

**TUESDAY, NOVEMBER 17, 2015
TOWN OF SAWMILLS REGULAR COUNCIL MEETING
6:00 PM**

COUNCIL PRESENT

Trena McRary Kirby
Joe Wesson
Gerelene Blevins
Jeff Wilson

STAFF PRESENT

Christopher Todd
Julie Good
Terry Taylor

COUNCIL ABSENT

Johnny Wilson

CALL TO ORDER: Mayor Pro Tem Trena McRary Kirby called the meeting to order.

INVOCATION: Keith Warren gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Trena McRary Kirby led the Pledge of Allegiance.

ADOPT AGENDA: Mayor Pro Tem Trena McRary Kirby asked for a motion to adopt the November 17, 2015 agenda.

Jeff Wilson made a motion, and Joe Wesson seconded, to adopt the November 17, 2015 agenda. All were in favor.

APPROVE OCTOBER 20, 2015 REGULAR MEETING MINUTES: Mayor Pro Tem Trena McRary Kirby asked for a motion to approve the October 20, 2015 regular meeting minutes.

Joe Wesson made a motion, and Gerelene Blevins seconded, to approve the October 20, 2015 regular meeting minutes. All were in favor.

APPROVE OCTOBER 20, 2015 CLOSED SESSION MINUTES: Mayor Pro Tem Trena McRary Kirby asked for a motion to approve the October 20, 2015 closed session minutes.

Gerelene Blevins made a motion, and Joe Wesson seconded, to approve the October 20, 2015 closed session minutes. All were in favor.

APPROVE NOVEMBER 9, 2015 SPECIAL MEETING MINUTES: Mayor Pro Tem Trena McRary Kirby asked for a motion to approve the November 9, 2015 special meeting minutes.

Jeff Wilson made a motion, and Gerelene Blevins seconded, to approve the November 9, 2015 special meeting minutes. All were in favor.

PUBLIC COMMENT: Mayor Pro Tem Trena McRary Kirby asked if anyone had any questions or comments at this time.

No one wished to speak.

RECOGNITIONS:

RECYCLE REWARDS WINNER: Town Administrator Christopher Todd announced that after checking numerous accounts on the computer generated list, Public Works Director, Ronnie Coffey, could not find a recycle rewards winner this month.

No Council action was required.

YARD OF THE MONTH WINNERS: Town Administrator Christopher Todd announced Robert Yount from the 28630 zip code, and Harold Williams, from the 28638 zip code, as the November Yard of the Month winners. Town Administrator Christopher Todd stated that the certificates would be available at the Town Hall for pick up.

No Council action was required.

FINANCIAL:

EMPLOYEE LONGEVITY PAY: Mayor Pro Tem Trena McRary Kirby stated that the Town of Sawmills pays out an employee longevity pay the first pay period of December.

Joe Wesson made a motion, and Gerelene Blevins seconded, to approve disbursement of longevity pay to employees the first pay period in December. All were in favor.

APPROVE AUDITORS CONTRACT FOR FY 2015-2016: Mayor Pro Tem Trena McRary Kirby stated that the current contract with the Town auditors Lowdermilk, Church & Co., L.L.P. needs to be renewed. The renewal contract will cover the period of July 1, 2015 to June 30, 2016.

Jeff Wilson made a motion, and Joe Wesson seconded, to approve a renewal contract with the Town auditors Lowdermilk, Church & Co, L.L.P. in the amount of \$10,500.00 (ten thousand five hundred dollars) and covering the period of July 1, 2015 to June 30, 2016. All were in favor.

PUBLIC COMMENT: Town Administrator Christopher Todd asked if anyone had any questions or comments at this time.

Deputy Jon Hawn, Sawmills Elementary School Resource Officer, stated that Sawmills Veterans Celebration was wonderful. The celebration was well developed and Deputy Hawn has received numerous positive comments from the public on the event.

UPDATES:

SBEA SEPTEMBER PROGRESS REPORT: Mayor Pro Tem Trena McRary Kirby stated that Sherry Long, from the Western Piedmont Council of Governments, has enclosed a progress report for the SBEA project 12-C-2443.

No Council action was required.

NOVEMBER CODE ENFORCEMENT REPORT: Mayor Pro Tem Trena McRary Kirby stated that the Town Planner Elinor Hiltz has enclosed an updated status report of Code Enforcement cases and the progress that has been made on each case as of November 2015.

No Council action was required.

COMPERHENSIVE STEERING COMMITTEE REPORT: Mayor Pro Tem Trena McRary Kirby stated that the Town Planner Elinor Hiltz has enclosed a status report from the November 3, 2015 steering committee meeting.

No Council action was required.

DUFF DRIVE SEWER PROJECT REPORT: Mayor Pro Tem Trena McRary Kirby stated that Lisa Helton, from the Western Piedmont Council of Governments, has enclosed a progress report for the Duff Drive Sewer project.

No Council action was required.

COUNCIL COMMENT: Mayor Pro Tem Trena McRary Kirby asked if anyone on the Council had any questions or comments at this time.

Joe Wesson thanked everyone for coming and wanted to encourage citizen input.

Mayor Pro Tem Trena McRary Kirby invited every one to the December 1, 2015 steering committee public meeting being held at the Sawmills Volunteer Fire Department. Mayor Pro Tem Trena McRary Kirby also wanted to invite everyone to the Sawmills Christmas Tree Lighting on December 3, 2015 beginning at 6:30 pm and to the Sawmills Christmas Parade on December 5, 2015 beginning at 10:00 am.

Jeff Wilson wanted to thank everyone for attending the Veterans Celebration. Jeff Wilson stated that Joe Wesson did a great job with the celebration and also wanted to thank the

Town's public works department and office staff for working so hard to make the celebration a success.

CLOSED SESSION: ATTORNEY/CLIENT PRIVILEGE AND PERSONNEL: Mayor Pro Tem Trena McRary Kirby asked for a motion to go into closed session.

Gerelene Blevins made a motion, and Joe Wesson seconded, to go into closed session at 6:18 pm.

Joe Wesson made a motion, and Jeff Wilson seconded, to come out of closed session at 7:20 pm.

PERSONNEL MATTERS: As discussed in closed session, Mayor Pro Tem Trena McRary Kirby asked for a motion for staff compensation.

Joe Wesson made a motion, and Jeff Wilson seconded, to approve a one-time compensation as follows:

- Karen Clontz-\$1,800.00 (eighteen hundred dollars) and 24 (twenty-four) hours of vacation time;
- Ronnie Coffey-\$1,000.00 (one thousand dollars)
- Kim Trivette-\$300.00 (three hundred dollars)
- Julie Good-\$300.00 (three hundred dollars).

All were in favor.

COUNCIL ADJOURN: Mayor Pro Tem Trena McRary Kirby asked for a motion to adjourn.

Gerelene Blevins made a motion, and Jeff Wilson seconded, to adjourn the meeting. All were in favor.

Julie A Good, Town Clerk

Trena McRary Kirby,
Mayor Pro-Tem