TUESDAY, APRIL 17, 2018
TOWN OF SAWMILLS REGULAR COUNCIL MEETING
6:00 PM

COUNCIL PRESENT
Mayor Johnnie Greene
Clay Wilson
Keith Warren
Jeff Wilson
Rebecca Johnson
Joe Norman

STAFF PRESENT
Christopher Todd
Terry Taylor
Julie A Good

CALL TO ORDER: Mayor Johnnie Greene called the meeting to order.

INVOCATION: Pastor Devin Severt gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor Johnnie Greene led the Pledge of Allegiance.

ADOPT AGENDA: Mayor Johnnie Greene asked for a motion to adopt the April 17, 2018 Agenda.

Keith Warren made a motion, and Joe Norman seconded, to adopt the April 17, 2018 Agenda. All were in favor.

APPROVE MARCH 20, 2018 REGULAR MEETING MINUTES: Mayor Johnnie Greene asked for a motion to approve the March 20, 2018 regular meeting minutes.

Keith Warren made a motion, and Rebecca Johnson seconded, to approve the March 20, 2018 regular meeting minutes. All were in favor.

PUBLIC COMMENT: Mayor Johnnie Greene asked if anyone had any questions or comments at this time.

Sawmills Volunteer Fire and Rescue Chief Kyle Clontz presented the Town with a letter from OSFM, NC Department of Insurance thanking the Town, Chief Clontz and others for help with the recent ISO survey for the Sawmills Volunteer Fire and Rescue. The Sawmills Volunteer Fire and Rescue received a rating of 4.

Chief Clontz also wanted to personally thank Public Works Supervisor, Ronnie Coffey, and

all Public Works staff for all their help during the process.

RECOGNITIONS:

RECYCLE REWARDS WINNER: Mayor Johnnie Greene announced Mr. Edgar Miller as the April Recycle Rewards winner. A credit of thirty-two dollars ($32.00) will be added to his sanitation bill.

No Council action was required.

FINANCIAL:

BAD DEBT WRITE OFF: Mayor Johnnie Greene stated that the Town had a list of 2014 accounts that have gone unpaid for Utility and Sanitation services. The Town does not expect to collect payment for these accounts and recommends that Council approve the write off of the accounts. The total amount of these accounts is five thousand four hundred seventy-one dollars and seventy-nine cents ($5,471.79). Mayor Johnnie Greene also advised Council that included in the list are twenty-one (21) accounts the Town has submitted to the NC Debt Setoff Program for Collection. Mayor Johnnie Greene stated the Town had recovered five thousand five hundred twenty-eight dollars and thirty-five cents ($5,528.35) from previous years. There are sufficient funds in the budget to cover this.

Clay Wilson made a motion, and Joe Norman seconded, to approve staff to write off the 2014 list of bad debts accounts in the amount of five thousand four hundred seventy-one dollars and seventy-nine cents ($5,471.79). All were in favor.

SAWMILLS ELEMENTARY SCHOOL PTA DONATION REQUEST: Mayor Johnny Greene stated that the Sawmills Elementary School PTA had requested a donation in the amount of two hundred dollars ($200.00).

Keith Warren made a motion, and Rebecca Johnson seconded, to give a donation in the amount of two hundred dollars ($200.00) to the Sawmills Elementary School PTA. All were in favor.

SAWMILLS ELEMENTARY SCHOOL DONATION REQUEST: Mayor Johnny Greene stated that the Sawmills Elementary School had requested a donation in the amount of five hundred dollars ($500.00).

Rebecca Johnson made a motion, and Keith Warren seconded, to give a donation in the amount of two hundred dollars ($200.00) to the Sawmills Elementary School. All were in favor.

DISCUSSION:

MEMORIAL DAY CEREMONY: Town Administrator Christopher Todd stated that in the past the Town has held a Memorial Day Ceremony and fireworks show on Memorial Day, the last Monday in May. It has been proposed to move this ceremony to the Friday before Memorial Day to better accommodate those in the community who must attend work and school the following day. It is the hope of staff that by moving the ceremony to Friday, it will allow for a more diverse crowd to participate in the event and pay their respects to those who have given their lives in the service of our country.

Joe Norman made a motion, and Jeff Wilson seconded, to move the Memorial Day Ceremony and fireworks show to the Friday before Memorial Day. All were in favor.

PUBLIC COMMENT:

No one wished to speak.

UPDATES:

APRIL CODE ENFORCEMENT REPORT: Town Planner Becca Bleich stated that there are eight (8) code enforcement cases open:

- Teresa Annas Compton is the owner of a dilapidated house located at 4476 Sawmills School Road. The Town can move forward with contracting out abatement efforts (demo and removal) and require reimbursement in the form of a lien on the property;
- Carolyn Bray/Robyn Brittian, owner of 2570 Baker Cir. Abandoned mobile home. Town Planner Becca Bleich stated in order to move forward a final Notice of Violation packet from the Town Attorney's office to set a hearing date will be needed before the Town can contract out the abatement efforts (demo and removal) and require reimbursement in the form of a lien on the property;
- John "Jody" McRary and neighbors, Jody Drive. Outdoor storage/junk vehicles in ROW/freight container. This is a non-conforming use, Impressive Auto, encroaching on neighborhood and blocking street for Fire & Rescue/Trash Pick-up. Town Planner Becca Bleich stated that she believes that Town Administrator Christopher Todd and Mr. McRary have agreed on a place for relocating the shipping container. The Town has determined which transport service will be utilized. Town Administrator Christopher Todd will have timeframe for the relocation;
- Jose Montes, owner 4321 Cherokee Court. High grass/junk vehicles. Town Planner Becca Bleich stated that she spot checked property on April 4, 2018. There was one car in the cul-de-sac. Still no proper driveway has ever been installed. Town Planner Becca Bleich stated that a letter was sent on April 4, 2018, giving the owner thirty (30) days to install a driveway;

- Janice Griffin, Trustee of Iona Griffin, 2148 Oaktree Ln. Abandoned, partially burned apartment building. Town Planner Becca Bleich stated that the former Town Planner Leslie M. Meadows spoke with lead contractor Lewis Miller, of Lewis Miller Construction on March 8, 2018. Mr. Miller stated that he is still waiting for the report from the structural engineer to determine what's salvageable of what remains of the burnt structure. Once cleared to begin reconstruction, Mr. Miller anticipates six (6) to eight (8) months for completion. Town Planner Becca Bleich will continue to monitor;
- Jeremiah Taylor, owner of 4190 Duff Dr. Junked vehicles/outdoor storage/overgrown vegetation. Town Planner Becca Bleich stated that she spot checked the property on April 4, 2018. The property has sufficiently cleaned up Case closed;
- Jane Greene, owner of 4446 Villa Ln. Outdoor storage encroaching on neighbor. Town Planner Becca Bleich stated that former Town Planner Leslie M. Meadows had met onsite again with homeowner and various times with both parties involved. As of March 8, 2018, all large outdoor storage items have been removed from under the tractor trailer bed and along the back property line. The overgrown vegetation has cleared and piled for burning. Town Planner Becca Bleich stated that she will continue to monitor the property until the brush pile is burned, and to make sure no new items are brought back in. Town Planner Becca Bleich also stated that the decision to require cover for the tractor trailer bed is temporarily postponed/waived;
- Grant and Jamie Mortez, owners of 4515 Betts St. Livestock (goats) in platted subdivision. Town Planner Becca Bleich stated that the complaint was verified and a NOV letter sent to landowner of rental property with a deadline of April 5, 2018.

No Council action was required.

COUNCIL COMMENT: Mayor Johnnie Greene asked if anyone on the Council had any questions or comments at this time.

No one had any comments.

CLOSED SESSION: PERSONAL MATTERS: Mayor Johnnie Greene asked for a motion to go into closed session.

Jeff Wilson made a motion, and Rebecca Johnson seconded, to go into Closed Session at approximately 6:18 pm. All were in favor.

Joe Norman made a motion, and Keith Warren seconded, to come out of Closed Session at approximately 6:45 pm. All were in favor.

OPEN MEETING ACTION ITEMS: After returning to open session, Mayor Johnnie Greene stated that Council had discussed the annual performance evaluation for Town Administrator Christopher Todd.

Joe Norman made a motion, and Keith Warren seconded, to give Town Administrator Christopher Todd a two percent (2%) cost of living adjustment and amend Section 1, Subsection 7 of his employment contract to increase Town Administrator Christopher Todd's severance pay from three (3) months to six (6) months. All were in favor.

COUNCIL ADJOURN: Mayor Johnnie Greene asked for a motion to adjourn.

Jeff Wilson made a motion, and Clay Wilson seconded, to adjourn the meeting. All were in favor.

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Johnnie Greene, Mayor Julie A. Good, Town Clerk