarify language and particular sections of the zoning ordinance. Town Planner Dustin Millsaps stated that the zoning ordinance has been to Planning Board and that Planning Board recommends the adoption of the text amendment to the Town Council as written.

PUBLIC COMMENT: No one wished to speak.

CLOSE PUBLIC HEARING: Mayor Keith Warren asked for a motion to close the public hearing.

Clay Wilson made a motion, and Melissa Curtis seconded, to close the public hearing. All were in favor.

COUNCIL ACTION: Rebecca Johnson made a motion, and Clay Wilson seconded, to approve the text amendment to the Town of Sawmills Zoning Ordinance. All were in favor.

FINANCIAL MATTERS:

CALDWELL COUNTY VETERANS HONOR GUARD DONATION REQUEST: Mayor Keith Warren stated that the Caldwell County Veterans Honor Guard, requested a donation in the amount of two hundred dollars (\$200.00).

Clay Wilson made a motion, and Rebecca Johnson seconded, to give a donation in the amount of two hundred dollars (\$200.00) to Caldwell County Veterans Honor Guard. All were in favor.

PUBLIC COMMENT: Mayor Keith Warren asked if anyone had any questions or comments at this time.

No one wished to speak.

UPDATES:

NOVEMBER CODE ENFORCEMENT REPORT: Town Code Enforcement Officer Curt Willis stated that there are six (6) code enforcement cases that are open.

No Council action was required.

TOWN MANAGER UPDATES: Town Manager Chase Winebarger had the following updates:

- Town Manager Chase Winebarger stated the employee Thanksgiving lunch will be on Wednesday, November 22, 2023 at Sawmills Town Hall.
- Town Manager Chase Winebarger stated that the employee Christmas lunch will be on Thursday, December 21, 2023, at Copper Penny.
- Town Manager Chase Winebarger stated that he has spoken to the Architect and they are waiting on one (1) engineer, but that the project should go out to bid in January of 2024.
- Town Manager Chase Winebarger stated that staff is still working on the BRIC grant for the repairs to the sewer lift station and it should come to Council in December.
- Town Manager Chase Winebarger stated that there is a final meeting on December 5, 2023, for the MUSCO financing for the new park lights.
- Town Manager Chase Winebarger stated that employee longevity will be paid out the first pay period in December. Town Manager Chase Winebarger stated that since longevity is in the budget, that this would be the last year he would remind Council when it was being paid.
- Town Manager Chase Winebarger stated that he had received a fully completed petition from Leonard Bumgarner to make Mill Drive a Town street. Town Manager Chase Winebarger stated that he will bring it to Council during budget preparation for consideration.

COUNCIL COMMENTS:

Melissa Curtis wanted to thank everyone for coming to the meeting.

Clay Wilson wanted to congratulate Council members Melissa Curtis, Bobby Mosteller and Joe Wesson for the past election.

Mayor Keith Warren wanted to thank everyone for coming.

CLOSED SESSION PURSUANT TO N.C.G.S. §143.318-11(A)(3): Mayor Keith Warren asked for a motion to go into closed session.

Melissa Curtis made a motion, and Clay Wilson seconded, to go into closed session pursuant to N.C.G.S. § 143.318-11(a)(3) at approximately 6:21pm. All were in favor.

Clay Wilson made a motion, and Rebecca Curtis seconded, to come out of closed session at approximately 6:45pm. All were in favor.

COUNCIL ADJOURN: Mayor Keith Warren asked for a motion to adjourn.

Clay Wilson made a motion, and Rebecca Johnson seconded, to adjourn the meeting. All were in favor.

The meeting was adjourned at approximately 6:45pm.

Keith Warren, Mayor

Julie A. Good, Town Clerk