

**TUESDAY, MARCH 21, 2023
TOWN OF SAWMILLS REGULAR COUNCIL MEETING
6:00PM**

COUNCIL PRESENT

Mayor Keith Warren
Mayor Pro Tem Clay Wilson
Bobby Mosteller
Rebecca Johnson
Melissa Curtis

STAFF PRESENT

Chase Winebarger
Julie A Good

COUNCIL ABSENT

Joe Wesson

CALL TO ORDER: Mayor Pro Tem Clay Wilson called the meeting to order at approximately 6:23pm.

INVOCATION: Pastor Ed Ford gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Clay Wilson led the Pledge of Allegiance.

ADOPT AGENDA: Mayor Pro Tem Clay Wilson asked for a motion to adopt the March 21, 2023 Agenda.

Melissa Curtis made a motion, and Rebecca Johnson seconded, to adopt the March 21, 2023 Agenda. All were in favor.

APPROVE FEBRUARY 21, 2023 REGULAR MEETING MINUTES: Mayor Pro Tem Clay Wilson asked for a motion to approve the February 21, 2023 regular meeting minutes.

Bobby Mosteller made a motion, and Melissa Curtis seconded, to approve the February 21, 2023 regular meeting minutes. All were in favor.

APPROVE MARCH 7, 2023 BUDGET SESSION MEETING MINUTES: Mayor Pro Tem Clay Wilson asked for a motion to approve the March 7, 2023 budget session meeting minutes.

Melissa Curtis made a motion, and Rebecca Johnson seconded, to approve the March 7, 2023

budget session meeting minutes. All were in favor.

PUBLIC COMMENT: Mayor Pro Tem Clay Wilson asked if anyone had any questions or comments at this time.

No one wished to speak.

RECOGNITIONS:

MARCH RECYCLE REWARDS WINNER: Mayor Pro Tem Clay Wilson announced Lisa Cox as the March Recycle Rewards Winner. A credit of forty dollars (\$40.00) will be added to the current sanitation bill.

No Council action was required.

DISCUSSION:

WATER SHORTAGE SUPPLY PLAN: Mayor Pro Tem Clay Wilson stated that North Carolina General Statute §143-355(1) requires that each local government that provides water services prepare and submit a Water Shortage Response Plan and such Water Shortage Response Plan should be updated at least once every five (5) years.

Rebecca Johnson made a motion, and Bobby Mosteller seconded, to adopt the Water Shortage Response Plan as written. All were in favor.

RESOLUTION APPROVING WATER SHORTAGE SUPPLY PLAN: Mayor Pro Tem Clay Wilson stated that with the passing of the Water Shortage Supply Plan, there needs to be a Resolution Approving the Water Shortage Supply Plan to send to the State of North Carolina along with the Town of Sawmills Local Water Supply Plan.

Melissa Curtis made a motion, and Rebecca Johnson seconded, to adopt the Resolution Approving Water Shortage Supply Plan. All were in favor.

URBAN ARCHERY ORDINANCE: Town Manager Chase Winebarger stated that he has had interest from citizens regarding Urban Archery to reduce the urban deer population in the municipal limits of the Town of Sawmills. Town Manager Chase Winebarger stated that an Ordinance has been created to allow for Urban Archery to be allowed in the Town Limits of the Town of Sawmills. The Ordinance will be Chapter 90.100 and Section 90.101 in the Town of Sawmills Book of Ordinances.

Bobby Mosteller made a motion, and Rebecca Johnson seconded, to adopt Chapter 90.100

and Section 90.101, Urban Archery to the Town of Sawmills Ordinance Book. All were in favor.

FINANCE:

AMERICAN LEGION HUDSON POST 392 DONATION REQUEST: Mayor Pro Tem Clay Wilson stated that the Hudson American Legion Post 392 had requested a donation in the amount of two hundred dollars (\$200.00).

Melissa Curtis made a motion, and Rebecca Johnson seconded, to give a donation in the amount of two hundred dollars (\$200.00) to the Hudson American Legion Post 392. All were in favor.

INVESTMENT POLICY REVISION: Mayor Pro Tem Clay Wilson stated that an updated Investment Policy has been drafted for the Council's consideration. According to the records on file, this policy was originally adopted in 1997 and has never been updated.

Melissa Curtis made a motion, and Bobby Mosteller seconded, to approve the Investment Policy Revision as written. All were in favor.

RESOLUTION APPROVING INVESTMENT POLICY: Mayor Pro Tem Clay Wilson stated that an updated Investment Policy has been drafted for the Council's consideration. According to the records on file, this policy was originally adopted in 1997 and has never been updated. A Resolution Approving Investment Policy will also need to be adopted by Council.

Melissa Curtis made a motion, and Rebecca Johnson seconded, to adopt the Resolution Approving Investment Policy. All were in favor.

PUBLIC COMMENT: Mayor Keith Warren asked if anyone had any questions or comments at this time.

No one wished to speak.

UPDATES:

MARCH CODE ENFORCEMENT REPORT: Town Code Enforcement Officer Curt Willis stated that there are four (4) code enforcement cases that are open.

No Council action was required.

TOWN MANAGER UPDATES: Town Manager Chase Winebarger had the following

updates:

- Town Manager Chase Winebarger stated that Dry Ponds Baptist Church is having a fundraising dinner for two (2) Sawmills families, Chip and Becky Duncan and Don and Karen Turnmire. Town Manager Chase Winebarger stated that the Town budgets monies for staff lunch and learns and that the Town has purchased tickets for the fundraising dinner for staff.
- Town Manager Chase Winebarger stated that Parks and Recreation skill assessments for the spring baseball/softball program started this week.
- Town Manager Chase Winebarger stated that the Town, per policy, has not been proactive regarding code enforcement, but that he had received a call from a Deputy with the Caldwell County Sheriff's Department regarding code enforcement needed on Jody Drive. Town Manager Chase Winebarger stated that he had sent the details to Town Code Enforcement Officer Curt Willis and is waiting for Mr. Willis to go look at the properties.
- Town Manager Chase Winebarger stated that Todd Poteet, Town Engineer with West Consultants, held the bid opening for the Baker Circle Waterline Project. Town Manager Chase Winebarger stated that the bid appointment will be on the April agenda after some more information is gathered that Council has asked for.

COUNCIL ADJOURN: Mayor Keith Warren asked for a motion to adjourn.

Clay Wilson made a motion, and Rebecca Johnson seconded, to adjourn the meeting. All were in favor.

The meeting was adjourned at approximately 6:30pm.

Keith Warren, Mayor

Julie A. Good, Town Clerk