

**TUESDAY, NOVEMBER 18, 2014
TOWN OF SAWMILLS REGULAR COUNCIL MEETING
6:00 PM**

COUNCIL PRESENT

Trena McRary Kirby
Joe Wesson
Jeff Wilson
Johnny Wilson
Gerelene Blevins

STAFF PRESENT

Seth Eckard
Julie Good
Terry Taylor
Elinor Hiltz

CALL TO ORDER: Mayor Pro-Tem Trena McRary Kirby called the meeting to order.

INVOCATION: Chaplin Jason Hines with the Sawmills Volunteer Fire Department gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor Pro-Tem Trena McRary Kirby led the Pledge of Allegiance.

ADOPT AGENDA: Mayor Pro-Tem Trena McRary Kirby asked for a motion to adopt the agenda with the following changes: remove Item 7C: Recognition of Colton Hartley.

Joe Wesson made a motion, and Gerelene Blevins seconded, to adopt the agenda with changes. All were in favor.

APPROVE OCTOBER 21, 2014 REGULAR MEETING MINUTES: Mayor Pro-Tem Trena McRary Kirby asked for a motion to approve the October 21, 2014 regular meeting minutes.

Jeff Wilson made a motion, and Joe Wesson seconded, to approve the minutes. All were in favor.

PUBLIC COMMENT: Mayor Pro-Tem Trena McRary Kirby asked if anyone had any questions or comments at this time.

No one wished to speak.

RECOGNITIONS:

RECYCLE REWARDS WINNER: Town Administrator Seth Eckard announced Ms. Ester Stamey as the November Recycle Rewards winner. A credit of twenty-eight dollars (\$28.00) will be added to her sanitation bill and her certificate will be available at the Town Hall for pick up.

No Council action was required.

YARD OF THE MONTH WINNERS: Town Administrator Seth Eckard announced that Cameron, Callie and Jacqueline, from the 28630 zip code, and Jack and Rita Livingston, from the 28638 zip code, as the November Yard of the Month winners. Town Administrator Seth Eckard stated that both certificates would be available at the Town Hall for pick up.

No Council action was required.

FINANCIAL MATTERS:

CAPITAL RESERVE FUND BUDGET AMENDMENT CORRECTION: Town Administrator Seth Eckard stated that during the October 21, 2014 meeting, a budget ordinance was approved to transfer funds into the Capital Reserve Fund from the General Fund in the amount of two hundred forty-five thousand dollars (\$245,000) for future capital outlay and/or projects.

The amendment should have listed the balance account numbers to reflect a fund balance appropriation to the revenue and expense accounts. However, the amendment listed the journal account numbers in error.

Joe Wesson made a motion, and Gerelene Blevins seconded, to approve the amendment correction in the amount of two hundred forty-five thousand dollars (\$245,000) into the Capital Reserve Fund from the General Fund for future capital outlay and/or projects. All were in favor.

EMPLOYEE LONGEVITY PAY: Town Administrator Seth Eckard stated that the Town of Sawmills pays out an employee longevity pay the first pay period of December.

Joe Wesson made a motion, and Johnny Wilson seconded, to approve disbursement of longevity pay to employees the first pay period in December. All were in favor.

FY 2013-2014 AUDIT PRESENTATION: James Lowdermilk and Rick Hammer, with Lowdermilk, Church & Co., L.L.P., presented the Towns FY 2013-2014 audit to Council.

Mr. Lowdermilk and Mr. Hammer stated that the Town received a clean audit and commended staff and Council on their efforts to maintain a strong fund balance.

No Council action was required.

APPROVE AUDITORS CONTRACT FO FY 2014-2015: Town Administrator Seth

Eckard stated the current contract with the Town auditors Lowdermilk, Church & Co., L.L.P. needs to be renewed. The renewal contract will cover the period of July 1, 2014 to June 30, 2015.

Jeff Wilson made a motion, and Joe Wesson seconded, to approve a renewal contract with the Town auditors Lowdermilk, Church & Co, L.L.P. in the amount of \$10,050.00 (ten thousand fifty dollars) and covering the period of July 1, 2014 to June 30, 2015. All were in favor.

REQUEST FOR A DONATION FROM CALDWELL COUNTY SMART START:

Town Administrator Seth Eckard stated that the Caldwell County Smart Start has requested a donation in the amount of \$250.00 (two hundred fifty dollars). Teresa Branch, Director of Caldwell County Smart Start, gave a presentation for Caldwell County Smart Start. The Caldwell County Smart Start is partnering with Dolly Parton's Imagination Library to foster a love of reading among Caldwell County preschool children and their families. With the program, a child will receive an age appropriate book in the mail once a month from birth until the child turns 5 (five) years of age.

Gerelene Blevins made a motion, and Joe Wesson seconded, to give a donation in the amount of two hundred fifty dollars (\$250.00) to Caldwell County Smart Start. All were in favor.

PUBLIC COMMENT: Mayor Pro-Tem Trena McRary Kirby asked if anyone had any questions or comments at this time.

Jason Hines wanted to thank Council for the donation to Caldwell County Smart Start. Mr. Hines stated that the Smart Start program helps many children in Caldwell County.

UPDATES:

CODE ENFORCEMENT MONTHLY REPORT: Administrator Seth Eckard stated Town Planner Elinor Hiltz has enclosed an updated status report of Code Enforcement cases and the progress that has been made on each case as of November 2014.

No Council action was required.

ADMINISTRATORS REPORT: Town Administrator Seth Eckard made the following announcements:

- The Town offices will be closed Thursday, November 27, and Friday, November 28, 2014 for the Thanksgiving holidays.
- The Christmas Tree lighting will be December 2, 2014, beginning at 6:30 pm in the Farmers' Market field. Gerelene Blevins will be hosting the event.
- The Christmas Parade will be Saturday December 6, 2014. Lineup begins at 9:30 am and the parade begins at 10:00 am.

- The employee Christmas party will be December 12, 2014 beginning at 6:30 pm at Sims Barbeque.
- Peggy Lowdermilk, who lives in Doe Run, sent a letter in thanking the Town for the street light that was put up in Doe Run.
- Retired Fire Chief Brian Church sent a letter thanking the Town for cutting the dead tree that was leaning into the Stamey Road.
- The Town's first Household Hazardous Waste Day is Saturday November 22, 2014 from 8:00 am to 12:00 pm at the STAT Inc. facility at 3062 Eli Lane.
- The Town recently hired Terry Brown, who lives on Sawmills School Road, for the vacant position at Public Works. Terry Brown will start December 1, 2014.
- The restrooms at the Veterans Memorial Park came in under budget. The Council had budgeted \$100,000.00 (one hundred thousand dollars) for the restrooms. The actual cost was \$70,000.00 (seventy thousand), which was a \$30,000.00 (thirty thousand dollar) savings.

COUNCIL COMMENT: Mayor Pro-Tem Trena McRary Kirby asked if anyone on the Council had any questions or comments at this time.

Joe Wesson wanted to thank the Council for the restrooms at Veterans Memorial Park.

Trena McRary Kirby thanked Joe Wesson for the great job he did at the Veterans Memorial Celebration.

COUNCIL ADJOURN: Mayor Pro-Tem Trena McRary Kirby asked for a motion to adjourn.

Johnny Wilson made a motion, and Joe Wesson seconded, to adjourn the meeting. All were in favor.

Julie A Good, Town Clerk

Trena McRary Kirby,
Mayor Pro-Tem