

**TUESDAY, AUGUST 20, 2013
TOWN OF SAWMILLS REGULAR COUNCIL MEETING
6:00 PM**

COUNCIL PRESENT

Bob Gibbs
Donnie Potter
Trena McRary Kirby
Joe Wesson
Jeff Wilson
Johnny Wilson

STAFF PRESENT

Seth Eckard
Susan Nagle
Henry Morphis

CALL TO ORDER: Mayor Bob Gibbs called the meeting to order.

INVOCATION: Mayor Bob Gibbs gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor Bob Gibbs led the Pledge of Allegiance.

ADOPT AGENDA: Mayor Gibbs asked for a motion to adopt the agenda with the following changes: add introduction of new Town Planner as agenda item 6, change agenda item 6 to 7 and add Parks and Recreation update as agenda item 8.

Joe Wesson made a motion, and Donnie Potter seconded, to adopt the agenda with changes. All were in favor.

APPROVE JULY 16, 2013 REGULAR MEETING MINUTES: Mayor Gibbs asked for a motion to approve the July 16, 2013 regular meeting minutes.

Trena McRary Kirby made a motion, and Donnie Potter seconded, to approve the minutes. All were in favor.

APPROVE JULY 16, 2013 CLOSED SESSION MEETING MINUTES: Mayor Gibbs asked for a motion to approve the July 16, 2013 closed session meeting minutes.

Joe Wesson made a motion, and Johnny Wilson seconded, to approve the minutes. All were in favor.

INTRODUCTION OF NEW TOWN PLANNER: Mayor Gibbs introduced Elinor Hiltz, the new Town Planner, stating the current Town Planner Johnny Wear has been promoted through the Western Piedmont Council of Governments (WPCOG).

Elinor stated she would be keeping the same schedule as Planner Wear which is Tuesday's & Thursday's from 1:00-5:00 pm. Please feel free to call or stop by and see her if you want or need anything.

Mayor Gibbs and the Council congratulated Planner Wear for his recent promotion at the WPCOG and also stated he did a good job while working for the Town.

No Council action was required.

PUBLIC COMMENT: Mayor Gibbs asked if anyone wished to speak during public comment.

No one wished to speak.

PARKS AND RECREATION UPDATE: Parks and Recreation Director Benny Townsend made the following announcements on the activities planned for the rest of the summer and in the fall:

- Spring baseball had 13 teams and 130 children who participated.
- In the last two years, Sawmills has had a baseball team that won the state championship. This year the 15- year old team took 3rd place in the state championship.
- Spring adult church league softball had 17 teams with about 190 players.
- Fall baseball will be played at Veterans Memorial Park and Baird Drive Park. There are twenty-six teams signed up for fall baseball and ten of those teams are 12-year olds and under. The 13-15 year old teams will play at Veterans Memorial Park, Baird Drive Park, Lenoir, Dudley Shoals and in Startown on Saturdays.
- There are usually less teams in the fall adult church league then there are in the spring. The fall adult church league has not held a meeting yet, but is anticipating about twelve teams.
- There are five teams in the first ever kickball league which is currently playing and should finish Monday, August 26, 2013.

- In the spring the Granite Falls Middle School girls soccer teams has used the soccer fields at the Veterans Memorial Park for the last two years. The Granite Falls Middle School girls play soccer in the spring and softball in the fall and the boys play soccer in the fall and baseball in the spring. The girls' softball team uses the South Caldwell High School field and plays ten game with five home games and five away games. The Field at South Caldwell High School is currently being re-done so, they have asked the town if they could use the field at the Veterans Memorial Park.
- The town has had many requests for flag football and is currently looking into the possibility of starting a league.
- Benny stated that he is on the Regional Recreation Commission. The Regional Recreation Commission, which consists of Parks and Recreation Directors, Town Planners and for smaller towns Town Managers, meets every two months to discuss parks and recreation matters. A representative from NC State attends every meeting to discuss Parks and Recreation Trust Fund (PART-F) Grants.
- There is around 30-50 people playing disc golf on the Sawmills Disc Golf Course at the Veterans Memorial Park each week.
- The Hickory Unifour Flying Objects Disc Golf Club has a small weekly disc golf tournament every Friday in Sawmills.
- Acerace Disc Golf is going to have a tournament in Sawmills sometime late September.
- There is going to be a sanctioned PDGA tournament in November.

No Council action was required.

RECOGNITIONS:

RECYCLE REWARDS WINNER: Town Administrator Seth Eckard announced Deanna Rose Taylor as the August Recycle Rewards winner. A credit of twenty-eight dollars (\$28.00) will be added to her sanitation bill and her certificate will be available at the Town Hall to pick up.

No Council action was required.

YARD OF THE MONTH WINNERS: Mayor Bob Gibbs announced Jeff and Camille Hawn, from the 28630 zip code, and Marx Industries, from the 28638 zip code, as the August Yard-of-the-Month winners. Mayor Gibbs stated that since the winners were not present, their certificates would be available at the Town Hall to pick up.

No Council action was required.

FINANCIAL MATTERS:

ADOPT PROPOSED PAY CLASSIFICATION STUDY: Mayor Gibbs introduced David Hill with HR Essentials Consulting.

Town Administrator Eckard stated the enclosed contract is a proposal for a comprehensive compensation classification study.

David Hill stated that there are three people who work there and will be studying the detailed aspects of each position so we can establish a fair market value, and rate for each of the fourteen jobs in the Town. They will also be looking at similar sized entities geographically and state wide to establish a pay grade. The entire process may take until December 2013 to complete.

Donnie Potter made a motion, and Jeff Wilson seconded, to adopt the proposed Pay Classification Study. All were in favor.

ADOPT CDBG SEWER INFRASTRUCTURE PROJECT BUDGET ORDINANCE: The Town has received a Community Development Block Grant (CDBG) for the Duff Drive area sewer project. The enclosed project budget ordinance shows the anticipated revenues available to complete the project as well as the anticipated amounts appropriated for the project.

Trena McRary Kirby made a motion, and Donnie Potter seconded, to adopt the CDBG Sewer Infrastructure Project Budget Ordinance. All were in favor.

UTILITY FUND BUDGET AMENDMENT: Town Administrator Eckard stated the enclosed Utility Fund Budget Amendment allocated funds for the CDBG Sewer Grant Fund III.

Jeff Wilson made a motion, and Joe Wesson seconded, to approve the Utility Fund Budget Amendment in the amount of \$37,500.00 which equals five percent of the \$750,000.00 total grant allocation. All were in favor.

GENERAL FUND BUDGET AMENDMENT: Town Administrator Eckard stated the enclosed General Fund Budget Amendment would cover the remaining balance owed for the Public Works Storage Facility, which was not completed during the 2012-2013 Fiscal year.

Donnie Potter made a motion, and Joe Wesson seconded, to approve the General Fund Budget Amendment in the amount of \$70,000.00. All were in favor.

DISCUSSION:

ADOPT PROPOSED RESOLUTION IN SUPPORT OF 321-A BRIDGE DEDICATION:

Mayor Gibbs stated Attorney Terry Taylor has drawn up the enclosed Resolution in Support of the 321-A Bridge Dedication to Sawmills' Fallen Firefighter Richard "Chad" Settlemyre. The Hudson Town Council will also need to adopt a Resolution in Support of dedicating the bridge in Chad's name as part of the bridge is in Hudson.

Donnie Potter made a motion, and Jeff Wilson seconded, to adopt the Resolution in Support of 321-A Bridge Dedication. All were in favor.

ADOPT PROPOSED RESOLUTION TO APPROVE THE WATER SUPPLY PLAN:

Town Administrator Eckard stated that the North Carolina Department of Natural Resources requires all local governments to adopt a resolution to approve the local water supply plan.

Jeff Wilson made a motion, and Donnie Potter seconded, to adopt the Resolution to Approve the Water Supply Plan. All were in favor.

FARMER'S MARKET LICENSE AGREEMENT RENEWAL: Town Administrator Eckard stated that the Farmers Market License Agreement needs to be renewed. The enclosed Farmers Market license agreement covers the period of July 1, 2013 to June 30, 2014.

Joe Wesson made a motion, and Jeff Wilson seconded, to approve the Farmer's Market License Agreement. All were in favor.

PUBLIC COMMENT: Mayor Gibbs asked if anyone wished to speak during public comment.

No one wished to speak.

UPDATES:

COMMUNITY DEVELOPMENT BLOCK GRANT MONTHLY STATUS REPORT:

Administrator Eckard stated the enclosed Community Development Block Grant (CDBG) report shows that all the requirements are on schedule for the Haystation, LLC.

No Council action was required.

CODE ENFORCEMENT MONTHLY REPORT: Administrator Eckard stated the enclosed report shows an update of the progress made throughout the Town by Planner Johnny Wear.

No Council action was required.

ADMINISTRATOR'S REPORT: Town Administrator Seth Eckard made the following announcements:

- The Sawmills Fall Festival will be held on Saturday, September 21st from 11:00 am to 3:00 pm.
- The Town and the Caldwell County Historical Museum are going to have a joint history event at Mt. Zion Baptist church on Saturday, October 19th. The time of this event has not been decided yet.
- Dallas Wilcox will be logging the property to the left of the Baird Drive Park and after consulting with the Towns' Engineer staff has decided to delay the Baird Drive resurfacing project to avoid any damage.
- The Public Works Storage Facility is now complete.
- Starting the first week of September, Ursula Carpenter, a graduate Student from Appalachian State University, will be volunteering as an intern for the Town.
- Libby Wilson, Shelda Aultman and Brittany Crump has worked to make it possible to pay by Debit Card, EBT and SNAP at the Sawmills Farmers Market.

COUNCIL COMMENT: Mayor Gibbs asked if anyone on the Council wished to speak.

Councilman Joe Wesson asked everyone to remember all the service members who could be in harm's way with the current situation in the Middle East.

ADJOURN: Mayor Gibbs asked for a motion to adjourn.

Trena McRary Kirby made a motion, and Jeff Wilson seconded, to adjourn the meeting. All were in favor.

Susan Nagle, Town Clerk

Bob Gibbs, Mayor