

**TUESDAY, JANUARY 21, 2020
TOWN OF SAWMILLS REGULAR COUNCIL MEETING
6:00 PM**

COUNCIL PRESENT

Mayor Johnnie Greene
Keith Warren
Clay Wilson
Rebecca Johnson
Joe Wesson
Melissa Curtis

STAFF PRESENT

Chase Winebarger
Julie Good
Ronnie Coffey
Terry Taylor

CALL TO ORDER: Mayor Johnnie Greene called the meeting to order at approximately 6:01pm.

INVOCATION: Zac Bryant gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor Johnnie Greene led the Pledge of Allegiance.

ADOPT AGENDA: Mayor Johnnie Greene asked for a motion to adopt the January 21, 2020 agenda.

Keith Warren made a motion, and Joe Wesson seconded, to adopt the January 21, 2020 agenda. All were in favor.

APPROVE DECEMBER 17, 2019 REGULAR MEETING MINUTES: Mayor Johnnie Greene asked for a motion to approve the December 17, 2019 regular meeting minutes.

Clay Wilson made a motion, and Rebecca Johnson seconded, to approve the December 17, 2019 regular meeting minutes. All were in favor.

PUBLIC COMMENT: Mayor Johnnie Greene asked if anyone had any questions or comments at this time.

No one wished to speak

RECOGNITIONS:

RECYCLE REWARDS WINNER: Mayor Johnnie Greene announced Tiffany Raye, as the January Recycle Rewards winner. A credit of thirty-two dollars (\$32.00) will be added to the current sanitation bill.

No Council action was required.

PRCOLAMATION FOR CHARLIE CANNON: Mayor Johnnie Greene presented Charlie Cannon with a Proclamation and a gold watch for his forty-three (43) years' service to the Town of Sawmills.

No Council action was required.

FINANCIAL:

BANK SIGNATURE CARDS: Mayor Johnnie Greene stated that due to the hiring of Town Manager Chase Winebarger and recent changed on the Council, new signature cards will need to be on file at the bank. The bank requires a new signature card whenever there are changes in the staff and/or Council. Two (2) signatures are required for accounts payable checks and the safety deposit box.

First Citizens Bank-Checking-A/P, Safety Deposit Box, Public Find CD's

The following Council and Staff currently have authorization to sign on behalf of the Town with regards to banking transactions:

- Karen Clontz- Finance Officer
- Johnny Greene-Mayor

Typically, the Mayor, one other Council member, Town Manager and the Finance Officer are authorized to sign on behalf of the Town with regards to the banking transactions.

Keith Warren made a motion, and Rebecca Johnson seconded, to appoint Town Manager Chase Winebarger and Councilman Joe Wesson to the signature cards at First Citizens Bank authorizing Town Manager Chase Winebarger and Councilman Joe Wesson to sign on behalf of the Town with regards to banking transactions. All were in favor.

CAPITAL RESERVE FUND BUDGET AMENDMENT: Mayor Johnnie Greene stated that during the August 20, 2019 regular Council meeting, the Council voted to sell two (2) refuse trucks and put any finds collected in a Capital Reserve for future sanitation equipment, if the Town chose to start collecting trash after the contract with Republic Services expires. The two (2) refuse trucks were sold for two hundred fifty-eight thousand dollars

(\$258,000.00). The amendment will transfer a total of two hundred fifty-eight thousand dollars (\$258,000.00) to the Capital Reserve Fund from the General Fund for future trash collection expenditures.

Rebecca Johnson made a motion, and Keith Warren seconded, to transfer two hundred fifty-eight thousand dollars (\$258,000.00) from the General Fund to the Capital Reserve Fund for future trash collection expenditures.

RUSSELL DRIVE STREET PAVING: Mayor Johnnie Greene stated that when Russell Drive was originally paved, the Town could not secure all of the easements needed to pave the end of Russell Drive with a cul-de-sac. With the waterline replacement project, new easements were needed. While acquiring signatures for the new easements, residents at the end of Russell Drive expressed interest in now having the end of the street paved with a cul-de-sac constructed. This would assist with turnaround of town vehicles, garbage and recycle trucks. If Russell Drive is paved to the end, a new waterline would also need to be installed around the cul-de-sac. The current waterline ends, where the pavement ends, with a cluster of five (5) water meters.

Clay Wilson made a motion, and Rebecca Johnson seconded, proceed with the paving the end of Russell Drive and the installation of a new waterline around the cul-de-sac. All were in favor.

BID AWARD FOR MISSION ROAD AND RUSSELL DRIVE WATERLINE REPLACEMENT PROJECT: Mayor Johnnie Greene stated that the bid opening for the Mission Drive and Russell Drive waterline replacement project was held at 10:00am on January 21, 2020 at the offices of West Consultants.

Four (4) bids were submitted:

	Mission Rd and Russell Dr Replacement	Russell Dr Paving	Total
Piedmont Utility Group, Inc	\$191,292.19	\$32,659.00	\$224,588.19
NHM Constructors, LLC	\$224,704.50	\$57,235.00	\$281,939.50
Iron Mountain Construction CO, Inc	\$290,649.00	\$58,000.00	\$348,649.00
Bell Construction Co, Inc	\$296,724.00	\$39,960.00	\$336,684.00

Clay Wilson made a motion, and Joe Wesson seconded, to award the bid for the Mission Road and Russell Drive waterline replacement project and Russell Drive paving project to Piedmont Utility Group, Inc. All were in favor.

REAFFIRMATION AND RESOLUTION TO ADOPT TOWN OF SAWMILLS HAZARD MITIGATION PLAN: Town Planner Hunter Nestor stated that a Unifour Hazard Mitigation Planning Committee was created, consisting of representatives from each of the twenty-eight (28) participating jurisdictions, to develop a regional plan. The counties

and municipalities in the Unifour bound together to make a regional hazard mitigation plan, because each county was required to have one by state and federal lawm the hazard risks are almost the same throughout the four-county region, and the state emergency management office prefers regional over local plans. The plan region, which is comprised of Alexander, Burke, Caldwell and Catawba counties, is vulnerable to a wide range of natural hazards. These hazards threaten the life and safety of the Region's residents, and have the potential to damage or destroy both public and private property and disrupt the local economy and overall quality of life.

The plan was prepared in coordination with FEMA and the North Carolina Division of Emergency Management (NCEM) to ensure that it meets all applicable planning requirements. This includes conformance with FEMA's latest Local Mitigation Planning Handbook and Local Mitigation Plan Review Guide. This Hazard Mitigation Plan is divided into eight (8) major sections.

Rebecca Johnson made a motion, and Keith Warren seconded, to adopt the Reaffirmation and Resolution for the Town of Sawmills Hazard Mitigation Plan, to be reviewed annually and every five (5) years. All were in favor.

PUBLIC COMMENT: Mayor Johnnie Greene asked if anyone had any questions or comments at this time.

No one wished to speak

UPDATES:

JANUARY CODE ENFORCEMENT REPORT: Town Planner Hunter Nestor stated that there are five (5) code enforcement cases open:

- Carolyn Bray/Robyn Brittian, owner 2570 Baker Circle. Abandoned Mobile Home/Garbage and Rubbish. Town Planner Hunter Nestor stated that he is working with Town Attorney Terry Taylor to abate the property. Town Planner Hunter Nestor also stated that he will treat this as a Junk and Debris and not minimum housing. If so, the Town can proceed to abate after thirty (30) days of notice. Town Planner Hunter Nestor stated that he got a quote that will demo entire trailer and haul off all debris including our equipment, labor and fees. Town Planner hunter Nestor stated that the quote is four thousand one hundred dollars (\$4,100.00). Town Planner Hunter Nestor stated that staff plans to abate this in the current budget year, in the spring of 2020;
- Timberline Lumber Company, 4221 US Highway 321A. Overgrown Vegetation/Property Maintenance. Town Planner Hunter Nestor stated that he received a complaint on July 2, 2019, and original NOV letter was sent July 16, 2019 and no response or no progress as of August 8, 2019. Second NOV letter was sent on August 8, 2019, with a new deadline of August 20, 2019. Some progress had been

made. Town Planner Hunter Nestor stated that no other complaints have been made since original complaint and that the property is also in foreclosure. Town Planner Hunter Nestor stated that he will continue to monitor and research who new owner might be;

- Timothy Cowick, 4438 Rual Dr. Living in Shed/Property Maintenance/Illicit Discharge in Creek. Town Planner Hunter Nestor stated that a complaint was received on October 11, 2019, and a NOV letter was sent out on October 15, 2019 with a deadline of November 1, 2019. Town Planner Hunter Nestor stated that Mr. Cowick came in and met with him on November 5, 2019, and Mr. Cowick states that he is not living in the camper. Mr., Cowick also stated that the illicit discharge is not from him. Town Planner Hunter Nestor stated that the WPCOG Storm Water Officer investigated and found no source of illicit discharge. Town Planner Hunter Nestor stated that he will continue to monitor;
- Debra Rose, 4284 Trojan Ln. Dangerous Dog/Animal Creating a Nuisance. Town Planner Hunter Nestor stated that he received a complaint on November 26, 2019 about multiple dogs running around with no leash in a neighborhood. Town Planner Hunter Nestor stated that the complaint stated that the dogs were digging holes, habitual barking, howling and whining through the night and creating a physical threat to neighbors and other animals. NOV letter was sent on December 3, 2019, with a deadline of December 19, 2019. Town Planner Hunter Nestor stated that there was no response from the owner. Town Planner Hunter Nestor stated that he received another complaint and a second NOV letter was sent out on January 16, 2020 with a deadline of January 28, 2020. Town Planner Hunter Nestor stated that Caldwell County Animal Control has been notified;
- Teresa Annas Compton, 4486 Sawmills School Road. Abandoned Mobile Home/Garbage and Rubbish. Town Planner Hunter Nestor stated he received a complaint on January 13, 2020. Town Planner Hunter Nestor stated that a NOV letter would be sent out on January 23, 2020 with a deadline of February 10, 2020. Town Planner Hunter Nestor stated that the trailer is not finished and located on the same property as the Compton house that the Town abated in 2018. Town Planner Hunter Nestor stated that staff will investigate and work with attorney for possible courses of abatement.

No Council action was required.

COUNCIL COMMENT: Mayor Johnnie Greene asked if anyone on the Council had any questions or comments at this time.

Keith Warren wanted to thank everyone for coming out to the meeting.

Joe Wesson wanted to thank everyone for coming out and hoped everyone was careful in the cold weather we have been having. Joe Wesson also wanted to take the time to let the Public Works Department know how much everyone appreciates the great job that they do in clearing

the roads and keep the Town going during bad weather.

Mayor Johnnie Greene wanted to thank everyone for coming out, especially the town employees. Mayor Johnnie Greene wanted to let Charlie Cannon know that he will be missed by Council and staff.

CLOSED SESSION FOR ATTORNEY CLIENT PRIVILEGE PURSUANT TO NCGS § 143-318.11 (a)(3): Mayor Johnnie Greene asked for a motion to go into closed session.

Rebecca Johnson made a motion, and Clay Wilson seconded, to go into closed session pursuant to NCGS § 143-318.11(a) 6 at approximately 6:33pm. All were in favor.

Rebecca Johnson made a motion, and Clay Wilson seconded, to come out of closed session at approximately 7:42pm. All were in favor.

OFFER TO PURCHASE 2013 AUTOMATED REFUSE TRUCK: Mayor Johnnie Greene stated that the City of Lenoir had sent an offer to purchase the 2013 automated refuse truck from the Town of Sawmills for thirty thousand dollars (\$30,000.00).

Rebecca Johnson made a motion, and Joe Wesson seconded, to approve the Resolution Approving Conveyance of Property to Another Unit of Government in North Carolina Pursuant to General Statute 160A-274 for the 2013 automated refuse truck to the City of Lenoir for thirty thousand (\$30,000.00) dollars. All were in favor.

COUNCIL ADJOURN: Mayor Johnnie Greene asked for a motion to adjourn.

Rebecca Johnson made a motion, and Clay Wilson seconded, to adjourn the meeting. All were in favor.

The meeting was adjourned at approximately 7:42pm.

Johnnie Greene, Mayor

Julie A. Good, Town Clerk