TUESDAY, AUGUST 18, 2015
TOWN OF SAWMILLS REGULAR COUNCIL MEETING
6:00 PM

COUNCIL PRESENT
Trena McRary Kirby
Joe Wesson
Jeff Wilson
Johnny Wilson
Gerelene Blevins

STAFF PRESENT
Karen Clontz
Julie Good
Terry Taylor

CALL TO ORDER: Mayor Pro-Tem Trena McRary Kirby called the meeting to order.

INVOCATION: Buford Pennel gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor Pro-Tem Trena McRary Kirby led the Pledge of Allegiance.

ADOPT AGENDA: Mayor Pro-Tem Trena McRary Kirby asked for a motion to adopt the August 18, 2015 agenda.

Jeff Wilson made a motion, and Joe Wesson seconded, to adopt the agenda. All were in favor.

APPROVE JULY 21, 2015 REGULAR MEETING MINUTES: Mayor Pro-Tem Trena McRary Kirby asked for a motion to approve the July 21, 2015 regular meeting minutes.

Gerelene Blevins made a motion, and Jeff Wilson seconded, to approve the minutes. All were in favor.

APPROVE JULY 21, 2015 CLOSED SESSION MINUTES: Mayor Pro-Tem Trena McRary Kirby asked for a motion to approve the July 21, 2015 closed session minutes.

Joe Wesson made a motion, and Gerelene Blevins seconded, to approve the minutes. All were in favor.

APPROVE AUGUST 4, 2015 SPECIAL MEETING MINUTES: Mayor Pro Tem Trena McRary Kirby asked for a motion to approve the August 4, 2015 special meeting minutes.

Johnny Wilson made a motion, and Joe Wesson seconded, to approve the minutes. All were in favor.

APPROVE AUGUST 4, 2015 CLOSED SESSION MINUTES: Mayor Pro Tem Trena McRary Kirby asked for a motion to approve the August 4, 2015 closed session minutes.

Joe Wesson made a motion, and Gerelene Blevins seconded, to approve the minutes. All were in favor.

APPROVE AUGUST 5, 2015 SPECIAL MEETING MINUTES: Mayor Pro-Tem Trena McRary Kirby asked for a motion to approve the August 5, 2015 special meeting minutes.

Jeff Wilson made a motion, and Joe Wesson seconded, to approve the minutes. All were in favor.

APPROVE AUGUST 5, 2015 CLOSED SESSION MINUTES: Mayor Pro-Tem Trena McRary Kirby asked for a motion to approve the August 5, 2015 closed session minutes.

Gerelene Blevins made a motion, and Jeff Wilson seconded, to approve the minutes. All were in favor.

ANNOUNCEMENTS:

NEW TOWN ADMINISTRATOR: Mayor Pro-Tem Trena McRary Kirby asked for a motion to appoint Christopher Todd as the Town Administrator for the Town of Sawmills. Administrator Christopher Todd will start on September 14, 2015 with a starting salary of $54,000.00 (fifty-four thousand dollars).

Joe Wesson made a motion, and Gerelene Blevins seconded, to approve Christopher Todd as the Town Administrator for the Town of Sawmills with a start date of September 14, 2015 with a starting salary of $54,000.00 (fifty-four thousand dollars). All were in favor.

PUBLIC COMMENT: Mayor Pro-Tem Trena McRary Kirby asked if anyone had any questions or comments at this time.

New Town Administrator Christopher Todd stated that he was happy to be starting on September 14, 2015 and he wanted the public to know that he would have an open door policy for staff, as well as members of the community.

RECOGNITIONS:

RECYCLE REWARDS WINNER: Mayor Pro Tem Trena McRary Kirby announced Mr. Jordan Neill as the August Recycle Rewards winners. A credit of twenty-eight dollars ($28.00) will be added to his sanitation bill. Mayor Pro Tem Trena McRary Kirby stated that his certificate would be available at the Town Hall for pick up.

No Council action was required.

YARD OF THE MONTH WINNERS: Mayor Pro Tem Trena McRary Kirby announced Lindy and Linda, from the 28638 zip code, as the August Yard of the Month winners. Mayor Pro Tem Trena McRary Kirby stated that the certificate would be available at the

Town Hall for pick up.

No Council action was required.

FINANCIAL:

REMONT DRIVE AND OXFORD DRIVE WATERLINE REPLACEMENT PROJECT BID RESULTS: Interim Town Administrator Karen Clontz stated that the Town had received 3 (three) bids for the Remont Drive and Oxford Drive waterline replacement project:

Wesson Septic Tank Service, Inc.	**$89,225.00**
Davis Grading, Inc.	$90,795.00
Bell Construction Co., Inc.	$92,763.00

Gerelene Blevins made a motion, Johnny Wilson seconded, to award the bid to Wesson Septic Tank Service, Inc., in the amount of $89,225.00 (eighty-nine thousand two hundred twenty-five dollars). All were in favor.

DISPOSAL OF UNSHEDULED RECORDS: Mayor Pro Tem Trena McRary Kirby stated that the attached list shows all records that staff would like to destroy in accordance with the North Carolina General Statutes Municipal Records and Disposition Schedule.

Jeff Wilson made a motion, and Gerelene Blevins seconded, for staff to destroy all records on the attached list. All were in favor.

DISCUSSION:

ENCROACHMENT AGREEMENT: Mayor Pro Tem Trena McRary Kirby stated that South Carolina Telecommunications Group Holdings, LLC, d/b/a Spirit Communications has filled out an Encroachment Agreement for the Coble Dairy Road.

Joe Wesson made a motion, and Johnny Wilson seconded, to approve the Encroachment Agreement. All were in favor.

EVENT SCHEDULE DATE CHANGE FOR VETERANS MEMORIAL CELEBRATION: Mayor Pro Tem Trena McRary Kirby stated that this year the Town's Veterans Memorial Celebration this year is November 7, 2015 which is also the same day as the Sawmills Fire Department's Annual Ham Day.

Joe Wesson made a motion, and Jeff Wilson seconded, to change the date of the Veterans Memorial Celebration from November 7, 2015 to November 14, 2015 and the Veterans Celebration will be the second Saturday in November until changed by Council. All were in favor.

PUBLIC COMMENT: Mayor Pro-Tem Trena McRary Kirby asked if anyone had any questions or comments at this time.

No one wished to speak.

UPDATES:

SBEA JULY PROGRESS REPORT: Mayor Pro Tem Trena McRary Kirby stated that Sherry Long from the Western Piedmont Council of Governments has enclosed a progress report for the SBEA project 12-C-2443.

No Council action was required.

AUGUST CODE ENFORCEMENT REPORT: Mayor Pro-Tem Trena McRary Kirby stated that the Town Planner Elinor Hiltz has enclosed an updated status report of Code Enforcement cases and the progress that has been made on each case as of August 2015.

No Council action was required.

ADMINISTRATOR'S REPORT: Interim Town Administrator Karen Clontz made the following announcements:

- September 12 is the Fall Festival at Sawmills Municipal Park from 11:00 am to 3:00 pm. The Town will also being doing a Code Red to inform citizens of the festival;
- November 14 will be the Veterans Memorial Celebration; and
- Marx Industries will open the Horror Fields in October

COUNCIL COMMENT: Mayor Pro-Tem Trena McRary Kirby asked if anyone on the Council had any questions or comments at this time.

Mayor Pro-Tem Trena McRary Kirby wanted to congratulate Christopher Todd and welcome him to Sawmills. Mayor Pro-Tem Trena McRary Kirby also wanted to thank Anthony Starr and the Western Piedmont Council of Governments staff for their help and support during the hiring process.

Joe Wesson wanted to thank everyone for coming. Joe Wesson also wanted to congratulate Christopher Todd. Joe Wesson also wanted to thank Deputy John Hawn, Resource Officer for Sawmills Elementary, for the good job he does.

Johnny Wilson congratulated Christopher Todd on the new position and wanted Christopher Todd to know that even though he couldn't be here during the interview process that Christopher Todd had his support. Johnny Wilson also wanted to thank everyone for the

thoughts and prayers for his family. Johnny Wilson also wanted to thank Officer John Hawn for what he does at the Elementary School and on Sawmills School Road with the traffic when school is in.

CLOSED SESSION: ATTORNEY/CLIENT PRIVILEGE: Mayor Pro-Tem Trena McRary Kirby asked for a motion to go into closed session.

Jeff Wilson made a motion, and Joe Wesson seconded, to go into closed session at 6:31 pm.

Joe Wesson made a motion, and Johnny Wilson seconded, to come out of closed session at 6:56 pm.

COUNCIL ADJOURN: Mayor Pro-Tem Trena McRary Kirby asked for a motion to adjourn.

Joe Wesson made a motion, and Gerelene Blevins seconded, to adjourn the meeting. All were in favor.

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Julie A Good, Town Clerk

Trena McRary Kirby,
Mayor Pro-Tem