

**TUESDAY, NOVEMBER 17, 2020
TOWN OF SAWMILLS REGULAR COUNCIL MEETING
6:00 PM**

COUNCIL PRESENT

Mayor Johnnie Greene
Clay Wilson
Joe Wesson
Rebecca Johnson
Keith Warren via Zoom

STAFF PRESENT

Chase Winebarger
Julie A Good

COUNCIL ABSENT

Melissa Curtis

CALL TO ORDER: Mayor Johnnie Greene called the meeting to order at approximately 6:00pm.

Mayor Johnnie Greene stated that Councilman Keith Warren was out of town due to work and wanted to participate in the meeting remotely via Zoom.

Rebecca Johnson made a motion, and Joe Wesson seconded, to allow Councilman Keith Warren to participate in the November 17, 2020 meeting remotely via Zoom. All were in favor. Keith Warren joined the meeting at approximately 6:16pm.

INVOCATION: Jeff Lambert gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor Johnnie Greene led the Pledge of Allegiance.

ADOPT AGENDA: Mayor Johnnie Greene asked for a motion to adopt the November 17, 2020 Agenda.

Joe Wesson made a motion, and Rebecca Johnson seconded, to adopt the amended November 17, 2020 Agenda. All were in favor.

APPROVE OCTOBER 20, 2020 REGULAR MEETING MINUTES: Mayor Johnnie Greene asked for a motion to approve the October 20, 2020 regular meeting minutes.

Clay Wilson made a motion, and Rebecca Johnson seconded, to approve the October 20, 2020 regular meeting minutes. All were in favor.

PUBLIC COMMENT: Mayor Johnnie Greene asked if anyone had any questions or comments at this time.

Jo Ann Miller thanked Council for the donation to the American Legion Post 392.

RECOGNITIONS:

RECYCLE REWARDS WINNER: Mayor Johnnie Greene announced Greg Massagee, as the November Recycle Rewards winner. A credit of thirty-two dollars (\$32.00) will be added to the current sanitation bill.

No Council action was required.

FINANCIAL MATTERS:

CALDWELL COUNCIL ON ADOLESCENT HEALTH DONATION REQUEST: Mayor Johnnie Greene stated that the Caldwell Council on Adolescent Health had requested a donation in the amount of one hundred dollars (\$100.00).

Rebecca Johnson made a motion, and Clay Wilson seconded, to give a donation in the amount of two hundred dollars (\$200.00) to the Caldwell Council on Adolescent Health. All were in favor.

CALDWELL COUNTY SCHOOLS DONATION REQUEST: Mayor Johnnie Greene stated that the Caldwell County Schools had requested a donation in the amount of fourteen thousand dollars (\$14,000.00).

Joe Wesson made a motion, and Keith Warren seconded, to give a donation in the amount of fourteen thousand dollars (\$14,000.00) to the Caldwell County Schools. All were in favor.

FY 2019-2020 AUDIT PRESENTATION: James Lowdermilk and Rick Hammer, with Lowdermilk, Church & Co., L.L.P., presented the Towns FY 2019-2020 audit to Council.

Mr. Lowdermilk and Mr. Hammer stated that the Town received an unqualified audit and commended staff and Council on their efforts to maintain a strong fund balance.

No Council action was required.

AMI PROJECT CLOSEOUT: Mayor Johnnie Greene stated that during the October 15, 2019 regularly scheduled council meeting, the Council approved a Capital Project Budget Ordinance Water Meter Replacement Project. On October 8, 2020, an Endpoint Acceptance

Plan was signed showing all AMI meters had been installed and all work done on the Water Meter Replacement Project. As of November 1, 2020, all invoices had been received and final payment had been sent.

Clay Wilson made a motion, and Joe Wesson seconded, to close out the Capital Project Budget Ordinance Water Meter Replacement Project. All were in favor.

BUDGET AMENDMENT: Mayor Johnnie Greene stated that the Capital Project Budget Ordinance Water Meter Replacement Project has been completed and closed. All invoices, for expenses have been paid. As a result, the cash on hand of one hundred ninety-seven thousand fifty-eight dollars and two cent dollars (\$197,058.02) for the CIP-AMI Project Fund needs to be transferred back to the Utility Fund.

Joe Wesson made a motion, and Clay Wilson seconded, to approve a budget amendment (as set forth in the attached Amendment Ordinance) transferring the amount of one hundred ninety-seven thousand fifty-eight dollars and two cent dollars (\$197,058.02) from the CIP-AMI Project Fund to the Utility Fund. All were in favor.

PUBLIC COMMENT: Mayor Johnnie Greene asked if anyone had any questions or comments at this time.

No one wished to speak.

UPDATES:

OCTOBER CODE ENFORCEMENT REPORT: Town Planner Dustin Millsaps stated that there are eight (8) code enforcement cases open:

- Carolyn Bray/Robyn Brittian, owner 2570 Baker Circle. Abandoned Mobile Home/Garbage and Rubbish. Town Planner Dustin Millsaps stated that he is working with Town Attorney Terry Taylor to abate the property. Town Planner Dustin Millsaps also stated that he will treat this as a Junk and Debris and not minimum housing. If so, the Town can proceed to abate after thirty (30) days of notice. Town Planner Dustin Millsaps stated that he got a quote that will demo entire trailer and haul off all debris including our equipment, labor and fees. Town Planner Dustin Millsaps stated that the quote is four thousand one hundred dollars (\$4,100.00). Town Planner Dustin Millsaps stated that he rode by the property and it is still in the same condition and would like to discuss demolition;
- Teresa Annas Compton, 4486 Sawmills School Road. Abandoned Mobile Home/Garbage and Rubbish. Town Planner Dustin Millsaps stated he received a complaint on January 13, 2020. Town Planner Dustin Millsaps stated that a NOV letter was sent out on January 23, 2020 with a deadline of February 10, 2020. Town Planner Dustin Millsaps stated that the trailer is not finished and located on the same property as the Compton house that the Town abated in 2018. Town Planner Dustin

- Millsaps stated that staff will investigate and work with attorney for possible courses of abatement. Town Planner Dustin Millsaps stated that one (1) of Ms. Compton's sons is scheduled to meet with staff in late February to work towards getting the property in his name and get the property cleaned up. Town Planner Dustin Millsaps stated that staff has is waiting for Ms. Compton's son to schedule a time to come in and speak with staff regarding this property. Town Planner Dustin Millsaps stated that he went by the property on September 10, 2020 and the property is still in same condition with extremely high grass and would recommend demolition;
- Dale E and Debra Miller, 4434 Jess Dr. Garbage and Rubbish/Property Maintenance. Town Planner Dustin Millsaps stated that a complaint was received on January 28, 2020. Town Planner Dustin Millsaps stated that the complaint addressed two (2) separate properties and possible violations. A NOV letter was sent on February 13, 2020, with a deadline of March 4, 2020 for the Miller property. Town Planner Dustin Millsaps stated that the Miller property is in violation for having high grass/vegetation and junk and garbage located around the property. Town Planner Dustin Millsaps stated another complaint was received on May 7, 2020 and a final letter was sent on May 13, 2020, with a deadline of May 31, 2020. Town Planner Dustin Millsaps stated that on June 1, 2020, staff spoke with Mrs. Miller, who has a medical condition, and she asked for an extension and stated that she is working on getting the property cleaned up. Town Planner Dustin Millsaps stated that on September 10, 2020, a new tenant is cleaning up the property and is $\frac{3}{4}$ of the way done. Town Planner Dustin Millsaps stated that a final citation was issued on November 2, 2020;
 - Denise Dotson/William S Annas, II, 4095 Gatewood Dr. Abandoned Mobile Home/Minimum Housing. Town Planner Dustin Millsaps stated that a complaint was received on March 5, 2020, and a regular NOV letter and a certified NOV letter was sent on March 5, 2020, with a deadline of March 23, 2020. Town Planner Dustin Millsaps stated that the mobile home has been sprayed painted and has an apparent tenant, however, the water meter has been pulled from the property. Property was cleaned up. However, Mr. Annas informed Town Planner Dustin Millsaps that a new tenant has moved in the mobile home. Town Planner Dustin Millsaps stated that a second NOV letter was sent on May 15, 2020 with a deadline of June 15, 2020 for additional garbage on property. Town Planner Dustin Millsaps stated that staff will investigate and work with Town Attorney for possible courses of abatement. Town Planner Dustin Millsaps stated that he went by the property on September 10, 2020 and all garbage has been picked up, however, the house has multiple windows smashed out which is now a minimum housing violation. Town Planner Dustin Millsaps stated that he spoke with property owner and he plans on removing the trailer on November 5, 2020;
 - Steve and Mary Hand, 2511 Baker Cir. Garbage and Rubbish/Property Maintenance. Town Planner Dustin Millsaps stated that a complaint was received on April 20, 2020. Town Planner Dustin Millsaps stated that the complaint states that the property is overgrown and consist of junk vehicles. Town Planner Dustin Millsaps stated that a regular letter was sent on April 23, 2020, with a deadline of May 15, 2020. Town Planner Dustin Millsaps stated that staff will investigate further. Town Planner Dustin

Millsaps stated that he had contacted the property owner and the junk has been removed, but the junk vehicle still remains. Town Planner Dustin Millsaps stated he will keep a check on this;

- Shirley Maxine Bentley, 2265 O J Ln. Junk Vehicle. Town Planner Dustin Millsaps stated that the property does have a junk vehicle on it and a NOV letter was sent on October 8, 2020. Town Planner Dustin Millsaps stated that the property owner has cleaned up the property and removed the junked vehicle. Town Planner Dustin Millsaps stated that property owner has until November 25, 2020 to put underpinning on the property;
- Loreane White and Charles White, 4698 Rockview Pl. Garbage and Rubbish/Property Maintenance. Town Planner Dustin Millsaps stated that a NOV letter was sent on October 8, 2020. Town Planner Dustin Millsaps stated that the grass looked like it hadn't been cut in years;
- Jessie Kristen Smith, 4215 Trojan Ln. Rubbish grass. Town Planner Dustin Millsaps stated that a NOV letter was sent out on September 29, 2020, and grass was mowed by October 8, 2020. Town Planner Dustin Millsaps stated that there is still junk in the yard that still needs to be cleaned.

No Council action was required.

TOWN MANAGER UPDATES:

- Town Manager Chase Winebarger stated that the utility bills should now be leveled out after the 2.5% increase in July, billing cycle consolidation during the past two months, and the change in bills because of accuracy of the new meters.
- Town Manager Chase Winebarger stated that the remodel of the front counter at Town Hall is complete and the doors to Town Hall are now open.
- Town Manager Chase Winebarger stated that the installation of the equipment at the Parks and Farmer's Market should start soon. Town Manager Chase Winebarger stated that the date of installation has been pushed back because of weather.
- Town Manager Chase Winebarger stated that there have been a lot more interest in our Parks from rentals to usage. Town Manager Chase Winebarger stated that there have been someone in the parks almost daily.
- Town Manager Chase Winebarger stated that he is working on the job description for the Parks and Rec Director job since Benny Townsend is retiring in December. Town Manager Chase Winebarger stated that he intends to hire someone with a degree/background in Rec management. Town Manager Chase Winebarger also stated that he intends to increase the programs offered in the Town to more than baseball. Town Manager Chase Winebarger stated that he wants to have the position filled by January.
- Town Manager Chase Winebarger stated that the Bicycle/Pedestrian Steering Committee has met and there will be a survey going out this month for citizens to

complete so they can have input in the process. The survey will be on the Town's Facebook page, the Town's Website and available at Town Hall. Town Manager Chase Winebarger stated that he will do a CodeRed to make citizens aware of the survey. Town Manager Chase Winebarger stated that the steering committee intends to meet in December to continue to plan and discuss the results of the survey.

- Town Manager Chase Winebarger stated that all Town events have been canceled for the remaining of the year. Town Manager Chase Winebarger stated that Public Works has been busy decorating the Town for the Christmas holiday and will be turning on the Christmas lights on Thanksgiving Eve this year to compensate for not having an actual tree lighting event. Town Manager Chase Winebarger stated that the power install is going to occur in the coming week depending upon weather and that project now includes replacing the existing underground electrical wiring. If this occurs before the lights are turned on, then the lights at the Farmer's Market field, which includes the Town Christmas tree, will not be on at the same time as the lights on the poles and at Town Hall.
- Town Manager Chase Winebarger stated that he was able to renegotiate the stormwater mapping contract and the amount has now been decreased.
- Town Manager Chase Winebarger stated that the Town will be participating in Sister City for approximately five hundred dollars (\$500.00) yearly we will have a sister city and our sister city will be in Germany.

COUNCIL COMMENTS:

Rebecca Johnson wanted to thank everyone for coming to the meeting.

Joe Wesson wanted to thank everyone for coming to the meeting and wanted to commend Town Manager Chase Winebarger for keeping the Town going during the COVID-19 pandemic.

Mayor Johnnie Greene wanted to thank everyone for coming to the meeting.

COUNCIL ADJOURN: Mayor Johnnie Greene asked for a motion to adjourn.

Clay Wilson made a motion, and Rebecca Johnson seconded, to adjourn the meeting. All were in favor.

The meeting was adjourned at approximately 6:41pm.

Johnnie Greene, Mayor

Julie A. Good, Town Clerk