

**TUESDAY, MAY 21, 2013
TOWN OF SAWMILLS REGULAR COUNCIL MEETING
6:00 PM**

COUNCIL PRESENT

Bob Gibbs
Donnie Potter
Trena McRary Kirby
Joe Wesson
Jeff Wilson
Johnny Wilson

STAFF PRESENT

Seth Eckard
Susan Nagle
Terry Taylor

CALL TO ORDER: Mayor Bob Gibbs called the meeting to order.

INVOCATION: Mayor Gibbs gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor Bob Gibbs led the Pledge of Allegiance.

ADOPT AGENDA: Mayor Gibbs asked for a motion to adopt the agenda.

Trena McRary Kirby made a motion, and Donnie Potter seconded, to adopt the agenda. All were in favor.

APPROVE APRIL 16, 2013 REGULAR MEETING MINUTES: Mayor Gibbs asked for a motion to approve the April 16, 2013 regular meeting minutes.

Joe Wesson made a motion, and Donnie Potter seconded, to approve the minutes. All were in favor.

APPROVE APRIL 25, 2013 SPECIAL BUDGET WORKSHOP MINUTES: Mayor Gibbs asked for a motion to approve the April 25, 2013 Special Budget Workshop Minutes.

Trena McRary Kirby made a motion, and Johnny Wilson seconded, to approve the minutes. All were in favor.

PUBLIC COMMENT: Mayor Gibbs asked if anyone wished to speak during public comment.

Carolyn Turner spoke in regards to the landscaping in the Doe Run Subdivision and restrooms at the Veterans Memorial Park.

Catherine Peake spoke in regards to the landscaping in the Doe Run Subdivision and restrooms at the Veterans Memorial Park.

Dare Duncan spoke in regards to restrooms at the Veterans Memorial Park and placing a Town sign on US Hwy. 321.

Kevin Turner spoke in regards to restrooms at the Veterans Memorial Park.

PUBLIC HEARING: ADOPT PROPOSED SOLAR ENERGY SYSTEMS ORDINANCE:

OPEN PUBLIC HEARING: Mayor Gibbs asked for a motion to open the public hearing.

Jeff Wilson made a motion, and Donnie Potter seconded, to open the public hearing. All were in favor.

STAFF COMMENTS/RECOMMENDATIONS: Town Planner Johnny Wear stated the Planning Board recommends Council adopt the enclosed proposed Solar Energy Systems Ordinance.

PUBLIC COMMENT: Mayor Gibbs asked if anyone wished to speak on the Solar Energy Systems Ordinance.

No one wished to speak.

CLOSE PUBLIC HEARING: Mayor Gibbs asked for a motion to close the public hearing.

Trena McRary Kirby made a motion, and Joe Wesson seconded, to close the public hearing. All were in favor.

COUNCIL ACTION: After much discussion, Joe Wesson made a motion, and Jeff Wilson seconded, to adopt the Solar Energy Systems Ordinance. Those in favor were Trena McRary Kirby, Joe Wesson, Jeff Wilson and Johnny Wilson. Those opposed were Donnie Potter. The motion carried by a 4-1 vote.

RECOGNITIONS:

RECYCLE REWARDS WINNER: Town Administrator Seth Eckard announced Ricky Bumgarner as the May Recycle Rewards winners. A credit of twenty-eight dollars (\$28.00) would be added to Mr. Bumgarner's sanitation bill and his certificate will be available at the Town Hall for pick up.

No Council action was required.

YARD OF THE MONTH WINNERS: Mayor Bob Gibbs announced Charles and Barbara Janus, Jr., from the 28630 zip code, and Jackie and Judy Keller, from the 28638 zip code, as the May yard of the month winners. Mayor Gibbs stated that since the winners were not present, their certificates would be available at the Town Hall for them to pick up.

No Council action was required.

DISCUSSION:

ADOPT CDBG CAPITAL PROJECT ORDINANCE: Mayor Gibbs introduced Nancy Coley with the Western Piedmont Council of Governments (WPCOG).

Nancy stated that Council would need to adopt the enclosed CDBG Capital Project Ordinance as part of the funding conditions for the Haystation, LLC Community Development Block Grant (CDBG).

Donnie Potter made a motion, and Joe Wesson seconded, to adopt the CDBG Capital Project Ordinance. All were in favor.

ADOPT AGREEMENT WITH WESTERN PIEDMONT COUNCIL OF GOVERNMENTS: Nancy stated that Council would also need to adopt the enclosed Agreement with the Western Piedmont Council of Governments (WPCOG) as part of the funding conditions for the Haystation, LLC Community Development Block Grant (CDBG).

Donnie Potter made a motion, and Joe Wesson seconded, to adopt the Agreement with the Western Piedmont Council of Governments (WPCOG). All were in favor.

ADOPT PROGRAM INCOME PLAN: Nancy stated that Council would also need to adopt the enclosed Program Income Plan as part of the funding conditions for the Haystation, LLC Community Development Block Grant (CDBG).

Donnie Potter made a motion, and Joe Wesson seconded, to adopt the Program Income Plan. All were in favor.

APPROVE PROPOSED UTILITY DISCONNECT POLICY: Administrator Seth Eckard and staff has reviewed the current utility disconnect policy and recommends Council adopt the following changes:

- If the 26th of the month is on a Friday or the day before a holiday, and the bill remains unpaid at 4:00p, disconnect will **not** be executed until after 9:00a the next business day.
- Increase the extensions to **two** times per year per customer. One extension will be offered for each six-month time frame.

Donnie Potter made a motion, and Joe Wesson seconded, to adopt the proposed utility disconnect policy. All were in favor.

WEBSITE AND SOCIAL MEDIA USAGE REPORT: Administrator Eckard gave a brief update on how affective the Town's website and Facebook page is. Citizens can go to the Town's website and print out forms, check on dates for Town events, get staff e-mail addresses and pay their utility bill. The Town's Facebook page is interactive and allows citizens to get information about the Town, ask questions, or just post a comment about the Town.

No Council action was required.

FINANCIAL MATTERS:

PRESENTATION OF FY 2013-14 BUDGET AND CALL FOR A PUBLIC HEARING: Administrator Eckard presented Council with the FY 2013-2014 Budget.

Total budget of:	\$2,719,735.00
General Fund Budget of:	\$1,978,625.00
Utility Fund Budget of:	\$741,110.00
Fund Balance Appropriated	\$0.00

As required by State Law the budget is balanced.

The budget includes the current tax rate of .20 (twenty cents) per \$100.00 (one hundred dollar) valuation.

The water, sewer and sanitation rates will remain the same.

There is also included in the budget a merit pay increase of up to 5% (five percent) for Town employees, which is based on employee performance reviews.

See enclosed list of the proposed FY 2013-2014 fee structure.

Jeff Wilson made a motion, and Joe Wesson seconded, to hold a public hearing on the budget at the June 18, 2013 Council meeting. All were in favor.

REQUEST FOR A DONATION TO CALDWELL COUNTY DARE PROGRAM:

Mayor Gibbs stated that the Caldwell County Dare program has requested a donation of one hundred dollars (\$100.00) for its annual golf tournament.

Donnie Potter made a motion, and Joe Wesson seconded, to give a donation in the amount of one hundred dollars (\$100.00) to the Caldwell County Dare Program. All were in favor.

PUBLIC COMMENT: Mayor Gibbs asked if anyone wished to speak during public comment.

David Powell spoke in regards to the FY 2013-2014 budget.

Edward Lineback, Carolyn Turner and Dare Duncan spoke in regards to restrooms at the Veterans Memorial Park.

UPDATES:

CODE ENFORCEMENT MONTHLY REPORT: Administrator Eckard stated the enclosed report shows an update of the progress made throughout the Town by Planner Johnny Wear.

No Council action was required.

ADMINISTRATOR'S REPORT: Town Administrator Seth Eckard made the following announcements:

- The Town offices will be closed, Monday, May 27th in observance of Memorial Day. Trash pick-up will be one day behind and Recycling pick-up will be on regular schedule.
- Maynard Annas is completing his Eagle Scout Award for the Boy Scouts of America by building and installing about a half dozen benches throughout the Disc Golf course.
- The summer newsletter will be sent out on June 20th.
- This year's roads projects are almost finished.
- The speed hump on Waterworks Road was installed today May 21, 2013.
- Today was the official opening of the Sawmills Farmers Market.
- The Sawmills Farmers Market is open every Tuesday from 3:00 – 7:00p.

COUNCIL COMMENT: Mayor Gibbs asked if anyone on the Council wished to speak.

No one wished to speak.

ADJOURN: Mayor Gibbs asked for a motion to adjourn.

Donnie Potter made a motion, and Joe Wesson seconded, to adjourn the meeting. All were in favor.

Susan Nagle, Town Clerk

Bob Gibbs, Mayor